



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

BOARD OF DIRECTORS
2022 - 2023

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Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian Church

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Bruce DeLong
Clinton County

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Ed Brandon
Gilroy's Hardware

Erika Hayes
Jackson & Hayes, PC

Tracy Kossaras
Kurt's Appliance

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Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door

Craig Smith
Main Street Café

Marketing
Tyler Barlage-Chair
Erica Hayes
Ethan Painter
Emily Baudoux
Vickie Schaffer

Design

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Jaime Madar
Jessica Whitford
Nancy McKinley
Jason Butler

Executive, Finance, Strategic Planning
Tyler Barlage
Bruce DeLong
Dave Kudwa
Jason Butler
Corinne Trimbach
Tracy Kossaras

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@gmail.com

AGENDA

Principal Shopping District Meeting
July 12, 2023

11: 30 am, PSD Office/Fire Hall

* Indicates an attachment

1. Call to Order 11:30am

2. Additions to the Agenda 11:30am (2 minutes)

3. Approval of the Consent Agenda: 11:32am (5 minutes)

- A. *Minutes of meeting dated Jun 7,2023
- B. *Minutes from Marketing, Executive and Event Meetings
- C. *City of St Johns monthly financial report through June 30,2023
- D. *Director's Report

4. Communications

- A. Events Committee 11:37am (3 minutes)
Volunteers for Mint Fest, Thursday Market, Hot Dog Cart
- B. Marketing Committee: 11:40am (10 minutes)
- C. Executive Committee 11:50 am (2 minutes)

5. Old Business

- A. Board Membership 11:52 am(5 Minutes)
Brent Hurst, Lauren Bukocik(Salon 989), Jarod Miller city resident
- B. Social Districts 11:57 am(8Minutes)*

6. New Business

- A. Event Policy 12:05pm (5 Minutes)*

Next Regular PSD Board Meeting August 2, 2023



St. Johns Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

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**Executive, Finance,
Strategic Planning**

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Jason Butler
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CONTACT INFO

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AGENDA

Downtown Development Authority Meeting

July 12, 2023

Immediately After 11:30 PSD Meeting at DDA Office

* Indicates an attachment

1. Call to Order 12:10 pm

2. Additions to the Agenda 12:11 pm

3. Approval of the Consent Agenda: 12:12 pm

A. *Minutes of meeting dated June 7,2023

B. *City of St Johns monthly financial report through June 30,2023

4. Communications

A. None

5. Old Business

A. Façade Grant* 12:13pm (3 minutes)

6. New Business

A. Ad Hoc Committee for Comprehensive Plan for Downtown Streetscape. 12:16 pm (5 minutes)

7. Public Comment (please keep to under 3 minutes) 12:21 pm (8 minutes)

Adjournment 12:29 pm

Next Regular DDA Board Meeting August 2, 2023



St. Johns Principal Shopping District and Downtown Development Authority
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 www.DowntownStJohnsMI.com

Meeting Minutes
Principal Shopping District
June 7 2023

11:30 am, At PSD Office

BOARD OF DIRECTORS
2022 - 2023

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Jason Butler
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Bruce Delong
Clinton County Commissioner

Directors
Ed Brandon
Gilroy's Hardware

Erika Hayes
Jackson & Hayes, PC

Tracy Kossaras
Kurt's Appliance

Kristina Kinde
City of St. Johns, MI

Nancy McKinley
The Castle Residence

Corinne Trimbach
Unique Reflections

Craig Smith
Main Street Café

COMMITTEES

Marketing
Tyler Barlage-Chair
Erika Hayes
Emily Baudoux
Ethan Painter
Vicki Schaffer

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar

Executive, Finance, Strategic Planning
Jason Butler-Chair
Tyler Barlage
Bruce Delong
Dave Kudwa
Tracy Kossaras
Corinne Trimbach

CONTACT INFO

Executive Director
Heather Hanover
989-224-8944x 233
Email: psdcityofsj@gmail.com

Members Present: Jason Butler, Tyler Barlage, , Nancy McKinley, Bruce Delong, Corinne Trimbach, Kristina Kinde, Ed Brandon, Tracy Kossaras and Erika Hayes

Other Present: Amber Haubert Jason Denovich, Chief Dave Kirk, Deputy Chief Andy Tobias, Jamie Madar, Jacqueline Hudgenson and Heather Hanover

1. **Meeting was called to Order by Chairman Butler at 11:30am**

2. **Additions to the Agenda** Jaqueline Hudgenson would like to be added under communications. Motion to approve the agenda as amended by Bruce Delong, seconded by Tracy Kossaras, motion carried

3. **Motion to Approve the Consent Agenda made by Bruce Delong**, seconded by Tyler Barlage motion carried.

A. Minutes of meeting dated May 3, 2023

B. Minutes of the Marketing and Events Committee Meetings

C. City of St Johns monthly financial report through May 30,2023

D. Director's Report

4. Communications

A. **Events Committee:** Corinne said the committee is working on the new Thursday Market. Jamie Madar said there are currently 14 vendors but none with produce, so if you know someone who has produce ask them to sign up. Corinne said she has also been actively seeking sponsors for the Mint Fest Downtown. The next Event Committee Meeting is tomorrow at 8am.

B. **Marketing Committee:** Tyler said at the last Marketing committee meeting he informed the committee that the logo was approved by the PSD/DDA board. The committee is hoping to roll out the branding at the first of the month. The committee would also like to keep the logo for the downtown only. The city council has agreed to use our new logo on downtown parking signs and will sign an agreement with the PSD/DDA for use of the logo. The marketing committee has also decided to subscribe to Canva to help with making flyers and other promotions.

C. **Executive Committee:** Jason stated that there was a lot discussed at the meeting. There was discussion on weather this meeting should comply with OMA. It was decided that even if there is not a quorum we should try to comply as much as possible with OMA and have all meeting listed on the website. Heather will make sure and do a better job with posting all committee meetings

D. **Jaqueline Hudgenson** introduced herself. She is from LEAP and is employed by Clinton County to help all county businesses with economic development. Jaqueline will have office hours at the Courthouse from 12 to 5 pm on the first and third Tuesdays of every month but she is always available for question or concerns.

5. Old Business

A Board Membership: Motion was made by Tyler Barlage, seconded by Nancy McKinley to accept the resignation from the board of Amber Haubert and Mariah Leiby, motion carried. Motion to retain the current officers for 23-24 made by Tracy Kossaras, seconded by Erika Hayes, motion carried.

B. Social Districts: Chairman Butler has been looking into social district on the state website and we also did a poll to ask other city if their have been any issues. No issues were report on the downtown chat page and the procedure with the state is pretty straight forward. There was discussion about the safety for children, the need for a social district and if the businesses downtown even want it . It was decided to do a survey of the downtown through Survey Monkey.

6. New Business:

A. None

Motion to adjourn made by Bruce Delong at 12:12 seconded by Erika Hayes, motion carried

Next Regular Meeting July 12, 2023



St. Johns Principal Shopping District and Downtown Development Authority
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 www.DowntownStJohnsMI.com

Meeting Minutes
Downtown Development Authority
June 7, 2023
After PSD Meeting, PSD Office

BOARD OF DIRECTORS
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Vice-Chairman
Tyler Barlage
Community Christian
Church

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Tracy Kossaras
Kurt's Appliance

Kristina Kinde
City of St. Johns

Nancy McKinley
Castle Residence

Corinne Trimbach
Mint Door Boutique

Craig Smith
Main Street Café

COMMITTEES

Marketing
Tyler Barlage-Chair
Erica Hayes
Emily Baudoux
Ethan Painter
Vicki Schaffer

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar

**Executive, Finance, Strategic
Planning**
Jason Butler-Chair
Tyler Barlage
Bruce DeLong
Kristina Kinde
Tracy Kossaras
Corinne Trimbach

CONTACT INFO
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Email: psdcityofsj@gmail.com

Members Present: Jason Butler, Bruce DeLong, Corinne Trimbach, Erika Hayes, Tyler Barlage, Kristina Kinde, Nancy McKinley, Tracy Kossaras and Ed Brandon.

Other Present: Chief Dave Kirk, Deputy Chief Andy Tobias, Amber Haubert, Jaqueline Hudgenson, Jamie Madar, Jason Denovich and Heather Hanover

1. **Meeting was called to Order by Vice Chairman Barlage at 12:12 pm**
2. **Additions to the Agenda:** There were no additions to the agenda. Motion by Tyler Barlage to approve the agenda, seconded by Erika Hayes, motions carried.
3. **Motion to Approve the Consent Agenda** as presented, made by Corinne Trimbach seconded by Erika Hayes, motion carried.
 - A. Minutes of meeting dated May 3, 2023
 - B. City of St Johns monthly financial report through May 30, 2023
4. **Communications**
 - A. Design Committee Update: We are going ahead with the Façade grants already approved for the Ken Harris Building and the Jet Speed building. For the larger grants we are trying to get some more funds from the Capital Region Community Foundation and we recently received notice that we were approved to go to the next level in the grant process. Heather will work with the other three Façade grant applicants who will need to write letters of support for the grant request.
5. **Old Business**
 - A. None.
6. **New Business**
 - A. New Business protocol and New Board Member Protocol. There was discussion on what should be done when a new business comes downtown. What information should be given, how do we acknowledge and support them. Jason Denovich stated that the Chamber is always willing to do ribbon cuttings even for non-chamber members and that we could work with the downtown to welcome all businesses in town. There was also discussion on what to do when a new board member is added. Kristina Kinde mentioned Google Classroom. If we set up a new board member classroom with all the information, they need such as the by-laws, Roberts Rules of order and general city information, it will be easy for the new board member to learn about the process.
7. **Public Comment:** Heather asked about how she should handle other groups that want to use our equipment especially the expensive sound equipment. It was decided that there should be a form and a deposit equal to what the insurance deductible for replacement is. Chief Kirk introduced new Deputy Chief Andy Tobias. Andy said that he is excited to be here and everyone has been very welcoming.

