

St. Johns Principal Shopping District 109 E. State, PO Box 477 - St. Johns, MI - 48879 (989) 224-8944ext. 233

**BOARD OF DIRECTORS** 2022 - 2023

**Chairman** Jason Butler Butler Financial

Vice-Chairman Tyler Barlage Community Christian Church

Secretary-Treasurer Bruce Delong Clinton County

**Directors** Gilroy's Hardware

Erika Hayes Jackson & Hayes, PC

Tracy Kossaras Kurt's Appliance

City of St. Johns, MI

Nancy McKinley Castle Resident

Corinne Trimbach Mint Door

Craig Smith Main Street Café

Marketing Tyler Barlage-Chair Erica Hayes Ethan Painter **Emily Baudoux** 

Vickie Schaffer

# Design

<u>Events</u> Corrine Trimbach-Chair Tracy Kossaras-Chair Jaime Madar Jessica Whitford Nancy McKinley Jason Butler

Executive, Finance, Strategic Planning
Tyler Barlage

Bruce Delong Dave Kudwa Jason Butler Corinne Trimbach Tracy Kossaras

**CONTACT INFO Executive Director** 

Heather Hanover 989-224-8944: Ext 233 psdcityofsj@ gmail.com

# **AGENDA Principal Shopping District Meeting** July 12, 2023 11: 30 am, PSD Office/Fire Hall

- \* Indicates an attachment
- 1. Call to Order 11:30am
- 2. Additions to the Agenda 11:30am (2 minutes)
- 3. Approval of the Consent Agenda: 11:32am (5 minutes)
  - A. \*Minutes of meeting dated Jun 7,2023
  - B. \*Minutes from Marketing, Executive and Event Meetings
  - C. \*City of St Johns monthly financial report through June 30,2023
  - D. \*Director's Report

# 4. Communications

- A. Events Committee 11:37am (3 minutes) Volunteers for Mint Fest, Thursday Market, Hot Dog Cart
- B. Marketing Committee: 11:40am (10 minutes)
- C. Executive Committee 11:50 am (2 minutes)

# 5. Old Business

- A. Board Membership11:52 am(5 Minutes) Brent Hurst, Lauren Bukocik(Salon 989), Jarod Miller city resident
- B. Social Districts11:57 am(8Minutes)\*
- 6. New Business
  - A. Event Policy 12:05pm (5 Minutes)\*



St. Johns Downtown Development Authority 109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

BOARD OF DIRECTORS 2022 - 2023 Chairman

Jason Butler Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian
Church

Secretary-Treasurer Bruce Delong

Clinton County

Directors

Ed Brandon Gilroy's Hardware

Erika Hayes Jackson & Hayes, PC

Tracy Kossaras Kurt's Appliance

Dave Kudwa City of St. Johns, MI

Nancy McKinley Castle Resident Corinne Trimbach

Mint Door
Craig Smith

Main Street Café

Marketing
Tyler Barlage-Chair
Erica Hayes
Ethan Painter
Emily Baudoux
Vickie Schaffer

# Design

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Jaime Madar
Jessica Whitford
Nancy McKinley
Jason Butler

Executive, Finance, Strategic Planning Tyler Barlage

Bruce Delong Kristina Kinde Jason Butler Corinne Trimbach Tracy Kossaras

CONTACT INFO
Executive Director

Heather Hanover 989-224-8944 Ext233: psdcityofsj@ gmail.com AGENDA
Downtown Development Authority Meeting
July 12, 2023
Immediately After 11:30 PSD Meeting at DDA Office

- \* Indicates an attachment
- 1. Call to Order 12:10 pm
- 2. Additions to the Agenda 12:11 pm
- 3. Approval of the Consent Agenda: 12:12 pm
  - A. \*Minutes of meeting dated June 7,2023
  - B. \*City of St Johns monthly financial report through June 30,2023
- 4. Communications

A. None

5. Old Business

A. Façade Grant\* 12:13pm (3 minutes)

6. New Business

A. Ad Hoc Committee for Comprehensive Plan for Downtown Streetscape. 12:16 pm (5 minutes)

7. Public Comment (please keep to under 3 minutes) 12:21 pm (8 minutes)

Adjournment 12:29 pm



St. Johns Principal Shopping District and Downtown Development Authority

100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 www.DowntownStJohnsMI.com

# Meeting Minutes

# Principal Shopping District June 7 2023

11:30 am, At PSD Office

Members Present: Jason Butler, Tyler Barlage, , Nancy McKinley, Bruce Delong, Corinne

Trimbach, Kristina Kinde, Ed Brandon, Tracy Kossaras and Erika Hayes

Other Present: Amber Haubert Jason Denovich, Chief Dave Kirk, Deputy Chief Andy Tobias,
Jamie Madar, Jacqueline Hudgenson and Heather Hanover

- 1. Meeting was called to Order by Chairman Butler at 11:30am
- Additions to the Agenda Jaqueline Hudgenson would like to be added under communications. Motion to approve the agenda as amended by Bruce Delong, seconded by Tracy Kossaras, motion carried
- **3. Motion to Approve the Consent Agenda made by** Bruce Delong, seconded by Tyler Barlage motion carried.
  - A. Minutes of meeting dated May 3, 2023
  - B. Minutes of the Marketing and Events Committee Meetings
  - C. City of St Johns monthly financial report through May 30,2023
  - D. Director's Report

# 4. Communications

- A. Events Committee: Corinne said the committee is working on the new Thursday Market. Jamie Madar said there are currently 14 vendors but none with produce, so if you know someone who has produce ask them to sign up. Corinne said she has also been actively seeking sponsors for the Mint Fest Downtown. The next Event Committee Meeting is tomorrow at 8am.
- B. Marketing Committee: Tyler said at the last Marketing committee meeting he informed the committee that the logo was approved by the PSD/DDA board. The committee is hoping to roll out the branding at the first of the month. The committee would also like to keep the logo for the downtown only. The city council has agreed to use our new logo on downtown parking signs and will sign an agreement with the PSD/DDA for use of the logo. The marketing committee has also decided to subscribe to Canva to help with making flyers and other promotions.
- C. Executive Committee: Jason stated that there was a lot discussed at the meeting. There was discussion on weather this meeting should comply with OMA. It was decided that even if there is not a quorum we should try to comply as much as possible with OMA and have all meeting listed on the website. Heather will make sure and do a better job with posting all committee meetings
- D. Jaqueline Hudgenson introduced herself. She is from LEAP and is employed by Clinton County to help all county businesses with economic development. Jaqueline will have office hours at the Courthouse from 12 to 5 pm on the first and third Tuesdays of every month but she is always available for question or concerns.

# 5. Old Business

A Board Membership: Motion was made by Tyler Barlage, seconded by Nancy McKinley to accept the resignation from the board of Amber Haubert and Mariah Leiby, motion carried. Motion to retain the current officers for 23-24 made by Tracy Kossaras, seconded by Erika Hayes, motion carried.

B. Social Districts: Chairman Butler has been looking into social district on the state website and we also did a poll to ask other city if their have been any issues. No issues were report on the downtown chat page and the procedure with the state is pretty straight forward. There was discussion about the safety for children, the need for a social district and if the businesses downtown even want it. It was decided to do a survey of the downtown through Survey Monkey.

# 6. New Business:

A. None

Motion to adjourn made by Bruce Delong at 12:12 seconded by Erika Hayes, motion carried **Next Regular Meeting July 12, 2023** 

BOARD OF DIRECTORS 2022 - 2023

<u>Chairman</u> Jason Butler Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian
Church

<u>Secretary-Treasurer</u> Bruce Delong Clinton County Commissioner

<u>Directors</u> Ed Brandon Gilroy's Hardware

Erika Hayes Jackson & Hayes, PC

Tracy Kossaras Kurt's Appliance

Kristina Kinde City of St. Johns, MI

Nancy McKinley The Castle Residence

Corinne Trimbach Unique Reflections

Craig Smith Main Street Café

# COMMITTEES

Marketing
Tyler Barlage-Chair
Erika Hayes
Emily Baudoux
Ethan Painter

Vicki Schaffer

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley

Nancy McKinley
Jason Butler
Jaime Madar

Executive, Finance,

Strategic Planning
Jason Butler-Chair
Tyler Barlage
Bruce Delong
Dave Kudwa
Tracy Kossaras

Corinne Trimbach

CONTACT INFO

Executive Director Heather Hanover 989-224-8944x 233 Email: psdcityofsj@ qmail.com



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# **Meeting Minutes Downtown Development Authority** June 7, 2023 After PSD Meeting, PSD Office

**BOARD OF DIRECTORS** 2022 - 2023

Chairman **Butler Financial** 

Vice-Chairman Tyler Barlage Community Christian

Church

Secretary-Treasurer

Clinton County Commissioner

Ed Brandon

Gilroy's Hardware

Erika Hayes Jackson & Hayes, PC

Tracy Kossaras Kurt's Appliance

Kristina Kinde City of St. Johns

Nancy McKinley Castle Residence

Corinne Trimbach Mint Door Boutique

Craig Smith Main Street Café

# COMMITTEES

# Marketing

Tyler Barlage-Chair Érica Haves **Emily Baudoux** Ethan Painter Vicki Schaffer

# <u>Events</u>

Tracy Kossaras-Chair Corinne Trimbach-Chair Nancy McKinley Jason Butler Jaime Madar

#### Executive, Finance, Strategic Planning

Jason Butler-Chair Tyler Barlage Bruce Delong Kristina Kinde Tracy Kossaras Corinne Trimbach

### **CONTACT INFO Executive Director**

Heather Hanover 989-224-8944x 233 Email: psdcityofsj@ gmail.com Members Present: Jason Butler, Bruce Delong, Corinne Trimbach, Erika Hayes, Tyler Barlage, Kristina Kinde, Nancy McKinley, Tracy Kossaras and Ed Brandon.

Other Present: Chief Dave Kirk, Deputy Chief Andy Tobias, Amber Haubert, Jaqueline Hudgenson, Jamie Madar, Jason Denovich and Heather Hanover

- 1. Meeting was called to Order by Vice Chairman Barlage at 12:12 pm
- 2. Additions to the Agenda: There were no additions to the agenda. Motion by Tyler Barlage to approve the agenda, seconded by Erika Hayes, motions carried.
- 3. Motion to Approve the Consent Agenda as presented, made by Corinne Trimbach seconded by Erika Haves, motion carried.
  - A. Minutes of meeting dated May 3, 2023
  - B. City of St Johns monthly financial report through May 30,2023

# 4. Communications

A. Design Committee Update: We are going ahead with the Facade grants already approved for the Ken Harris Building and the Jet Speed building. For the larger grants we are trying to get some more funds from the Capital Region Community Foundation and we recently received notice that we were approved to go to the next level in the grant process. Heather will work with the other three Façade grant applicants who will need to write letters of support for the grant request.

# 5. Old Business

A. None.

# 6. New Business

- New Business protocol and New Board Member Protocol. There was discussion on what should be done when a new business comes downtown. What information should be given, how do we acknowledge and support them. Jason Denovich stated that the Chamber is always willing to do ribbon cuttings even for non-chamber members and that we could work with the downtown to welcome all businesses in town. There was also discussion on what to do when a new board member is added. Kristina Kinde mentioned Google Classroom. If we set up a new board member classroom with all the information, they need such as the by-laws, Roberts Rules of order and general city information, it will be easy for the new board member to learn about the process.
- 7. Public Comment: Heather asked about how she should handle other groups that want to use our equipment especially the expensive sound equipment. It was decided that there should be a form and a deposit equal to what the insurance deductible for replacement is. Chief Kirk introduced new Deputy Chief Andy Tobias. Andy said that he is excited to be here and everyone has been very welcoming.

Motion to adjourn made by Bruce Delon, seconded by Erika Hays, meeting adjourned at 12:25pm

Next meeting July 12, 2023



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www.DowntownStJohnsMi.com

# **Events Committee Meeting Minutes** June 8, 2023

Members Attending: Nancy McKinley, , Jason Butler, Jamie Madar, Corinne Trimbach, Tracy Kossaras Others: Heather Hanover

- 1) Thursday Farmers Market: First Market is next Thursday June 15<sup>th</sup>. Jamie has 12 vendors coming. She will handle vendor registration. The streets need to be closed down starting at 2 so the vendors can start setting up at 3. Jason will set up the tent for the singer. We will try to have tables set up. Tracy will help with set up and take down. Nancy will help with the yard games. We have corn hole and Jamie has some yard Yahtzee.
- 2) Mint Fest: Corinne has a few sponsors; Jason got the main stage sponsor and Jamie would like the form to give to a few people. After that we will send it out to everyone. We will talk with Sports stop about volunteer tee shirts with just a simple logo and bright color, yellow. We will talk to CEP about the car show t shirts and plagues. The parade route is back to usual and we will have to talk to the city about the turn at Higham or Railroad. We would prefer not to have to move everything. We will need the fire department to help put water in the stage. The Marketing committee is working on flyers for the Mint Fest downtown. We would like to advertise, WLNS said we can get \$1000 of commercial for \$500 if we make them a sponsor. We will need a lot more sponsors this year.
- 3) US 27 Car Tour: They will be in St Johns on August 24th from 9 to 11am. Last year the stores that stamped the participant passports were Adornmint and Pictured Homes. This year we are choosing Woodburys and Roselyn's or Sprots Stop if Roselyn's aren't open.

4)

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# Marketing Committee Minutes June 8, 9 am PSD Office

Committee Members Present: Tyler Barlage, Ethan Painter, Vicki Schafer

Others Present: Amber Haubert and Heather Hanover

- 1. Brand Roll Out: The goal is July 1<sup>st</sup>. The new logo will go on the website, have a public post, be put in the St Johns Indy and maybe the new St Johns Magazine. The logo will be offered to local businesses for use in there promotional material under restriction. Ethan created a letter to distribute to downtown business owners on our guide lines to use the logo. It was suggested that the business owners should ask for the hi res version of the logo and that all merchandise with the logo be distributed from the PSD.
- 2.Designing Flyers for the Mint Fest: Jamie and Emily will start working on Canva to come up with a flyer.
- 3. Marketing for the Mint Fest Downtown. In the past we have just worked with z92.5 and had a remote. The committee is recommending \$500 for Z92.5, \$500 for WLNS and \$500 for social media. We will start advertising the mint fest 3 weeks before.
- 4. Pure Michigan Website: At the MDA conference the marketing presentation mentioned that there is a Pure Michigan Page for every city. They recommend each city to check out their page and see if any changes are needed. Each marketing committee member should check it out.



