



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

BOARD OF DIRECTORS
2023 - 2024

Chairman
Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian Church

Secretary-Treasurer
Bruce DeLong
Clinton County

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Chad Gamble
City of St. Johns,

Erika Hayes
Jackson,
Hayes, PC

Brent Hurst
OhMi Organics

Tracy Kossaras
Kurt's Appliance

Monica Ladiski
Lotus Health

Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door

Marketing
Tyler Barlage-Chair
Erika Hayes
Ethan Painter
Emily Baudoux
Vickie Schafer
Brent Hurst
Monica Ladiski

Design
Tyler Barlage-Chair
Lori Wurm
Theresa Levit
Lara Boettger
Brandi Martinez

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Jamie Madar
Monica Ladiski

Executive, Finance, Strategic Planning
Tyler Barlage
Bruce DeLong
Chad Gamble
Jason Butler
Corinne Trimbach
Tracy Kossaras

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@ gmail.com

AGENDA
Principal Shopping District Meeting
April 3, 2024
11: 30 am, PSD Office/Fire Hall

* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am**
- 3. Public Comment 11:31am (6 minutes)**
- 4. Approval of the Consent Agenda: 11:37am**
 - A. *Minutes of meeting dated March 6,2024
 - B. *Minutes from Executive, Marketing and Event Meetings
 - C. *City of St Johns monthly financial report through March 27,2024
 - D. *Director's Report
- 4. Communications**
 - A. Events Committee 11:37am (3 minutes)
 - B. Marketing Committee: 11:40 am (5 minutes)
Chamber Billboard Project \$3500
 - C. City Updates 11:45 am (5 minutes)
- 5. Old Business**
 - A. Social District Update 11:50 am(5 minutes)
- 6. New Business**
 - A. Barn Clean Out 11:55 am (5 minutes)
 - B. Brush Street Reconstruction/ Pride Fest August 24th 12:00 pm(2 minutes)

Next Regular PSD Board Meeting May 1, 2024



St. Johns Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

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Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Jaime Madar
Brent Hurst
Nancy McKinley
Jason Butler
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Tyler Barlage
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AGENDA
Downtown Development Authority Meeting
April 3, 2024
Immediately After 11:30 PSD Meeting at DDA Office

* Indicates an attachment

- 1. Call to Order 12:02 pm**
- 2. Additions to the Agenda 12:03 pm**
- 3. Approval of the Consent Agenda: 12:04 pm**
 - A. *Minutes of meeting dated March 6, 2024
 - B. *Design Committee Meeting Minutes
 - C. *City of St Johns monthly financial report through March 27,2024
- 4. Communications**
 - A. Design Committee 12:05 pm (5 minutes)
Façade Grant Keith Koneval extension
- 5. Old Business**
 - A. LEAP grant for Rail Cars 12:10 pm(5 minutes)
 - B. Put Your City on the Map Grant12:15 pm(5 minutes)
 - C. Match on Main Grant12:20 pm(5 minutes)
 - D. USDA HVAC Grant 12:25 pm (2 minutes0
- 6. New Business**
 - A. None 12:27pm
- 7. Public Comment (please keep to under 3 minutes) 12:28 pm (6 minutes)**

Adjournment 12:34 pm

Next Regular DDA Board Meeting May 1, 2024



St. Johns Principal Shopping District and Downtown Development Authority
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 www.DowntownStJohnsMI.com

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Clinton County Commissioner

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Rise Up Co.

Ed Brandon
Gilroy's Hardware

Erika Hayes
Jackson,
Hayes, PC

Tracy Kossaras
Kurt's Appliance

Chad Gamble
City of St. Johns

Nancy McKinley
Castle Residence

Corinne Trimbach
Mint Door
Boutique

Craig Smith
Main Street Café

COMMITTEES

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettiger
Theresa Levit

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar
Brent Hurst
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Jason Butler-Chair
Tyler Barlage
Bruce Delong
Chad Gamble
Tracy Kossaras
Corinne Trimbach

Marketing
Tyler Barlage-Chair
Erika Hayes
Emily Baudoux
Ethan Painter
Vicki Schaffer
Brent Hurst
Monica Ladiski

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Heather Hanover
989-224-8944 Ext
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**Meeting Minutes
Principal Shopping District
March 6, 2024**

11:30 am, At PSD Office

Members Present: Tyler Barlage, Corinne Trimbach, Emily Baudoux, Chad Gamble, Tracy Kossaras, Bruce Delong, Ed Brandon, Brent Hurst, Erika Hayes and Nancy McKinley

Other Present: Brandi Martinez, Chief Dave Kirk, Amber Haubert and Heather Hanover

- 1. Meeting was called to Order by Vice Chairman Barlage at 11:30 am**
- 2. Additions to the Agenda:** Added updates about Wilson Center and Solar plant, motion to approve the agenda as amended made by Brent Hurst, seconded by Chad Gamble, motion carried.
- 3. Motion to Approve the Consent Agenda made by Tracy Kossaras, seconded by Brent Hurst motion carried.**
 - A. Minutes of meeting dated February 7, 2024
 - B. Minutes of the Executive, Marketing and Events Committee Meetings
 - C. City of St Johns monthly financial report through February 27, 2024
 - D. Director's Report

4. Communications

- A. Events Committee: Tracy discussed the Pot of Gold Promotion that is coming up, everything else was presented at the last board meeting.
- B. Marketing Committee: Tyler discussed the new brochure that the committee has been working on with the city intern. They are also moving forward with changes to the website and discussing ways to promote the Mint Festival. Chad also brought up the brochure that the city, chamber and the downtown are working on for inclusion at rest stops throughout the state.
- C. Executive Committee : Tyler stated that we discussed the rules for the social district at the executive meeting and made quite a few changes to the management plan and the permit.
- D. Update by Chad on the Wilson Center and the Solar Plant. Chad stated that the Wilson Center remediation will begin next week and should take 6-8 weeks. The city will be going out for bids on the common areas and the community spaces soon after. The 49 apartments will start construction in June or July. The solar plant taking over the old Federal Mogul building will be called Prevail Solar. The company is looking to hire 75 employees to start and hopes to begin production in late fall.

5. Old Business:

- A. Social District: Heather gave an update. The city had the first reading of the Social District Ordinance at their February meeting. There was some opposition to the district by a group that works with people troubled by alcohol. The second reading will be at the March 18th council meeting and if approved we can start our social district

6. New Business:

- A. New Board Members: The board welcomed back Brent Hurst as a board member. New member Monica Ladiski is attending the Spring Michigan Downtown Association Meeting with Chairman Butler in East Lansing today.
- B. Good news, the city council approved extra spending on the reconstruction of Brush Street this summer. This will allow for improved parking, pedestrian access and streetscape amenities. Vice Chair Barlage said it has been years in the waiting and he is excited to see it happen.

Motion to adjourn made by Erika Hayes at 11:55 am seconded by Corinne Trimbach, motion carried.



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Ethan Painter
Vicki Schaffer
Monica Ladiski
Brent Hurst

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Heather Hanover
989-224-8944x 233
Email: psdcityofsj@gmail.com

**Meeting Minutes
Downtown Development Authority
March 6,2024**

Members Present: Tyler Barlage, Tracy Kossaras, Corinne Trimbach, Bruce Delong, Emily Baudoux, Nancy McKinley, Chad Gamble, Ed Brandon, Brent Hurst and Erika Hayes.

Other Present: Brandy Martinez, Chief Dave Kirk , Amber Haubert and Heather Hanover

1. Meeting was called to Order by Vice Chairman Barlage at 11:56 am.

2. Additions to the Agenda: None, Motion to approve the agenda as presented made by Erika Hayes, seconded by Ed Brandon, motion carried.

3. Motion to Approve the Consent Agenda as presented, made by Erika Hayes, seconded by Ed Brandon, motion carried.

- A. Minutes of meeting dated Feb 7,2024
- B. Design and Citizens Committee Meeting Minutes
- C. City of St Johns monthly financial report through Feb 27,2024

4. Communications

A. Discussion arose about public comment and if it should be at the beginning and end of each meeting and not just at the end of the DDA meeting. The Executive committee will discuss it at their next meeting and make a recommendation for future agendas.

5. Old Business

A. Design Committee: The sample trash can has arrived and department of public works is happy with the new design. Bruce Delong was surprised we went with a square container instead of round. Amber Hauber stated the a round container like the one she proposed would be more cohesive with the rest of the downtown and would be a better look than the proposed trash receptable. Motion by Brent Hurst seconded by Erika Hayes to purchase 15 more of the trash containers recommended by the Design Committee, motion carried. There was also some discussion on the Façade Grants. All are moving forward and contracts have been signed. Tyler reported that the Design Committee is working on Design Standards to help give direction to building owners that want to remodel in the downtown.

B. The Yearly Citizens and Information Meeting was held in February. There was a good turn out and a presentation made by the MSU Urban planning students on their practicum project concerning the Depot/Elevator grounds.

6.New Business

A. A Small-Town grant from Leap is available for between \$10,000 and \$25,000. A number of ideas were discussed and the need to collaborate with other entities. It was decided to work with the city and the art's council to fix up a couple of the train cars at the depot. Chad will work on putting together a meeting to make this happen before the April 15th deadline. .

B. There was no public comment.

Motion to adjourn made by Erika Hayes, seconded by Chad Gamble, motion carried, meeting adjourned at 12:35 pm.



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Executive Director Activity for March 2024

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Design Committee meeting, agenda and minutes
- G. Board Meeting, Minutes and agenda
- H. City Council Meeting
- I. Chamber Meetings, board, mixer, luncheon and ribbon cutting
- J. Worked with city intern on downtown flyer
- K. Ordered new city trash receptacles.
- L. Talked with Façade grant recipients and sent our contracts.
- M. Worked with bands on contracts and w-9s, all completed
- N. Send board packet to new board members
- O. Meet with new business downtown.
- P. Turned in Bills and deposits to the City Treasurer
- Q. Worked on Pot of Gold entries
- R. Pick up entries and donations to the pot
- S. Event at the Brewery announcing Pot of Gold Winner
- T. Working on Grant for “Put Your Town on the Map”
- U. Worked on LEAP grant for Small Communities
- V. Sent out regular email updates
- W. Presented Social District at the City Council Meeting
- X. Working with website designer and gathering photos
- Y. Contacted Stampers for US 27 Car Tour
- Z. Ordered new liners for summer pots