Motion to adjourn made by Bruce DeLong, seconded by Erika Hays, meeting adjourned at 12:25pm

Next meeting July 12, 2023



**Principal Shopping District and Downtown Development Authority 100
E. State, PO Box 477 – St. Johns, MI – 48879**
(989) 224-8944 ext. 233 www.DowntownStJohnsMi.com
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Events Committee Meeting Minutes

June 8, 2023

Members Attending: Nancy McKinley, , Jason Butler, Jamie Madar, Corinne Trimbach, Tracy Kossaras

Others: Heather Hanover

- 1) Thursday Farmers Market: First Market is next Thursday June 15th. Jamie has 12 vendors coming. She will handle vendor registration. The streets need to be closed down starting at 2 so the vendors can start setting up at 3. Jason will set up the tent for the singer. We will try to have tables set up. Tracy will help with set up and take down. Nancy will help with the yard games. We have corn hole and Jamie has some yard Yahtzee.
- 2) Mint Fest: Corinne has a few sponsors ; Jason got the main stage sponsor and Jamie would like the form to give to a few people. After that we will send it out to everyone. We will talk with Sports stop about volunteer tee shirts with just a simple logo and bright color, yellow. We will talk to CEP about the car show t shirts and plaques. The parade route is back to usual and we will have to talk to the city about the turn at Higham or Railroad. We would prefer not to have to move everything. We will need the fire department to help put water in the stage. The Marketing committee is working on flyers for the Mint Fest downtown. We would like to advertise, WLNS said we can get \$1000 of commercial for \$500 if we make them a sponsor. We will need a lot more sponsors this year.
- 3) US 27 Car Tour: They will be in St Johns on August 24th from 9 to 11am. Last year the stores that stamped the participant passports were Adornmint and Pictured Homes. This year we are choosing Woodburys and Roselyn's or Sprots Stop if Roselyn's aren't open.
- 4)



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Marketing Committee Minutes
June 8, 9 am
PSD Office

Committee Members Present: Tyler Barlage , Ethan Painter, Vicki Schafer

Others Present: Amber Haubert and Heather Hanover

1. Brand Roll Out: The goal is July 1st. The new logo will go on the website, have a public post, be put in the St Johns Indy and maybe the new St Johns Magazine. The logo will be offered to local businesses for use in there promotional material under restriction. Ethan created a letter to distribute to downtown business owners on our guide lines to use the logo. It was suggested that the business owners should ask for the hi res version of the logo and that all merchandise with the logo be distributed from the PSD.

2. Designing Flyers for the Mint Fest: Jamie and Emily will start working on Canva to come up with a flyer.

3. Marketing for the Mint Fest Downtown. In the past we have just worked with z92.5 and had a remote. The committee is recommending \$500 for Z92.5, \$500 for WLNS and \$500 for social media. We will start advertising the mint fest 3 weeks before.

4. Pure Michigan Website: At the MDA conference the marketing presentation mentioned that there is a Pure Michigan Page for every city. They recommend each city to check out their page and see if any changes are needed. Each marketing committee member should check it out.

Executive Committee Meeting Minutes

June 20, 2023

Members attending: Jason Butler, Bruce DeLong, Tyler Barlage

Others: Heather Hanover

1. Façade Grant application to CRCF is due July 12 for the second round.
2. Event Policy: Jason Butler presented an event policy for consideration that is more comprehensive than the city's current form. It is his hope that the city would be willing to work with this document and make improvements to prevent confusion and issues with events that have happened in the past. The form was discussed and it was decided to include this in the packet for the next board meeting. The interim and the new city manager will be in attendance.
3. Board Membership and Packet: When we have new board members, they should receive a packet and some training to help them transition on to the board. The committee discussed a welcome letter provided by Heather and the different documents that should be included. There was also discussion on having this information in a Google Classroom. The committee felt that this information should be on our website. This will formalize the new board member with our website and keep all of our info in the same spot. The committee also discussed having a code of conduct for meetings. This may be discussed at a future date.
4. Social District Survey: Heather provided some possible questions for the survey and explanation of what a social district is. The committee only really wants the answer to one question: "Would you be in favor of having a Social District in Downtown St Johns?" They also felt the benefits of having a social district should be included in the explanation. One question is a poll. Heather will modify the explanation and send out the poll to her usual email list for the downtown.
5. Courtney Brandley Photography, what is a good day for a grand opening? June 26, 27 or 28 work and lunch time is a good time. The swim team would like to pick up the cans this year at the beverage tent, usually the dance team does it. Heather will contact Michelle Lindquist from the dance team to see if she has an opinion. There was discussion on the benches and trash cans. Heather will get with the DPW about what their views are and bring back some options in the near future.
6. Other Items for the Agenda: None
7. Next Meeting July 17th.



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Executive Director Activity for June 2023

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Board Meeting, Minutes and agenda
- G. Turned in Bills and deposits to the City Treasurer
- H. Chamber Meetings
- I. City Council Meeting
- J. Turned in Liquor License Application
- K. Worked on CRCF Grant
- L. Changed Email List and Membership levels on Website
- M. Worked on New Member packets
- N. Turned in event forms for Mint Fest
- O. Set up Tent, tables and signs for Thursday Market
- P. Helped Soap Box Derby with speaker set up and loan of Rack.
- Q. Updated Wild Apricot Websites
- R. Worked on Logo Launch
- S. Set up Canva Membership
- T. Ordered Hot Dog Cart
- U. Talked with Health Department about Hot Dog Cart
- V. Worked with large Façade Grant Applicants
- W. Talked with Justin Smith about city/DPW issues
- X. Sent out weekly update emails
- Y. Worked on ads for the Thursday and Saturday Markets
- Z. Met with Sponsors for Mint Fest Street Party
- AA. Talked with Kirk Gartside to setup Car Shows and shirts.
- BB. Talked with Allaby and Brewbaker about insurance for Mint Fest
- CC. Talked with Dance Team about can pick up at Beverage Tent
- DD. Set up Key Stores for US 27 car Tour in August
- EE. Had city change out pole banners
- FF. Ordered cross street banner and sponsor banners
- GG. Met with Jamie Madar about Thursday Markets
- HH. Conducted Social District Poll
- II. Worked with Cornhole Director Jack Rahl

2023 Social District Responses

In Favor: 18

Keith Koneval, Dale Abraham, Lara Boettger, Tracy Kossaras, Mary Ablao, Kirk Gartside, John Serrine, Brent and Megan Hurst, Kim Zuehlke, Kelly Schafer, Steve Van Ells, Emily Kendall, Nicol Devereaux, Bill Brewbaker, Rehmann's (but they don't allow any drinks in the store), Heather Reed, Lindsay Wood, Ken Jones

Against: 4

Ed Lamb, Deb at Jet Speed, Alissa Munger, Tim McCowan

Comments:

Lara, Edward Jones: Yes – I would love to see this in our town. My only concern would be that the towns I have seen it in seem to be more touristy areas where there are a lot of fun and interesting shops. We have some wonderful retail stores downtown, but I'm not sure there's enough that people would want to walk around with their drinks (except perhaps during special events). I love this idea though and I would love to see it be successful. Thanks for asking for input from others.

I don't believe this is practical, why not concentrate on something for the kids to do instead of opening avenues that could cause serious problems. The bars already allow you to have your drinks on the patio or at the tables outside. This is Debbie, not Jim criticizing this idea.

Alissa is not in favor. Her business brings a lot of children downtown and she doesn't feel they should be exposed to people drinking alcohol.

Johns Serrine: Could this be done with a time limit that would end at 9pm daily?

Kim Pictured Home: My only concern is trash, and if someone is out of hand with the drinking who is going to keep it under control, what if someone spills their drink on my furniture who is liable to replace that 800.00 dollar chair.....

I think it's great and hopefully changes the foot traffic....but these concerns are valid.....we want money in our pockets not going out....

2023 Social District Responses

Kelly Schafer: Fantastic idea. I have seen Bark & Brew events, would be super fun.

Steve Van Ells I have had a positive experience in other Social Districts. I don't know any of the statistics for police matters or how the bars/restaurants are impacted. But purely in the role of a patron out to have a good time I have enjoyed social districts.

Emily Adornmint: It's Emily ... YAAAASSSSSSSS that would be amazing !!!!!!!!!!!!!!! Anything to increase foot traffic and drinky people spend \$\$ lol

Bill Brewbaker: I'd be in favor of it, one concern I'd have is the establishments selling the drink, are they liable for anything once it leaves their premises? I would think not, but Something an atty should answer. The other thing that will be important is how our police officers are engaged in it? It'd be nice to have a friendly presence so people do not get out of hand or damage cars, planters, etc. but on the other side, we don't want them to use it as a DUI trap either.

Tim MacCowan I would not be interested in having something like that here in Saint Johns. I have to deal with enough people coming in here at my shop after having a few drinks wanting to get something done. It's against the law for me to do so. I'm just saying there are 4-5 places that sell drinks and at least 2 of them have outside spaces already. That's my take on it. Thanks Tim

Rehmann's: Not sure. We would probably be in favor. We do not allow beverages in our store, so if this passes, we wouldn't allow alcoholic beverages either.

I just wanted to voice my support for the social district. My office in Lansing is located in a social district and it's been great. We haven't experienced any issues related to it and I've seen more people strolling/looking into the windows at various shops in the area than I did pre-social district. Thanks Kenneth L. Jones

CITY OF SAINT JOHNS

SPECIAL EVENT POLICY AND APPLICATION

The City of St Johns appreciates your efforts in contributing to the community through your Special Event. We recognize that the City of Saint Johns is fortunate to have many varied locations, such as parks, streets and neighborhoods, which provide wonderful venues to host Special Events for the community.

To preserve the City's assets and resources, while still offering enjoyment of events, the City permits the temporary use of public properties or roadways for special activities. The City coordinates the review these events with various City departments to ensure that the events are conducted safely and protects the city's assets and the health safety and welfare of the citizens.

The Downtown Development Authority (DDA) will distribute copies of your application to all City departments or agencies affected by your event. These department or agencies will contact you individually only if they have specific questions or concerns about your event.

PURPOSE

The purpose of the Special Events Policy is to promote uniform procedures to regulate and permit special event activity at locations under the jurisdiction of the City of Saint Johns. The Special Event Application is a starting point for any group or individual who wishes to hold an event, parade, assembly, festival, or similar affair, utilizing, or reserving city assets or resources within the City of Saint Johns.

SPECIAL EVENT APPLICATION REQUIRED

This Policy Statement on Special Events covers all special events. Any organization wishing to sponsor or hold a Special Event in the City of Saint Johns that takes place on public lands or lands that are controlled by the City of Saint Johns will be required to complete the City of Saint Johns Special Event Application.