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# Executive Committee Meeting Minutes June 20,2023

Members attending: Jason Butler, Bruce Delong, Tyler Barlage

Others: Heather Hanover

- 1. Façade Grant application to CRCF is due July 12 for the second round.
- 2. Event Policy: Jason Butler presented an event policy for consideration that is more comprehensive than the city's current form. It is his hope that the city would be willing to work with this document and make improvements to prevent confusion and issues with events that have happened in the past. The form was discussed and it was decided to include this in the packet for the next board meeting. The interim and the new city manager will be in attendance.
- 3. Board Membership and Packet: When we have new board members, they should receive a packet and some training to help them transition on to the board. The committee discussed a welcome letter provided by Heather and the different documents that should be included. There was also discussion on having this information in a Google Classroom. The committee felt that this information should be on our website. This will formalize the new board member with our website and keep all of our info in the same spot. The committee also discussed having a code of conduct for meetings. This may be discussed at a future date.
- 4. Social District Survey: Heather proviced some possible questions for the survey and explanation of what a social district is. The committee only really wants the answer to one question: "Would you be in favor of having a Social District in Downtown St Johns?" They also felt the benefits of having a social district should be included in the explanation. One question is a poll. Heather will modify the explanation and send out the poll to her usual email list for the downtown.
- 5. Courtney Brandley Photography, what is a good day for a grand opening? June 26, 27 or 28 work and lunch time is a good time. The swim team would like to pick up the cans this year at the beverage tent, usually the dance team does it. Heather will contact Michelle Lindquist from the dance team to see if she has an opinion. There was discussion on the benches and trash cans. Heather will get with the DPW about what their views are and bring back some options in the near future.
  - 6. Other Items for the Agenda: None
  - 7. Next Meeting July 17th.



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# Executive Director Activity for June 2023

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Board Meeting, Minutes and agenda
- G. Turned in Bills and deposits to the City Treasurer
- H. Chamber Meetings
- I. City Council Meeting
- J. Turned in Liquor License Application
- K. Worked on CRCF Grant
- L. Changed Email List and Membership levels on Website
- M. Worked on New Member packets
- N. Turned in event forms for Mint Fest
- O. Set up Tent, tables and signs for Thursday Market
- P. Helped Soap Box Derby with speaker set up and loan of Rack.
- Q. Updated Wild Apricot Websites
- R. Worked on Logo Launch
- S. Set up Canva Membership
- T. Ordered Hot Dog Cart
- U. Talked with Health Department about Hot Dog Cart
- V. Worked with large Façade Grant Applicants
- W. Talked with Justin Smith about city/DPW issues
- X. Sent out weekly update emails
- Y. Worked on ads for the Thursday and Saturday Markets
- Z. Met with Sponsors for Mint Fest Street Party
- AA. Talked with Kirk Gartside to setup Car Shows and shirts.
- BB. Talked with Allaby and Brewbaker about insurance for Mint Fest
- CC. Talked with Dance Team about can pick up at Beverage Tent
- DD. Set up Key Stores for US 27 car Tour in August
- EE.Had city change out pole banners
- FF. Ordered cross street banner and sponsor banners
- GG. Met with Jamie Madar about Thursday Markets
- HH. Conducted Social District Poll
- II. Worked with Cornhole Director Jack Rahl

# **2023 Social District Responses**

# In Favor: 18

Keith Koneval, Dale Abraham, Lara Boettger, Tracy Kossaras, Mary Ablao, Kirk Gartside, John Sirrine, Brent and Megan Hurst, Kim Zuehlke, Kelly Schafer, Steve Van Ells, Emily Kendall, Nicol Devereaux, Bill Brewbaker, Rehmann's (but they don't allow any drinks in the store), Heather Reed, Lindsay Wood, Ken Jones

# Against: 4

Ed Lamb, Deb at Jet Speed, Alissa Munger, Tim McCowan

# Comments:

Lara, Edward Jones: Yes – I would love to see this in our town. My only concern would be that the towns I have seen it in seem to be more touristy areas where there are a lot of fun and interesting shops. We have some wonderful retail stores downtown, but I'm not sure there's enough that people would want to walk around with their drinks (except perhaps during special events). I love this idea though and I would love to see it be successful. Thanks for asking for input from others.

I don't believe this is practical, why not concentrate on something for the kids to do instead of opening avenues that could cause serious problems. The bars already allow you to have your drinks on the patio or at the tables outside. This is Debbie, not Jim criticizing this idea.

Alissa is not in favor. Her business brings a lot of children downtown and she doesn't feel they should be exposed to people drinking alcohol.

Johns Sirrine: Could this be done with a time limit that would end at 9pm daily?

Kim Pictured Home: My only concern is trash, and if someone is out of hand with the drinking who is going to keep it under control,

what if someone spills their drink on my furniture who is liable to replace that 800.00 dollar chair.....

I think it's great and hopefully changes the foot traffic....but these concerns are valid.....we want money in our pockets not going out....

# **2023 Social District Responses**

Kelly Schafer: Fantastic idea. I have seen Bark & Brew events, would be super fun.

Steve Van Ells I have had a positive experience in other Social Districts. I don't know any of the statistics for police matters or how the bars/restaurants are impacted. But purely in the role of a patron out to have a good time I have enjoyed social districts.

Emily Adornmint: It's Emily ... YAAAASSSSSSS that would be amazing !!!!!!!!!!! Anything to increase foot traffic and drinky people spend \$\$ lol

Bill Brewbaker: I'd be in favor of it, one concern I'd have is the establishments selling the drink, are they liable for anything once it leaves their premises? I would think not, but Something an atty should answer. The other thing that will be important is how our police officers are engaged in it? It'd be nice to have a friendly presence so people do not get out of hand or damage cars, planters, etc. but on the other side, we don't want them to use it as a DUI trap either.

Tim MacCowan I would not be interested in having something like that here in Saint Johns. I have to deal with enough people coming in here at my shop after having a few drinks wanting to get something done. It's against the law for me to do so. I'm just saying there are 4-5 places that sell drinks and at least 2 of them have outside spaces already. That's my take on it. Thanks Tim

Rehmann's: Not sure. We would probably be in favor. We do not allow beverages in our store, so if this passes, we wouldn't allow alcoholic beverages either.

I just wanted to voice my support for the social district. My office in Lansing is located in a social district and it's been great. We haven't experienced any issues related to it and I've seen more people strolling/looking into the windows at various shops in the area than I did pre-social district. Thanks Kenneth L. Jones

# **CITY OF SAINT JOHNS**

# SPECIAL EVENT POLICY AND APPLICATION

The City of St Johns appreciates your efforts in contributing to the community through your Special Event. We recognize that the City of Saint Johns is fortunate to have many varied locations, such as parks, streets and neighborhoods, which provide wonderful venues to host Special Events for the community.

To preserve the City's assets and resources, while still offering enjoyment of events, the City permits the temporary use of public properties or roadways for special activities. The City coordinates the review these events with various City departments to ensure that the events are conducted safely and protects the city's assets and the health safety and welfare of the citizens.

The Downtown Development Authority (DDA) will distribute copies of your application to all City departments or agencies affected by your event. These department or agencies will contact you individually only if they have specific questions or concerns about your event.

# **PURPOSE**

The purpose of the Special Events Policy is to promote uniform procedures to regulate and permit special event activity at locations under the jurisdiction of the City of Saint Johns. The Special Event Application is a starting point for any group or individual who wishes to hold an event, parade, assembly, festival, or similar affair, utilizing, or reserving city assets or resources within the City of Saint Johns.

# **SPECIAL EVENT APPLICATION REQUIRED**

This Policy Statement on Special Events covers all special events. Any organization wishing to sponsor or hold a Special Event in the City of Saint Johns that takes place on public lands or lands that are controlled by the City of Saint Johns will be required to complete the City of Saint Johns Special Event Application.

Most Special Events within the City of St Johns that will be conducted on the streets, parks or other public area are required to be approved by the City Council. Special Events that require low to moderate levels of City resources can be approved by the City Manager. Applications to conduct a Special Event must be made in writing to the Downtown Development Authority. Applications are available from the office of the Downtown Development Authority, the DDA's website at www.downtownstjohnsmi.com, and the City's website at cityofstjohnsmi.com.

The City will provide a complete review of any Special Event Application, including consultation with the applicant as may be reasonably necessary to resolve problems and/or concerns. It is the responsibility of the event organizer to note the proposal of City street and City owned parking lot closures within their Special Events Application.

Event organizers should be aware that noise generated by the event could have an impact on the neighborhoods near the event site. Event organizers must be considerate of the neighborhood and be aware of the City Noise Ordinance located at Section \_\_\_\_\_ of the City of Saint Johns Code of Ordinances.

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the public accessibility of rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

# **IMPLEMENTATION**

# **Eligibility Requirements**

The applicant or representative of any business, group or organization that seeks approval to conduct a Special Event, must be 21 years of age or older and officially designated as the agent of the sponsoring business, group, or organization.

# **Classification of Special Events**

Requirements for your Special Event will depend upon the Resource Classification of your Special Event. The expected number of participants may change the Resource Classification of a Special Event. Groups of over 100 participants are automatically classified as High Resource events. Events with alcoholic beverages are automatically classified as High Resource Events. The examples provided below are general examples of types of events. Due to the unique characteristics of a Special Event, the Resource Classification may be increased.

# **LEVEL 1 SPECIAL EVENT - LOW RESOURCE**

Events that involve no organized physical activity by participants and no severe exposure to spectators, i.e. meetings, prayer circles, seminars, and social gatherings and to reserve a city resource. These events may be approved by the City Manager (or designee), or the application may be sent to the City Council for approval.

# **LEVEL 2 SPECIAL EVENT - MODERATE RESOURCE**

Events that involve limited physical activity by participants and no severe exposure to spectators, i.e. animal shows, auctions, flea markets, picnics, and political rallies and to reserve a city resource. These events may be approved by the City Manager (or designee), or the application may be sent to the City Council for approval.

# **LEVEL 3 SPECIAL EVENT - HIGH RESOURCE**

Events that involve major participation by participants and/or moderate or high resource exposure to spectators, i.e. amateur, collegiate, semi-professional, or professional sporting events; a circus, carnival, or parade; concerts, dances, or theatrical performances; marathons, vehicle races, or other races; fireworks displays; and water events and to reserve a city resource. These events are approved by the City Council.

# **APPLICATION PROCEDURE**

A Special Event Application must be received by the DDA sixty (60) days prior to the first day of the proposed event. An event may be approved after the 60 day deadline if the applicant shows that extraordinary circumstances were the cause of the late application. A late fee will be assessed for all

applications not timely submitted. An incomplete application may result in denial of your request. Event organizers are requested to begin the process as early as possible in order to ensure proper approvals and deadlines are met. A completed, approved application also reserves the event location.

Please submit the following for each proposed Special Event:

- 1. Signed application;
- 2. Map (sketch) of event site, detailing street closures, parking requirements, etc.;
- 3. Schedule of event;
- 4. (If applicable) Proof of insurance/indemnification (naming City of Saint Johns and DDA as "additional insureds");
- 5. (If applicable) Fully executed Hold Harmless Agreement; and
- 6. \$25 SEA processing fee.

# **EMERGENCY MEDICAL SERVICES**

Due to the vast number of different types of events, along with the anticipated crowd sizes, at a minimum, all event organizers should have the ability to contact 9-1-1 and access someone who is certified in First Aid/CPR. Also, basic First Aid Stations and/or kits should be on site.

# LIABILITY INSURANCE REQUIREMENTS

Liability Insurance coverage is required in the dollar amounts specified for the class of Special Event. The insurance carrier must be licensed in the State of Michigan and acceptable to the City of Saint Johns. A Certificate of Insurance evidencing the amount of liability insurance must be submitted with your application. In addition, a policy endorsement naming the City of Saint Johns and the Downtown Development Authority as additional insureds on the policy must be submitted at the time of your application.

Your Special Event application will not be accepted without the submission of all required insurance documents. For Level 1 Special Events, the event organizer can choose to either provide the City with the above insurance requirements, or can instead execute a Hold Harmless Agreement with the City. Level 2 and Level 3 Special Events require \$1,000,000 in commercial general liability insurance on an occurrence made basis if recommended by the City Attorney. Hold Harmless Agreements or insurance documents must be provided at least two (2) weeks prior to scheduled Council approval.

# **RESIDENTIAL NEIGHBORHOOD BLOCK PARTIES**

Block parties have different requirements from those set forth in this Policy. Please contact the DDA for details and an application. An application may be obtained from the DDA's website at https://cityofstjohnsmi.com.

# **CLEAN UP, SITE RESTORATION AND REIMBURSEMENTS**

Event organizers are responsible for cleanup and repairs. Event organizers who fail to clean up and repair damages to the Event Area may be billed for City services. Failure to clean up and repair will be

considered in approval of future special event applications. Reimbursements for the cost incurred by the city in order to meet the requests of the event organizers may require reimbursement for those reflective costs.

# **CITY COUNCIL APPROVAL**

It is recommend that the event organizer be present at the City Council meeting that your request is on the agenda for in order to answer any possible questions that Councilmembers may have regarding your proposed event. Please note, if questions arise at the Council meeting, and a representative is not present, your request may be denied or approval may be delayed. The City of Saint Johns is not responsible for delays caused by the event organizer's failure to meet all special event policy requirements.

Upon approval of the Special Event Application, the DDA will provide notification as to the action of the City Council and/or City Manager will be communicated to the event organizer requesting the event. This confirmation will serve to outline any special conditions that must be met if the event is to be held.

THE CITY OF SAINT JOHNS RESERVES THE RIGHT TO WAIVE ANY REQUIREMENTS OF THIS POLICY IN THE INTERESTS OF THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF SAINT JOHNS.

Date Received By DDA Office:	Time:	By:	
Please complete this application in accor return it to the Office of the Downtown I day of the event.	· ·	·	•
Event Name:			
Sponsoring Organization's Legal Name: _ Organization Address:			
Tax I.D. Number:			
Event Organizer:	Title:		
Phone (work):			
Phone (during event):			
Agent's Address:			
Agent's E-Mail Address:			
Organization Address:			
Please give a brief description of the pro			

Event Day(s) and Date(s):
Set-Up Date & Time: Tear-Down Date & Time:
Event Location:
ANNUAL EVENT: Is this event expected to occur next year? (circle one)
YES NO How many years has this event occurred?
<b>MAP</b> : If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing:
(a) The assembly and dispersal locations and the route plan;
(b) Any streets or parking lots that you are requesting to be blocked off;
(c) The location of vendors, if any; (d) An emergency vehicle access lane; and
(e) The location of restrooms and trash receptacles.
A final map, if different, must be provided seven (7) days before the event.
STREET CLOSURES: Start Date/Time:
Through Date/Time:
RESERVED PARKING: Are you requesting reserved parking? (circle one) YES NO If yes, list the number o street spaces, City lots or locations where parking is requested:
VENDORS: Food Concessions? YES NO Other Vendors: YES NO
EVENT SPONSORS: Do you have an event sponsor? If yes, please name:
DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
If yes, please attach liquor license and liquor liability insurance.
If yes, what time? until
<b>ENTERTAINMENT:</b> Are there any entertainment features related to this event? YES NO If yes, provide a attachment listing all bands/performers, type of entertainment, and performance schedule. All noise generated by entertainment must be in compliance with the City Noise Ordinance
ATTENDANCE: What is the expected (estimated) attendance for this event?
<b>AMUSEMENT:</b> Do you plan to have any amusement or carnival rides? YES NO If yes, you are required to obtain a permit through the City Clerk's Office.