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024	ACTIVITY FOR MONTH 03/31/24	AVAILABLE BALANCE	% BDGT USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	36,050.00	38,975.00	37,062.83	0.00	1,912.17	95.09
251-000-541.000	GRANTS	26,500.00	0.00	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	2,126.29	1,500.00	1,687.69	0.00	(187.69)	112.51
251-000-653.003	CAR SHOWS	1,968.07	2,000.00	3,848.31	0.00	(1,848.31)	192.42
251-000-653.005	MINT FESTIVAL	27,361.96	25,000.00	40,719.12	0.00	(15,719.12)	162.88
251-000-653.013	WINTER FESTIVAL	4,038.75	2,000.00	2,845.05	0.00	(845.05)	142.25
251-000-665.000	INTEREST EARNED/INVESTMENTS	244.79	0.00	189.77	0.00	(189.77)	100.00
251-000-677.000	MISCELLANEOUS REVENUE	0.00	0.00	606.50	0.00	(606.50)	100.00
251-000-679.000	MARKETING CO-OP	3,750.00	2,500.00	3,500.00	0.00	(1,000.00)	140.00
Total Dept 000 - REVENUE		102,039.86	71,975.00	90,459.27	0.00	(18,484.27)	125.68
TOTAL REVENUES		102,039.86	71,975.00	90,459.27	0.00	(18,484.27)	125.68
Expenditures							
Dept 172 - ADMINISTRATION DEPARTMENT							
251-172-713.001	EMPLOYER SOCIAL SECURITY	0.00	0.00	119.98	59.99	(119.98)	100.00
251-172-713.002	MEDICARE/EMPLOYER PORTION	0.00	0.00	28.06	14.03	(28.06)	100.00
251-172-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	24.48	0.00	75.52	24.48
251-172-751.000	EVENT COLLABORATION	808.07	1,000.00	497.70	0.00	502.30	49.77
251-172-751.001	FARMERS' MARKET	1,260.00	1,800.00	481.39	0.00	1,318.61	26.74
251-172-751.002	CAR SHOWS	980.00	1,500.00	3,402.75	0.00	(1,902.75)	226.85
251-172-751.003	MINT FESTIVAL	21,386.50	20,000.00	14,596.64	0.00	5,403.36	72.98
251-172-751.007	WINTER FESTIVAL	2,961.37	3,000.00	2,130.54	0.00	869.46	71.02
251-172-751.010	FALL FESTIVAL	0.00	0.00	500.00	0.00	(500.00)	100.00
251-172-804.000	ADMINISTRATION CHARGES	3,940.00	4,600.00	2,300.00	0.00	2,300.00	50.00
251-172-814.002	WEBSITE	948.00	700.00	810.00	0.00	(110.00)	115.71
251-172-818.000	CONTRACTUAL SERVICES	14,199.99	11,500.00	8,392.92	967.64	3,107.08	72.98
251-172-818.040	DOWNTOWN IMPROVEMENT	2,053.94	8,300.00	2,693.14	0.00	5,606.86	32.45
251-172-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	883.84	500.00	531.88	54.95	(31.88)	106.38
251-172-880.008	MARKETING	9,795.05	8,500.00	9,413.73	0.00	(913.73)	110.75
251-172-882.000	MARKETING CO-OP	0.00	5,000.00	0.00	0.00	5,000.00	0.00
251-172-956.000	MISCELLANEOUS	13.09	0.00	560.48	0.00	(560.48)	100.00
251-172-960.000	EDUCATION AND TRAINING	450.00	1,000.00	430.00	0.00	570.00	43.00
251-172-961.000	PROFESSIONAL DUES	0.00	200.00	125.00	0.00	75.00	62.50
251-172-969.000	GRANTS	25,000.00	0.00	0.00	0.00	0.00	0.00
251-172-969.001	MUSIC	2,530.24	1,000.00	1,034.00	0.00	(34.00)	103.40
251-172-985.000	CAPITAL OUTLAY	0.00	4,000.00	3,794.94	0.00	205.06	94.87
Total Dept 172 - ADMINISTRATION DEPARTMENT		87,210.09	73,200.00	51,867.63	1,096.61	21,332.37	70.86
TOTAL EXPENDITURES		87,210.09	73,200.00	51,867.63	1,096.61	21,332.37	70.86
Fund 251 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		102,039.86	71,975.00	90,459.27	0.00	(18,484.27)	125.68
TOTAL EXPENDITURES		87,210.09	73,200.00	51,867.63	1,096.61	21,332.37	70.86
NET OF REVENUES & EXPENDITURES		14,829.77	(1,225.00)	38,591.64	(1,096.61)	(39,816.64)	3,150.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024	ACTIVITY FOR MONTH 03/31/24	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		167,634.39	107,003.29	125,486.13	0.00	(18,482.84)	117.27
TOTAL EXPENDITURES - ALL FUNDS		112,599.32	167,903.00	79,926.70	2,138.27	87,976.30	47.60
NET OF REVENUES & EXPENDITURES		55,035.07	(60,899.71)	45,559.43	(2,138.27)	(106,459.14)	74.81

User: KKinDE

TRANSACTIONS FROM 07/01/2023 TO 03/31/2024

DB: City Of St Johns

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 251			PRINCIPAL SHOPPING DISTRICT				
07/01/2023			251-000-002.000 CASH - IMM/PRI ACCT 1289				
07/01/2023					BEG. BALANCE		19,784.25
07/01/2023	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	14657	43.09		19,827.34
07/01/2023	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	14658		33.38	19,793.96
07/01/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14660	33.38		19,827.34
07/01/2023	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	14661	33.38		19,860.72
07/10/2023	CD	CHK	Check: 03 62196	62196		200.00	19,660.72
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023		250.00		19,910.72
07/12/2023	CD	CHK	Check: 03 7038	7038(A)		13.11	19,897.61
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074	4,200.00		24,097.61
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023		514.00		24,611.61
07/25/2023	CD	CHK	Check: 03 62217	62217		500.00	24,111.61
07/26/2023	CD	CHK	Check: 03 100114	100114(E)		80.39	24,031.22
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.34	23,072.88
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083	7,175.00		30,247.88
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023		250.00		30,497.88
08/08/2023	CD	CHK	Check: 03 62244	62244		500.00	29,997.88
08/08/2023	CD	CHK	Check: 03 62245	62245		5,670.75	24,327.13
08/08/2023	CD	CHK	Check: 03 62246	62246		500.00	23,827.13
08/08/2023	CD	CHK	Check: 03 62248	62248		800.00	23,027.13
08/08/2023	CD	CHK	Check: 03 62250	62250		1,250.00	21,777.13
08/08/2023	CD	CHK	Check: 03 62251	62251		1,200.00	20,577.13
08/10/2023	CD	CHK	Check: 03 62255	62255		200.00	20,377.13
08/11/2023	CD	CHK	Check: 03 7088	7088(A)		686.63	19,690.50
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090	20,976.52		40,667.02
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023		40,675.71		81,342.73
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023		3,452.55		84,795.28
08/25/2023	CD	CHK	Check: 03 100124	100124(E)		80.43	84,714.85
08/29/2023	CD	CHK	Check: 03 62257	62257		525.00	84,189.85
08/29/2023	CD	CHK	Check: 03 62285	62285		212.23	83,977.62
08/29/2023	CD	CHK	Check: 03 62299	62299		1,526.62	82,451.00
08/29/2023	CD	CHK	Check: 03 62303	62303		90.00	82,361.00
08/29/2023	CD	CHK	Check: 03 62330	62330		1,297.25	81,063.75
08/29/2023	CD	CHK	Check: 03 62339	62339		525.00	80,538.75
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		1,129.42	79,409.33
08/31/2023	CD	CHK	Check: 03 7148	7148(A)		255.00	79,154.33
08/31/2023	CD	CHK	Check: 03 7156	7156(A)		360.00	78,794.33
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267	808.06		79,602.39
09/06/2023	CD	CHK	Check: 03 62346	62346		155.00	79,447.39
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023		50.40		79,497.79
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269	607.25		80,105.04
09/19/2023	CD	CHK	Check: 03 62352	62352		500.00	79,605.04
09/19/2023	CD	CHK	Check: 03 62354	62354		200.00	79,405.04
09/26/2023	CD	CHK	Check: 03 62380	62380		500.00	78,905.04
09/26/2023	CD	CHK	Check: 03 62395	62395		119.35	78,785.69
09/26/2023	CD	CHK	Check: 03 62404	62404		523.68	78,262.01
09/26/2023	CD	CHK	Check: 03 100137	100137(E)		41.36	78,220.65
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023		894.00		79,114.65
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023		81.99		79,196.64
09/29/2023	CD	CHK	Check: 03 7177	7177(A)		2,612.75	76,583.89
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.34	75,625.55
09/29/2023	CD	CHK	Check: 03 7209	7209(A)		260.00	75,365.55
09/29/2023	CD	CHK	Check: 03 7217	7217(A)		690.00	74,675.55
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023		600.00		75,275.55
10/03/2023	CD	CHK	Check: 03 62410	62410		80.44	75,195.11
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434	30.67		75,225.78
10/24/2023	CD	CHK	Check: 03 62465	62465		205.81	75,019.97
10/24/2023	CD	CHK	Check: 03 62469	62469		31.77	74,988.20
10/24/2023	CD	CHK	Check: 03 62477	62477		1,249.62	73,738.58
10/24/2023	CD	CHK	Check: 03 62479	62479		1,000.00	72,738.58
10/24/2023	GJ	JE	RECLASS CASH FOR DEBIT CHARGES	14539		495.03	72,243.55
10/26/2023	CD	CHK	Check: 03 100148	100148(E)		54.95	72,188.60
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.33	71,230.27
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516	1,468.11		72,698.38
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023		1,051.50		73,749.88
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023		1,500.00		75,249.88
11/22/2023	CD	CHK	Check: 03 100556	100556(E)		54.95	75,194.93
11/28/2023	CD	CHK	Check: 03 62500	62500		200.00	74,994.93
11/28/2023	CD	CHK	Check: 03 62506	62506		100.00	74,894.93
11/28/2023	CD	CHK	Check: 03 62512	62512		200.00	74,694.93
11/28/2023	CD	CHK	Check: 03 62543	62543		200.00	74,494.93
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		1,313.01	73,181.92
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023		1,300.00		74,481.92
12/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/14/2023		1,510.05		75,991.97
12/26/2023	CD	CHK	Check: 03 100573	100573(E)		54.95	75,937.02
12/27/2023	CD	CHK	Check: 03 62596	62596		400.00	75,537.02
12/27/2023	CD	CHK	Check: 03 62606	62606		12.20	75,524.82
12/27/2023	CD	CHK	Check: 03 62615	62615		400.00	75,124.82
12/27/2023	CD	CHK	Check: 03 62634	62634		1,500.00	73,624.82
12/29/2023	CD	CHK	Check: 03 7414	7414(A)		1,468.75	72,156.07
12/29/2023	CD	CHK	Check: 03 7438	7438(A)		990.00	71,166.07
01/09/2024	CD	CHK	Check: 03 62643	62643		17.99	71,148.08
01/09/2024	CD	CHK	Check: 03 62644	62644		125.00	71,023.08
01/11/2024	GJ	JE	MINTY MITTEN SQUARE CHARGE - MKT CO-	14659	250.00		71,273.08
01/15/2024	GJ	JE	RECORD CASH TRANSFERS	14632	755.89		72,028.97
01/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/17/2024		500.00		72,528.97
01/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/22/2024		250.00		72,778.97
01/23/2024	CD	CHK	Check: 03 62657	62657		54.00	72,724.97
01/23/2024	CD	CHK	Check: 03 62685	62685		1,375.00	71,349.97