Most Special Events within the City of St Johns that will be conducted on the streets, parks or other public area are required to be approved by the City Council. Special Events that require low to moderate levels of City resources can be approved by the City Manager. Applications to conduct a Special Event must be made in writing to the Downtown Development Authority. Applications are available from the office of the Downtown Development Authority, the DDA's website at www.downtownstjohnsmi.com, and the City's website at cityofstjohnsmi.com.

The City will provide a complete review of any Special Event Application, including consultation with the applicant as may be reasonably necessary to resolve problems and/or concerns. It is the responsibility of the event organizer to note the proposal of City street and City owned parking lot closures within their Special Events Application.

Event organizers should be aware that noise generated by the event could have an impact on the neighborhoods near the event site. Event organizers must be considerate of the neighborhood and be aware of the City Noise Ordinance located at Section _____ of the City of Saint Johns Code of Ordinances.

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the public accessibility of rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

IMPLEMENTATION

Eligibility Requirements

The applicant or representative of any business, group or organization that seeks approval to conduct a Special Event, must be 21 years of age or older and officially designated as the agent of the sponsoring business, group, or organization.

Classification of Special Events

Requirements for your Special Event will depend upon the Resource Classification of your Special Event. The expected number of participants may change the Resource Classification of a Special Event. Groups of over 100 participants are automatically classified as High Resource events. Events with alcoholic beverages are automatically classified as High Resource Events. The examples provided below are general examples of types of events. Due to the unique characteristics of a Special Event, the Resource Classification may be increased.

LEVEL 1 SPECIAL EVENT - LOW RESOURCE

Events that involve no organized physical activity by participants and no severe exposure to spectators, i.e. meetings, prayer circles, seminars, and social gatherings and to reserve a city resource. These events may be approved by the City Manager (or designee), or the application may be sent to the City Council for approval.

LEVEL 2 SPECIAL EVENT - MODERATE RESOURCE

Events that involve limited physical activity by participants and no severe exposure to spectators, i.e. animal shows, auctions, flea markets, picnics, and political rallies and to reserve a city resource. These events may be approved by the City Manager (or designee), or the application may be sent to the City Council for approval.

LEVEL 3 SPECIAL EVENT - HIGH RESOURCE

Events that involve major participation by participants and/or moderate or high resource exposure to spectators, i.e. amateur, collegiate, semi-professional, or professional sporting events; a circus, carnival, or parade; concerts, dances, or theatrical performances; marathons, vehicle races, or other races; fireworks displays; and water events and to reserve a city resource. These events are approved by the City Council.

APPLICATION PROCEDURE

A Special Event Application must be received by the DDA sixty (60) days prior to the first day of the proposed event. An event may be approved after the 60 day deadline if the applicant shows that extraordinary circumstances were the cause of the late application. A late fee will be assessed for all

applications not timely submitted. An incomplete application may result in denial of your request. Event organizers are requested to begin the process as early as possible in order to ensure proper approvals and deadlines are met. A completed, approved application also reserves the event location.

Please submit the following for each proposed Special Event:

1. Signed application;
2. Map (sketch) of event site, detailing street closures, parking requirements, etc.;
3. Schedule of event;
4. (If applicable) Proof of insurance/indemnification (naming City of Saint Johns and DDA as “additional insureds”);
5. (If applicable) Fully executed Hold Harmless Agreement; and
6. \$25 SEA processing fee.

EMERGENCY MEDICAL SERVICES

Due to the vast number of different types of events, along with the anticipated crowd sizes, at a minimum, all event organizers should have the ability to contact 9-1-1 and access someone who is certified in First Aid/CPR. Also, basic First Aid Stations and/or kits should be on site.

LIABILITY INSURANCE REQUIREMENTS

Liability Insurance coverage is required in the dollar amounts specified for the class of Special Event. The insurance carrier must be licensed in the State of Michigan and acceptable to the City of Saint Johns. A Certificate of Insurance evidencing the amount of liability insurance must be submitted with your application. In addition, a policy endorsement naming the City of Saint Johns and the Downtown Development Authority as additional insureds on the policy must be submitted at the time of your application.

Your Special Event application will not be accepted without the submission of all required insurance documents. For Level 1 Special Events, the event organizer can choose to either provide the City with the above insurance requirements, or can instead execute a Hold Harmless Agreement with the City. Level 2 and Level 3 Special Events require \$1,000,000 in commercial general liability insurance on an occurrence made basis if recommended by the City Attorney. Hold Harmless Agreements or insurance documents must be provided at least two (2) weeks prior to scheduled Council approval.

RESIDENTIAL NEIGHBORHOOD BLOCK PARTIES

Block parties have different requirements from those set forth in this Policy. Please contact the DDA for details and an application. An application may be obtained from the DDA’s website at <https://cityofstjohnsmi.com>.

CLEAN UP,SITE RESTORATION AND REIMBURSEMENTS

Event organizers are responsible for cleanup and repairs. Event organizers who fail to clean up and repair damages to the Event Area may be billed for City services. Failure to clean up and repair will be

considered in approval of future special event applications. Reimbursements for the cost incurred by the city in order to meet the requests of the event organizers may require reimbursement for those reflective costs.

CITY COUNCIL APPROVAL

It is recommend that the event organizer be present at the City Council meeting that your request is on the agenda for in order to answer any possible questions that Councilmembers may have regarding your proposed event. Please note, if questions arise at the Council meeting, and a representative is not present, your request may be denied or approval may be delayed. The City of Saint Johns is not responsible for delays caused by the event organizer’s failure to meet all special event policy requirements.

Upon approval of the Special Event Application, the DDA will provide notification as to the action of the City Council and/or City Manager will be communicated to the event organizer requesting the event. This confirmation will serve to outline any special conditions that must be met if the event is to be held.

THE CITY OF SAINT JOHNS RESERVES THE RIGHT TO WAIVE ANY REQUIREMENTS OF THIS POLICY IN THE INTERESTS OF THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF SAINT JOHNS.

PLEASE CONTACT THE DOWNTOWN DEVELOPMENT AUTHORITY WITH QUESTIONS REGARDING THIS POLICY AT (517) _____ CITY OF SAINT JOHNS

Date Received By DDA Office: _____ Time: _____ By: _____

Please complete this application in accordance with the City of Saint Johns Special Events Policy, and return it to the Office of the Downtown Development Authority at least 60 calendar days before the first day of the event.

Event Name: _____

Sponsoring Organization’s Legal Name: _____

Organization Address: _____

Tax I.D. Number: _____

Event Organizer: _____ Title: _____

Phone (work): _____

Phone (during event): _____

Agent’s Address: _____

Agent’s E-Mail Address: _____

Organization Address: _____

Please give a brief description of the proposed special event: _____

Event Day(s) and Date(s): _____

Set-Up Date & Time: _____ Tear-Down Date & Time: _____

Event Location: _____

ANNUAL EVENT: Is this event expected to occur next year? (circle one)

YES NO How many years has this event occurred? _____

MAP: If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing:

- (a) The assembly and dispersal locations and the route plan;
- (b) Any streets or parking lots that you are requesting to be blocked off;
- (c) The location of vendors, if any; (d) An emergency vehicle access lane; and
- (e) The location of restrooms and trash receptacles.

A final map, if different, must be provided seven (7) days before the event.

STREET CLOSURES: Start Date/Time:

Through Date/Time: _____

RESERVED PARKING: Are you requesting reserved parking? (circle one) YES NO If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors: YES NO

EVENT SPONSORS: Do you have an event sponsor? If yes, please name:

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, please attach liquor license and liquor liability insurance.

If yes, what time? _____ until _____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. All noise generated by entertainment must be in compliance with the City Noise Ordinance. .

ATTENDANCE: What is the expected (estimated) attendance for this event? _____

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO If yes, you are required to obtain a permit through the City Clerk's Office.

RESTROOMS: Are you planning to provide portable rest rooms at the event? YES NO

If yes, how many? _____

As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

ELECTRICAL POWER: Will the Event require electrical power? YES NO

If yes, please explain the electrical requirements.

_____.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Neighborhood and Economic Operations Department, Parks and Recreation, water, street closures, electrical, etc.) Please note that additional requests may incur additional charges.

INSURANCE: All sponsors of special events must carry liability insurance as set forth in the Special Events policy. A copy of either a Hold Harmless Agreement or a certificate of insurance AND endorsement naming the City of Saint Johns and the DDA as additional insureds for a liability policy must be provided at least two (2) weeks prior to scheduled Council approval.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

1. I am the person with authority to act on behalf of the sponsoring organization.
2. I have submitted all required documents in support of the Special Events application, including insurance documents where applicable.
3. A \$25 Special Event Application fee must be submitted along with this Special event Application.
4. Only the activities listed on the application will be permitted at the event. If additional activities are added, I will immediately contact the City of Saint Johns. I understand that the approval of my application may be withdrawn or additional requirements made.
5. All food vendors must be approved by the Clinton County Health Department, and each food or other vendor must provide the City of Saint Johns with a Certificate of Insurance which names the City of Saint Johns and the Downtown Development Authority as additional named insured parties on the policy.
6. Fire Department permit and approval is required for events including display fireworks. XCU Fireworks Liability insurance is required for all fireworks displays.
7. The approval of this special event may include additional requirements, limitations, or fees, based on the City's review of this application.

8. If I or my organization fail(s) to clean up and repair damages to the Event Area, my organization maybe billed for City services, and that failure to clean up and repair damage will be considered for future applications.

9. As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event.

10. By signing this Special Event Application, I declare I am 21 years of age or older.

11. If required to provide liability insurance, I will add the City of Saint Johns and the Downtown Development Authority as additional insureds on the sponsoring organization's liability policy.

12. On behalf of the sponsoring organization, I agree that the sponsoring organization will defend, indemnify, and hold harmless the City of Saint Johns, its officers, employees and agents from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Saint Johns its officer, employees and agents, by reason of any damage to property, bodily injury, or death, sustained by any person whomsoever, and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Date

Signature of Sponsoring Organization's Agent

Job Estimate Form

CODY CONSTRUCTION

Commercial and Residential Building, Remodeling, and Repair.
We do it all with Honesty and Quality Craftsmanship

JON CODY
OWNER
(517) 648 5289
JON.CODY@CODYCONSTRUCTION.ORE

Date: 1/25/23

Job Name / Location: _____
105 N. CLINTON
ST. JOHNS

JOB DESCRIPTION:

<u>Valley Glass</u>		
<u>105</u>	<u>FRAME, Glass, sill - Demo</u>	<u>\$10,110⁰⁰</u>
<u>103</u>		<u>\$9670⁰⁰</u>
	<u>Paint, LIFT, LABOR</u>	<u>\$6500⁰⁰</u>
	<u>STUCKO STORE FRONT</u>	<u>\$5000⁰⁰</u>
	<u>MISC. FRAMING FOR WINDOWS</u>	<u>\$1000⁰⁰</u>
	<u>TOTAL</u>	<u>\$32,280⁰⁰</u>

This estimate is for completing the job described above.
It is solely based on our evaluation and does not include
Material price increases or additional labor and or materials
That may be needed should unforeseen problems or
Adverse weather develop following the start of the job.