<b>RESTROOMS</b> : Are you planning to provide portable rest rooms at the event? YES NO
If yes, how many?
As an event organizer, you must consider the availability of restroom facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.
ELECTRICAL POWER: Will the Event require electrical power? YES NO
If yes, please explain the electrical requirements.
OTHER REQUESTS: (i.e., Police Department assistance, Fire Department, Neighborhood and Economic Operations Department, Parks and Recreation, water, street closures, electrical, etc.) Please note that additional requests may incur additional charges.
INSLIPANCE: All spansars of special events must carry liability insurance as set forth in the Special Events

**INSURANCE:** All sponsors of special events must carry liability insurance as set forth in the Special Events policy. A copy of either a Hold Harmless Agreement or a certificate of insurance AND endorsement naming the City of Saint Johns and the DDA as additional insureds for a liability policy must be provided at least two (2) weeks prior to scheduled Council approval.

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

- 1. I am the person with authority to act on behalf of the sponsoring organization.
- 2. I have submitted all required documents in support of the Special Events application, including insurance documents where applicable.
- 3. A \$25 Special Event Application fee must be submitted along with this Special event Application.
- 4. Only the activities listed on the application will be permitted at the event. If additional activities are added, I will immediately contact the City of Saint Johns. I understand that the approval of my application may be withdrawn or additional requirements made.
- 5. All food vendors must be approved by the Clinton County Health Department, and each food or other vendor must provide the City of Saint Johns with a Certificate of Insurance which names the City of Saint Johns and the Downtown Development Authority as additional named insured parties on the policy.
- 6. Fire Department permit and approval is required for events including display fireworks. XCU Fireworks Liability insurance is required for all fireworks displays.
- 7. The approval of this special event may include additional requirements, limitations, or fees, based on the City's review of this application.

- 8. If I or my organization fail(s) to clean up and repair damages to the Event Area, my organization maybe billed for City services, and that failure to clean up and repair damage will be considered for future applications.
- 9. As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event.
- 10. By signing this Special Event Application, I declare I am 21 years of age or older.
- 11. If required to provide liability insurance, I will add the City of Saint Johns and the Downtown Development Authority as additional insureds on the sponsoring organization's liability policy.
- 12. On behalf of the sponsoring organization, I agree that the sponsoring organization will defend, indemnify, and hold harmless the City of Saint Johns, its officers, employees and agents from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Saint Johns its officer, employees and agents, by reason of any damage to property, bodily injury, or death, sustained by any person whomsoever, and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Data	Signature of Spansaring Organization's Agent
Date	Signature of Sponsoring Organization's Agent

# Job Estimate Form

ODY	
ONSTRUCTION	Job Name / Location:
Commercial and Residential Building, Remodeling, and Repair. We do it all with Honesty and Quality (raftsmanship JON CODY	105 N. Clinton 5T. Johns
OWNER (SIZ) 648 5288 JON.CODY@CODYCONSTRUCTION.ORG	

JOB DESCRIPTION:

, , , , , , , , , , , , , , , , , , ,	JOB DESCRIPTION;	
VAUCY GLASS		
105	FRAME, GLass, Sill - Demo	\$10,1000
103		\$9670
	Paint, LIFT, LABOR	\$6500
	STUCKO STORE FRONT	\$ 50000
	Misc. FRAming For Windows	\$ 1000
	TOTAL	32,280
•• •	ing the job described above. Estimated Job Cost: $\frac{432,280}{2}$	)
		·

07/05/2023 11:08 AM

# REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS

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Page:

User: KKINDE

DB: City Of St Johns

### PERIOD ENDING 06/30/2023

ACTIVITY FOR END BALANCE 2022-23 YTD BALANCE MONTH AVAILABLE % BDGT 06/30/2022 06/30/2023 06/30/23 GL NUMBER DESCRIPTION AMENDED BUDGET BALANCE USED Fund 681 - PRINCIPAL SHOPPING DISTRICT Dept 000 - REVENUE 681-000-544.005 GRANTS 0.00 25,000.00 26,500.00 0.00 (1,500.00)106.00 681-000-665.000 187.65 244.79 0.00 (244.79)100.00 INTEREST EARNED/INVESTMENTS 0.00 681-000-671.000 MISCELLANEOUS REVENUE 0.00 0.00 0.00 0.00 0.00 0.00 FARMERS' MARKET 1,351.00 1,300.00 2,126.29 0.00 681-000-671.007 (826.29)163.56 681-000-671.010 CAR SHOWS 2,380.00 2,000.00 1,968.07 0.00 31.93 98.40 681-000-671.018 22,058.00 20,000.00 27,361.96 750.00 (7,361.96)MINT FESTIVAL 136.81 WINTER FESTIVAL 4,920.00 4,750.00 4,038.75 0.00 711.25 681-000-671.024 85.03 681-000-671.026 SOAP BOX DERBY 11,150.00 0.00 0.00 0.00 0.00 0.00 BALL DROP 0.00 681-000-671.028 0.00 0.00 0.00 0.00 0.00 681-000-671.031 MARKETING CO-OP 4,500.00 5,000.00 3,750.00 750.00 1,250.00 75.00 681-000-671.032 FALL FESTIVAL 0.00 0.00 0.00 0.00 0.00 0.00 681-000-671.033 SPRING FESTIVAL 3,750.00 0.00 0.00 0.00 0.00 0.00 681-000-672.000 SPECIAL ASSESSMENTS 0.00 0.00 0.00 0.00 0.00 0.00 36,050.00 681-000-672.006 DOWNTOWN BUSINESS DISTRICT 32,575.00 36,225.00 0.00 175.00 99.52 681-000-675.005 3,750.00 600.00 0.00 0.00 600.00 0.00 CORPORATE SPONSORS 0.00 0.00 0.00 0.00 0.00 681-000-675.008 MURALS & SCULPTURES 0.00 0.00 0.00 0.00 0.00 681-000-699.001 FUND BALANCE/RESERVES 0.00 0.00 0.00 0.00 0.00 0.00 0.00 681-000-699.035 TRANSFER FROM GENERAL 0.00 86,621.65 94,875.00 102,039.86 1,500.00 (7.164.86)107.55 Total Dept 000 - REVENUE 86,621.65 94,875.00 102,039.86 1,500.00 (7.164.86)107.55 TOTAL REVENUES Expenditures Dept 173 - ADMINISTRATION DEPARTMENT 681-173-729.000 POSTAGE 0.00 0.00 0.00 0.00 0.00 0.00 681-173-730.000 OFFICE SUPPLIES/ADM 0.00 100.00 0.00 0.00 100.00 0.00 391.93 681-173-751.000 EVENT COLLABORATION 1,040.00 1,200.00 808.07 0.00 67.34 681-173-751.001 1,350.00 1,000.00 FARMERS' MARKET 885.00 0.00 115.00 88.50 1,606.24 681-173-751.002 CAR SHOWS 1,500.00 980.00 0.00 520.00 65.33 14,299.98 681-173-751.003 MINT FESTIVAL 15,000.00 21,386.50 0.00 (6,386.50)142.58 WINTER FESTIVAL 4,095.00 5,500.00 2,961.37 0.00 2,538.63 53.84 681-173-751.007 681-173-751.008 SOAP BOX DERBY 15,515.32 0.00 0.00 0.00 0.00 0.00 BALL DROP 0.00 0.00 0.00 0.00 0.00 681-173-751.009 0.00 FALL FESTIVAL 590.00 600.00 0.00 600.00 0.00 681-173-751.010 0.00 2,427.00 681-173-751.011 SPRING FESTIVAL 500.00 0.00 0.00 500.00 0.00 681-173-804.000 ADMINISTRATION CHARGES 2,635.00 2,740.00 3,940.00 0.00 (1,200.00)143.80 WEBSITE 300.00 0.00 681-173-814.002 300.00 948.00 (648.00)316.00 681-173-818.000 CONTRACTUAL SERVICES 18,450.00 10,500.00 14,199.99 0.00 135.24 (3,699.99)681-173-818.040 DOWNTOWN IMPROVEMENT 17,485.57 7,000.00 2,040.83 0.00 4,959.17 29.15 681-173-826.086 AUDIT FEES 200.00 410.00 0.00 0.00 410.00 0.00 473.00 300.00 803.50 0.00 681-173-853.004 MONTHLY & LONG DISTANCE SERV (503.50)267.83 681-173-870.001 MARKETING 12,335.48 10,000.00 9,645.05 25.05 354.95 96.45 681-173-870.007 GRANTS 0.00 25,000.00 25,000.00 0.00 0.00 100.00 2,530.24 1,000.00 681-173-870.008 MUSIC 1,346.00 621.00 (1,530.24)253.02 681-173-870.009 MARKETING CO-OP 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 681-173-900.000 PRINT AND PUBLISHING 0.00 0.00 0.00 681-173-956.000 MISCELLANEOUS 2,241.96 1,000.00 13.09 13.09 986.91 1.31 EDUCATION AND TRAINING 1,000.00 450.00 0.00 550.00 45.00 681-173-960.000 0.00 681-173-961.000 PROFESSIONAL DUES 225.00 1,125.00 0.00 0.00 1,125.00 0.00 CAPITAL OUTLAY 0.00 0.00 0.00 0.00 0.00 0.00 681-173-985.000 Total Dept 173 - ADMINISTRATION DEPARTMENT 96,615.55 85,775.00 86,591.64 659.14 (816.64)100.95

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REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS

User: KKINDE

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# PERIOD ENDING 06/30/2023

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRIN Expenditures	NCIPAL SHOPPING DISTRICT						
TOTAL EXPENDITU	JRES	96,615.55	85,775.00	86,591.64	659.14	(816.64)	100.95
Fund 681 - PRIN TOTAL REVENUES TOTAL EXPENDITU	NCIPAL SHOPPING DISTRICT:	86,621.65 96,615.55	94,875.00 85,775.00	102,039.86 86,591.64	1,500.00 659.14	(7,164.86) (816.64)	107.55 100.95
NET OF REVENUES	S & EXPENDITURES	(9,993.90)	9,100.00	15,448.22	840.86	(6,348.22)	169.76
TOTAL REVENUES	- ALL FUNDS JRES - ALL FUNDS	86,534.63 117,383.18	134,275.00 113,315.00	167,524.17 111,980.87	1,500.00 659.14	(33,249.17) 1,334.13	124.76 98.82
NET OF REVENUES	& EXPENDITURES	(30,848.55)	20,960.00	55,543.30	840.86	(34,583.30)	265.00

User: KKINDE
DB: City Of St Johns
Date JNL Type Description TRANSACTIONS FROM 07/01/2022 TO 06/30/2023 Reference # Debits Credits Balance