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-002.000 CASH - IMM/PRI ACCT 1289							
				(Continued)			
01/23/2024	CD	CHK	Check: 03 62686	62686		3,886.77	67,463.20
01/26/2024	CD	CHK	Check: 03 100586	100586(E)		54.95	67,408.25
01/26/2024	CD	CHK	Check: 03 7463	7463(A)		19.00	67,389.25
01/26/2024	CD	CHK	Check: 03 7468	7468(A)		1,020.28	66,368.97
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024			1,041.66	65,327.31
02/15/2024	GJ	JE	RECORD CASH TRANSFERS	14647	1,231.10		66,558.41
02/23/2024	CD	CHK	Check: 03 100600	100600(E)		54.95	66,503.46
02/27/2024	CD	CHK	Check: 03 62708	62708		126.00	66,377.46
02/27/2024	CD	CHK	Check: 03 62726	62726		300.00	66,077.46
02/27/2024	CD	CHK	Check: 03 62756	62756		308.23	65,769.23
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024			1,041.66	64,727.57
03/19/2024	CD	CHK	Check: 03 62767	62767		434.00	64,293.57
03/19/2024	CD	CHK	Check: 03 62777	62777		26.00	64,267.57
03/22/2024	CD	CHK	Check: 03 7592	7592(A)		130.00	64,137.57
03/26/2024	CD	CHK	Check: 03 100614	100614(E)		54.95	64,082.62
03/31/2024			251-000-002.000	END BALANCE	90,492.65	46,194.28	64,082.62
251-000-002.007 DEBIT CARD-CASH							
				BEG. BALANCE			(23.79)
07/01/2023	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	14658	33.38		9.59
07/01/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1465	14660		33.38	(23.79)
07/03/2023	CD	CHK	Check: 24 10484	10484(E)		3,794.94	(3,818.73)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)		149.90	(3,968.63)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)		24.48	(3,993.11)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)		470.55	(4,463.66)
10/24/2023	GJ	JE	RECLASS CASH FOR DEBIT CHARGES	14539	495.03		(3,968.63)
03/31/2024			251-000-002.007	END BALANCE	528.41	4,473.25	(3,968.63)
251-000-084.703 DUE FROM CURRENT TAX COLLECT							
				BEG. BALANCE			0.00
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074		4,200.00	(4,200.00)
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075	4,200.00		0.00
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083		7,175.00	(7,175.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084	7,175.00		0.00
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090		20,976.52	(20,976.52)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091	20,976.52		0.00
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267		808.06	(808.06)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268	808.06		0.00
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269		607.25	(607.25)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270	607.25		0.00
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434		30.67	(30.67)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435	30.67		0.00
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516		1,468.11	(1,468.11)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517	1,468.11		0.00
01/15/2024	GJ	JE	RECORD CASH TRANSFERS	14632		755.89	(755.89)
01/15/2024	GJ	JE	RECORD TAX REVENUES	14633	755.89		0.00
02/15/2024	GJ	JE	RECORD CASH TRANSFERS	14647		1,231.10	(1,231.10)
02/15/2024	GJ	JE	RECORD TAX REVENUES	14648	1,231.10		0.00
03/31/2024			251-000-084.703	END BALANCE	37,252.60	37,252.60	0.00
251-000-202.000 ACCOUNTS PAYABLE							
				BEG. BALANCE			(538.11)
07/01/2023	AP	INV	TELEPHONE; 07/2023	07/10/2023		80.39	(618.50)
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742		3,794.94	(4,413.44)
07/03/2023	CD	CHK	Check: 24 10484	10484(E)	3,794.94		(618.50)
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023		200.00	(818.50)
07/10/2023	CD	CHK	Check: 03 62196	62196	200.00		(618.50)
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.34	(1,576.84)
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023		500.00	(2,076.84)
07/12/2023	CD	CHK	Check: 03 7038	7038(A)	13.11		(2,063.73)
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143		149.90	(2,213.63)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)	149.90		(2,063.73)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.33	(3,022.06)
07/25/2023	CD	CHK	Check: 03 62217	62217	500.00		(2,522.06)
07/26/2023	CD	CHK	Check: 03 100114	100114(E)	80.39		(2,441.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.34		(1,483.33)
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206		90.00	(1,573.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,250.00	(2,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		500.00	(3,323.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023		500.00	(3,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,200.00	(5,023.33)
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023		686.63	(5,709.96)
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDK	07/26/2023		171.09	(5,881.05)
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738		5,670.75	(11,551.80)
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023		800.00	(12,351.80)
08/08/2023	CD	CHK	Check: 03 62244	62244	500.00		(11,851.80)
08/08/2023	CD	CHK	Check: 03 62245	62245	5,670.75		(6,181.05)
08/08/2023	CD	CHK	Check: 03 62246	62246	500.00		(5,681.05)
08/08/2023	CD	CHK	Check: 03 62248	62248	800.00		(4,881.05)
08/08/2023	CD	CHK	Check: 03 62250	62250	1,250.00		(3,631.05)
08/08/2023	CD	CHK	Check: 03 62251	62251	1,200.00		(2,431.05)
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023		200.00	(2,631.05)
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549		255.00	(2,886.05)
08/10/2023	CD	CHK	Check: 03 62255	62255	200.00		(2,686.05)
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668		360.00	(3,046.05)
08/11/2023	CD	CHK	Check: 03 7088	7088(A)	686.63		(2,359.42)
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023		80.43	(2,439.85)
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA		54.90	(2,494.75)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)	24.48		(2,470.27)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		500.00	(2,970.27)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
				(Continued)			
08/25/2023	CD	CHK	Check: 03 100124	100124(E)	80.43		(2,889.84)
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023		212.23	(3,102.07)
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023		1,297.25	(4,399.32)
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023		1,526.62	(5,925.94)
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833		525.00	(6,450.94)
08/29/2023	CD	CHK	Check: 03 62257	62257	525.00		(5,925.94)
08/29/2023	CD	CHK	Check: 03 62285	62285	212.23		(5,713.71)
08/29/2023	CD	CHK	Check: 03 62299	62299	1,526.62		(4,187.09)
08/29/2023	CD	CHK	Check: 03 62303	62303	90.00		(4,097.09)
08/29/2023	CD	CHK	Check: 03 62330	62330	1,297.25		(2,799.84)
08/29/2023	CD	CHK	Check: 03 62339	62339	525.00		(2,274.84)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	1,129.42		(1,145.42)
08/31/2023	CD	CHK	Check: 03 7148	7148(A)	255.00		(890.42)
08/31/2023	CD	CHK	Check: 03 7156	7156(A)	360.00		(530.42)
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS		64.45	(594.87)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.34	(1,553.21)
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538		1,904.00	(3,457.21)
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726		260.00	(3,717.21)
08/31/2023	AP	INV	AIRE D SPOTS; 07/01-07/31 2023	4024735-2		225.00	(3,942.21)
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 2023	4038373-2		148.68	(4,090.89)
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 2023	4041600-2		150.00	(4,240.89)
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023		155.00	(4,395.89)
09/06/2023	CD	CHK	Check: 03 62346	62346	155.00		(4,240.89)
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668		690.00	(4,930.89)
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023		41.36	(4,972.25)
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023		500.00	(5,472.25)
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609		708.75	(6,181.00)
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023		200.00	(6,381.00)
09/19/2023	CD	CHK	Check: 03 62352	62352	500.00		(5,881.00)
09/19/2023	CD	CHK	Check: 03 62354	62354	200.00		(5,681.00)
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519		470.55	(6,151.55)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)	470.55		(5,681.00)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.33	(6,639.33)
09/21/2023	AP	INV	AIRE D SPOTS; FARMERS' MARKET	4041600-3		150.00	(6,789.33)
09/21/2023	AP	INV	AIRE D SPOTS; FARMERS' MARKET	4024735-3		150.00	(6,939.33)
09/21/2023	AP	INV	AIRE D SPOTS; PSD/DDA	4097391-1		500.00	(7,439.33)
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3		150.00	(7,589.33)
09/26/2023	CD	CHK	Check: 03 62380	62380	500.00		(7,089.33)
09/26/2023	CD	CHK	Check: 03 62395	62395	119.35		(6,969.98)
09/26/2023	CD	CHK	Check: 03 62404	62404	523.68		(6,446.30)
09/26/2023	CD	CHK	Check: 03 100137	100137(E)	41.36		(6,404.94)
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS		31.77	(6,436.71)
09/29/2023	CD	CHK	Check: 03 7177	7177(A)	2,612.75		(3,823.96)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.34		(2,865.62)
09/29/2023	CD	CHK	Check: 03 7209	7209(A)	260.00		(2,605.62)
09/29/2023	CD	CHK	Check: 03 7217	7217(A)	690.00		(1,915.62)
09/29/2023	AP	INV	PVC PIPE	2308-875546		37.58	(1,953.20)
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735		11.54	(1,964.74)
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964		5.80	(1,970.54)
09/29/2023	AP	INV	CHAIN	2308-880411		25.52	(1,996.06)
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355		1,000.00	(2,996.06)
10/03/2023	CD	CHK	Check: 03 62410	62410	80.44		(2,915.62)
10/06/2023	AP	INV	BROTHER PRINTER	0821022091		24.48	(2,940.10)
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023		54.95	(2,995.05)
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4		149.62	(3,144.67)
10/12/2023	AP	INV	AIRE D SPOTS; PSD/DDA	4041600-47		150.00	(3,294.67)
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/12/23	X7-1555626011		205.81	(3,500.48)
10/24/2023	CD	CHK	Check: 03 62465	62465	205.81		(3,294.67)
10/24/2023	CD	CHK	Check: 03 62469	62469	31.77		(3,262.90)
10/24/2023	CD	CHK	Check: 03 62477	62477	1,249.62		(2,013.28)
10/24/2023	CD	CHK	Check: 03 62479	62479	1,000.00		(1,013.28)
10/26/2023	CD	CHK	Check: 03 100148	100148(E)	54.95		(958.33)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.33		0.00
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023		54.95	(54.95)
11/22/2023	CD	CHK	Check: 03 100556	100556(E)	54.95		0.00
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023		200.00	(200.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023		200.00	(400.00)
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023		100.00	(500.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023		200.00	(700.00)
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23		354.67	(1,054.67)
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.34	(2,013.01)
11/28/2023	CD	CHK	Check: 03 62500	62500	200.00		(1,813.01)
11/28/2023	CD	CHK	Check: 03 62506	62506	100.00		(1,713.01)
11/28/2023	CD	CHK	Check: 03 62512	62512	200.00		(1,513.01)
11/28/2023	CD	CHK	Check: 03 62543	62543	200.00		(1,313.01)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	1,313.01		0.00
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.33	(958.33)
12/06/2023	AP	INV	HORSE & BUGGY RIDES; ST NICK PARADE	12/05/2023		400.00	(1,358.33)
12/06/2023	AP	INV	HORES & BUGGY RIDES; ST NICK PARADE	12/05/2023		400.00	(1,758.33)
12/06/2023	AP	INV	FIRESTARTER	2312-690631		17.99	(1,776.32)
12/07/2023	AP	INV	CHRISTMAS POSTERS	46499		12.20	(1,788.52)
12/07/2023	AP	INV	TELEPHONE; 12/2023	12/10/2023		54.95	(1,843.47)
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023		510.42	(2,353.89)
12/14/2023	AP	INV	HOLIDAY RADIO ADS	21669		990.00	(3,343.89)
12/26/2023	CD	CHK	Check: 03 100573	100573(E)	54.95		(3,288.94)
12/27/2023	AP	INV	DOWNTOWN HOLIDAY DECO	0002064		1,500.00	(4,788.94)
12/27/2023	CD	CHK	Check: 03 62596	62596	400.00		(4,388.94)
12/27/2023	CD	CHK	Check: 03 62606	62606	12.20		(4,376.74)
12/27/2023	CD	CHK	Check: 03 62615	62615	400.00		(3,976.74)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
						(Continued)	
12/27/2023	CD	CHK	Check: 03 62634	62634	1,500.00		(2,476.74)
12/29/2023	CD	CHK	Check: 03 7414	7414 (A)	1,468.75		(1,007.99)
12/29/2023	CD	CHK	Check: 03 7438	7438 (A)	990.00		(17.99)
01/05/2024	AP	INV	ADVERTISING	4230056-1		103.00	(120.99)
01/05/2024	AP	INV	ADVERTISING	4230053-1		9.00	(129.99)
01/05/2024	AP	INV	ADVERTISING	4230061-1		380.00	(509.99)
01/05/2024	AP	INV	ADVERTISING	4220887-1		113.00	(622.99)
01/05/2024	AP	INV	ADVERTISING	4220889-1		103.00	(725.99)
01/05/2024	AP	INV	ADVERTISING	4220944-1		25.00	(750.99)
01/05/2024	AP	INV	ADVERTISING	4220871-1		9.00	(759.99)
01/05/2024	AP	INV	ADVERTISING	4217427-1		141.77	(901.76)
01/05/2024	AP	INV	ADVERTISING	4220891-1		325.00	(1,226.76)
01/05/2024	AP	INV	ADVERTISING	4220837-1		103.00	(1,329.76)
01/05/2024	AP	INV	ADVERTISING	4220900-1		380.00	(1,709.76)
01/05/2024	AP	INV	ADVERTISING	4220897-1		375.00	(2,084.76)
01/05/2024	AP	INV	ADVERTISING	4220814-1		390.00	(2,474.76)
01/05/2024	AP	INV	ADVERTISING	4200891-2		245.00	(2,719.76)
01/05/2024	AP	INV	ADVERTISING	4220814-2		180.00	(2,899.76)
01/05/2024	AP	INV	ADVERTISING	4230061-2		190.00	(3,089.76)
01/05/2024	AP	INV	ADVERTISING	4220895-1		280.00	(3,369.76)
01/05/2024	AP	INV	ADVERTISING	4220875-1		9.00	(3,378.76)
01/05/2024	AP	INV	ADVERTISING	4217300-1		125.00	(3,503.76)
01/05/2024	AP	INV	ADVERTISING	4220847-1		9.00	(3,512.76)
01/05/2024	AP	INV	ADVERTISING	4220957-1		200.00	(3,712.76)
01/05/2024	AP	INV	ADVERTISING	4220876-1		9.00	(3,721.76)
01/05/2024	AP	INV	ADVERTISING	4220882-1		93.00	(3,814.76)
01/05/2024	AP	INV	ADVERTISING	4220879-1		9.00	(3,823.76)
01/05/2024	AP	INV	ADVERTISING	4220881-1		113.00	(3,936.76)
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024		1,020.28	(4,957.04)
01/08/2024	AP	INV	MEMBERSHIP; HANOVER	3246		125.00	(5,082.04)
01/09/2024	CD	CHK	Check: 03 62643	62643	17.99		(5,064.05)
01/09/2024	CD	CHK	Check: 03 62644	62644	125.00		(4,939.05)
01/11/2024	AP	INV	ADVERTISING	4220897-25		195.00	(5,134.05)
01/11/2024	AP	INV	ADVERTISING	4220900-2		190.00	(5,324.05)
01/11/2024	AP	INV	ADVERTISING	4220895-2		290.00	(5,614.05)
01/11/2024	AP	INV	ADVERTISING	4230056-2		122.00	(5,736.05)
01/11/2024	AP	INV	ADVERTISING	4220887-2		112.00	(5,848.05)
01/11/2024	AP	INV	ADVERTISING	4220889-2		122.00	(5,970.05)
01/11/2024	AP	INV	ADVERTISING	4220882-2		132.00	(6,102.05)
01/11/2024	AP	INV	ADVERTISING	4220881-2		112.00	(6,214.05)
01/11/2024	AP	INV	ADVERTISING	4220837-2		122.00	(6,336.05)
01/17/2024	AP	INV	CRYSTAL CUT LED BULB	INV1428		19.00	(6,355.05)
01/17/2024	AP	INV	ADVERTISING	4220875-2		21.00	(6,376.05)
01/17/2024	AP	INV	ADVERTISING	4220876-2		21.00	(6,397.05)
01/17/2024	AP	INV	ADVERTISING	4220879-2		21.00	(6,418.05)
01/17/2024	AP	INV	ADVERTISING	4220847-2		21.00	(6,439.05)
01/17/2024	AP	INV	ADVERTISING	4230053-2		21.00	(6,460.05)
01/17/2024	AP	INV	ADVERTISING	4220871-2		21.00	(6,481.05)
01/17/2024	AP	INV	ADVERTISING	4217427-2		308.23	(6,789.28)
01/18/2024	AP	INV	TELEPHONE; 01/2024	01/10/2024		54.95	(6,844.23)
01/23/2024	CD	CHK	Check: 03 62657	62657	54.00		(6,790.23)
01/23/2024	CD	CHK	Check: 03 62685	62685	1,375.00		(5,415.23)
01/23/2024	CD	CHK	Check: 03 62686	62686	3,886.77		(1,528.46)
01/26/2024	CD	CHK	Check: 03 100586	100586 (E)	54.95		(1,473.51)
01/26/2024	CD	CHK	Check: 03 7463	7463 (A)	19.00		(1,454.51)
01/26/2024	CD	CHK	Check: 03 7468	7468 (A)	1,020.28		(434.23)
02/07/2024	AP	INV	TELEPHONE; 02/2024	02/10/2024		54.95	(489.18)
02/21/2024	AP	INV	SPRING WORKSHOP; BUTLER, LADISKI	E2990		300.00	(789.18)
02/21/2024	AP	INV	MUSIC CONTRACT	500578597-01/20/24		434.00	(1,223.18)
02/21/2024	AP	INV	REIMBURSE; ADVANCED FOOD TRAINING	1014		130.00	(1,353.18)
02/23/2024	CD	CHK	Check: 03 100600	100600 (E)	54.95		(1,298.23)
02/27/2024	CD	CHK	Check: 03 62708	62708	126.00		(1,172.23)
02/27/2024	CD	CHK	Check: 03 62726	62726	300.00		(872.23)
02/27/2024	CD	CHK	Check: 03 62756	62756	308.23		(564.00)
02/28/2024	AP	INV	FLYERS	46674		26.00	(590.00)
03/08/2024	AP	INV	TELEPHONE; 03/2024	03/10/2024		54.95	(644.95)
03/19/2024	CD	CHK	Check: 03 62767	62767	434.00		(210.95)
03/19/2024	CD	CHK	Check: 03 62777	62777	26.00		(184.95)
03/22/2024	CD	CHK	Check: 03 7592	7592 (A)	130.00		(54.95)
03/26/2024	CD	CHK	Check: 03 100614	100614 (E)	54.95		0.00
03/31/2024			251-000-202.000	END BALANCE	48,022.42	47,484.31	0.00
07/01/2023			251-000-214.101 DUE TO GENERAL FUND			BEG. BALANCE	(13.09)
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		1,150.00	(1,163.09)
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602		1,150.00	(2,313.09)
03/31/2024			251-000-214.101	END BALANCE	0.00	2,300.00	(2,313.09)
07/01/2023			251-000-390.000 Fund Balance			BEG. BALANCE	(19,209.26)
03/31/2024			251-000-390.000	END BALANCE	0.00	0.00	(19,209.26)
07/01/2023			251-000-452.006 DOWNTOWN BUSINESS DISTRICT			BEG. BALANCE	0.00
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075		4,200.00	(4,200.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084		7,175.00	(11,375.00)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		20,975.00	(32,350.00)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		800.00	(33,150.00)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		595.23	(33,745.23)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-452.006 DOWNTOWN BUSINESS DISTRICT (Continued)							
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		29.77	(33,775.00)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		1,425.00	(35,200.00)
01/15/2024	GJ	JE	RECORD TAX REVENUES	14633		712.83	(35,912.83)
02/15/2024	GJ	JE	RECORD TAX REVENUES	14648		1,150.00	(37,062.83)
03/31/2024			251-000-452.006	END BALANCE	0.00	37,062.83	(37,062.83)
251-000-653.001 FARMERS' MARKET							
07/01/2023				BEG. BALANCE			0.00
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023			514.00	(514.00)
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023			894.00	(1,408.00)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			19.69	(1,427.69)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			260.00	(1,687.69)
03/31/2024			251-000-653.001	END BALANCE	0.00	1,687.69	(1,687.69)
251-000-653.003 CAR SHOWS							
07/01/2023				BEG. BALANCE			0.00
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			2,140.00	(2,140.00)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314		246.01	(2,386.01)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164		1,400.00	(3,786.01)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			62.30	(3,848.31)
03/31/2024			251-000-653.003	END BALANCE	0.00	3,848.31	(3,848.31)
251-000-653.005 MINT FESTIVAL							
07/01/2023				BEG. BALANCE			0.00
07/01/2023	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	14657		43.09	(43.09)
07/01/2023	GJ	JE	MINT FESTIVAL SQUARE RECEIPTS	14661		33.38	(76.47)
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023			250.00	(326.47)
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			38,535.71	(38,862.18)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314	246.01		(38,616.17)
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			2,052.55	(40,668.72)
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023			50.40	(40,719.12)
03/31/2024			251-000-653.005	END BALANCE	246.01	40,965.13	(40,719.12)
251-000-653.013 WINTER FESTIVAL							
07/01/2023				BEG. BALANCE			0.00
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			35.00	(35.00)
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023			1,050.00	(1,085.00)
12/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/14/2023			1,510.05	(2,595.05)
01/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/17/2024			250.00	(2,845.05)
03/31/2024			251-000-653.013	END BALANCE	0.00	2,845.05	(2,845.05)
251-000-665.000 INTEREST EARNED/INVESTMENTS							
07/01/2023				BEG. BALANCE			0.00
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		1.52	(1.52)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		8.06	(9.58)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		12.02	(21.60)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		0.90	(22.50)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		43.11	(65.61)
01/15/2024	GJ	JE	RECORD TAX REVENUES	14633		43.06	(108.67)
02/15/2024	GJ	JE	RECORD TAX REVENUES	14648		81.10	(189.77)
03/31/2024			251-000-665.000	END BALANCE	0.00	189.77	(189.77)
251-000-677.000 MISCELLANEOUS REVENUE							
07/01/2023				BEG. BALANCE			0.00
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			1,400.00	(1,400.00)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164	1,400.00		0.00
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023			600.00	(600.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			6.50	(606.50)
03/31/2024			251-000-677.000	END BALANCE	1,400.00	2,006.50	(606.50)
251-000-679.000 MARKETING CO-OP							
07/01/2023				BEG. BALANCE			0.00
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023			250.00	(250.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			750.00	(1,000.00)
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023			1,500.00	(2,500.00)
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023			250.00	(2,750.00)
01/11/2024	GJ	JE	MINTY MITTEN SQUARE CHARGE - MKT CO-OP	14659		250.00	(3,000.00)
01/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/17/2024			250.00	(3,250.00)
01/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/22/2024			250.00	(3,500.00)
03/31/2024			251-000-679.000	END BALANCE	0.00	3,500.00	(3,500.00)
251-172-713.001 EMPLOYER SOCIAL SECURITY							
07/01/2023				BEG. BALANCE			0.00
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024		59.99		59.99
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024		59.99		119.98
03/31/2024			251-172-713.001	END BALANCE	119.98	0.00	119.98
251-172-713.002 MEDICARE/EMPLOYER PORTION							
07/01/2023				BEG. BALANCE			0.00
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024		14.03		14.03
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024		14.03		28.06
03/31/2024			251-172-713.002	END BALANCE	28.06	0.00	28.06
251-172-730.000 OFFICE SUPPLIES/ADM							
07/01/2023				BEG. BALANCE			0.00
10/06/2023	AP	INV	BROTHER PRINTER	0821022091	24.48		24.48
03/31/2024			251-172-730.000	END BALANCE	24.48	0.00	24.48
251-172-751.000 EVENT COLLABORATION							
07/01/2023				BEG. BALANCE			0.00
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023	497.70		497.70
03/31/2024			251-172-751.000	END BALANCE	497.70	0.00	497.70