Estimated Job Cost: \$32,280⁰⁰

Estimated by: Jon Cody

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
681-000-544.005	GRANTS	0.00	25,000.00	26,500.00	0.00	(1,500.00)	106.00
681-000-665.000	INTEREST EARNED/INVESTMENTS	187.65	0.00	244.79	0.00	(244.79)	100.00
681-000-671.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.007	FARMERS' MARKET	1,351.00	1,300.00	2,126.29	0.00	(826.29)	163.56
681-000-671.010	CAR SHOWS	2,380.00	2,000.00	1,968.07	0.00	31.93	98.40
681-000-671.018	MINT FESTIVAL	22,058.00	20,000.00	27,361.96	750.00	(7,361.96)	136.81
681-000-671.024	WINTER FESTIVAL	4,920.00	4,750.00	4,038.75	0.00	711.25	85.03
681-000-671.026	SOAP BOX DERBY	11,150.00	0.00	0.00	0.00	0.00	0.00
681-000-671.028	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.031	MARKETING CO-OP	4,500.00	5,000.00	3,750.00	750.00	1,250.00	75.00
681-000-671.032	FALL FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.033	SPRING FESTIVAL	3,750.00	0.00	0.00	0.00	0.00	0.00
681-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
681-000-672.006	DOWNTOWN BUSINESS DISTRICT	32,575.00	36,225.00	36,050.00	0.00	175.00	99.52
681-000-675.005	CORPORATE SPONSORS	3,750.00	600.00	0.00	0.00	600.00	0.00
681-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.001	FUND BALANCE/RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.035	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		86,621.65	94,875.00	102,039.86	1,500.00	(7,164.86)	107.55
TOTAL REVENUES		86,621.65	94,875.00	102,039.86	1,500.00	(7,164.86)	107.55
Expenditures							
Dept 173 - ADMINISTRATION DEPARTMENT							
681-173-729.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
681-173-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	0.00	0.00	100.00	0.00
681-173-751.000	EVENT COLLABORATION	1,040.00	1,200.00	808.07	0.00	391.93	67.34
681-173-751.001	FARMERS' MARKET	1,350.00	1,000.00	885.00	0.00	115.00	88.50
681-173-751.002	CAR SHOWS	1,606.24	1,500.00	980.00	0.00	520.00	65.33
681-173-751.003	MINT FESTIVAL	14,299.98	15,000.00	21,386.50	0.00	(6,386.50)	142.58
681-173-751.007	WINTER FESTIVAL	4,095.00	5,500.00	2,961.37	0.00	2,538.63	53.84
681-173-751.008	SOAP BOX DERBY	15,515.32	0.00	0.00	0.00	0.00	0.00
681-173-751.009	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-173-751.010	FALL FESTIVAL	590.00	600.00	0.00	0.00	600.00	0.00
681-173-751.011	SPRING FESTIVAL	2,427.00	500.00	0.00	0.00	500.00	0.00
681-173-804.000	ADMINISTRATION CHARGES	2,635.00	2,740.00	3,940.00	0.00	(1,200.00)	143.80
681-173-814.002	WEBSITE	300.00	300.00	948.00	0.00	(648.00)	316.00
681-173-818.000	CONTRACTUAL SERVICES	18,450.00	10,500.00	14,199.99	0.00	(3,699.99)	135.24
681-173-818.040	DOWNTOWN IMPROVEMENT	17,485.57	7,000.00	2,040.83	0.00	4,959.17	29.15
681-173-826.086	AUDIT FEES	200.00	410.00	0.00	0.00	410.00	0.00
681-173-853.004	MONTHLY & LONG DISTANCE SERV	473.00	300.00	803.50	0.00	(503.50)	267.83
681-173-870.001	MARKETING	12,335.48	10,000.00	9,645.05	25.05	354.95	96.45
681-173-870.007	GRANTS	0.00	25,000.00	25,000.00	0.00	0.00	100.00
681-173-870.008	MUSIC	1,346.00	1,000.00	2,530.24	621.00	(1,530.24)	253.02
681-173-870.009	MARKETING CO-OP	0.00	0.00	0.00	0.00	0.00	0.00
681-173-900.000	PRINT AND PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
681-173-956.000	MISCELLANEOUS	2,241.96	1,000.00	13.09	13.09	986.91	1.31
681-173-960.000	EDUCATION AND TRAINING	0.00	1,000.00	450.00	0.00	550.00	45.00
681-173-961.000	PROFESSIONAL DUES	225.00	1,125.00	0.00	0.00	1,125.00	0.00
681-173-985.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 173 - ADMINISTRATION DEPARTMENT		96,615.55	85,775.00	86,591.64	659.14	(816.64)	100.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Expenditures							
TOTAL EXPENDITURES		96,615.55	85,775.00	86,591.64	659.14	(816.64)	100.95
Fund 681 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		86,621.65	94,875.00	102,039.86	1,500.00	(7,164.86)	107.55
TOTAL EXPENDITURES		96,615.55	85,775.00	86,591.64	659.14	(816.64)	100.95
NET OF REVENUES & EXPENDITURES		(9,993.90)	9,100.00	15,448.22	840.86	(6,348.22)	169.76
TOTAL REVENUES - ALL FUNDS		86,534.63	134,275.00	167,524.17	1,500.00	(33,249.17)	124.76
TOTAL EXPENDITURES - ALL FUNDS		117,383.18	113,315.00	111,980.87	659.14	1,334.13	98.82
NET OF REVENUES & EXPENDITURES		(30,848.55)	20,960.00	55,543.30	840.86	(34,583.30)	265.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance	
681-000-002.000 CASH - IMM/PRI ACCT 1289					(Continued)			
01/13/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/13/2023		100.00		42,567.13	
01/24/2023	CD	CHK	Check: 03 61812	61812		420.00	42,147.13	
01/24/2023	CD	CHK	Check: 03 61882	61882		400.00	41,747.13	
01/26/2023	CD	CHK	Check: 03 100044	100044(E)		80.35	41,666.78	
01/27/2023	CD	CHK	Check: 03 6647	6647(A)		504.00	41,162.78	
01/27/2023	CD	CHK	Check: 03 6671	6671(A)		958.33	40,204.45	
01/27/2023	CD	CHK	Check: 03 6692	6692(A)		300.00	39,904.45	
01/27/2023	CD	CHK	Check: 03 6706	6706(A)		75.00	39,829.45	
01/31/2023	GJ	JE	RECORD CASH TRANSFERS	13896	8.29		39,837.74	
02/14/2023	CD	CHK	Check: 03 61895	61895		450.00	39,387.74	
02/24/2023	CD	CHK	Check: 03 100054	100054(E)		80.35	39,307.39	
03/02/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 03/02/2023		150.00		39,457.39	
03/03/2023	CD	CHK	Check: 03 6747	6747(A)		958.33	38,499.06	
03/07/2023	CD	CHK	Check: 03 61950	61950		6,325.00	32,174.06	
03/21/2023	CD	CHK	Check: 03 61953	61953		164.83	32,009.23	
03/21/2023	CD	CHK	Check: 03 61967	61967		1,250.00	30,759.23	
03/24/2023	CD	CHK	Check: 03 100063	100063(E)		80.35	30,678.88	
03/24/2023	CD	CHK	Check: 03 6785	6785(A)		500.00	30,178.88	
03/24/2023	CD	CHK	Check: 03 6801	6801(A)		958.33	29,220.55	
04/05/2023	CD	CHK	Check: 03 61998	61998		200.00	29,020.55	
04/25/2023	CD	CHK	Check: 03 62012	62012		200.00	28,820.55	
04/25/2023	CD	CHK	Check: 03 62025	62025		200.00	28,620.55	
04/25/2023	CD	CHK	Check: 03 62027	62027		80.00	28,540.55	
04/25/2023	CD	CHK	Check: 03 62031	62031		85.00	28,455.55	
04/25/2023	CD	CHK	Check: 03 62050	62050		1,246.00	27,209.55	
04/26/2023	CD	CHK	Check: 03 100073	100073(E)		80.35	27,129.20	
04/28/2023	CD	CHK	Check: 03 6857	6857(A)		1,058.33	26,070.87	
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068	129.26		26,200.13	
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068	47.94		26,248.07	
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068	19.12		26,267.19	
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068	23.97		26,291.16	
05/16/2023	CD	VOID	Check: 03 62025	62025	200.00		26,491.16	
05/26/2023	CD	CHK	Check: 03 100085	100085(E)		80.35	26,410.81	
05/26/2023	CD	CHK	Check: 03 6913	6913(A)		958.34	25,452.47	
05/26/2023	CD	CHK	Check: 03 6939	6939(A)		100.00	25,352.47	
05/31/2023	CR	RCPT	GENERAL RECEIPT 05/31/2023		3,156.50		28,508.97	
06/06/2023	CD	CHK	Check: 03 62116	62116		200.00	28,308.97	
06/16/2023	GJ	JE	CLEARING DUE TO/FROM ACCOUNTS	14062		3,940.00	24,368.97	
06/27/2023	CD	CHK	Check: 03 62127	62127		421.00	23,947.97	
06/27/2023	CD	CHK	Check: 03 62167	62167		25.05	23,922.92	
06/27/2023	CD	CHK	Check: 03 62171	62171		3,200.00	20,722.92	
06/27/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 06/27/2023		750.00		21,472.92	
06/30/2023	CD	CHK	Check: 03 6962	6962(A)		1,400.00	20,072.92	
06/30/2023	CD	CHK	Check: 03 6988	6988(A)		958.33	19,114.59	
06/30/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 06/30/2023		750.00		19,864.59	
06/30/2023			681-000-002.000	END BALANCE	109,528.46	215,822.73	19,864.59	
681-000-002.007 DEBIT CARD-CASH					BEG. BALANCE			(23.79)
06/30/2023			681-000-002.007	END BALANCE	0.00	0.00	(23.79)	
681-000-084.001 DUE FROM GENERAL FUND					BEG. BALANCE			(121,425.38)
06/15/2023	GJ	JE	RECLASS DUE TO/FROM	14060	121,425.38		0.00	
06/30/2023			681-000-084.001	END BALANCE	121,425.38	0.00	0.00	
681-000-084.015 DUE FROM CURRENT TAX COLLECT					BEG. BALANCE			0.00
07/15/2022	GJ	JE	RECORD CASH TRANSFERS	13486		4,025.00	(4,025.00)	
07/15/2022	GJ	JE	RECORD TAX REVENUES	13487	4,025.00		0.00	
07/31/2022	GJ	JE	RECORD CASH TRANSFERS	13493		11,850.00	(11,850.00)	
07/31/2022	GJ	JE	RECORD TAX REVENUES	13494	11,850.00		0.00	
08/15/2022	GJ	JE	RECORD CASH TRANSFERS	13501		15,150.00	(15,150.00)	
08/15/2022	GJ	JE	RECORD TAX REVENUES	13502	15,150.00		0.00	
08/31/2022	GJ	JE	RECORD CASH TRANSFERS	13508		946.95	(946.95)	
08/31/2022	GJ	JE	RECORD TAX REVENUES	13509	946.95		0.00	
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670	280.55		280.55	
09/15/2022	GJ	JE	RECORD CASH TRANSFERS	13672		280.55	0.00	
09/30/2022	GJ	JE	RECORD CASH TRANSFERS	13715		303.07	(303.07)	
09/30/2022	GJ	JE	RECORD TAX REVENUES	13716	303.07		0.00	
10/15/2022	GJ	JE	RECORD CASH TRANSFERS	13841		291.11	(291.11)	
10/15/2022	GJ	JE	RECORD TAX REVENUES	13842	291.11		0.00	
10/31/2022	GJ	JE	RECORD CASH TRANSFERS	13848		283.32	(283.32)	
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849	283.32		0.00	
01/31/2023	GJ	JE	RECORD CASH TRANSFERS	13896		8.29	(8.29)	
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897	8.29		0.00	
06/30/2023			681-000-084.015	END BALANCE	33,138.29	33,138.29	0.00	
681-000-202.000 ACCOUNTS PAYABLE					BEG. BALANCE			(330.20)
07/07/2022	AP	INV	THURSDAY SINGER	07/07/2022		150.00	(480.20)	
07/07/2022	AP	INV	REIMBURSE; LIQUOR LICENSE FOR MINT FI	07/07/2022		100.00	(580.20)	
07/15/2022	CD	CHK	Check: 03 6194	6194(A)	100.00		(480.20)	
07/15/2022	CD	CHK	Check: 03 6195	6195(A)	150.00		(330.20)	
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022		875.00	(1,205.20)	
07/17/2022	AP	INV	POLICY #SE1046082; 08/13-08/16 2022	421717		525.00	(1,730.20)	
07/19/2022	AP	INV	THURSDAY SINGER	07/25/2022		150.00	(1,880.20)	
07/19/2022	AP	INV	THURSDAY SINGER	07/18/2022		150.00	(2,030.20)	
07/21/2022	CD	CHK	Check: 03 6209	6209(A)	80.20		(1,950.00)	
07/26/2022	CD	CHK	Check: 03 61423	61423	525.00		(1,425.00)	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
681-000-202.000 ACCOUNTS PAYABLE				(Continued)			
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022		200.00	(4,460.72)
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022		200.00	(4,660.72)
11/25/2022	CD	CHK	Check: 03 100024	100024 (E)	80.35		(4,580.37)
11/29/2022	CD	CHK	Check: 03 61727	61727	200.00		(4,380.37)
11/29/2022	CD	CHK	Check: 03 61735	61735	100.00		(4,280.37)
11/29/2022	CD	CHK	Check: 03 61740	61740	200.00		(4,080.37)
11/29/2022	CD	CHK	Check: 03 61748	61748	500.00		(3,580.37)
11/29/2022	CD	CHK	Check: 03 61756	61756	200.00		(3,380.37)
11/29/2022	CD	CHK	Check: 03 61763	61763	650.00		(2,730.37)
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)	2,730.37		0.00
12/06/2022	AP	INV	ORDER #21256	12N0021256		915.00	(915.00)
12/07/2022	AP	INV	FOR WINTER FESTIVAL - 2022	6746		50.00	(965.00)
12/13/2022	CD	CHK	Check: 03 61774	61774	50.00		(915.00)
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022		875.00	(1,790.00)
12/13/2022	AP	INV	ADVERTISING; 11/28-12/04 2022	3779558-1		20.00	(1,810.00)
12/14/2022	AP	INV	PORTABLE TOILET RENTAL	570304		504.00	(2,314.00)
12/15/2022	AP	INV	TELEPHONE SERVICE - 12/2022	12/10/2022		80.35	(2,394.35)
12/16/2022	CD	CHK	Check: 03 6611	6611 (A)	915.00		(1,479.35)
12/19/2022	AP	INV	DOWNTOWN PROMOTIONS	12/19/2022		6,000.00	(7,479.35)
12/20/2022	CD	CHK	Check: 03 61799	61799	6,000.00		(1,479.35)
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)	875.00		(604.35)