Date	JNL	Туре	Description	Reference #	Debits	Credits	Balance
- 1 601 -			D. 110 D. 100 D.				
Fund 681 PF 07/01/2022	RINCIPA	AL SHOP	PING DISTRICT 681-000-002.000 CASH - IMM/PRI ACCT	1289	BEG. BALANCE		126,158.86
07/15/2022	CD	CHK	Check: 03 6194	6194 (A)		100.00	126,058.86
07/15/2022		CHK	Check: 03 6195	6195 (A)	4 005 00	150.00	125,908.86
07/15/2022 07/18/2022	GJ CR	JE RCPT	RECORD CASH TRANSFERS PRINCIPAL SHOPPING DISTRICT 07/18/202	13486	4,025.00 505.00		129,933.86 130,438.86
07/21/2022	CD	CHK	Check: 03 6209	6209 (A)	******	80.20	130,358.66
07/26/2022		CHK	Check: 03 61423	61423		525.00	129,833.66
07/26/2022 07/26/2022	CD CD	CHK CHK	Check: 03 61425 Check: 03 61436	61425 61436		150.00 150.00	129,683.66 129,533.66
07/28/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/28/202		550.00		130,083.66
07/29/2022 07/31/2022	CD GJ	CHK JE	Check: 03 6224 RECORD CASH TRANSFERS	6224 (A) 13493	11,850.00	875.00	129,208.66 141,058.66
08/09/2022		CHK	Check: 03 61459	61459	11,030.00	400.00	140,658.66
08/09/2022		CHK	Check: 03 61469	61469		6,638.60	134,020.06
08/09/2022 08/09/2022	CD CD	CHK CHK	Check: 03 61470 Check: 03 61480	61470 61480		500.00 1,250.00	133,520.06 132,270.06
08/09/2022	CD	CHK	Check: 03 61481	61481		130.00	132,140.06
08/09/2022 08/09/2022	CD CD	CHK CHK	Check: 03 61482 Check: 03 61489	61482 61489		1,200.00 150.00	130,940.06 130,790.06
08/09/2022	CD	CHK	Check: 03 61499	61493		1,200.00	129,590.06
08/09/2022		CHK	Check: 03 61505	61505		250.00	129,340.06
08/10/2022 08/12/2022		CHK CHK	Check: 03 61506 Check: 03 6288	61506 6288 (A)		1,560.00 100.00	127,780.06 127,680.06
08/12/2022		RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/202	0200 (A)	1,000.00	100.00	128,680.06
08/15/2022		JE	RECORD CASH TRANSFERS	13501	15,150.00		143,830.06
08/15/2022 08/16/2022		RCPT CHK	PRINCIPAL SHOPPING DISTRICT 08/15/202 Check: 03 61507	61507	3,526.96	3,719.20	147,357.02 143,637.82
08/16/2022		VOID	Check: 03 61470	61470	500.00	0,713.20	144,137.82
08/16/2022		VOID	Check: 03 61469	61469	6,638.60	400.00	150,776.42
08/17/2022 08/23/2022		CHK CHK	Check: 03 61508 Check: 03 61514	61508 61514		400.00 1,226.00	150,376.42 149,150.42
08/23/2022	CD	CHK	Check: 03 61516	61516		200.00	148,950.42
08/23/2022 08/23/2022		CHK CHK	Check: 03 61522 Check: 03 61523	61522 61523		150.00 150.00	148,800.42 148,650.42
08/23/2022		CHK	Check: 03 61525	61526		500.00	148,150.42
08/23/2022	CD	CHK	Check: 03 61528	61528		150.00	148,000.42
08/23/2022 08/24/2022	CD CR	CHK RCPT	Check: 03 61546 PRINCIPAL SHOPPING DISTRICT 08/24/202	61546	22,335.00	325.00	147,675.42 170,010.42
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202		43.07		170,053.49
08/25/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/25/202	6215 (3)	1,349.00	075 00	171,402.49
08/26/2022 08/26/2022	CD CD	CHK CHK	Check: 03 6315 Check: 03 6335	6315 (A) 6335 (A)		875.00 80.35	170,527.49 170,447.14
08/30/2022	CD	VOID	Check: 03 61522	61522	150.00		170,597.14
08/31/2022 09/12/2022		JE RCPT	RECORD CASH TRANSFERS PRINCIPAL SHOPPING DISTRICT 09/12/202	13508	946.95 100.00		171,544.09 171,644.09
09/12/2022	CD	CHK	Check: 03 61569	61569	100.00	74.05	171,544.09
09/13/2022	CD	CHK	Check: 03 61587	61587		189.24	171,380.80
09/13/2022 09/15/2022	CD CR	CHK RCPT	Check: 03 61591 PRINCIPAL SHOPPING DISTRICT 09/15/202	61591	25,000.00	808.07	170,572.73 195,572.73
09/15/2022		JE	RECORD CASH TRANSFERS	13672	280.55		195,853.28
09/16/2022	CD	CHK	Check: 03 6354	6354 (A)	E0 00	311.25	195,542.03
09/21/2022 09/23/2022	CR CD	RCPT CHK	PRINCIPAL SHOPPING DISTRICT 09/21/202 Check: 03 100009	100009(E)	50.00	80.35	195,592.03 195,511.68
09/27/2022	CD	CHK	Check: 03 61630	61630		325.00	195,186.68
09/28/2022 09/28/2022	CD CD	CHK CHK	Check: 03 6396 Check: 03 6422	6396 (A) 6422 (A)		875.00 1,050.00	194,311.68 193,261.68
09/29/2022		JE	TO RECLASS GRANT EXPENSE	13702		25,000.00	168,261.68
09/29/2022		RCPT	PRINCIPAL SHOPPING DISTRICT 09/29/202	10715	900.00		169,161.68
09/30/2022 10/11/2022		JE CHK	RECORD CASH TRANSFERS Check: 03 61632	13715 61632	303.07	300.00	169,464.75 169,164.75
10/11/2022	CD	CHK	Check: 03 61653	61653		576.00	168,588.75
10/15/2022 10/19/2022		JE RCPT	RECORD CASH TRANSFERS PRINCIPAL SHOPPING DISTRICT 10/19/202	13841	291.11 450.00		168,879.86 169,329.86
10/20/2022		RCPT	PRINCIPAL SHOPPING DISTRICT 10/19/202		325.00		169,654.86
10/25/2022	CD	CHK	Check: 03 61687	61687		150.00	169,504.86
10/25/2022 10/26/2022		JE CHK	CLEAR DUE TO/FROM ACCOUNTS Check: 03 100016	13843 100016(E)		121,425.38 80.35	48,079.48 47,999.13
10/27/2022		CHK	Check: 03 6479	6479 (A)		875.00	47,124.13
10/31/2022		JE	RECORD CASH TRANSFERS	13848	283.32		47,407.45
11/01/2022 11/17/2022		RCPT RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202 PRINCIPAL SHOPPING DISTRICT 11/17/202		2,977.00 1,150.00		50,384.45 51,534.45
11/23/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/23/202		1,350.00		52,884.45
11/25/2022 11/29/2022		CHK CHK	Check: 03 100024 Check: 03 61727	100024(E) 61727		80.35 200.00	52,804.10 52,604.10
11/29/2022		CHK	Check: 03 61727	61735		100.00	52,504.10
11/29/2022		CHK	Check: 03 61740	61740		200.00	52,304.10
11/29/2022 11/29/2022		CHK CHK	Check: 03 61748 Check: 03 61756	61748 61756		500.00 200.00	51,804.10 51,604.10
11/29/2022	CD	CHK	Check: 03 61763	61763		650.00	50,954.10
11/30/2022		CHK	Check: 03 6560	6560 (A)	400 00	2,730.37	48,223.73
12/06/2022 12/09/2022		RCPT RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/202 PRINCIPAL SHOPPING DISTRICT 12/09/202		400.00 1,595.00		48,623.73 50,218.73
12/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/202		168.75		50,387.48
12/13/2022 12/16/2022		CHK CHK	Check: 03 61774 Check: 03 6611	61774 6611 (A)		50.00 915.00	50,337.48 49,422.48
12/16/2022		CHK	Check: 03 6611 Check: 03 61799	61799		6,000.00	43,422.48
12/23/2022		CHK	Check: 03 6620	6620 (A)		875.00	42,547.48
12/23/2022	CD	CHK	Check: 03 100032	100032(E)		80.35	42,467.13

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User: KKINDE
DB: City Of St Johns
Date JNL Type Description Page: 4/9 TRANSACTIONS FROM 07/01/2022 TO 06/30/2023 Reference # Debits Credits Balance

Date	JNL	Туре	Description	Reference #	Debits	Credits	Balance
			681-000-002.000 CASH - IMM/PRI ACCT	1289			
01/13/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/13/202		100.00		42,567.13
01/24/2023	CD	CHK	Check: 03 61812	61812		420.00	42,147.13
01/24/2023	CD	CHK	Check: 03 61882	61882		400.00	41,747.13
01/26/2023	CD	CHK	Check: 03 100044	100044(E)		80.35	41,666.78
01/27/2023	CD CD	CHK CHK	Check: 03 6647	6647 (A)		504.00	41,162.78
01/27/2023 01/27/2023	CD	CHK	Check: 03 6671 Check: 03 6692	6671 (A) 6692 (A)		958.33 300.00	40,204.45 39,904.45
01/27/2023	CD	CHK	Check: 03 6706	6706 (A)		75.00	39,829.45
01/31/2023	GJ	JE	Check: 03 61812 Check: 03 61882 Check: 03 100044 Check: 03 6647 Check: 03 6671 Check: 03 6692 Check: 03 6706 RECORD CASH TRANSFERS Check: 03 61895 Check: 03 100054	13896	8.29		39,837.74
02/14/2023	CD	CHK	Check: 03 61895	61895		450.00	39,387.74
02/24/2023	CD	CHK	Check: 03 100054	100054(E)		80.35	39,307.39
03/02/2023	CR		PRINCIPAL SHOPPING DISTRICT 03/02/202		150.00	050.00	39,457.39
03/03/2023 03/07/2023	CD CD	CHK CHK	Check: 03 6747 Check: 03 61950	6747 (A)		958.33 6,325.00	38,499.06 32,174.06
03/01/2023	CD	CHK	Check: 03 61950	61953		164.83	32,009.23
		CHK	Check: 03 61967	61967		1,250.00	30,759.23
03/24/2023	CD	CHK	Check: 03 100063	100063(E)		80.35	30,678.88
03/24/2023	CD	CHK	Check: 03 6785	6785 (A)		500.00	30,178.88
03/24/2023	CD	CHK	Check: 03 6801	6801 (A)		958.33	29,220.55
04/05/2023 04/25/2023	CD CD	CHK CHK	Check: 03 61998 Check: 03 62012	61998		200.00 200.00	29,020.55
04/25/2023	CD	CHK	Check: 03 62012 Check: 03 62025	62012		200.00	28,820.55 28,620.55
04/25/2023	CD	CHK	Check: 03 6747 Check: 03 61950 Check: 03 61953 Check: 03 61967 Check: 03 100063 Check: 03 685 Check: 03 6801 Check: 03 62012 Check: 03 62025 Check: 03 62027 Check: 03 62031 Check: 03 62050 Check: 03 62050 Check: 03 6250 Check: 03 6250 Check: 03 6857	62027		80.00	28,540.55
04/25/2023	CD	CHK	Check: 03 62031	62031		85.00	28,455.55
04/25/2023	CD	CHK	Check: 03 62050	62050		1,246.00	27,209.55
04/26/2023	CD	CHK	Check: 03 100073	100073(E)		80.35	27,129.20
04/28/2023 05/05/2023	CD GJ	CHK JE	Check: 03 6857 TO RECORD FARMERS MARKET REVENUE	6857 (A) 14068	129.26	1,058.33	26,070.87 26,200.13
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068			26,248.07
05/05/2023	GJ	JE	TO RECORD FARMERS MARKET REVENUE	14068			26,267.19
05/05/2023	GJ		MO DECORD EXPLIENC MARKET RELIEVING	1 40 60	23.97		26,291.16
05/16/2023	CD	VOID	TO RECORD FARMERS MARKET REVENUE Check: 03 62025 Check: 03 100085 Check: 03 6913 Check: 03 6939 GENERAL RECEIPT 05/31/2023 Check: 03 62116 CLEARING DUE TO/FROM ACCOUNTS Check: 03 62127	62025	200.00		26,491.16
05/26/2023	CD	CHK	Check: 03 100085	100085(E)		80.35	26,410.81
05/26/2023	CD	CHK	Check: 03 6913	6913 (A)		958.34 100.00	25,452.47
05/26/2023 05/31/2023	CD CR	CHK RCPT	CHECK: US 6939 CENERAL RECEIPT 05/31/2023	6939 (A)	3,156.50	100.00	25,352.47 28,508.97
06/06/2023	CD	CHK	Check: 03 62116	62116	3,130.30	200.00	28,308.97
06/16/2023	GJ	JE	CLEARING DUE TO/FROM ACCOUNTS	14062		3,940.00	24,368.97
06/27/2023	CD					421.00	23,947.97
06/27/2023	CD	CHK	Check: 03 62167	62167		25.05	23,922.92
06/27/2023	CD	CHK	Check: 03 62171	62171	750.00	3,200.00	20,722.92
06/27/2023 06/30/2023	CR CD	RCPT CHK	PRINCIPAL SHOPPING DISTRICT 06/27/202 Check: 03 6962	6962 (A)	/50.00	1,400.00	21,472.92 20,072.92
06/30/2023		CHK	Check: 03 6988	6988 (A)		958.33	19,114.59
06/30/2023	CR		PRINCIPAL SHOPPING DISTRICT 06/30/202	,	750.00		19,864.59
06/30/2023			681-000-002.000	END BALANCE	109,528.46	215,822.73	19,864.59
07/01/2022			681-000-002.007 DEBIT CARD-CASH		BEG. BALANCE		(23.79)
06/30/2023			681-000-002.007	END BALANCE	0.00	0.00	(23.79)
07/01/2022			681-000-084.001 DUE FROM GENERAL FU	ND	BEG. BALANCE		(121,425.38)
06/15/2023	GJ	JE	RECLASS DUE TO/FROM		121,425.38		0.00
06/30/2023			681-000-084.001	END BALANCE	121,425.38	0.00	0.00
07/01/2022			681-000-084.015 DUE FROM CURRENT TAX	Y COLLECT	BEG. BALANCE		0.00
07/15/2022	GJ	JE	RECORD CASH TRANSFERS	13486		4,025.00	(4,025.00)
07/15/2022		JE	RECORD TAX REVENUES	13487		-,	0.00
07/31/2022		JE	RECORD CASH TRANSFERS	13493		11,850.00	(11,850.00)
07/31/2022		JE	RECORD TAX REVENUES	13494		45 450 00	0.00
08/15/2022		JE JE	RECORD CASH TRANSFERS RECORD TAX REVENUES	13501		15,150.00	(15,150.00)
08/15/2022 08/31/2022		JE JE	RECORD CASH TRANSFERS	13502 13508		946.95	0.00 (946.95)
08/31/2022		JE	RECORD TAX REVENUES	13500		540.55	0.00
09/15/2022		JE	RECORD TAX REVENUES	13670			280.55
09/15/2022	GJ	JE	RECORD CASH TRANSFERS	13672		280.55	0.00
09/30/2022		JE	RECORD CASH TRANSFERS	13715		303.07	(303.07)
09/30/2022 10/15/2022		JE JE	RECORD TAX REVENUES RECORD CASH TRANSFERS	13716		201 11	0.00 (291.11)
10/15/2022		JE JE	RECORD TAX REVENUES	13841 13842		291.11	0.00
10/31/2022		JE	RECORD CASH TRANSFERS	13848		283.32	(283.32)
10/31/2022		JE	RECORD TAX REVENUES	13849			0.00
01/31/2023		JE	RECORD CASH TRANSFERS	13896		8.29	(8.29)
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897		00.400.00	0.00
06/30/2023			681-000-084.015	END BALANCE	33,138.29	33,138.29	0.00
07/01/2022			681-000-202.000 ACCOUNTS PAYABLE		BEG. BALANCE		(330.20)
07/07/2022		INV	THURSDAY SINGER	07/07/2022		150.00	(480.20)
07/07/2022		INV	REIBMURSE; LIQUOR LICENSE FOR MINT FI	07/07/2022		100.00	(580.20)
07/15/2022 07/15/2022		CHK CHK	Check: 03 6194	6194 (A)			(480.20)
07/15/2022		INV	Check: 03 6195 EXECUTIVE DIRECTOR PAYROLL; 07/2022	6195 (A) JUL2022		875.00	(330.20) (1,205.20)
07/17/2022		INV	POLICY #SE1046082; 08/13-08/16 2022	421717		525.00	(1,730.20)
07/19/2022	AP	INV	THURSDAY SINGER	07/25/2022		150.00	(1,880.20)
07/19/2022		INV	THIURSDAY SINGER	07/18/2022		150.00	(2,030.20)
07/21/2022 07/26/2022		CHK CHK	Check: 03 6209	6209(A) 61423			(1,950.00)
01/20/2022	CD	CHK	Check: 03 61423	61423	525.00		(1,425.00)

07/05/2023 11:07 AM
User: KKINDE
DB: City Of St Johns
Date JNL Type Description Page: 5/9 GL ACTIVITY REPORT FOR CITY OF ST. JOHNS
TRANSACTIONS FROM 07/01/2022 TO 06/30/2023