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2023			251-172-751.001 FARMERS' MARKET		BEG. BALANCE		0.00
09/21/2023	AP	INV	AIRED SPOTS; FARMERS' MARKET	4041600-3	150.00		150.00
09/21/2023	AP	INV	AIRED SPOTS; FARMERS' MARKET	4024735-3	150.00		300.00
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS	31.77		331.77
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4	149.62		481.39
03/31/2024			251-172-751.001	END BALANCE	481.39	0.00	481.39
07/01/2023			251-172-751.002 CAR SHOWS		BEG. BALANCE		0.00
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023	500.00		500.00
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206	90.00		590.00
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	200.00		790.00
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538	1,904.00		2,694.00
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609	708.75		3,402.75
03/31/2024			251-172-751.002	END BALANCE	3,402.75	0.00	3,402.75
07/01/2023			251-172-751.003 MINT FESTIVAL		BEG. BALANCE		0.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,250.00		1,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	500.00		1,750.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023	500.00		2,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,200.00		3,450.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDOG	07/26/2023	100.00		3,550.00
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738	5,670.75		9,220.75
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	600.00		9,820.75
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549	255.00		10,075.75
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA	54.90		10,130.65
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	500.00		10,630.65
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023	212.23		10,842.88
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023	1,297.25		12,140.13
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023	1,526.62		13,666.75
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833	525.00		14,191.75
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS	64.45		14,256.20
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726	260.00		14,516.20
09/29/2023	AP	INV	PVC PIPE	2308-875546	37.58		14,553.78
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735	11.54		14,565.32
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964	5.80		14,571.12
09/29/2023	AP	INV	CHAIN	2308-880411	25.52		14,596.64
03/31/2024			251-172-751.003	END BALANCE	14,596.64	0.00	14,596.64
07/01/2023			251-172-751.007 WINTER FESTIVAL		BEG. BALANCE		0.00
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519	470.55		470.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023	200.00		670.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023	200.00		870.55
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023	100.00		970.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023	200.00		1,170.55
12/06/2023	AP	INV	HORSE & BUGGY RIDES; ST NICK PARADE	12/05/2023	400.00		1,570.55
12/06/2023	AP	INV	HORES & BUGGY RIDES; ST NICK PARADE	12/05/2023	400.00		1,970.55
12/06/2023	AP	INV	FIRESTARTER	2312-690631	17.99		1,988.54
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023	12.72		2,001.26
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024	110.28		2,111.54
01/17/2024	AP	INV	CRYSTAL CUT LED BULB	INV1428	19.00		2,130.54
03/31/2024			251-172-751.007	END BALANCE	2,130.54	0.00	2,130.54
07/01/2023			251-172-751.010 FALL FESTIVAL		BEG. BALANCE		0.00
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023	500.00		500.00
03/31/2024			251-172-751.010	END BALANCE	500.00	0.00	500.00
07/01/2023			251-172-804.000 ADMINISTRATION CHARGES		BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	1,150.00		1,150.00
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602	1,150.00		2,300.00
03/31/2024			251-172-804.000	END BALANCE	2,300.00	0.00	2,300.00
07/01/2023			251-172-814.002 WEBSITE		BEG. BALANCE		0.00
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024	810.00		810.00
03/31/2024			251-172-814.002	END BALANCE	810.00	0.00	810.00
07/01/2023			251-172-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.34		958.34
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.33		1,916.67
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023	686.63		2,603.30
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.34		3,561.64
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.33		4,519.97
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.34		5,478.31
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023	958.33		6,436.64
01/17/2024	AP	INV	ADVERTISING	4220875-2	21.00		6,457.64
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024		967.64		7,425.28
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024		967.64		8,392.92
03/31/2024			251-172-818.000	END BALANCE	8,392.92	0.00	8,392.92
07/01/2023			251-172-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		0.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDOG	07/26/2023	38.14		38.14
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023	155.00		193.14
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355	1,000.00		1,193.14
12/27/2023	AP	INV	DOWNTOWN HOLIDAY DECO	0002064	1,500.00		2,693.14
03/31/2024			251-172-818.040	END BALANCE	2,693.14	0.00	2,693.14