12/23/2022	CD	CHK	Check: 03 100032	100032 (E)	80.35		(524.00)
01/03/2023	AP	INV	LICENSE FEE; 01/01/23-12/31/2023	100006018959		420.00	(944.00)
01/15/2023	AP	INV	TELEPHONE SERVICE - 01/2023	01/10/2023		80.35	(1,024.35)
01/15/2023	AP	INV	ADVERTISING	12D0021256		75.00	(1,099.35)
01/15/2023	AP	INV	AIRD SPOTS, SJPSDL ITFEST2210 - PSD,	3779558-2		380.00	(1,479.35)
01/16/2023	AP	INV	ANNUAL DDA/PSD WEBSITE HOSTING	59		300.00	(1,779.35)
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023		958.33	(2,737.68)
01/24/2023	CD	CHK	Check: 03 61812	61812	420.00		(2,317.68)
01/24/2023	CD	CHK	Check: 03 61882	61882	400.00		(1,917.68)
01/25/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 02/2023	FEB2023		958.33	(2,876.01)
01/26/2023	CD	CHK	Check: 03 100044	100044 (E)	80.35		(2,795.66)
01/27/2023	CD	CHK	Check: 03 6647	6647 (A)	504.00		(2,291.66)
01/27/2023	CD	CHK	Check: 03 6671	6671 (A)	958.33		(1,333.33)
01/27/2023	CD	CHK	Check: 03 6692	6692 (A)	300.00		(1,033.33)
01/27/2023	CD	CHK	Check: 03 6706	6706 (A)	75.00		(958.33)
02/13/2023	AP	INV	MDA SPRNG WORKSHOP, HANOVER, BARLAGE,	E2684		450.00	(1,408.33)
02/14/2023	CD	CHK	Check: 03 61895	61895	450.00		(958.33)
02/14/2023	AP	INV	TELEPHONE SERVICE - 02/2023	02/10/2023		80.35	(1,038.68)
02/24/2023	CD	CHK	Check: 03 100054	100054 (E)	80.35		(958.33)
03/01/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023	MAR2023		958.33	(1,916.66)
03/02/2023	AP	INV	STAGE SETUP - MINT FEST 2023	2023015		6,325.00	(8,241.66)
03/02/2023	AP	INV	WINTER DECOR	03/01/2023		164.83	(8,406.49)
03/02/2023	AP	INV	WINTER DECOR	03/01/2023		500.00	(8,906.49)
03/03/2023	CD	CHK	Check: 03 6747	6747 (A)	958.33		(7,948.16)
03/07/2023	CD	CHK	Check: 03 61950	61950	6,325.00		(1,623.16)
03/09/2023	AP	INV	TELEPHONE SERVICE - 03/2023	03/10/2023		80.35	(1,703.51)
03/16/2023	AP	INV	MINT FEST 2023; PERFORMANCE	03/07/2023		1,250.00	(2,953.51)
03/17/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	APR2023		958.33	(3,911.84)
03/21/2023	CD	CHK	Check: 03 61953	61953	164.83		(3,747.01)
03/21/2023	CD	CHK	Check: 03 61967	61967	1,250.00		(2,497.01)
03/24/2023	CD	CHK	Check: 03 100063	100063 (E)	80.35		(2,416.66)
03/24/2023	CD	CHK	Check: 03 6785	6785 (A)	500.00		(1,916.66)
03/24/2023	CD	CHK	Check: 03 6801	6801 (A)	958.33		(958.33)
04/04/2023	AP	INV	SINGER FOR BUNNY SHOP; 2023	03/15/2023		200.00	(1,158.33)
04/05/2023	CD	CHK	Check: 03 61998	61998	200.00		(958.33)
04/06/2023	AP	INV	LISTINGS & LICENSES; FARMERS MARKET I	5357		85.00	(1,043.33)
04/06/2023	AP	INV	EASTER POSTERS; PSD	46004		80.00	(1,123.33)
04/06/2023	AP	INV	AMERICAN RENTAL INVOICE, PORTABLES	570941		1,246.00	(2,369.33)
04/11/2023	AP	INV	TELEPHONE SERVICE - 04/2023	04/10/2023		80.35	(2,449.68)
04/18/2023	AP	INV	REIMBURSE; BUNNY SHOP EVENT	04/13/2023		100.00	(2,549.68)
04/24/2023	AP	INV	STREET SINGER; 05/10/2023	04/05/2023		200.00	(2,749.68)
04/24/2023	AP	INV	STREET SINGER; 05/10/2023	04/05/2023		200.00	(2,949.68)
04/25/2023	CD	CHK	Check: 03 62012	62012	200.00		(2,749.68)
04/25/2023	CD	CHK	Check: 03 62025	62025	200.00		(2,549.68)
04/25/2023	CD	CHK	Check: 03 62027	62027	80.00		(2,469.68)
04/25/2023	CD	CHK	Check: 03 62031	62031	85.00		(2,384.68)
04/25/2023	CD	CHK	Check: 03 62050	62050	1,246.00		(1,138.68)
04/26/2023	CD	CHK	Check: 03 100073	100073 (E)	80.35		(1,058.33)
04/28/2023	CD	CHK	Check: 03 6857	6857 (A)	1,058.33		0.00
05/03/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 05/2023	MAY2023		958.34	(958.34)
05/08/2023	AP	INV	TELEPHONE SERVICE - 05/2023	05/10/2023		80.35	(1,038.69)
05/16/2023	AP	VOID	Void Invoice 04/05/2023 01-16-1036	04/05/2023	200.00		(838.69)
05/16/2023	CD	VOID	Check: 03 62025	62025		200.00	(1,038.69)
05/19/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 06/2023	JUNE2023		958.33	(1,997.02)
05/22/2023	AP	INV	AD; 04/04-04/06	21713		100.00	(2,097.02)
05/25/2023	AP	INV	NEW LOGO & BRAND IDENTITY	1764		1,400.00	(3,497.02)
05/25/2023	AP	INV	HANGING BASKETS, GROUND PLANTERS	05/17/2023		3,200.00	(6,697.02)
05/26/2023	CD	CHK	Check: 03 100085	100085 (E)	80.35		(6,616.67)
05/26/2023	CD	CHK	Check: 03 6913	6913 (A)	958.34		(5,658.33)
05/26/2023	CD	CHK	Check: 03 6939	6939 (A)	100.00		(5,558.33)
06/05/2023	AP	INV	THURSDAY MARKET 06/15/23	06/02/2023		200.00	(5,758.33)
06/06/2023	CD	CHK	Check: 03 62116	62116	200.00		(5,558.33)
06/13/2023	AP	INV	MUSIC DOWNTOWN; 06/01/23-0531/24	11037022		421.00	(5,979.33)
06/14/2023	AP	INV	REIMBURSE; THURSDAY MARKET	05/30/23-HANOVER		25.05	(6,004.38)
06/27/2023	CD	CHK	Check: 03 62127	62127	421.00		(5,583.38)
06/27/2023	CD	CHK	Check: 03 62167	62167	25.05		(5,558.33)
06/27/2023	CD	CHK	Check: 03 62171	62171	3,200.00		(2,358.33)
06/30/2023	CD	CHK	Check: 03 6962	6962 (A)	1,400.00		(958.33)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
681-000-202.000 ACCOUNTS PAYABLE							
						(Continued)	
06/30/2023	CD	CHK	Check: 03 6988	6988(A)	958.33		0.00
06/30/2023			681-000-202.000	END BALANCE	72,945.95	72,615.75	0.00
681-000-214.001 DUE TO GENERAL FUND							
07/01/2022				BEG. BALANCE			0.00
07/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14005		985.00	(985.00)
10/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14006		985.00	(1,970.00)
10/25/2022	GJ	JE	CLEAR DUE TO/FROM ACCOUNTS	13843	121,425.38		119,455.38
01/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14007		985.00	118,470.38
04/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14008		985.00	117,485.38
06/15/2023	GJ	JE	RECLASS DUE TO/FROM	14060		121,425.38	(3,940.00)
06/16/2023	GJ	JE	CLEARING DUE TO/FROM ACCOUNTS	14062	3,940.00		0.00
06/30/2023	GJ	JE	ALLOCATE MML POLICY PREMIUMS	14063		13.09	(13.09)
06/30/2023			681-000-214.001	END BALANCE	125,365.38	125,378.47	(13.09)
681-000-390.000 Fund Balance							
07/01/2022				BEG. BALANCE			(4,379.49)
06/30/2023			681-000-390.000	END BALANCE	0.00	0.00	(4,379.49)
681-000-544.005 GRANTS							
07/01/2022				BEG. BALANCE			0.00
09/15/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/15/202			25,000.00	(25,000.00)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			1,500.00	(26,500.00)
06/30/2023			681-000-544.005	END BALANCE	0.00	26,500.00	(26,500.00)
681-000-665.000 INTEREST EARNED/INVESTMENTS							
07/01/2022				BEG. BALANCE			0.00
08/31/2022	GJ	JE	RECORD TAX REVENUES	13509		9.44	(9.44)
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670		5.55	(14.99)
09/30/2022	GJ	JE	RECORD TAX REVENUES	13716		5.97	(20.96)
10/15/2022	GJ	JE	RECORD TAX REVENUES	13842		8.54	(29.50)
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849		8.32	(37.82)
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897		0.47	(38.29)
05/31/2023	CR	RCPT	GENERAL RECEIPT 05/31/2023			206.50	(244.79)
06/30/2023			681-000-665.000	END BALANCE	0.00	244.79	(244.79)
681-000-671.007 FARMERS' MARKET							
07/01/2022				BEG. BALANCE			0.00
07/18/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/18/202			505.00	(505.00)
08/25/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/25/202			424.00	(929.00)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			977.00	(1,906.00)
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068		129.26	(2,035.26)
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068		47.94	(2,083.20)
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068		19.12	(2,102.32)
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068		23.97	(2,126.29)
06/30/2023			681-000-671.007	END BALANCE	0.00	2,126.29	(2,126.29)
681-000-671.010 CAR SHOWS							
07/01/2022				BEG. BALANCE			0.00
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202			800.00	(800.00)
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202			43.07	(843.07)
08/25/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/25/202			925.00	(1,768.07)
09/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/12/202			100.00	(1,868.07)
09/21/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/21/202			50.00	(1,918.07)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			50.00	(1,968.07)
06/30/2023			681-000-671.010	END BALANCE	0.00	1,968.07	(1,968.07)
681-000-671.018 MINT FESTIVAL							
07/01/2022				BEG. BALANCE			0.00
07/28/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/28/202			550.00	(550.00)
08/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/202			1,000.00	(1,550.00)
08/15/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/15/202			3,526.96	(5,076.96)
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202			21,535.00	(26,611.96)
06/27/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 06/27/202			750.00	(27,361.96)
06/30/2023			681-000-671.018	END BALANCE	0.00	27,361.96	(27,361.96)
681-000-671.024 WINTER FESTIVAL							
07/01/2022				BEG. BALANCE			0.00
10/20/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/20/202			25.00	(25.00)
11/17/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/17/202			850.00	(875.00)
11/23/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/23/202			1,050.00	(1,925.00)
12/06/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/202			250.00	(2,175.00)
12/09/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/09/202			1,595.00	(3,770.00)
12/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/202			168.75	(3,938.75)
01/13/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/13/202			100.00	(4,038.75)
06/30/2023			681-000-671.024	END BALANCE	0.00	4,038.75	(4,038.75)
681-000-671.031 MARKETING CO-OP							
07/01/2022				BEG. BALANCE			0.00
09/29/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/29/202			900.00	(900.00)
10/19/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/19/202			450.00	(1,350.00)
10/20/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/20/202			300.00	(1,650.00)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			450.00	(2,100.00)
11/17/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/17/202			300.00	(2,400.00)
11/23/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/23/202			300.00	(2,700.00)
12/06/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/202			150.00	(2,850.00)
03/02/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 03/02/202			150.00	(3,000.00)
06/30/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 06/30/202			750.00	(3,750.00)
06/30/2023			681-000-671.031	END BALANCE	0.00	3,750.00	(3,750.00)
681-000-672.006 DOWNTOWN BUSINESS DISTRICT							
07/01/2022				BEG. BALANCE			0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
681-000-672.006 DOWNTOWN BUSINESS DISTRICT (Continued)							
07/15/2022	GJ	JE	RECORD TAX REVENUES	13487		4,025.00	(4,025.00)
07/31/2022	GJ	JE	RECORD TAX REVENUES	13494		11,850.00	(15,875.00)
08/15/2022	GJ	JE	RECORD TAX REVENUES	13502		15,150.00	(31,025.00)
08/31/2022	GJ	JE	RECORD TAX REVENUES	13509		937.51	(31,962.51)
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670		275.00	(32,237.51)
09/30/2022	GJ	JE	RECORD TAX REVENUES	13716		297.10	(32,534.61)
10/15/2022	GJ	JE	RECORD TAX REVENUES	13842		282.57	(32,817.18)
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849		275.00	(33,092.18)
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897		7.82	(33,100.00)
05/31/2023	CR	RCPT	GENERAL RECEIPT 05/31/2023			2,950.00	(36,050.00)
06/30/2023			681-000-672.006	END BALANCE	0.00	36,050.00	(36,050.00)
681-173-751.000 EVENT COLLABORATION							
07/01/2022				BEG. BALANCE			0.00