Date Date	JNL	Туре	Description	Reference #	Debits	Credits	Balance
			681-000-202.000 ACCOUNTS PAYABLE		(Continued)		
07/26/2022	CD	CHK	Check: 03 61425	61425	150.00		(1,275.00)
07/26/2022	CD	CHK	Check: 03 61425 Check: 03 61436 Check: 03 6224 LIVE REMOTE; DAN STEWART MINT FESTIVAL CAR SHOW FLYERS MINT FESTIVAL BAND; 2022 CASH FOR MINT FESTIVAL; 2022 THURSDAY SINGER Check: 03 61459 Check: 03 61469 Check: 03 61460 Check: 03 61480 Check: 03 61481 Check: 03 61482 Check: 03 61489 Check: 03 61493 Check: 03 61493 Check: 03 61493 Check: 03 61493 Check: 03 61505	61436	150.00		(1,125.00)
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)	875.00	100.00	(250.00)
08/01/2022 08/04/2022	AP AP	INV INV	LIVE REMOTE; DAN STEWART	07/26/2022 45380		100.00 130.00	(350.00) (480.00)
08/04/2022		INV	MINT FESTIVAL CAR SHOW FLIERS MINT FESTIVAL BEVERAGES	W945036		6,638.60	(7,118.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		500.00	(7,618.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		400.00	(8,018.60)
08/04/2022		INV	MINT FESTVIAL BAND; 2022	08/03/2022		1,200.00	(9,218.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		1,200.00	(10,418.60)
08/04/2022	AP AP	INV INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022 08/03/2022		1,250.00	(11,668.60)
08/04/2022 08/09/2022	CD	CHK	Check: 03 61459	61459	400.00	150.00	(11,818.60) (11,418.60)
08/09/2022	CD	CHK	Check: 03 61469	61469	6,638.60		(4,780.00)
08/09/2022	CD	CHK	Check: 03 61470	61470	500.00		(4,280.00)
08/09/2022	CD	CHK	Check: 03 61480	61480	1,250.00		(3,030.00)
08/09/2022	CD	CHK	Check: 03 61481	61481	130.00		(2,900.00)
08/09/2022 08/09/2022	CD CD	CHK CHK	Check: 03 61482	61482 61489	1,200.00 150.00		(1,700.00)
08/09/2022	CD	CHK	Check: 03 61469	61489	1,200.00		(1,550.00) (350.00)
08/09/2022	CD	CHK	Check: 03 61505	61505	250.00		(100.00)
08/10/2022	AP	INV	STAGING & ROOF; REMAINING BALANCE	34718 #2		1,560.00	(1,660.00)
08/10/2022	CD	CHK	STAGING & ROOF; REMAINING BALANCE Check: 03 61506	61506	1,560.00		(100.00)
08/12/2022	CD	CHK	Check: 03 6288	6288 (A)	100.00		0.00
08/16/2022		INV	MINT FESTIVAL BEVERAGES	W-945036	0.546.55	3,719.20	(3,719.20)
08/16/2022	CD	CHK	Check: 03 61507 Void Invoice 08/03/2022 01-12-0172	61507	3,719.20		0.00
08/16/2022 08/16/2022	AP CD	VOID	Void Invoice 08/03/2022 01-12-01/2 Check: 03 61470	08/03/2022 61470	500.00	500.00	500.00
08/16/2022	AP	VOID	Void Invoice W945036 02-04-0156	W945036	6,638.60	500.00	6,638.60
08/16/2022	CD	VOID	Check: 03 61469	61469	0,000.00	6,638.60	0.00
08/16/2022	AP	INV	SPONSOR TEE SIGN: 4 FREE PASSES	58998		400.00	(400.00)
08/16/2022	AP	INV	MINT FESTIVAL; SETUP/CANCELLATION	08/15/2022		200.00	(600.00)
08/16/2022	AP	INV	PORTAPOTTIES/BEVERAGE TENT	12		1,226.00	(1,826.00)
08/16/2022 08/16/2022	AP AP	INV	THURSDAY SINGER	08/23/2022		150.00	(1,976.00)
08/16/2022	AP AP	INV INV	THURSDAY SINGER THURSDAY SINGER	09/06/2022 09/13/2022		150.00 150.00	(2,126.00) (2,276.00)
08/17/2022	CD	CHK	Check: 03 61508	61508	400.00	130.00	(1,876.00)
08/17/2022	AP	INV	PROMOTION, AD, WEBSITE FEES 08/25/22	02/08/2022		500.00	(2,376.00)
08/17/2022	AP	INV	TELEPHONE SERVICE - 08/2022	08/10/2022		80.35	(2,456.35)
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022		875.00	(3,331.35)
08/18/2022	AP	INV	AIRED SPOTS; SJPDFARMKT2215	3572698-2		225.00	(3,556.35)
08/18/2022	AP CD	INV	WEB 320X50 728X90 300X250, FARMERS MI	3563351-2	1 226 00	100.00	(3,656.35)
08/23/2022 08/23/2022	CD	CHK CHK	Check: 03 61514 Check: 03 61516	61514 61516	1,226.00 200.00		(2,430.35) (2,230.35)
08/23/2022	CD	CHK	Check: 03 61522	61522	150.00		(2,080.35)
08/23/2022	CD	CHK	Check: 03 61523	61523	150.00		(1,930.35)
08/23/2022	CD	CHK	Check: 03 61526	61526	500.00		(1,430.35)
08/23/2022	CD	CHK	Check: 03 61528	61528	150.00		(1,280.35)
08/23/2022	CD	CHK	Check: 03 61546	61546	325.00		(955.35)
08/26/2022 08/26/2022	CD CD	CHK CHK	Check: 03 6315 Check: 03 6335	6315 (A) 6335 (A)	875.00 80.35		(80.35) 0.00
08/30/2022	AP	VOID	Void Invoice 08/23/2022 01-16-1036		150.00		150.00
08/30/2022	CD	VOID	Check: 03 61522	61522		150.00	0.00
08/30/2022	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/30/2022		808.07	(808.07)
09/07/2022		INV	DOWNTOWN RADIO RENEWAL	7TEZ20HY		189.24	(997.31)
09/07/2022		INV	REIMBURSE; ICE/POP	09/01/2022		74.05	(1,071.36)
09/07/2022 09/13/2022		INV CHK	REIMBURSE; WRIST BANDS, TIES, ICE POI Check: 03 61569	61569		311.25	(1,382.61) (1,308.56)
09/13/2022		CHK	Check: 03 61587	61587	189.24		(1,119.32)
09/13/2022		CHK	Check: 03 61591	61591	808.07		(311.25)
09/15/2022	AP	INV	TELEPHONE SERVICE - 09/2022	00/10/2022		80.35	(391.60)
09/16/2022		CHK	Check: 03 6354	6354 (A)	311.25		(80.35)
09/16/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	3EF2U22		875.00	(955.35)
09/19/2022 09/19/2022		INV INV	2022 FARMERS MARKET PROMOTION 2022 FARMERS MARKET PROMOTION	3563351-3 3572698-3		100.00 225.00	(1,055.35) (1,280.35)
09/19/2022		INV	ACT #1398; ADVERTISING MINT FEST 2022			1,050.00	(2,330.35)
09/23/2022		CHK	Check: 03 100009	100009 (E)			(2,250.00)
09/27/2022		CHK	Check: 03 61630	61630			(1,925.00)
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)	875.00		(1,050.00)
09/28/2022		CHK	Check: 03 6422	6422 (A)			0.00
10/04/2022		INV	HARDY MUMS	10/04/2022		576.00	(576.00)
10/06/2022		INV	PUMPKINS  EVECTORIST DIRECTOR DAVBOIL: 10/2022	10/06/2022		300.00 875.00	(876.00)
10/07/2022 10/11/2022		INV CHK	EXECUTIVE DIRECTOR PAYROLL; 10/2022 Check: 03 61632	OCT2022 61632		0/3.00	(1,751.00) (1,451.00)
10/11/2022		CHK					(875.00)
10/18/2022		INV	Check: 03 61653 TELEPHONE SERVICE - 10/2022 WEB PREROLL/POSTROLL CPM Check: 03 61687 Check: 03 100016 Check: 03 6479 TELEPHONE SERVICE - 11/2022 EXECUTIVE DIRECTOR PAYROLL; 11/2022 AIRDD SPORS 14	10/10/2022		80.35	(955.35)
10/20/2022		INV	WEB PREROLL/POSTROLL CPM	3563351-4		150.00	(1,105.35)
10/25/2022		CHK	Check: 03 61687	61687	150.00 80.35 875.00		(955.35)
10/26/2022		CHK	Check: 03 100016	100016(E)	80.35		(875.00)
10/27/2022 11/04/2022		CHK INV	TELEPHONE SERVICE = 11/2022	64/9(A) 11/10/2022	8/3.00	80.35	0.00 (80.35)
11/04/2022		INV	EXECUTIVE DIRECTOR PAYROLL: 11/2022	NOV2022		875.00	(955.35)
11/18/2022		INV	AIRED SPOTS 14	3750168-1		500.00	(1,455.35)
11/18/2022		INV	WEB PREROLL/POSTROLL CPM ROS	3563351-5		150.00	(1,605.35)
11/22/2022		INV	REIMBURSE; WILD APRICOT WEBSITE	11/22/2022		648.00	(2,253.35)
11/22/2022		INV	REIMBURSE; CHRISTMAS ITEMS - DWNTWN	11/22/2022		1,207.37	(3,460.72)
11/22/2022 11/22/2022		INV INV	HOLIDAY POLE SIGNS & ST NICK SIGN ST. NICK/ WINTER FESTIVAL 2022	19395 11/22/2022		500.00 100.00	(3,960.72) (4,060.72)
11/22/2022		INV	MARCHING BAND; WINTER FESTIVAL 2022			200.00	(4,060.72)
,,		~13 V	LILLOUING DIME, WINTER LEGITVAL 2022	11/22/2022		200.00	(1,200.12)