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2023			251-172-853.004 MONTHLY & LONG DISTANCE SERV	BEG.	BALANCE		0.00
07/01/2023	AP	INV	TELEPHONE; 07/2023	07/10/2023	80.39		80.39
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023	80.43		160.82
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023	41.36		202.18
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023	54.95		257.13
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023	54.95		312.08
12/07/2023	AP	INV	TELEPHONE; 12/2023	12/10/2023	54.95		367.03
01/18/2024	AP	INV	TELEPHONE; 01/2024	01/10/2024	54.95		421.98
02/07/2024	AP	INV	TELEPHONE; 02/2024	02/10/2024	54.95		476.93
03/08/2024	AP	INV	TELEPHONE; 03/2024	03/10/2024	54.95		531.88
03/31/2024			251-172-853.004	END BALANCE	531.88	0.00	531.88
07/01/2023			251-172-880.008 MARKETING	BEG.	BALANCE		0.00
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143	149.90		149.90
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTD	07/26/2023	32.95		182.85
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668	360.00		542.85
08/31/2023	AP	INV	AIRED SPOTS; 07/01-07/31 2023	4024735-2	225.00		767.85
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 20	4038373-2	148.68		916.53
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/0	4041600-2	150.00		1,066.53
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668	690.00		1,756.53
09/21/2023	AP	INV	AIRED SPOTS; PSD/DDA	4097391-1	500.00		2,256.53
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3	150.00		2,406.53
10/12/2023	AP	INV	AIRED SPOTS; PSD/DDA	4041600-47	150.00		2,556.53
12/07/2023	AP	INV	CHRISTMAS POSTERS	46499	12.20		2,568.73
12/14/2023	AP	INV	HOLIDAY RADIO ADS	21669	990.00		3,558.73
01/05/2024	AP	INV	ADVERTISING	4230056-1	103.00		3,661.73
01/05/2024	AP	INV	ADVERTISING	4230053-1	9.00		3,670.73
01/05/2024	AP	INV	ADVERTISING	4230061-1	380.00		4,050.73
01/05/2024	AP	INV	ADVERTISING	4220887-1	113.00		4,163.73
01/05/2024	AP	INV	ADVERTISING	4220889-1	103.00		4,266.73
01/05/2024	AP	INV	ADVERTISING	4220944-1	25.00		4,291.73
01/05/2024	AP	INV	ADVERTISING	4220871-1	9.00		4,300.73
01/05/2024	AP	INV	ADVERTISING	4217427-1	141.77		4,442.50
01/05/2024	AP	INV	ADVERTISING	4220891-1	325.00		4,767.50
01/05/2024	AP	INV	ADVERTISING	4220837-1	103.00		4,870.50
01/05/2024	AP	INV	ADVERTISING	4220900-1	380.00		5,250.50
01/05/2024	AP	INV	ADVERTISING	4220897-1	375.00		5,625.50
01/05/2024	AP	INV	ADVERTISING	4220814-1	390.00		6,015.50
01/05/2024	AP	INV	ADVERTISING	4200891-2	245.00		6,260.50
01/05/2024	AP	INV	ADVERTISING	4220814-2	180.00		6,440.50
01/05/2024	AP	INV	ADVERTISING	4230061-2	190.00		6,630.50
01/05/2024	AP	INV	ADVERTISING	4220895-1	280.00		6,910.50
01/05/2024	AP	INV	ADVERTISING	4220875-1	9.00		6,919.50
01/05/2024	AP	INV	ADVERTISING	4217300-1	125.00		7,044.50
01/05/2024	AP	INV	ADVERTISING	4220847-1	9.00		7,053.50
01/05/2024	AP	INV	ADVERTISING	4220957-1	200.00		7,253.50
01/05/2024	AP	INV	ADVERTISING	4220876-1	9.00		7,262.50
01/05/2024	AP	INV	ADVERTISING	4220882-1	93.00		7,355.50
01/05/2024	AP	INV	ADVERTISING	4220879-1	9.00		7,364.50
01/05/2024	AP	INV	ADVERTISING	4220881-1	113.00		7,477.50
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024	100.00		7,577.50
01/11/2024	AP	INV	ADVERTISING	4220897-25	195.00		7,772.50
01/11/2024	AP	INV	ADVERTISING	4220900-2	190.00		7,962.50
01/11/2024	AP	INV	ADVERTISING	4220895-2	290.00		8,252.50
01/11/2024	AP	INV	ADVERTISING	4230056-2	122.00		8,374.50
01/11/2024	AP	INV	ADVERTISING	4220887-2	112.00		8,486.50
01/11/2024	AP	INV	ADVERTISING	4220889-2	122.00		8,608.50
01/11/2024	AP	INV	ADVERTISING	4220882-2	132.00		8,740.50
01/11/2024	AP	INV	ADVERTISING	4220881-2	112.00		8,852.50
01/11/2024	AP	INV	ADVERTISING	4220837-2	122.00		8,974.50
01/17/2024	AP	INV	ADVERTISING	4220876-2	21.00		8,995.50
01/17/2024	AP	INV	ADVERTISING	4220879-2	21.00		9,016.50
01/17/2024	AP	INV	ADVERTISING	4220847-2	21.00		9,037.50
01/17/2024	AP	INV	ADVERTISING	4230053-2	21.00		9,058.50
01/17/2024	AP	INV	ADVERTISING	4220871-2	21.00		9,079.50
01/17/2024	AP	INV	ADVERTISING	4217427-2	308.23		9,387.73
02/28/2024	AP	INV	FLYERS	46674	26.00		9,413.73
03/31/2024			251-172-880.008	END BALANCE	9,413.73	0.00	9,413.73
07/01/2023			251-172-956.000 MISCELLANEOUS	BEG.	BALANCE		0.00
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/1	X7-1555626011	205.81		205.81
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23	354.67		560.48
03/31/2024			251-172-956.000	END BALANCE	560.48	0.00	560.48
07/01/2023			251-172-960.000 EDUCATION AND TRAINING	BEG.	BALANCE		0.00
02/21/2024	AP	INV	SPRING WORKSHOP; BUTLER, LADISKI	E2990	300.00		300.00
02/21/2024	AP	INV	REIMBURSE; ADVANCED FOOD TRAINING	1014	130.00		430.00
03/31/2024			251-172-960.000	END BALANCE	430.00	0.00	430.00
07/01/2023			251-172-961.000 PROFESSIONAL DUES	BEG.	BALANCE		0.00
01/08/2024	AP	INV	MEMBERSHIP; HANOVER	3246	125.00		125.00
03/31/2024			251-172-961.000	END BALANCE	125.00	0.00	125.00
07/01/2023			251-172-969.001 MUSIC	BEG.	BALANCE		0.00
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023	200.00		200.00
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023	200.00		400.00
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023	200.00		600.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			251-172-969.001 MUSIC				
							(Continued)
02/21/2024	AP	INV	MUSIC CONTRACT	500578597-01/20/24	434.00		1,034.00
03/31/2024			251-172-969.001	END BALANCE	1,034.00	0.00	1,034.00
			251-172-985.000 CAPITAL OUTLAY				
07/01/2023							BEG. BALANCE 0.00
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742	3,794.94		3,794.94
03/31/2024			251-172-985.000	END BALANCE	3,794.94	0.00	3,794.94
TOTAL FOR FUND 251 PRINCIPAL SHOPPING DISTRICT					229,809.72	229,809.72	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 03/31/2024	ACTIVITY FOR MONTH 03/31/24	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	64,792.47	35,028.29	35,014.56	0.00	13.73	99.96
248-000-582.000	GRANTS	700.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	102.06	0.00	12.30	0.00	(12.30)	100.00
Total Dept 000 - REVENUE		65,594.53	35,028.29	35,026.86	0.00	1.43	100.00
TOTAL REVENUES		65,594.53	35,028.29	35,026.86	0.00	1.43	100.00
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-713.001	EMPLOYER SOCIAL SECURITY	0.00	0.00	119.99	59.99	(119.99)	100.00
248-451-713.002	MEDICARE/EMPLOYER PORTION	0.00	0.00	28.06	14.03	(28.06)	100.00
248-451-804.000	ADMINISTRATION CHARGES	1,040.00	3,203.00	881.50	0.00	2,321.50	27.52
248-451-818.000	CONTRACTUAL SERVICES	10,999.99	11,500.00	11,513.29	967.64	(13.29)	100.12
248-451-818.040	DOWNTOWN IMPROVEMENT	13,349.24	50,000.00	8,669.23	0.00	41,330.77	17.34
248-451-880.007	FACADE GRANTS	0.00	30,000.00	6,847.00	0.00	23,153.00	22.82
Total Dept 451 - NEW CONSTRUCTION		25,389.23	94,703.00	28,059.07	1,041.66	66,643.93	29.63
TOTAL EXPENDITURES		25,389.23	94,703.00	28,059.07	1,041.66	66,643.93	29.63
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		65,594.53	35,028.29	35,026.86	0.00	1.43	100.00
TOTAL EXPENDITURES		25,389.23	94,703.00	28,059.07	1,041.66	66,643.93	29.63
NET OF REVENUES & EXPENDITURES		40,205.30	(59,674.71)	6,967.79	(1,041.66)	(66,642.50)	11.68