08/30/2022	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/30/2022	808.07		808.07
06/30/2023			681-173-751.000	END BALANCE	808.07	0.00	808.07
681-173-751.001 FARMERS' MARKET							
07/01/2022				BEG. BALANCE			0.00
08/18/2022	AP	INV	Aired Spots; SJPDFARMKT2215	3572698-2	225.00		225.00
08/18/2022	AP	INV	WEB 320X50 728X90 300X250, FARMERS M	3563351-2	100.00		325.00
09/19/2022	AP	INV	2022 FARMERS MARKET PROMOTION	3563351-3	100.00		425.00
09/19/2022	AP	INV	2022 FARMERS MARKET PROMOTION	3572698-3	225.00		650.00
10/20/2022	AP	INV	WEB PREROLL/POSTROLL CPM	3563351-4	150.00		800.00
04/06/2023	AP	INV	LISTINGS & LICENSES; FARMERS MARKET 1	5357	85.00		885.00
06/30/2023			681-173-751.001	END BALANCE	885.00	0.00	885.00
681-173-751.002 CAR SHOWS							
07/01/2022				BEG. BALANCE			0.00
08/01/2022	AP	INV	LIVE REMOTE; DAN STEWART	07/26/2022	100.00		100.00
08/04/2022	AP	INV	MINT FESTIVAL CAR SHOW FLYERS	45380	130.00		230.00
08/04/2022	AP	INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022	250.00		480.00
08/17/2022	AP	INV	PROMOTION, AD, WEBSITE FEES 08/25/22	02/08/2022	500.00		980.00
06/30/2023			681-173-751.002	END BALANCE	980.00	0.00	980.00
681-173-751.003 MINT FESTIVAL							
07/01/2022				BEG. BALANCE			0.00
07/07/2022	AP	INV	REIMBURSE; LIQUOR LICENSE FOR MINT FI	07/07/2022	100.00		100.00
07/17/2022	AP	INV	POLICY #SE1046082; 08/13-08/16 2022	421717	525.00		625.00
08/04/2022	AP	INV	MINT FESTIVAL BEVERAGES	W945036	6,638.60		7,263.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	500.00		7,763.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	400.00		8,163.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	1,200.00		9,363.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	1,200.00		10,563.60
08/04/2022	AP	INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022	1,000.00		11,563.60
08/10/2022	AP	INV	STAGING & ROOF; REMAINING BALANCE	34718 #2	1,560.00		13,123.60
08/16/2022	AP	INV	MINT FESTIVAL BEVERAGES	W-945036	3,719.20		16,842.80
08/16/2022	AP	VOID	Void Invoice 08/03/2022 01-12-0172	08/03/2022		500.00	16,342.80
08/16/2022	AP	VOID	Void Invoice W945036 02-04-0156	W945036		6,638.60	9,704.20
08/16/2022	AP	INV	MINT FESTIVAL; SETUP/CANCELLATION	08/15/2022	200.00		9,904.20
08/16/2022	AP	INV	PORTAPOTTIES/BEVERAGE TENT	12	1,226.00		11,130.20
09/07/2022	AP	INV	REIMBURSE; ICE/POP	09/01/2022	74.05		11,204.25
09/07/2022	AP	INV	REIMBURSE; WRIST BANDS, TIES, ICE POI	09/01/2022	311.25		11,515.50
09/20/2022	AP	INV	ACT #1398; ADVERTISING MINT FEST 202	1280020689	1,050.00		12,565.50
03/02/2023	AP	INV	STAGE SETUP - MINT FEST 2023	2023015	6,325.00		18,890.50
03/16/2023	AP	INV	MINT FEST 2023; PERFORMANCE	03/07/2023	1,250.00		20,140.50
04/06/2023	AP	INV	AMERICAN RENTAL INVOICE, PORTABLES	570941	1,246.00		21,386.50
06/30/2023			681-173-751.003	END BALANCE	28,525.10	7,138.60	21,386.50
681-173-751.007 WINTER FESTIVAL							
07/01/2022				BEG. BALANCE			0.00
11/22/2022	AP	INV	REIMBURSE; CHRISTMAS ITEMS - DWNTWN	11/22/2022	1,207.37		1,207.37
11/22/2022	AP	INV	HOLIDAY POLE SIGNS & ST NICK SIGN	19395	500.00		1,707.37
11/22/2022	AP	INV	ST. NICK/ WINTER FESTIVAL 2022	11/22/2022	100.00		1,807.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,007.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,207.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,407.37
12/07/2022	AP	INV	FOR WINTER FESTIVAL - 2022	6746	50.00		2,457.37
12/14/2022	AP	INV	PORTABLE TOILET RENTAL	570304	504.00		2,961.37
06/30/2023			681-173-751.007	END BALANCE	2,961.37	0.00	2,961.37
681-173-804.000 ADMINISTRATION CHARGES							
07/01/2022				BEG. BALANCE			0.00
07/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14005	985.00		985.00
10/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14006	985.00		1,970.00
01/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14007	985.00		2,955.00
04/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14008	985.00		3,940.00
06/30/2023			681-173-804.000	END BALANCE	3,940.00	0.00	3,940.00
681-173-814.002 WEBSITE							
07/01/2022				BEG. BALANCE			0.00
11/22/2022	AP	INV	REIMBURSE; WILD APRICOT WEBSITE	11/22/2022	648.00		648.00
01/16/2023	AP	INV	ANNUAL DDA/PSD WEBSITE HOSTING	59	300.00		948.00
06/30/2023			681-173-814.002	END BALANCE	948.00	0.00	948.00
681-173-818.000 CONTRACTUAL SERVICES							
07/01/2022				BEG. BALANCE			0.00
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022	875.00		875.00
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022	875.00		1,750.00
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022	875.00		2,625.00
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022	875.00		3,500.00
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022	875.00		4,375.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
681-173-818.000 CONTRACTUAL SERVICES					(Continued)		
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	875.00		5,250.00
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023	958.33		6,208.33
01/25/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 02/2023	FEB2023	958.33		7,166.66
03/01/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023	MAR2023	958.33		8,124.99
03/17/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	APR2023	958.33		9,083.32
05/03/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 05/2023	MAY2023	958.34		10,041.66
05/19/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 06/2023	JUNE2023	958.33		10,999.99
05/25/2023	AP	INV	HANGING BASKETS, GROUND PLANTERS	05/17/2023	3,200.00		14,199.99
06/30/2023			681-173-818.000	END BALANCE	14,199.99	0.00	14,199.99
07/01/2022			681-173-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		0.00
10/04/2022	AP	INV	HARDY MUMS	10/04/2022	576.00		576.00
10/06/2022	AP	INV	PUMPKINS	10/06/2022	300.00		876.00
11/18/2022	AP	INV	AIRE D SPOTS 14	3750168-1	500.00		1,376.00
03/02/2023	AP	INV	WINTER DECOR	03/01/2023	164.83		1,540.83
03/02/2023	AP	INV	WINTER DECOR	03/01/2023	500.00		2,040.83
06/30/2023			681-173-818.040	END BALANCE	2,040.83	0.00	2,040.83
07/01/2022			681-173-853.004 MONTHLY & LONG DISTANCE SERV		BEG. BALANCE		0.00
08/17/2022	AP	INV	TELEPHONE SERVICE - 08/2022	08/10/2022	80.35		80.35
09/15/2022	AP	INV	TELEPHONE SERVICE - 09/2022	09/10/2022	80.35		160.70
10/18/2022	AP	INV	TELEPHONE SERVICE - 10/2022	10/10/2022	80.35		241.05
11/04/2022	AP	INV	TELEPHONE SERVICE - 11/2022	11/10/2022	80.35		321.40
12/15/2022	AP	INV	TELEPHONE SERVICE - 12/2022	12/10/2022	80.35		401.75
01/15/2023	AP	INV	TELEPHONE SERVICE - 01/2023	01/10/2023	80.35		482.10
02/14/2023	AP	INV	TELEPHONE SERVICE - 02/2023	02/10/2023	80.35		562.45
03/09/2023	AP	INV	TELEPHONE SERVICE - 03/2023	03/10/2023	80.35		642.80
04/11/2023	AP	INV	TELEPHONE SERVICE - 04/2023	04/10/2023	80.35		723.15
05/08/2023	AP	INV	TELEPHONE SERVICE - 05/2023	05/10/2023	80.35		803.50
06/30/2023			681-173-853.004	END BALANCE	803.50	0.00	803.50
07/01/2022			681-173-870.001 MARKETING		BEG. BALANCE		0.00
08/16/2022	AP	INV	SPONSOR TEE SIGN; 4 FREE PASSES	58998	400.00		400.00
11/18/2022	AP	INV	WEB PREROLL/POSTROLL CPM ROS	3563351-5	150.00		550.00
12/06/2022	AP	INV	ORDER #21256	12N0021256	915.00		1,465.00
12/13/2022	AP	INV	ADVERTISING; 11/28-12/04 2022	3779558-1	20.00		1,485.00
12/19/2022	AP	INV	DOWNTOWN PROMOTIONS	12/19/2022	6,000.00		7,485.00
01/15/2023	AP	INV	ADVERTISING	12D0021256	75.00		7,560.00
01/15/2023	AP	INV	AIRE D SPOTS, SJPSDL ITFEST2210 - PSD,	3779558-2	380.00		7,940.00
01/15/2023	AP	INV	AIRE D SPOTS	3750377-2	0.01		7,940.01
01/15/2023	AP	INV	AIRE D SPOTS	3750377-2		0.01	7,940.00
01/20/2023	AP	INV	AIRE D SPOTS	3750377-1	0.01		7,940.01
01/20/2023	AP	INV	AIRE D SPOTS	3750377-1		0.01	7,940.00
04/06/2023	AP	INV	EASTER POSTERS; PSD	46004	80.00		8,020.00
04/18/2023	AP	INV	REIMBURSE; BUNNY SHOP EVENT	04/13/2023	100.00		8,120.00
05/22/2023	AP	INV	AD; 04/04-04/06	21713	100.00		8,220.00
05/25/2023	AP	INV	NEW LOGO & BRAND IDENTITY	1764	1,400.00		9,620.00
06/14/2023	AP	INV	REIMBURSE; THURSDAY MARKET	05/30/23-HANOVER	25.05		9,645.05
06/30/2023			681-173-870.001	END BALANCE	9,645.07	0.02	9,645.05
07/01/2022			681-173-870.007 GRANTS		BEG. BALANCE		0.00
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702	25,000.00		25,000.00
06/30/2023			681-173-870.007	END BALANCE	25,000.00	0.00	25,000.00
07/01/2022			681-173-870.008 MUSIC		BEG. BALANCE		0.00
07/07/2022	AP	INV	THURSDAY SINGER	07/07/2022	150.00		150.00
07/19/2022	AP	INV	THURSDAY SINGER	07/25/2022	150.00		300.00
07/19/2022	AP	INV	THURSDAY SINGER	07/18/2022	150.00		450.00
08/04/2022	AP	INV	THURSDAY SINGER	08/03/2022	150.00		600.00
08/16/2022	AP	INV	THURSDAY SINGER	08/23/2022	150.00		750.00
08/16/2022	AP	INV	THURSDAY SINGER	09/06/2022	150.00		900.00
08/16/2022	AP	INV	THURSDAY SINGER	09/13/2022	150.00		1,050.00
08/30/2022	AP	VOID	Void Invoice 08/23/2022 01-16-1036	08/23/2022		150.00	900.00
09/07/2022	AP	INV	DOWNTOWN RADIO RENEWAL	7TEZ20HY	189.24		1,089.24
01/03/2023	AP	INV	LICENSE FEE; 01/01/23-12/31/2023	100006018959	420.00		1,509.24
04/04/2023	AP	INV	SINGER FOR BUNNY SHOP; 2023	03/15/2023	200.00		1,709.24
04/24/2023	AP	INV	STREET SINGER; 05/10/2023	04/05/2023	200.00		1,909.24
04/24/2023	AP	INV	STREET SINGER; 05/10/2023	04/05/2023	200.00		2,109.24
05/16/2023	AP	VOID	Void Invoice 04/05/2023 01-16-1036	04/05/2023		200.00	1,909.24
06/05/2023	AP	INV	THURSDAY MARKET 06/15/23	06/02/2023	200.00		2,109.24
06/13/2023	AP	INV	MUSIC DOWNTOWN; 06/01/23-0531/24	11037022	421.00		2,530.24
06/30/2023			681-173-870.008	END BALANCE	2,880.24	350.00	2,530.24
07/01/2022			681-173-956.000 MISCELLANEOUS		BEG. BALANCE		0.00
06/30/2023	GJ	JE	ALLOCATE MML POLICY PREMIUMS	14063	13.09		13.09
06/30/2023			681-173-956.000	END BALANCE	13.09	0.00	13.09
07/01/2022			681-173-960.000 EDUCATION AND TRAINING		BEG. BALANCE		0.00
02/13/2023	AP	INV	MDA SPRNG WORKSHOP, HANOVER, BARLAGE,	E2684	450.00		450.00
06/30/2023			681-173-960.000	END BALANCE	450.00	0.00	450.00
TOTAL FOR FUND 681 PRINCIPAL SHOPPING DISTRICT					556,483.72	556,483.72	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	0.00	39,400.00	64,792.47	0.00	(25,392.47)	164.45
248-000-543.010	GRANTS	0.00	0.00	700.00	0.00	(700.00)	100.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	(87.02)	0.00	(8.16)	0.00	8.16	100.00
248-000-699.034	FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		(87.02)	39,400.00	65,484.31	0.00	(26,084.31)	166.20
TOTAL REVENUES		(87.02)	39,400.00	65,484.31	0.00	(26,084.31)	166.20
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-804.000	ADMINISTRATION CHARGES	987.00	1,040.00	1,040.00	0.00	0.00	100.00
248-451-818.000	CONTRACTUAL SERVICES	4,206.96	10,500.00	10,999.99	0.00	(499.99)	104.76
248-451-818.040	DOWNTOWN IMPROVEMENT	14,720.69	6,000.00	13,349.24	0.00	(7,349.24)	222.49
248-451-880.007	FACADE GRANTS	0.00	10,000.00	0.00	0.00	10,000.00	0.00
248-451-956.000	MISCELLANEOUS	852.98	0.00	0.00	0.00	0.00	0.00
248-451-976.001	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - NEW CONSTRUCTION		20,767.63	27,540.00	25,389.23	0.00	2,150.77	92.19
TOTAL EXPENDITURES		20,767.63	27,540.00	25,389.23	0.00	2,150.77	92.19
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		(87.02)	39,400.00	65,484.31	0.00	(26,084.31)	166.20
TOTAL EXPENDITURES		20,767.63	27,540.00	25,389.23	0.00	2,150.77	92.19
NET OF REVENUES & EXPENDITURES		(20,854.65)	11,860.00	40,095.08	0.00	(28,235.08)	338.07