//05/2023 er: KKIND		AM		RT FOR CITY OF ST		Page:	•
: City Of te	St Jo JNL		TRANSACTIONS FROM Description	M 07/01/2022 TO 06 Reference #	6/30/2023 Debits	Credits	Balan
			681-000-202.000 ACCOUNTS PAYABLE		(Continued)		
/22/2022		INV	681-000-202.000 ACCOUNTS PAYABLE MARCHING BAND; WINTER FESTIVAL 2022 MARCHING BAND; WINTER FESTIVAL 2022 Check: 03 100024	11/22/2022		200.00	(4,460.
/22/2022	AP CD	INV CHK	MARCHING BAND; WINTER FESTIVAL 2022 Check: 03 100024 Check: 03 61727 Check: 03 61735 Check: 03 61740 Check: 03 61748 Check: 03 61766 Check: 03 61763 Check: 03 6560 ORDER #21256 FOR WINTER FESTIVAL - 2022 Check: 03 61774 EXECUTIVE DIRECTOR PAYROLL; 12/2022 ADVERTISING; 11/28-12/04 2022 PORTABLE TOILET RENTAL TELEPHONE SERVICE - 12/2022 Check: 03 6611 DOWNTOWN PROMOTIONS	11/22/2022 100024(F)	80.35	200.00	(4,660. (4,580.
/29/2022	CD	CHK	Check: 03 100024	61727	200.00		(4,380.
/29/2022	CD	CHK	Check: 03 61735	61735	100.00		(4,280.
/29/2022 /29/2022	CD CD	CHK CHK	Check: 03 61740 Check: 03 61748	61740 61748	200.00 500.00		(4,080. (3,580.
/29/2022	CD	CHK	Check: 03 61756	61756	200.00		(3,380.
/29/2022	CD	CHK	Check: 03 61763	61763	650.00		(2,730.
/30/2022 /06/2022	CD AP	CHK INV	ORDER #21256	6560 (A) 12N0021256	2,730.37	915.00	0. (915.
/07/2022		INV	FOR WINTER FESTIVAL - 2022	6746	50.00	50.00	(965.
/13/2022	CD	CHK	Check: 03 61774	61774	50.00	075 00	(915.
/13/2022 /13/2022		INV INV	ADVERTISING: 11/28-12/04 2022	DEC2022 3779558-1		875.00 20.00	(1,790. (1,810.
/14/2022	AP	INV	PORTABLE TOILET RENTAL	570304		504.00	(2,314.
/15/2022		INV	TELEPHONE SERVICE - 12/2022	12/10/2022		80.35	(2,394.
/16/2022 /19/2022	CD AP	CHK INV	Check: 03 6611 DOWNTOWN PROMOTIONS Check: 03 61799 Check: 03 6620 Check: 03 100032 LICENSE FEE; 01/01/23-12/31/2023 TELEPHONE SERVICE - 01/2023 ADVERTISING	6611 (A)	915.00	6,000.00	(1,479. (7,479.
	CD	CHK	Check: 03 61799	61799	6,000.00	0,000.00	(1,479.
23/2022	CD	CHK	Check: 03 6620	6620 (A)	875.00		(604.
'23/2022 '03/2023	CD	CHK INV	Check: 03 100032	100032 (E)	80.35	420.00	(524. (944.
15/2023	AP	INV	TELEPHONE SERVICE - 01/2023	01/10/2023		80.35	(1,024.
15/2023	AP	INV	ADVERTISING	12D0021256		75.00	(1,099
15/2023	AP AP	INV INV	TELEPHONE SERVICE - 01/2023 ADVERTISING AIRED SPOTS, SJPSDL ITFEST2210 - PSD, ANNUAL DDA/PSD WEBSITE HOSTING EXECUTIVE DIRECTOR PAYROLL; 01/2023 Check: 03 61812 Check: 03 61882 EXECUTIVE DIRECTOR PAYROLL; 02/2023 Check: 03 100044 Check: 03 6647 Check: 03 6671 Check: 03 6692 Check: 03 6706 MDA SPRNG WORKSHOP, HANOVER, BARLAGE, Check: 03 61895	3779558-2		380.00	(1,479
/16/2023 /18/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023		300.00 958.33	(1,779 (2,737
24/2023	CD	CHK	Check: 03 61812	61812	420.00		(2,317
24/2023	CD	CHK	Check: 03 61882	61882	400.00	050 22	(1,917
25/2023	AP CD	INV CHK	Check: 03 100044	100044(E)	80.35	958.33	(2,876 (2,795
27/2023	CD	CHK	Check: 03 6647	6647 (A)	504.00		(2,291
27/2023	CD	CHK	Check: 03 6671	6671 (A)	958.33		(1,333
27/2023	CD CD	CHK CHK	Check: 03 6692	6692 (A)	300.00 75.00		(1,033 (958
13/2023		INV	MDA SPRNG WORKSHOP, HANOVER, BARLAGE.	6706(A) E2684	75.00	450.00	(1,408
14/2023	CD	CHK	Check: 03 61895	61895	450.00		(958
14/2023		INV	TELEPHONE SERVICE - 02/2023	02/10/2023		80.35	(1,038
/24/2023 /01/2023	CD AP	CHK INV	EXECUTIVE DIRECTOR PAYROLL: 03/2023	100054(E) MAR2023	80.35	958.33	(958 (1 <b>,</b> 916
02/2023		INV	Check: 03 100054 EXECUTIVE DIRECTOR PAYROLL; 03/2023 STAGE SETUP - MINT FEST 2023 WINTER DECOR WINTER DECOR Check: 03 6747 Check: 03 61950 TELEPHONE SERVICE - 03/2023	2023015		6,325.00	(8,241
02/2023	AP	INV	WINTER DECOR	03/01/2023		164.83	(8,406
02/2023 03/2023	AP CD	INV CHK	WINTER DECOR	03/01/2023 6747(A)	958.33 6,325.00	500.00	(8,906 (7,948
03/2023	CD	CHK	Check: 03 61950	61950	6,325.00		(1,623
	AP	INV	IBBBINONE CHIVICE 03/2023	03/10/2023		00.33	(1,703
16/2023 17/2023	AP AP	INV INV	MINT FEST 2023; PERFORMANCE EXECUTIVE DIRECTOR PAYROLL; 04/2023 Check: 03 61953	03/07/2023 APR2023		1,250.00 958.33	(2,953 (3,911
21/2023		CHK	Check: 03 61953	61953	164.83	930.33	(3,747
21/2023	CD	CHK	Check: 03 61967	61967	1,250.00		(2,497
24/2023		CHK	Check: 03 61953 Check: 03 61967 Check: 03 100063 Check: 03 6785 Check: 03 6801	100063 (E)	80.35		(2,416
24/2023	CD	CHK CHK	Check: 03 6785 Check: 03 6801	6785 (A) 6801 (A)	500.00 958.33		(1,916 (958
04/2023		INV	SINGER FOR BUNNY SHOP; 2023	03/15/2023	300.00	200.00	(1,158
05/2023	CD	CHK	Check: 03 61998	61998	200.00		(958
06/2023		INV INV	LISTINGS & LICENSES; FARMERS MARKET I EASTER POSTERS; PSD	5357 46004		85.00 80.00	(1,043 (1,123
06/2023		INV	AMERICAN RENTAL INVOICE, PORTABLES			1,246.00	(2,369
11/2023		INV	AMERICAN RENTAL INVOICE, PORTABLES TELEPHONE SERVICE - 04/2023	570941 04/10/2023 04/13/2023		80.35	(2,449
18/2023		INV INV	REIMBURSE; BUNNY SHOP EVENT	04/13/2023		100.00 200.00	(2,549 (2,749
24/2023		INV	TELEPHONE SERVICE - 04/2023 REIMBURSE; BUNNY SHOP EVENT STREET SINGER; 05/10/2023 STREET SINGER; 05/10/2023 Check: 03 62012 Check: 03 62025 Check: 03 62027 Check: 03 62031 Check: 03 62050 Check: 03 100073 Check: 03 6857	04/05/2023		200.00 200.00 958.34 80.35	(2,949
25/2023		CHK	Check: 03 62012	62012	200.00		(2,749
25/2023 25/2023		CHK CHK	Check: 03 62025	62025	200.00		(2,549 (2,469
25/2023		CHK	Check: 03 62027	62031	85.00		(2,384
25/2023	CD	CHK	Check: 03 62050	62050	1,246.00		(1,138
26/2023		CHK	Check: 03 100073	100073(E)	80.35		(1,058
28/2023 03/2023		CHK INV	EXECUTIVE DIRECTOR PAYROLL; 05/2023	MAY2023	1,000.00	958.34	0 (958
08/2023		INV	TELEPHONE SERVICE - 05/2023	05/10/2023		80.35	(1,038
16/2023			Void Invoice 04/05/2023 01-16-1036	04/05/2023		000 00	(838
16/2023 19/2023		VOID INV	Check: 03 62025 EXECUTIVE DIRECTOR PAYROLL; 06/2023	62025 JUNE2023		200.00 958.33	(1,038 (1,997
22/2023	AP	INV	AD; 04/04-04/06	21713		100.00	(2,097
25/2023		INV	NEW LOGO & BRAND IDENTITY	1764		1,400.00	(3,497
'25/2023 '26/2023		INV CHK	HANGING BASKETS, GROUND PLANTERS	05/17/2023 100085(E)	80.35	3,200.00	(6,697 (6,616
26/2023		CHK	Check: 03 6913	6913 (A)	958.34		(5,658
/26/2023	CD	CHK	Check: 03 6939	6939 (A)	100.00		(5,558
05/2023		INV	Check: 03 100085 Check: 03 6913 Check: 03 6939 THURSDAY MARKET 06/15/23 Check: 03 62116	06/02/2023		200.00	(5,758
06/2023 13/2023		CHK INV	MUSIC DOWNTOWN: 06/01/23-0531/24	62116 11037022	200.00	421.00	(5,558) (5,979)
13/2023		INV	MUSIC DOWNTOWN; 06/01/23-0531/24 REIMBURSE; THURSDAY MARKET	05/30/23-HANOVER		25.05	(6,004
/27/2023	CD	CHK	Check: 03 6212/	62127	421.00		(5,583
'27/2023 '27/2023		CHK CHK	Check: 03 62167 Check: 03 62171	62167 62171			(5,558) (2,358)
		CHV	CHECK: US UZI/I	62171	J,∠UU.UU		(∠,338

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GL ACTIVITY REPORT FOR CITY OF ST. JOHNS

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TRANSACTIONS FROM 07/01/2022 TO 06/30/2023

DB: City Of Date			Description	Reference #	Debits	Credits	Balance
			681-000-202.000 ACCOUNTS PAYABLE	(	Continued)		
06/30/2023 06/30/2023	CD C	CHK	Check: 03 6988 681-000-202.000	6988(A) END BALANCE	958.33 72,945.95	72,615.75	0.00
07/01/2022 07/01/2022 10/01/2022 10/25/2022	GJ J	TE TE	681-000-214.001 DUE TO GENERAL FUND RECORD QTRLY ADMIN CHARGES RECORD QTRLY ADMIN CHARGES CLEAR DUE TO/FROM ACCOUNTS	14005 14006 13843	BEG. BALANCE	985.00 985.00	0.00 (985.00) (1,970.00) 119,455.38
01/01/2023 04/01/2023 06/15/2023 06/16/2023	GJ J GJ J	TE TE TE	RECORD QTRLY ADMIN CHARGES RECORD QTRLY ADMIN CHARGES RECLASS DUE TO/FROM CLEARING DUE TO/FROM ACCOUNTS	14007 14008 14060 14062	3,940.00	985.00 985.00 121,425.38	118,470.38 117,485.38 (3,940.00) 0.00
06/30/2023 06/30/2023		Έ	ALLOCATE MML POLICY PREMIUMS	14063 END BALANCE	125,365.38	13.09 125,378.47	(13.09) (13.09)
07/01/2022			681-000-390.000 Fund Balance		BEG. BALANCE		(4,379.49)
06/30/2023			681-000-390.000	END BALANCE	0.00	0.00	(4,379.49)
07/01/2022 09/15/2022 11/01/2022 06/30/2023			681-000-544.005 GRANTS PRINCIPAL SHOPPING DISTRICT 09/15/202 PRINCIPAL SHOPPING DISTRICT 11/01/202 681-000-544.005	END BALANCE	BEG. BALANCE	25,000.00 1,500.00 26,500.00	0.00 (25,000.00) (26,500.00) (26,500.00)
07/01/2022	C.T.		681-000-665.000 INTEREST EARNED/INVE		BEG. BALANCE	0.44	0.00
08/31/2022 09/15/2022 09/30/2022 10/15/2022 10/31/2022 01/31/2023	GJ J GJ J GJ J	TE TE TE TE TE	RECORD TAX REVENUES	13509 13670 13716 13842 13849 13897		9.44 5.55 5.97 8.54 8.32 0.47	(9.44) (14.99) (20.96) (29.50) (37.82) (38.29)
05/31/2023 06/30/2023			GENERAL RECEIPT 05/31/2023	END BALANCE	0.00	206.50 244.79	(244.79) (244.79)
07/01/2022 07/18/2022 08/25/2022			681-000-671.007 FARMERS' MARKET PRINCIPAL SHOPPING DISTRICT 07/18/202 PRINCIPAL SHOPPING DISTRICT 08/25/202		BEG. BALANCE	505.00 424.00	0.00 (505.00) (929.00)
11/01/2022 05/05/2023 05/05/2023 05/05/2023 05/05/2023	GJ J GJ J	CPT E E E E	PRINCIPAL SHOPPING DISTRICT 11/01/202 TO RECORD FARMERS MARKET REVENUE	14068 14068 14068 14068		977.00 129.26 47.94 19.12 23.97	(1,906.00) (2,035.26) (2,083.20) (2,102.32) (2,126.29)
06/30/2023	G0 C			END BALANCE	0.00	2,126.29	(2,126.29)
07/01/2022 08/24/2022 08/24/2022 08/25/2022 09/12/2022 09/21/2022 11/01/2022 06/30/2023	CR F CR F CR F CR F CR F	CPT CPT CPT CPT	681-000-671.010 CAR SHOWS PRINCIPAL SHOPPING DISTRICT 08/24/20; PRINCIPAL SHOPPING DISTRICT 08/24/20; PRINCIPAL SHOPPING DISTRICT 08/25/20; PRINCIPAL SHOPPING DISTRICT 09/12/20; PRINCIPAL SHOPPING DISTRICT 09/21/20; PRINCIPAL SHOPPING DISTRICT 09/21/20; PRINCIPAL SHOPPING DISTRICT 11/01/20; 681-000-671.010	END BALANCE	BEG. BALANCE	800.00 43.07 925.00 100.00 50.00 50.00 1,968.07	0.00 (800.00) (843.07) (1,768.07) (1,868.07) (1,918.07) (1,968.07)
07/01/2022 07/28/2022	CR F	CPT	681-000-671.018 MINT FESTIVAL PRINCIPAL SHOPPING DISTRICT 07/28/20:		BEG. BALANCE	550.00 1,000.00	0.00 (550.00)
08/12/2022 08/15/2022 08/24/2022 06/27/2023 06/30/2023	CR F	RCPT RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/20: PRINCIPAL SHOPPING DISTRICT 08/15/20: PRINCIPAL SHOPPING DISTRICT 08/24/20: PRINCIPAL SHOPPING DISTRICT 06/27/20: 681-000-671.018	END BALANCE	0.00	3,526.96 21,535.00 750.00	(1,550.00) (5,076.96) (26,611.96) (27,361.96) (27,361.96)
07/01/2022			681-000-671.024 WINTER FESTIVAL		BEG. BALANCE		0.00
10/20/2022 11/17/2022 11/23/2022 12/06/2022 12/09/2022	CR F CR F CR F CR F CR F	CPT CPT CPT CPT CPT	PRINCIPAL SHOPPING DISTRICT 10/20/20/ PRINCIPAL SHOPPING DISTRICT 11/17/20/ PRINCIPAL SHOPPING DISTRICT 11/23/20/ PRINCIPAL SHOPPING DISTRICT 12/06/20/ PRINCIPAL SHOPPING DISTRICT 12/09/20/ PRINCIPAL SHOPPING DISTRICT 12/12/20/ PRINCIPAL SHOPPING DISTRICT 01/13/20/		0.00	25.00 850.00 1,050.00 250.00 1,595.00 168.75 100.00 4,038.75	(25.00) (875.00) (1,925.00) (2,175.00) (3,770.00) (3,738.75) (4,038.75) (4,038.75)
07/01/2022 09/29/2022 10/19/2022 10/20/2022 11/01/2022 11/23/2022 11/23/2022 12/06/2022 03/02/2023 06/30/2023	CR F	CPT CPT CPT CPT CPT CPT	681-000-671.031 MARKETING CO-OP PRINCIPAL SHOPPING DISTRICT 09/29/202 PRINCIPAL SHOPPING DISTRICT 10/19/202 PRINCIPAL SHOPPING DISTRICT 10/20/202 PRINCIPAL SHOPPING DISTRICT 11/01/202 PRINCIPAL SHOPPING DISTRICT 11/17/202 PRINCIPAL SHOPPING DISTRICT 11/17/202 PRINCIPAL SHOPPING DISTRICT 11/23/202 PRINCIPAL SHOPPING DISTRICT 12/06/202 PRINCIPAL SHOPPING DISTRICT 03/02/202 PRINCIPAL SHOPPING DISTRICT 06/30/202 681-000-671.031	END BALANCE	BEG. BALANCE	900.00 450.00 300.00 450.00 300.00 300.00 150.00 750.00 3,750.00	0.00 (900.00) (1,350.00) (1,650.00) (2,100.00) (2,400.00) (2,700.00) (2,850.00) (3,000.00) (3,750.00)
30,30,2023				LID DIBRIGE	0.00	3,730.00	(5,750.00)

681-000-672.006 DOWNTOWN BUSINESS DISTRICT

BEG. BALANCE

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TRANSACTIONS	FROM	07/0	1/2022	TΩ	06/30/	2023