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/01/2023			248-000-002.000 CASH - IMM/PRI ACCT 1289			BEG. BALANCE	89,827.42
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	18,309.91		108,137.33
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	31,409.66		139,546.99
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.33	138,588.66
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520	12.30		138,600.96
08/29/2023	CD	CHK	Check: 03 62306	62306		4,837.00	133,763.96
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		958.34	132,805.62
09/26/2023	CD	CHK	Check: 03 62380	62380		2,340.00	130,465.62
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.33	129,507.29
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.34	128,548.95
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		958.33	127,590.62
12/15/2023	CD	CHK	Check: 03 7361	7361(A)		3,828.00	123,762.62
12/27/2023	CD	CHK	Check: 03 62606	62606		2,010.00	121,752.62
12/27/2023	CD	CHK	Check: 03 62611	62611		1,000.00	120,752.62
12/27/2023	CD	CHK	Check: 03 62633	62633		5,329.23	115,423.39
12/29/2023	CD	CHK	Check: 03 7414	7414(A)		958.34	114,465.05
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616		5,415.37	109,049.68
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616	9,289.64		118,339.32
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617	5,415.37		123,754.69
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617		9,289.64	114,465.05
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618		5,415.37	109,049.68
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618		9,289.64	99,760.04
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024			1,041.67	98,718.37
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024			1,041.66	97,676.71
03/31/2024			248-000-002.000	END BALANCE	64,436.88	56,587.59	97,676.71
07/01/2023			248-000-202.000 ACCOUNTS PAYABLE			BEG. BALANCE	0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.33	(958.33)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.34	(1,916.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.33		(958.34)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		2,340.00	(3,298.34)
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023		4,837.00	(8,135.34)
08/29/2023	CD	CHK	Check: 03 62306	62306	4,837.00		(3,298.34)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	958.34		(2,340.00)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.33	(3,298.33)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.34	(4,256.67)
09/26/2023	CD	CHK	Check: 03 62380	62380	2,340.00		(1,916.67)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.33		(958.34)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.34		0.00
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.33	(958.33)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	958.33		0.00
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.34	(958.34)
12/01/2023	AP	INV	3' FANCY FORK SPADE MOUNT DECORATION,	INV1297		3,828.00	(4,786.34)
12/14/2023	AP	INV	3X30 SIDED BANNER, OVER STREET	20177		1,000.00	(5,786.34)
12/14/2023	AP	INV	SECOND HALF OF INVOICE	111522.1		4,525.71	(10,312.05)
12/14/2023	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE	110922.1		803.52	(11,115.57)
12/15/2023	CD	CHK	Check: 03 7361	7361(A)	3,828.00		(7,287.57)
12/27/2023	AP	INV	FACADE GRANT	12/27/2023		2,010.00	(9,297.57)
12/27/2023	CD	CHK	Check: 03 62606	62606	2,010.00		(7,287.57)
12/27/2023	CD	CHK	Check: 03 62611	62611	1,000.00		(6,287.57)
12/27/2023	CD	CHK	Check: 03 62633	62633	5,329.23		(958.34)
12/29/2023	CD	CHK	Check: 03 7414	7414(A)	958.34		0.00
03/31/2024			248-000-202.000	END BALANCE	25,094.24	25,094.24	0.00
07/01/2023			248-000-214.101 DUE TO GENERAL FUND			BEG. BALANCE	0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		80.75	(80.75)
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364		720.00	(800.75)
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602		80.75	(881.50)
03/31/2024			248-000-214.101	END BALANCE	0.00	881.50	(881.50)
07/01/2023			248-000-390.000 Fund Balance			BEG. BALANCE	(89,827.42)
03/31/2024			248-000-390.000	END BALANCE	0.00	0.00	(89,827.42)
07/01/2023			248-000-404.000 CURRENT PROPERTY TAX			BEG. BALANCE	0.00
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		18,309.91	(18,309.91)
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		31,409.66	(49,719.57)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616	5,415.37		(44,304.20)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616		9,289.64	(53,593.84)
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617		5,415.37	(59,009.21)
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617	9,289.64		(49,719.57)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618	5,415.37		(44,304.20)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618	9,289.64		(35,014.56)
03/31/2024			248-000-404.000	END BALANCE	29,410.02	64,424.58	(35,014.56)
07/01/2023			248-000-665.000 INTEREST EARNED/INVESTMENTS			BEG. BALANCE	0.00
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520		12.30	(12.30)
03/31/2024			248-000-665.000	END BALANCE	0.00	12.30	(12.30)
07/01/2023			248-451-713.001 EMPLOYER SOCIAL SECURITY			BEG. BALANCE	0.00
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024		60.00		60.00
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024		59.99		119.99
03/31/2024			248-451-713.001	END BALANCE	119.99	0.00	119.99

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2023			248-451-713.002 MEDICARE/EMPLOYER PORTION		BEG. BALANCE		0.00
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024		14.03		14.03
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024		14.03		28.06
03/31/2024			248-451-713.002	END BALANCE	28.06	0.00	28.06
07/01/2023			248-451-804.000 ADMINISTRATION CHARGES		BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	80.75		80.75
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364	720.00		800.75
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602	80.75		881.50
03/31/2024			248-451-804.000	END BALANCE	881.50	0.00	881.50
07/01/2023			248-451-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.33		958.33
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.34		1,916.67
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.33		2,875.00
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.34		3,833.34
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.33		4,791.67
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023	958.34		5,750.01
12/01/2023	AP	INV	3' FANCY FORK SPADE MOUNT DECORATION,	INV1297	3,828.00		9,578.01
02/14/2024	PR	CHK	SUMMARY PR 02/14/2024		967.64		10,545.65
03/13/2024	PR	CHK	SUMMARY PR 03/13/2024		967.64		11,513.29
03/31/2024			248-451-818.000	END BALANCE	11,513.29	0.00	11,513.29
07/01/2023			248-451-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		0.00
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	2,340.00		2,340.00
12/14/2023	AP	INV	3X30 SIDED BANNER, OVER STREET	20177	1,000.00		3,340.00
12/14/2023	AP	INV	SECOND HALF OF INVOICE	111522.1	4,525.71		7,865.71
12/14/2023	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE	110922.1	803.52		8,669.23
03/31/2024			248-451-818.040	END BALANCE	8,669.23	0.00	8,669.23
07/01/2023			248-451-880.007 FACADE GRANTS		BEG. BALANCE		0.00
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023	4,837.00		4,837.00
12/27/2023	AP	INV	FACADE GRANT	12/27/2023	2,010.00		6,847.00
03/31/2024			248-451-880.007	END BALANCE	6,847.00	0.00	6,847.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					147,000.21	147,000.21	0.00



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Design Committee Meeting Minutes

March 21,2024 4:30pm

Members Attending: Tyler Barlage, Lori Wurm and Brandi Martinez

Others: Heather Hanover

- 1) Put Your City on the Map Consumers grant for benches was discussed. Who to have give input on benches? What would be the cost per bench? Do we need to have finished designs for the grant presentation? Heather will talk to different artists in the area to see if they are interested and what the costs would be. The group would love to have Ivan Iler participate. The group did not want to specify material so that we do not hinder creativity but in the final selection we will consider only durable materials.
- 2) Downtown Design Standards: The group discussed paint colors, project size, window requirements, awnings and store front openings. The group would like to give direction to potential grant recipients without limiting the process. i.e. we would like projects that make a substantial change to a building by making it more historically appropriate but we would consider smaller maintenance projects if they were harmonious and filled great need but general maintenance on a building would be a lower priority than a substantial renovation. The group discussed having general pictures of what we prefer. Do this not that and this is what we prioritize. The group also discussed color pallets. Should we provide examples of what we think would be approved? But we don't want to limit colors selection. With the grant application we could say, please list the colors you would like to have on the building. The design committee would like to approve and make sure the colors are harmonious with the surrounding properties. Some key factors would not be repeating what other buildings already have and working with a minimum of a 3-color palette. There were a lot of other ideas in the packet. If everyone could read through them and pick out some points that they feel are important to have in our design standards, we will work at collating them at our next meeting.
- 3) Flower Pots: we will need to remove some roots from the pots and do the planting the week before Spring Fling, we will make a definite date at the April Meeting.
- 4) Other holiday decorations: as time was short Heather wanted to have every one think about how we could decorate for other holidays, like St Partick's Day and Easter and not just the summer plants and Christmas.