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/01/2022			248-000-002.000 CASH - IMM/PRI ACCT 1289			BEG. BALANCE	50,609.12
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)		875.00	49,734.12
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504	23,860.77		73,594.89
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504	40,931.70		114,526.59
07/31/2022	GJ	JE	03 INTEREST ALLOCATION	13817		8.16	114,518.43
08/26/2022	CD	CHK	Check: 03 6315	6315 (A)		875.00	113,643.43
09/15/2022	CD	CHK	Check: 03 61603	61603		25,000.00	88,643.43
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)		875.00	87,768.43
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702	25,000.00		112,768.43
10/25/2022	GJ	JE	CLEAR DUE TO/FROM	13846		987.00	111,781.43
10/27/2022	CD	CHK	Check: 03 6479	6479 (A)		875.00	110,906.43
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202		700.00		111,606.43
11/15/2022	CD	CHK	Check: 03 61721	61721		4,349.24	107,257.19
11/16/2022	CD	CHK	Check: 03 61723	61723		9,000.00	98,257.19
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)		875.00	97,382.19
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)		875.00	96,507.19
01/27/2023	CD	CHK	Check: 03 6671	6671 (A)		958.33	95,548.86
03/03/2023	CD	CHK	Check: 03 6747	6747 (A)		958.33	94,590.53
03/24/2023	CD	CHK	Check: 03 6801	6801 (A)		958.33	93,632.20
04/28/2023	CD	CHK	Check: 03 6857	6857 (A)		958.33	92,673.87
05/26/2023	CD	CHK	Check: 03 6913	6913 (A)		958.33	91,715.54
06/16/2023	GJ	JE	CLEARING DUE TO/FROM ACCOUNTS	14062		1,040.00	90,675.54
06/30/2023	CD	CHK	Check: 03 6988	6988 (A)		958.34	89,717.20
06/30/2023			248-000-002.000	END BALANCE	90,492.47	51,384.39	89,717.20
07/01/2022			248-000-202.000 ACCOUNTS PAYABLE			BEG. BALANCE	0.00
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022		875.00	(875.00)
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)	875.00		0.00
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022		875.00	(875.00)
08/26/2022	CD	CHK	Check: 03 6315	6315 (A)	875.00		0.00
09/15/2022	AP	INV	GRANT MONEY; DOWNTOWN IMPROVMENTS	09/15/2022		25,000.00	(25,000.00)
09/15/2022	CD	CHK	Check: 03 61603	61603	25,000.00		0.00
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022		875.00	(875.00)
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)	875.00		0.00
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022		875.00	(875.00)
10/27/2022	CD	CHK	Check: 03 6479	6479 (A)	875.00		0.00
11/01/2022	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE 14	102222.3		803.52	(803.52)
11/01/2022	AP	INV	MAKE CONNECTION TO DWNTWN SYSTEM FOR	102222.2		845.00	(1,648.52)
11/01/2022	AP	INV	REPLACE MISSING MOBILE RACK	102222.1		2,700.72	(4,349.24)
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022		875.00	(5,224.24)
11/15/2022	CD	CHK	Check: 03 61721	61721	4,349.24		(875.00)
11/16/2022	AP	INV	DEPOSIT TO START PROJECT	111522.1		9,000.00	(9,875.00)
11/16/2022	CD	CHK	Check: 03 61723	61723	9,000.00		(875.00)
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)	875.00		0.00
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022		875.00	(875.00)
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)	875.00		0.00
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023		958.33	(958.33)
01/25/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 02/2023	FEB2023		958.33	(1,916.66)
01/27/2023	CD	CHK	Check: 03 6671	6671 (A)	958.33		(958.33)
03/01/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023	MAR2023		958.33	(1,916.66)
03/03/2023	CD	CHK	Check: 03 6747	6747 (A)	958.33		(958.33)
03/17/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	APR2023		958.33	(1,916.66)
03/24/2023	CD	CHK	Check: 03 6801	6801 (A)	958.33		(958.33)
04/28/2023	CD	CHK	Check: 03 6857	6857 (A)	958.33		0.00
05/03/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 05/2023	MAY2023		958.33	(958.33)
05/19/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 06/2023	JUNE2023		958.34	(1,916.67)
05/26/2023	CD	CHK	Check: 03 6913	6913 (A)	958.33		(958.34)
06/30/2023	CD	CHK	Check: 03 6988	6988 (A)	958.34		0.00
06/30/2023			248-000-202.000	END BALANCE	49,349.23	49,349.23	0.00
07/01/2022			248-000-214.001 DUE TO GENERAL FUND			BEG. BALANCE	(987.00)
07/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14005		260.00	(1,247.00)
10/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14006		260.00	(1,507.00)
10/25/2022	GJ	JE	CLEAR DUE TO/FROM	13846	987.00		(520.00)
01/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14007		260.00	(780.00)
04/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14008		260.00	(1,040.00)
06/16/2023	GJ	JE	CLEARING DUE TO/FROM ACCOUNTS	14062	1,040.00		0.00
06/30/2023			248-000-214.001	END BALANCE	2,027.00	1,040.00	0.00
07/01/2022			248-000-390.000 Fund Balance			BEG. BALANCE	(49,622.12)
06/30/2023			248-000-390.000	END BALANCE	0.00	0.00	(49,622.12)
07/01/2022			248-000-404.000 CURRENT PROPERTY TAX			BEG. BALANCE	0.00
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504		23,860.77	(23,860.77)
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504		40,931.70	(64,792.47)
06/30/2023			248-000-404.000	END BALANCE	0.00	64,792.47	(64,792.47)
07/01/2022			248-000-543.010 GRANTS			BEG. BALANCE	0.00
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			700.00	(700.00)
06/30/2023			248-000-543.010	END BALANCE	0.00	700.00	(700.00)
07/01/2022			248-000-665.000 INTEREST EARNED/INVESTMENTS			BEG. BALANCE	0.00
07/31/2022	GJ	JE	03 INTEREST ALLOCATION	13817	8.16		8.16
06/30/2023			248-000-665.000	END BALANCE	8.16	0.00	8.16