DB: City Of Date			Description TRANSACTIONS FROM	Reference #		Credits	Balance
			681-000-672.006 DOWNTOWN BUSINESS	DISTRICT	(Continued)		
07/15/2022	GJ	JE	RECORD TAX REVENUES	13487		4,025.00	(4,025.00)
07/31/2022 08/15/2022	GJ G.T	JE .te.	RECORD TAX REVENUES	13494 13502		11,850.00 15,150.00	(15,875.00) (31,025.00)
08/31/2022	GJ	JE	RECORD TAX REVENUES	13502		937.51	(31,962.51)
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670		275.00	(32,237.51)
09/30/2022 10/15/2022	GJ GJ	JE JE	RECORD TAX REVENUES RECORD TAX REVENUES	13716 13842		297.10 282.57	(32,534.61) (32,817.18)
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849		275.00	(33,092.18)
01/31/2023 05/31/2023	GJ CP	JE DCDT	RECORD TAX REVENUES	13897		7.82 2,950.00	(33,100.00) (36,050.00)
06/30/2023	CK	NCF I	RECORD TAX REVENUES GENERAL RECEIPT 05/31/2023 681-000-672.006	END BALANCE	0.00		(36,050.00)
07/01/2022					BEG. BALANCE		0.00
08/30/2022	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/30/2022	808.07	0.00	808.07
06/30/2023			681-173-751.000	END BALANCE			
07/01/2022			681-173-751.001 FARMERS' MARKET AIRED SPOTS; SJPDFARMKT2215 WEB 320X50 728X90 300X250, FARMERS MI 2022 FARMERS MARKET PROMOTION 2022 FARMERS MARKET PROMOTION WEB PREROLL/POSTROLL CPM		BEG. BALANCE	0.00	0.00
08/18/2022 08/18/2022		INV INV	AIRED SPOTS; SJPDFARMKT2215 WEB 320X50 728X90 300X250 FARMERS ME	3572698-2 3563351-2	225.00 100.00		225.00 325.00
09/19/2022		INV	2022 FARMERS MARKET PROMOTION	3563351-3	100.00		425.00
09/19/2022		INV	2022 FARMERS MARKET PROMOTION	3572698-3	225.00		650.00
10/20/2022 04/06/2023		INV INV	LISTINGS & LICENSES; FARMERS MARKET I	5357	150.00 85.00		800.00 885.00
06/30/2023			WEB PREROLL/POSTROLL CPM LISTINGS & LICENSES; FARMERS MARKET I 681-173-751.001	END BALANCE	885.00	0.00	885.00
07/01/2022			681-173-751.002 CAR SHOWS LIVE REMOTE; DAN STEWART MINT FESTIVAL CAR SHOW FLYERS CASH FOR MINT FESTIVAL; 2022		BEG. BALANCE	0.00	0.00
08/01/2022		INV	LIVE REMOTE; DAN STEWART	07/26/2022	100.00		100.00
08/04/2022 08/04/2022		INV INV	CASH FOR MINT FESTIVAL: 2022	4538U 08/03/2022	130.00 250.00		230.00 480.00
08/17/2022		INV	PROMOTION, AD, WEBSITE FEES 08/25/22 681-173-751.002	02/08/2022	500.00		980.00
06/30/2023			681-173-751.002	END BALANCE	980.00	0.00	980.00
07/01/2022			681-173-751.003 MINT FESTIVAL		BEG. BALANCE		0.00
07/07/2022 07/17/2022		INV INV	REIBMURSE; LIQUOR LICENSE FOR MINT FF POLICY #SE1046082; 08/13-08/16 2022	07/07/2022 421717	100.00 525.00		100.00 625.00
08/04/2022		INV	POLICY #5E1046082; 08/13-08/16 2022 MINT FESTIVAL BEVERAGES MINT FESTIVAL BAND; 2022 MINT FESTIVAL BAND; 2022 MINT FESTIVAL BAND; 2022 MINT FESTIVAL BAND; 2022 CASH FOR MINT FESTIVAL; 2022 STAGING & ROOF; REMAINING BALANCE MINT FESTIVAL BEVERAGES Void Invoice 08/03/2022 01-12-0172 Void Invoice W945036 02-04-0156 MINT FESTIVAL; SETUP/CANCELLATION PORTAPOTTIES/BEVERAGE TENT REIMBURSE; ICE/POP REIMBURSE; WRIST BANDS, TIES, ICE POI	W945036	6,638.60		7,263.60
08/04/2022		INV	MINT FESTIVAL BAND; 2022	08/03/2022	500.00		7,763.60
08/04/2022 08/04/2022		INV INV	MINT FESTIVAL BAND; 2022 MINT FESTVIAL BAND; 2022	08/03/2022	400.00 1,200.00		8,163.60 9,363.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	1,200.00		10,563.60
08/04/2022 08/10/2022		INV INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022	1,000.00 1,560.00		11,563.60 13,123.60
08/16/2022		INV	MINT FESTIVAL BEVERAGES	W-945036	3,719.20		16,842.80
08/16/2022		VOID	Void Invoice 08/03/2022 01-12-0172	08/03/2022		500.00	16,342.80
08/16/2022 08/16/2022		VOID INV	WINT FESTIVAL: SETUP/CANCELLATION	08/15/2022	200.00	6,638.60	9,704.20 9,904.20
08/16/2022	AP	INV	PORTAPOTTIES/BEVERAGE TENT	12	1,226.00		11,130.20
09/07/2022 09/07/2022		INV INV	REIMBURSE; ICE/POP REIMBURSE; WRIST BANDS, TIES, ICE POI	09/01/2022 09/01/2022	74.05	6,638.60	11,204.25 11,515.50
09/20/2022		INV	ACT #1398; ADVERTISING MINT FEST 2022	1280020689	1,050.00		12,565.50
03/02/2023	AP	INV	STAGE SETUP - MINT FEST 2023 MINT FEST 2023; PERFORMANCE	2023015			
03/16/2023 04/06/2023			MINT FEST 2023; PERFORMANCE AMERICAN RENTAL INVOICE, PORTABLES	03/07/2023 570941	1,250.00 1,246.00		20,140.50 21,386.50
06/30/2023			681-173-751.003	END BALANCE	28,525.10	7,138.60	21,386.50
07/01/2022			681-173-751.007 WINTER FESTIVAL		BEG. BALANCE		0.00
11/22/2022		INV	681-173-751.007 WINTER FESTIVAL REIMBURSE; CHRISTMAS ITEMS - DWNTWN		1,207.37		1,207.37
11/22/2022 11/22/2022		INV INV	HOLIDAY POLE SIGNS & ST NICK SIGN ST. NICK/ WINTER FESTIVAL 2022	19395 11/22/2022	500.00 100.00		1,707.37 1,807.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022 MARCHING BAND; WINTER FESTIVAL 2022 MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,007.37
11/22/2022 11/22/2022		INV INV	MARCHING BAND; WINTER FESTIVAL 2022 MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022 11/22/2022	200.00		2,207.37 2,407.37
12/07/2022			FOR WINTER FESTIVAL - 2022	6746			2.457.37
12/14/2022	AP		PORTABLE TOILET RENTAL	570304		0.00	2,961.37
06/30/2023			681-173-751.007	END BALANCE			2,961.37
07/01/2022		_	681-173-804.000 ADMINISTRATION CHA	RGES	BEG. BALANCE	0.00	0.00
07/01/2022 10/01/2022		JE JE	RECORD OTRLY ADMIN CHARGES	14005	985.00		985.00 1,970.00
01/01/2023		JE	RECORD QTRLY ADMIN CHARGES	14000	985.00		2,955.00
04/01/2023		JE	RECORD QTRLY ADMIN CHARGES 681-173-804.000	14008	985.00	0.00	3,940.00
06/30/2023					3,940.00	0.00	3,940.00
07/01/2022	3.5	T	681-173-814.002 WEBSITE REIMBURSE; WILD APRICOT WEBSITE ANNUAL DDA/PSD WEBSITE HOSTING	11 /00 /005	BEG. BALANCE	0.00	0.00
11/22/2022 01/16/2023	AP AP	TNA	REIMBURSE; WILD APRICOT WEBSITE ANNUAL DDA/PSD WEBSITE HOSTING	11/22/2022	648.00 300 00		648.00 948.00
06/30/2023		v	681-173-814.002	END BALANCE	948.00	0.00	948.00
07/01/2022			681-173-818.000 CONTRACTUAL SERVICE	ES	BEG. BALANCE		0.00
07/15/2022			EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022	875.00		875.00
08/18/2022 09/16/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022 EXECUTIVE DIRECTOR PAYROLL; 09/2022	AUG2022 SEP2022			1,750.00 2,625.00
10/07/2022			EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022			3,500.00
11/07/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022			4,375.00

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DB: City Of Date	St Jo:		Description Property of Transactions Property of Transactions	Reference #	Debits	Credits	Balance
	ONL	Type	Description	Velefelice #	Depics	CIECULOS	
			681-173-818.000 CONTRACTUAL SERVI		(Continued)		
12/13/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	875.00		5,250.00
01/18/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023	958.33		6,208.33
01/25/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 02/2023	FEB2023	958.33		7,166.66
03/01/2023 03/17/2023		INV INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023 EXECUTIVE DIRECTOR PAYROLL; 04/2023	MAR2023 APR2023	958.33	0.00	8,124.99 9,083.32
05/03/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	M2V2U23	950.33		10,041.66
05/19/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 06/2023		958.33		10,999.99
05/25/2023		INV	HANGING BASKETS, GROUND PLANTERS	05/17/2023	3,200.00		14,199.99
06/30/2023			681-173-818.000	END BALANCE	14,199.99	0.00	14,199.99
07/01/2022			681-173-818.040 DOWNTOWN IMPROVEM	ENT	BEG. BALANCE	0.00	0.00
10/04/2022	AP	INV	HARDY MUMS	10/04/2022	576.00		576.00
10/06/2022	AP	INV	PUMPKINS	10/06/2022	300.00		876.00
11/18/2022		INV	AIRED SPOTS 14	3750168-1	500.00		1,376.00
03/02/2023		INV	WINTER DECOR	03/01/2023	164.83		1,540.83
03/02/2023 06/30/2023	AP	INV	PUMPKINS AIRED SPOTS 14 WINTER DECOR WINTER DECOR 681-173-818.040	03/01/2023 END BALANCE	2,040.83	0.00	2,040.83 2,040.83
00/30/2023			001-173-010.040	END DALANCE	2,040.03	0.00	2,040.03
07/01/2022			681-173-853.004 MONTHLY & LONG DI	CHANCE CEDIA	ספר פאואארפ	0.00	0.00
08/17/2022	ΔD	INV	TELEPHONE SERVICE - 08/2022		80.35		80.35
09/15/2022		INV	TELEPHONE SERVICE - 09/2022	09/10/2022	80.35		160.70
10/18/2022		TNV	TELEPHONE SERVICE - 10/2022	10/10/2022	80.35		241.05
11/04/2022		INV	TELEPHONE SERVICE - 11/2022	11/10/2022	80.35		321.40
12/15/2022	AP	INV	TELEPHONE SERVICE - 12/2022	12/10/2022	80.35		401.75
01/15/2023		INV	TELEPHONE SERVICE - 01/2023	01/10/2023	80.35		482.10
02/14/2023		INV	TELEPHONE SERVICE - 02/2023	02/10/2023	80.35		562.45
03/09/2023		INV	TELEPHONE SERVICE - 03/2023	03/10/2023	80.35		642.80
04/11/2023		INV	TELEPHONE SERVICE - 04/2023	04/10/2023	80.35		723.15
05/08/2023	AP	INV	TELEPHONE SERVICE - 05/2023	05/10/2023	80.35 803.50	0.00	803.50 803.50
06/30/2023			TELEPHONE SERVICE - 11/2022 TELEPHONE SERVICE - 12/2022 TELEPHONE SERVICE - 01/2023 TELEPHONE SERVICE - 02/2023 TELEPHONE SERVICE - 03/2023 TELEPHONE SERVICE - 04/2023 TELEPHONE SERVICE - 04/2023 TELEPHONE SERVICE - 05/2023 681-173-853.004	END BALANCE	803.30	0.00	803.30
07/01/2022			691_173_970 001 MARKETING		BEG. BALANCE		0.00
08/16/2022	ΔP	INV	681-173-870.001 MARKETING SPONSOR TEE SIGN; 4 FREE PASSES WEB PREPOLL/POSTROLL CPM ROS	58998	400.00		400.00
11/18/2022		INV	WEB PREROLL/POSTROLL CPM ROS	3563351-5	150.00		550.00
12/06/2022		INV	WEB PREFOLL/POSTROLL CPM ROS ORDER #21256 ADVERTISING; 11/28-12/04 2022 DOWNTOWN PROMOTIONS ADVERTISING	12N0021256	915.00		1,465.00
12/13/2022		INV	ADVERTISING; 11/28-12/04 2022	3779558-1	20.00		1,485.00
12/19/2022	AP	INV	DOWNTOWN PROMOTIONS	12/19/2022	6,000.00		7,485.00
01/15/2023	AP	INV	ADVERTISING	12D0021256	75.00		7,560.00
01/15/2023		INV			380.00		7,940.00
01/15/2023		INV	AIRED SPOTS, SUPSDE TIFEST2210 - PSD, AIRED SPOTS AIRED SPOTS AIRED SPOTS AIRED SPOTS EASTER POSTERS; PSD REIMBURSE; BUNNY SHOP EVENT AD; 04/04-04/06	3750377-2	0.01		7,940.01
01/15/2023		INV	AIRED SPOTS	3750377-2	0.01	0.01	7,940.00
01/20/2023 01/20/2023		INV INV	AIRED SPOTS	3/503//-1	0.01	0.01	7,940.01 7,940.00
04/06/2023		INV	AIRED SPOIS	3/303//-1	80.00	0.01	8,020.00
04/18/2023		INV	REIMBURSE: BUNNY SHOP EVENT	04/13/2023	100.00		8,120.00
05/22/2023		INV	AD: 04/04-04/06	21713	100.00		8,220.00
05/25/2023		INV	NEW LOGO & BRAND IDENTITY	1764	1,400.00		9,620.00
06/14/2023		INV	REIMBURSE; THURSDAY MARKET	05/30/23-HANOVER	25.05		9,645.05
06/30/2023			REIMBURSE; BUNNY SHOP EVENT AD; 04/04-04/06 NEW LOGO & BRAND IDENTITY REIMBURSE; THURSDAY MARKET 681-173-870.001	END BALANCE	9,645.07	0.02	9,645.05
07/01/2022			681-173-870.007 GRANTS	4.000.0	BEG. BALANCE		0.00
09/29/2022 06/30/2023	GJ	JE	TO RECLASS GRANT EXPENSE 681-173-870.007	13702	25,000.00 25,000.00	0.00	25,000.00 25,000.00
00/30/2023			001-173-070.007	END BALANCE	23,000.00	0.00	23,000.00
07/01/2022			681-173-870.008 MUSIC		BEG. BALANCE		0.00
07/07/2022	ΔP	INV	THURSDAY SINGER	07/07/2022	150.00		150.00
07/19/2022		INV	THURSDAY SINGER	07/25/2022	150.00		300.00
07/19/2022		INV	THIURSDAY SINGER	07/18/2022	150.00		450.00
08/04/2022		INV	THURSDAY SINGER	08/03/2022	150.00		600.00
08/16/2022		INV	THURSDAY SINGER	08/23/2022	150.00		750.00
08/16/2022		INV	THURSDAY SINGER	09/06/2022	150.00		900.00
08/16/2022		INV	THURSDAY SINGER	09/13/2022	150.00	455 55	1,050.00
08/30/2022		VOID	Void Invoice 08/23/2022 01-16-1036	08/23/2022	100.04	150.00	900.00
09/07/2022 01/03/2023		INV	DOWNTOWN RADIO RENEWAL	7TEZ20HY 100006018959	189.24 420.00		1,089.24
04/04/2023		INV INV	LICENSE FEE; 01/01/23-12/31/2023 SINGER FOR BUNNY SHOP; 2023	03/15/2023	200.00		1,509.24 1,709.24
04/04/2023		INV	STREET SINGER; 05/10/2023	04/05/2023	200.00		1,709.24
04/24/2023		INV	STREET SINGER; 05/10/2023	04/05/2023	200.00		2,109.24
05/16/2023			Void Invoice 04/05/2023 01-16-1036	04/05/2023		200.00	1,909.24
06/05/2023		INV	THURSDAY MARKET 06/15/23	06/02/2023	200.00		2,109.24
06/13/2023	AP	INV	MUSIC DOWNTOWN; 06/01/23-0531/24	11037022	421.00		2,530.24
06/30/2023			681-173-870.008	END BALANCE	2,880.24	350.00	2,530.24
07/01/0000			CO1 172 OFC 222 17777		DEC DATAYOR		0.00
07/01/2022	a <del>-</del>		681-173-956.000 MISCELLANEOUS	4.0.5	BEG. BALANCE		0.00
06/30/2023	GJ	JE	ALLOCATE MML POLICY PREMIUMS	14063	13.09	0.00	13.09
06/30/2023			681-173-956.000	END BALANCE	13.09	0.00	13.09
07/01/2022			681-173-960.000 EDUCATION AND TRA	TNING	BEG. BALANCE		0.00
02/13/2023	AP	INV	MDA SPRNG WORKSHOP, HANOVER, BARLAGE,	E2684	450.00		450.00
06/30/2023			681-173-960.000	END BALANCE	450.00	0.00	450.00
ש מסים דערשים	וואוט כּי	זיידמם 1	CIPAL SHOPPING DISTRICT	-	556,483.72	556,483.72	0.00
TOTAL FOR F	סמ חוזי	T EVIN	CITUT SHOLLING DISTRICT		JJ0,403.12	JJU, 403.72	0.00