Next meeting will be the Third Thursday at 5pm



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Events Committee Meeting Minutes

March 7, 2024

Members Attending: Tracy Kossaras, Jason Butler, Corinne Trimbach and Nancy McKinley.

Others: Heather Hanover

- 1) St Patrick's Day Pot of Gold Event was discussed. The drawing will be at 2pm at the Brewery. We need to pick up entries and prizes by the 15th. The different businesses participating were divided up. There was discussion on what to put the prizes in and how to advertise the event this last week.
- 2) Social District/Cinco De Mayo were discussed. The City Council did the first reading of the Social District Ordinance and hopefully will finish by passing the second reading and approval at the City Council Meeting on March 18th. The Cinco De Mayo event was discussed and the concerns from the Hispanic community of having our social district announced along with the Cinco De Mayo event. There was also discussion on having 2 big events 2 weekends in a row. Other ways to celebrate were discussed, May the Fourth be with you could be an option. It was decided not to have 2 big events back-to-back.
- 3) Spring Fling was discussed only slightly, everything is shaping up. The chamber has a lot of vendors signed up.
- 4) Mint Fest: The opening band for Friday like would like between \$600 and \$750, we had offered \$500. The committee voted to offer \$650. Some business would like to sponsor the Mint Fest Street Party with tents. The cost would be \$500 to place a tent canopy with the sponsors logo, that they provide. We could use them by the beer tent, the ticket purchasing area and at the entrance. The open mike time will be from 1 to 4 and Jason is working with CJ Lowe to set up a procedure for the changing and signing up artists.
- 5) Barriers: The group talked about the need for stable barriers for around the street party instead of the orange fencing that we are using. Options were being considered and looking at cost, ease of set up and how to store them. There was discussion on renting versus buying. The group was interested in 2 types. Heather will gather more information on the 2 types that were preferred.



Executive Committee Meeting Minutes **March 262024**

Members attending: Jason Butler, Corinne Trimbach, Tracy Kossaras, Tyler Barlage and Chad Gamble

Others: Heather Hanover

1. Keith Koneval Grant: There was discussion of Keith's progress and the grant expectations. Keith has spent a lot on the exterior of the building but the grant is for the east face only and the items described in the grant. Keith is working on it but he will not have it done by the April 15th deadline. The group decided to recommend to the board to give Keith an extension to June 30th. They also recommended that a letter be sent to Keith reiterating the grant rules and requirements.
2. Social District passed at the city council meeting. The next step is to send the forms to the State. Each business that is eligible will first have to get local approval. Heather will work with the businesses to get the forms filled out and to the city council for their April meeting. There was discussion on how we sign the social district and ordering cups.
3. Flower Pots: The wicking liners of our hanging pots for the downtown were mistakenly disposed of with the dirt and plants at the end of the season. Replacement cost was \$1110. The city has agreed to pay half of the replacement cost. There was discussion of the difficulty of separating the wicking from the dirt. Jason Butler stated that the DDA could help if needed next year
4. Public Comment on the PSD and DDA agendas: Chad felt there needed to be more opportunities for the public to comment on agenda and non-agenda items during the PSD and DDA meetings. Since these meetings are held together like one, it was decided to add a public comment at the beginning of the PSD meeting and to maintain the Public Comment at the end of the DDA meeting to bookend the whole meeting. Jason Butler also commented that he wants us to respect the board members time and not allow outside discussion to add extra time to the meeting. He has always allowed comment during the meeting from the public on items that were being discussed and has been able to keep those comments to a respective amount of time for all concerned.
5. Consumers Power grant for functional art benches is being worked on by Heather. She is also looking for help contacting artists. Chad is familiar with Ivan Iler and will contact him. The art council is also contacting artists and Heather is talking to a few also. The power point has to be in by April 12th and the presentation is 5 minutes on April 29th but it is in Thompsonville, Mi.
6. LEAP grant: Heather is looking for some direction on this grant. The downtown does not own the railcars. It was stated that the Art's Council should be the applicant but that we should work with them and help with the process. Chad and Heather will set up some meetings with the Art's council. The deadline is April 15th.
7. Sound System was having some issues with the daily music that is played. Heather meet with Bill from Willow at the depot and he fixed some of the wiring, it is working great again.
8. City Stuff: It was decided to try and sell the old trash cans on Facebook. The light posts were found for Brush Street and the city is working to incorporate them into the design. The city attorney is still working on the best way to deal with the many ownerships of the Higham Street Parking lot. Chad feels we will have movement soon. The Pride fest is requesting August 24th for



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their event and would like to use some of Higham and Brush Street. The city is concerned about the event overlapping with the reconstruction of the street. The city is looking at leasing Dr Beals parking lot for city use. Chad also mentioned that the MSU students will be presenting their finding for the Elevator Property before the City Council meeting on April 22nd at 5pm. All are invited.



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Marketing Committee Minutes
March 14, 2024
9am PSD Office

Committee Members Present: Brent Hurst, Tyler Barlage, Erika Hayes and Monica Ladiski

Others Present: Heather Hanover

1. Downtown Brochure: There was discussion on the downtown picture on the front being winter instead of summer(summer would be preferable). There was discussion on spacing and spelling corrections. At this point the committee would like to move forward and get the brochure printed.
2. Digital Report: WLNS supplied some digital results from the Holiday Campaign and the Farmer's Market ads. The committee was not impressed with the results and is hoping to do things differently in the future. There was discussion of getting more bids for the holiday commercials. There was also discussion on the farmers market and what we can do to help improve it. There was much discussion on times of day, days of the week, location and how to sign up to participate. The Committee would like to talk to the current director of the Farmers Market to see what they can do to help.
3. Chamber Billboards: Danielle from the St Johns Area Chamber of Commerce would like to strategically place "St Johns Billboards" around the area. She would like to partner with the Downtown and is looking for \$3500. This would be a 4-month billboard campaign and it would start in June. There would be 4 or 5 billboards rotated around the area and one would have a format designed just for the downtown. There was discussion of the cost. There was discussion of other ways to advertise the downtown and who sees billboards. In the end the majority of the group felt it was worth a try. There is a group of patrons who don't go on social media and would see the billboards. The group will make a recommendation to the board that we go forward with spending \$3500 on the Chamber Billboard project. The committee would like to select where the billboard that pertains only to the downtown be placed.
4. Because of the lengthy discussions on the first items, the rest of the agenda will be resumed at the April Meeting

**FAÇADE GRANT AGREEMENT BETWEEN THE ST JOHNS DOWNTOWN DEVELOPMENT
AUTHORITY AND KEITH KONEVAL**

This Agreement entered into October 11, 2023 by and between the St Johns Downtown Development Authority (hereinafter “St Johns DDA”), and Keith Koneval organized and existing under the laws of the State of Michigan (hereinafter referred to as the “Grant Recipient”).

WITNESSETH THAT:

WHEREAS, the St Johns DDA has established a façade improvement funding program for the purposes of updating and beautifying the facades to buildings located within the DDA; and

WHEREAS, the St. Johns DDA has budgeted DDA funds to implement the façade improvement program and to allocate those funds by way of discretionary grant awards (“Grant”) to recipients who meet the goals and objectives and eligibility criteria of the façade improvement funding program; and

WHEREAS, the Grant Recipient has submitted an application depicting a façade improvement project that meets the goals and objectives and eligibility criteria of the façade improvement funding program; and

WHEREAS, the St. Johns DDA desires to award funds to the Grant Recipient to be used to fund the Project and the Façade Improvements as defined herein for the property located at 311 N Clinton Ave, St Johns, Michigan.

WHEREAS, the Grant Recipient agrees to accept the grant funds and carry out the Project and Façade Improvements pursuant to the requirements of the Agreement in a lawful, satisfactory and proper manner and in accordance with all policies, procedures and requirements which have been, or from time to time, may be prescribed by the St Johns DDA.

NOW, THEREFORE, the St Johns DDA and the Grant Recipient do mutually agree as follows:

1. PROJECT DESCRIPTION AND GRANT AWARD

A. Project Objectives: The objective of this Agreement is to implement and carry out the Project and Façade Improvements pursuant to other requirements and guidelines established by the St Johns DDA in this Agreement. It is the purpose of these grants to encourage façade improvements that will exceed normal maintenance and repair of buildings and that will encourage and contribute to the further improvement of the entire district.

B. Scope of Façade Improvements: Façade Improvements are defined as the intended physical improvements to the building façade as shown in detailed drawings, specifications, line-item budget, and other documents attached hereto as Attachment A (hereinafter referred to as the “Façade Improvements”).

C. Project: The Project is defined as the eligible Façade Improvements, the necessary coordination and administrative responsibilities required of the Grant Recipient to satisfy the requirements of this Agreement and any other associated building improvements.

D. Time of Performance: The Grant Period is [6] months beginning on [October 15,2023] and ending on [April 15,2024]. Requests for extensions are subject to approval from the St Johns DDA. Extensions will only be granted in exceptional cases that are determined to be beyond the Grant Recipient's control. Failure to complete the Façade Improvements in the agreed upon time or approved extensions shall result in loss of the Grant.

Grant Recipient Initials: KK

E. Inspection of Work: Upon final completion of the Façade Improvements, the Grant Recipient shall schedule an onsite inspection with the Façade Design Committee to verify that the Façade Improvements portion of the Project has been 100% completed in accordance with the Grant Agreement and within the Grant Period.

F. Grant Amount:

1. For Façade Improvements, Grant Funding will provide up to a 50%. The reimbursement will never be more than 50% of the project costs. The amount approved for this project shall not exceed . \$ 15,000 This amount is contingent on full Project investment being made by Grant Recipient in accordance with the Grant Agreement and within the Grant Period.

2. The Grant Recipient shall expend the funds authorized through the St Johns DDA's Grant on a reimbursable basis. Funds will only be disbursed for the expenses related to the Façade Improvements included under this Agreement that were paid by the Grant Recipient within the Grant Period.

3. The St Johns DDA makes no implied or explicit guarantee, offer or representation of future funding from the St Johns DDA beyond the termination of this Agreement.

2. **DISBURSEMENT OF FUNDS**

A. Disbursements:

1. Disbursement of funds will only be made following 100% completion of the Façade Improvements. No partial or interim disbursements will be issued.

2. Funds will only be disbursed for Façade Improvement expenses incurred during the Grant Period, in accordance with this Agreement and Grant Guidelines.