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance	
07/01/2022			248-451-804.000 ADMINISTRATION CHARGES		BEG. BALANCE		0.00	
07/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14005	260.00		260.00	
10/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14006	260.00		520.00	
01/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14007	260.00		780.00	
04/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14008	260.00		1,040.00	
06/30/2023			248-451-804.000	END BALANCE	1,040.00	0.00	1,040.00	
07/01/2022			248-451-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00	
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022	875.00		875.00	
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022	875.00		1,750.00	
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022	875.00		2,625.00	
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022	875.00		3,500.00	
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022	875.00		4,375.00	
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	875.00		5,250.00	
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023	958.33		6,208.33	
01/25/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 02/2023	FEB2023	958.33		7,166.66	
03/01/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023	MAR2023	958.33		8,124.99	
03/17/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	APR2023	958.33		9,083.32	
05/03/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 05/2023	MAY2023	958.33		10,041.65	
05/19/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 06/2023	JUNE2023	958.34		10,999.99	
06/30/2023			248-451-818.000	END BALANCE	10,999.99	0.00	10,999.99	
07/01/2022			248-451-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		0.00	
09/15/2022	AP	INV	GRANT MONEY; DOWNTOWN IMPROVMENTS	09/15/2022	25,000.00		25,000.00	
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702		25,000.00	0.00	
11/01/2022	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE 14'	102222.3	803.52		803.52	
11/01/2022	AP	INV	MAKE CONNECTION TO DWTWN SYSTEM FOR	102222.2	845.00		1,648.52	
11/01/2022	AP	INV	REPLACE MISSING MOBILE RACK	102222.1	2,700.72		4,349.24	
11/16/2022	AP	INV	DEPOSIT TO START PROJECT	111522.1	9,000.00		13,349.24	
06/30/2023			248-451-818.040	END BALANCE	38,349.24	25,000.00	13,349.24	
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY						192,266.09	192,266.09	0.00