07/05/2023 11:08 AM

# REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS

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User: KKINDE

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

DB: City Of St Johns

#### PERIOD ENDING 06/30/2023

ACTIVITY FOR END BALANCE 2022-23 YTD BALANCE MONTH AVAILABLE % BDGT GL NUMBER 06/30/2023 DESCRIPTION 06/30/2022 AMENDED BUDGET 06/30/23 BALANCE USED Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY Revenues Dept 000 - REVENUE 248-000-404.000 CURRENT PROPERTY TAX 0.00 39,400.00 64,792.47 0.00 (25,392.47)164.45 248-000-543.010 0.00 0.00 700.00 0.00 100.00 GRANTS (700.00)248-000-665.000 INTEREST EARNED/INVESTMENTS (87.02)0.00 (8.16)0.00 8.16 100.00 0.00 248-000-699.034 FROM RESERVES 0.00 0.00 0.00 0.00 0.00 Total Dept 000 - REVENUE (87.02)39,400.00 65,484.31 0.00 (26,084.31) 166.20 TOTAL REVENUES (87.02) 39,400.00 65,484.31 0.00 (26,084.31) 166.20 Expenditures Dept 451 - NEW CONSTRUCTION 248-451-804.000 ADMINISTRATION CHARGES 987.00 1,040.00 1,040.00 0.00 0.00 100.00 10,999.99 248-451-818.000 10,500.00 CONTRACTUAL SERVICES 4,206.96 0.00 (499.99)104.76 6,000.00 13,349.24 248-451-818.040 DOWNTOWN IMPROVEMENT 14,720.69 0.00 (7,349.24)222.49 248-451-880.007 FACADE GRANTS 0.00 10,000.00 0.00 0.00 10,000.00 0.00 248-451-956.000 MISCELLANEOUS 852.98 0.00 0.00 0.00 0.00 0.00 248-451-976.001 LAND PURCHASE 0.00 0.00 0.00 0.00 0.00 0.00 Total Dept 451 - NEW CONSTRUCTION 20,767.63 27,540.00 25,389.23 0.00 2,150.77 92.19 TOTAL EXPENDITURES 20,767.63 27,540.00 25,389.23 0.00 2,150.77 92.19 Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: 39,400.00 65,484.31 0.00 TOTAL REVENUES (87.02)(26,084.31) 166.20

20,767.63

(20,854.65)

27,540.00

11,860.00

25,389.23

40,095.08

0.00

0.00

2,150.77

(28, 235.08)

92.19

338.07

Date JNL Type Description

07/05/2023 11:07 AM User: KKINDE DB: City Of St Johns TRANSACTIONS FROM 07/01/2022 TO 06/30/2023 Reference # Debits Credits Balance

Date	ONL	Type	Description	Kererence #	Debits	Cledits	Datance
Fund 248 DC 07/01/2022	MNTOWN	DEVEL	OPMENT AUTHORITY  248-000-002.000 CASH - IMM/PRI ACCT	1280	BEG. BALANCE		50,609.12
07/29/2022	CD	CHK			DEG. DIERWOE	875.00	49,734.12
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504	23,860.77	0,0.00	73,594.89
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504	40,931.70		114,526.59
07/31/2022	GJ	JE	Check: 03 6224  TO PAY DDA TAX CAPTURE  TO PAY DDA TAX CAPTURE  03 INTEREST ALLOCATION  Check: 03 6315  Check: 03 63603  Check: 03 6396  TO RECLASS GRANT EXPENSE  CLEAR DUE TO/FROM	13817		8.16	114,518.43
08/26/2022 09/15/2022	CD CD	CHK CHK	Check: 03 6315 Check: 03 61603	6315 (A) 61603		875.00 25,000.00	113,643.43 88,643.43
09/13/2022	CD	CHK	Check: 03 6396	6396 (A)		875.00	87,768.43
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702	25,000.00	*****	112,768.43
10/25/2022		JE				987.00	111,781.43
10/27/2022	CD	CHK	Check: 03 6479	6479 (A)	700 00	875.00	110,906.43
11/01/2022 11/15/2022	CR CD	RCPT CHK	PRINCIPAL SHOPPING DISTRICT 11/01/202 Check: 03 61721	61721	700.00	4,349.24	111,606.43 107,257.19
11/16/2022	CD	CHK	Check: 03 61723 Check: 03 6560 Check: 03 6620 Check: 03 6671 Check: 03 6747 Check: 03 6801 Check: 03 6913 CLEARING DUE TO/FROM ACCOUNTS Check: 03 6988	61723		9,000.00	98,257.19
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)		875.00	97,382.19
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)		875.00	96,507.19
01/27/2023		CHK	Check: 03 6671	6671 (A)		958.33	95,548.86
03/03/2023		CHK CHK	Check: 03 6801	6747 (A) 6801 (A)		958.33 958.33	94,590.53 93,632.20
04/28/2023	CD	CHK	Check: 03 6857	6857 (A)		958.33	92,673.87
05/26/2023	CD	CHK	Check: 03 6913	6913 (A)		958.33	91,715.54
06/16/2023		JE	CLEARING DUE TO/FROM ACCOUNTS	14062		1,040.00	90,675.54
06/30/2023	CD	CHK	oncon. co croc	6988 (A)	00 400 47	958.34	89,717.20
06/30/2023			248-000-002.000	END BALANCE	90,492.47	51,384.39	89,717.20
07/01/2022			248-000-202.000 ACCOUNTS PAYABLE		BEG. BALANCE		0.00
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022		875.00	(875.00)
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)	875.00		0.00
08/18/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022		875.00	(875.00)
08/26/2022 09/15/2022		CHK INV	Check: 03 6315 GRANT MONEY; DOWNTOWN IMPROVMENTS	6315(A) 09/15/2022	875.00	25,000.00	0.00 (25,000.00)
09/15/2022	CD	CHK	Check: 03 61603	61603	25,000.00	23,000.00	0.00
09/16/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022	20,000.00	875.00	(875.00)
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)	875.00		0.00
10/07/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022		875.00	(875.00)
10/27/2022		CHK INV	Check: 03 6479	6479 (A)	875.00	803.52	0.00
11/01/2022 11/01/2022	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE 14 MAKE CONNECTION TO DWNTWN SYSTEM FOR	102222.3 102222.2		845.00	(803.52) (1,648.52)
11/01/2022		INV	REPLACE MISSING MOBILE RACK	102222.1		2,700.72	(4,349.24)
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022		875.00	(5,224.24)
11/15/2022	CD	CHK	Check: 03 61721	61721	4,349.24		(875.00)
11/16/2022 11/16/2022	CD	INV CHK	DEPOSIT TO START PROJECT Check: 03 61723	111522.1 61723	9,000.00	9,000.00	(9,875.00) (875.00)
11/16/2022	CD	CHK	Check: 03 6560	6560 (A)	875.00		0.00
12/13/2022		INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	073.00	875.00	(875.00)
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)	875.00		0.00
01/18/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023		958.33	(958.33)
01/25/2023		INV CHK	EXECUTIVE DIRECTOR PAYROLL; 02/2023 Check: 03 6671	FEB2023 6671 (A)	958.33	958.33	(1,916.66) (958.33)
03/01/2023		INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023	MAR2023	930.33	958.33	(1,916.66)
03/03/2023		CHK	Check: 03 6747	6747 (A)	958.33		(958.33)
03/17/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	APR2023		958.33	(1,916.66)
03/24/2023		CHK	Check: 03 6801	6801 (A)	958.33		(958.33)
04/28/2023 05/03/2023			Check: 03 6857 EXECUTIVE DIRECTOR PAYROLL; 05/2023	6857 (A) MAY2023	958.33	958.33	0.00 (958.33)
05/19/2023			EXECUTIVE DIRECTOR PAYROLL; 05/2023	JUNE2023		958.34	(1,916.67)
05/26/2023			Check: 03 6913	6913 (A)	958.33	300.01	(958.34)
06/30/2023		CHK	Check: 03 6988	6988 (A)	958.34		0.00
06/30/2023			248-000-202.000	END BALANCE	49,349.23	49,349.23	0.00
07/01/2022			040 000 014 001 PUT TO GENERAL TERM		BEG. BALANCE		(987.00)
07/01/2022	G.T	JE	248-000-214.001 DUE TO GENERAL FUND RECORD OTRLY ADMIN CHARGES	14005	DEG. DALANCE	260.00	(1,247.00)
10/01/2022		JE	RECORD QTRLY ADMIN CHARGES	14005		260.00	(1,507.00)
10/25/2022		JE	CLEAR DUE TO/FROM		987.00		(520.00)
01/01/2023		JE	RECORD QTRLY ADMIN CHARGES	14007		260.00	(780.00)
04/01/2023		JE	RECORD QTRLY ADMIN CHARGES	14008		260.00	(1,040.00)
06/16/2023		JE	CLEARING DUE TO/FROM ACCOUNTS 248-000-214.001	14062 END BALANCE	1,040.00 2,027.00	1,040.00	0.00
00/30/2023			240-000-214.001	END DALANCE	2,027.00	1,040.00	0.00
07/01/2022			248-000-390.000 Fund Balance		BEG. BALANCE		(49,622.12)
06/30/2023			248-000-390.000	END BALANCE	0.00	0.00	(49,622.12)
77/01/2022			248_000_404_000_cuppeym_ppopepmy_may	•	BEG. BALANCE		0.00
07/01/2022 07/31/2022		JE	248-000-404.000 CURRENT PROPERTY TAX		BEG. BALANCE	23,860.77	(23,860.77)
07/31/2022			TO PAY DDA TAX CAPTURE	13504		40,931.70	(64,792.47)
06/30/2023			TO PAY DDA TAX CAPTURE TO PAY DDA TAX CAPTURE 248-000-404.000	END BALANCE	0.00	64,792.47	(64,792.47)
07/01/2022			248-000-543.010 GRANTS		BEG. BALANCE		0.00
11/01/2022	CR	RCPT	248-000-543.010 GRANTS PRINCIPAL SHOPPING DISTRICT 11/01/202		DEG. DALANCE	700.00	(700.00)
06/30/2023		1.0£1	248-000-543.010	END BALANCE	0.00	700.00	(700.00)
7/01/2022	Ст	TE	248-000-665.000 INTEREST EARNED/INVE				0.00
07/31/2022	GU	UΕ	03 INTEREST ALLOCATION 248-000-665.000	13817 END BALANCE	8.16 8.16	0.00	8.16 8.16
.0/00/2023			270 000-000.000	END DAHWINCE	0.10	0.00	0.10

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TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY

# GL ACTIVITY REPORT FOR CITY OF ST. JOHNS TRANSACTIONS FROM 07/01/2022 TO 06/30/2023

Page:

192,266.09 192,266.09 0.00

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DB: City Of	St Jo	hns	TRANSACTIONS FROM 07/01/2022 TO 06/30/2023						
Date	JNL	Type	Description	Reference #	Debits	Credits	Balance		
07/01/2022			248-451-804.000 ADMINISTRATION CHARG	GES	BEG. BALANCE		0.00		
07/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14005	260.00		260.00		
10/01/2022	GJ	JE	RECORD QTRLY ADMIN CHARGES	14006	260.00		520.00		
01/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14007	260.00		780.00		
04/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14008	260.00		1,040.00		
06/30/2023			248-451-804.000	END BALANCE	1,040.00	0.00	1,040.00		
07/01/2022			248-451-818.000 CONTRACTUAL SERVICES	S	BEG. BALANCE		0.00		
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022	875.00		875.00		
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022	875.00		1,750.00		
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022	875.00		2,625.00		
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022	875.00		3,500.00		
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022	875.00		4,375.00		
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	875.00		5,250.00		
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023	958.33		6,208.33		
01/25/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 02/2023	FEB2023	958.33		7,166.66		
03/01/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 03/2023	MAR2023	958.33		8,124.99		
03/17/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 04/2023	APR2023	958.33		9,083.32		
, ,	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 05/2023	MAY2023	958.33		10,041.65		
05/19/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 06/2023	JUNE2023	958.34		10,999.99		
06/30/2023			248-451-818.000	END BALANCE	10,999.99	0.00	10,999.99		
07/01/2022			248-451-818.040 DOWNTOWN IMPROVEMENT	r	BEG. BALANCE		0.00		
09/15/2022	AP	INV	GRANT MONEY; DOWNTOWN IMPROVMENTS	09/15/2022	25,000.00		25,000.00		
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702		25,000.00	0.00		
11/01/2022	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE 14	102222.3	803.52		803.52		
11/01/2022	AP	INV	MAKE CONNECTION TO DWNTWN SYSTEM FOR	102222.2	845.00		1,648.52		
11/01/2022	AP	INV	REPLACE MISSING MOBILE RACK	102222.1	2,700.72		4,349.24		
11/16/2022	AP	INV	DEPOSIT TO START PROJECT	111522.1	9,000.00		13,349.24		
06/30/2023			248-451-818.040	END BALANCE	38,349.24	25,000.00	13,349.24		