3. Disbursements of grant funds to the Grant Recipient by the St Johns DDA for Façade Improvement expenses incurred and agreed as eligible in accordance with this Agreement will be made on a reimbursement basis. Expenses eligible for reimbursement from the Grant will be only for work associated with the approved Façade Improvements attached to this Agreement.

4. Documents to be submitted as part of a reimbursement request shall include the following:

- a. A completed Reimbursement Process Checklist initialed and dated by Grant Recipient to be submitted with a reimbursement request (See Attachment B)
 - b. A final waiver of lien, stating the total dollar amount of the Façade Improvements portion of the work has been paid, signed by each contractor that has completed work on the Façade Improvements. (See Attachment C)
 - c. A statement of satisfaction signed by the Grant Recipient. (See Attachment D)
 - d. Proof the improvements have passed final inspection and meet all City of St Johns code requirements including zoning, building and safety codes (if applicable).
 - e. Proof all contractors have been paid in full by the Grant Recipient for the portions, or parts of the project, that the applicant is submitting for reimbursement. This proof shall be a final invoice marked "Paid in Full" and copy of check payable to contractor(s).
5. The Grant Recipient shall submit reimbursement requests after completion of all required Façade Improvements. Documentation for reimbursement shall be submitted to Heather Hanover, St Johns DDA Executive Director, 100 E State Street, St Johns, MI 48879 or psdcityofsj@gmail.com
6. Reimbursement will be remitted to the Grant Recipient within 30 days receipt of all required documentation.
7. Any Façade Improvement expenses in excess of the approved Grant Award, or any Project expenses that are ineligible for reimbursement, shall be paid by and are the sole responsibility of the Grant Recipient.
8. The City of St Johns and St Johns DDA shall be entitled, at its option, to conduct a Ribbon Cutting Ceremony within 30 days of project completion at the project site.

3. ACKNOWLEDGMENTS

By signing this Agreement, the Grant Recipient acknowledges the following:

- A. Compliance with Applicable State and Local Laws and Rules. The Project is in compliance with all applicable State and Local laws, ordinances and rules, or will result in compliance with State and Local laws, ordinances and rules.
- B. Additional Grant Funds. The St Johns DDA shall not provide additional funding for the Façade Improvements in excess of the original Grant Award. In the event that the grant funding provided pursuant to the Grant Agreement is not sufficient to complete the Façade Improvements for which the Grant was approved, the Grant Recipient shall complete the Project and assume responsibility for any additional expenses in excess of the Grant award amount. No reimbursement shall be made unless and until the Façade Improvements are completed in accordance with Attachment A. If the Façade Improvements are not completed in accordance with Attachment A within the Grant Period, or within any authorized extension to the Grant Period, Grant Recipient acknowledges that the St Johns DDA may

at its option enter the property, complete the Project and charge the costs of such completion to the Grant Recipient.

4. OTHER TERMS AND CONDITIONS

A. Access Agreement. The Grant Recipient shall grant the St Johns DDA and any contractors or representatives of the City a right of access to enter the property during reasonable business hours and without prior notice. The signing of this Agreement by the Grant Recipient shall constitute written permission for right of access.

B. Contractors

1. The Grant Recipient agrees to secure qualified personnel and/or licensed and insured contractors and subcontractors, where required by City Building Code, to complete the Façade Improvements and the associated Project work.

2. Where performance of Grant Funded activities are carried out by any contractor or subcontractor of the Grant Recipient, the provisions of the Agreement shall be made binding on such contractor and subcontractor by the Grant Recipient. The Grant Recipient has the ultimate legal responsibility for ensuring compliance with requirements of the Agreement.

3. The Grant Recipient shall demonstrate that any contractor or subcontractor will maintain comprehensive general liability insurance with limits of One Hundred Thousand Dollars (\$100,000.00, non-match & non-reimbursable) for claims which may arise from the Grant Recipient's operations under the Agreement, naming the City of St Johns, the St Johns DDA and the Grant Recipient as additional insured parties.

C. Permits. The Agreement does not obligate the St Johns DDA or the City to issue any permits required by law to implement the Project defined in the Agreement. The Grant Recipient agrees that it must still follow and abide by the normal process for all relevant permits.

D. Non-Discrimination Clause. In performing this Agreement, the Grant Recipient shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, gender, marital status, age, height, weight, sexual preference, or because of pregnancy or a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position.

E. Indemnification. The Grant Recipient shall, to the extent allowed by law, indemnify and hold harmless the City of St Johns, the St Johns DDA and their agencies, officials, employees, and authorized representatives for any and all claims or causes of action arising from or on account of the acts or omissions of the Grant Recipient, its officers, employees, agents or any persons acting on its behalf or under its control, in implementing the Project pursuant to the Agreement, including, but not limited to, claims for damages, reimbursement or set-off arising from, or on account of, any contract, agreement or arrangement between the Grant Recipient and any person for the performance of activities related to the Project, including claims on account of Project delays.

F. Third Party Rights. This Agreement is not intended to grant or create any rights in any third party nor shall it be construed as an indemnity by the St Johns DDA for the benefit of the Grant Recipient or any other party.

5. MODIFICATIONS TO THE AGREEMENT

A. The Grant Recipient or the St Johns DDA may make modifications to the Agreement by mutual consent upon execution of a written amendment to this Agreement signed by both parties. The Grant Recipient must obtain written authorization from the St Johns DDA before implementing any change that materially alters the Façade Improvement portion of the Project, including, but not limited to, revision or substitution of materials, colors, dimensions, and other material changes to the Project. The Grant Recipient shall immediately notify the St Johns DDA, via formal written notice, in the event that a change in the Façade Improvement portion of the Project is requested, or in the event that the Project cannot be implemented as originally proposed under this Agreement. Any proposed change in the Façade Improvement portion of the Project is subject to written approval by the St Johns DDA.

Grant Recipient Initials: KK

6. COMPLIANCE WITH THE AGREEMENT

A. Suspension of the Grant. In the event the Grant Recipient fails to comply with the Agreement, the St Johns DDA may, upon having provided reasonable notice to the Grant Recipient of the alleged failure, and in the event that the Grant Recipient fails to correct the alleged failure within a 15-day period of time, suspend the Grant in whole, or in part, and withhold disbursement or prohibit the Grant Recipient from incurring additional obligations of Grant funds.

B. Termination for Cause. The St Johns DDA may, in its sole discretion, upon having provided reasonable notice to the Grant Recipient of any alleged violation, failure, or refusal to comply with any term, condition, or provision of the Agreement, and upon failure of the Grant Recipient to correct any violations of the Agreement within a period of 15 days, modify or reduce the total amount of the Grant funds awarded to Grant Recipient pursuant to the Agreement or terminate the Grant in whole, or in part, at any time. The St Johns DDA will promptly notify the Grant Recipient in writing of the determination, the reason for the termination, and the effective date of termination.

C. The Grant Recipient hereby agrees that no alterations will be made to the exterior of the building, within three (3) years of the date of receipt of the Grant proceeds, without

first consulting with the Facade Design Committee on behalf of the St Johns DDA. If the Grant Recipient fails to comply, they may be ineligible for future grants and may be subject to repayment of the Grant Amount on a case-by-case basis, to be determined by the St Johns DDA.

Grant Recipient Initials: KK

7. CERTIFICATIONS

A. The Grant Recipient hereby certifies that there has been no known change in the Project or the proposed Façade Improvements described in the grant application.

B. The Grant Recipient hereby agrees to implement the Project and the Façade Improvements as defined in this Grant Agreement and that the Grant funds awarded will be used only as set forth in the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their authorized officers as of the day and year first above written.

Keith Koneval

By: 
Keith Koneval

Its: Building Owner

St Johns Downtown Development Authority

By: 
Heather Hanover

Its: Executive Director

Attachment A

SCOPE OF FAÇADE IMPROVEMENTS

Application, Drawings, Specifications, Line-Item Project Budget and Additional Supporting Documentation

Application and pictures attached.

Attachment B

**PROJECT COMPLETION
REIMBURSEMENT PROCESS CHECKLIST**

Grant Recipient Name: _____

PLEASE NOTE:

- This Checklist is merely a summary aid and does not supersede the requirements of the Grant as outlined in the Façade Grant Agreement.
- Reimbursement will be remitted to the Grant Recipient within 30 days receipt of all required documentation.
- The City of St Johns DDA shall be entitled, at its option, to conduct a Ribbon Cutting Ceremony within 30 days of project completion at the project site.

___ Upon completion of the Project, and prior to Grant funds disbursement, the Grant Recipient shall schedule an on-site inspection with the Façade Design Committee to verify the project has been completed in accordance with the Design Guidelines and as outlined in the Façade Grant Agreement.

Once project completion has been verified, the Grant Recipient must provide the following documents for reimbursement:

___ Full Unconditional Waiver of Lien signed by each contractor who has completed the work. (Attachment is provided with Façade Grant Agreement.)

___ A Statement of Satisfaction Form signed by the Grant Recipient. (Attachment is provided with Façade Grant Agreement.)

___ Proof all contractors have been paid in full by the Grant Recipient for the portions, or parts of the project, that the Grant Recipient is seeking reimbursement for. This proof shall be a final invoice marked “Paid in Full” and copy of check payable to contractor(s).

Grant Recipient Initials: _____

Date: _____

Submit Reimbursement Materials to:
Heather Hanover

St Johns DDA Executive Director
100 E State Street
St Johns, MI
Lansing, MI 48879

Attachment C

**FULL UNCONDITIONAL WAIVER
(Under the Construction Lien Act of 1980)**

My/our contract with _____ to
provide _____ (other contracting party) _____ for the improvement of
the property described as: _____

(use attachment if needed)

having been fully paid and satisfied, in the amount of \$ _____ and all my/our
construction lien rights against such property are hereby waived and released.

Contractor Name

(signature of lien claimant)

Address: _____

Phone: _____

Signed on: _____
(Date)

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Instructions:

- 1. Any waiver of construction lien rights in advance of work performed is invalid.
- 2. A waiver of construction lien rights is valid only to the extent that payment for labor and material furnished was actually made to the person giving the waiver.

**Submit to: St Johns DDA
100 E St Street. St Johns, MI 48879**

Attachment D

**FAÇADE PROGRAM
SATISFACTION OF COMPLETION ACKNOWLEDGMENT**

PROJECT ADDRESS: _____
APPLICANT/OWNER'S NAME: _____

As the applicant/owner of subject property where Façade Improvement work has been completed, I have inspected the work and agree that all work has been satisfactorily completed in accordance with the proposed Project plans, specifications and accepted Scope of Façade Improvements, and is acceptable to me.

As the applicant/owner, I know that I am solely responsible for the upkeep and maintenance of the subject property.

I hereby sign this acknowledgment of my own free will and authorize the St Johns DDA to make final and complete reimbursement of funds for the Façade Improvement portion of the Project.

Signature of Applicant/Owner

Date

Submit to:
St Johns DDA
100 E State ST
St Johns, MI 48879

Keith Koneval

Owner

***COMPLETE
INTERIORS***

Phone: (517) 202-2017

807 S. Lansing St.

St. Johns, MI 48879

kskoneval@hotmail.com

February 27, 2023

311 North Clinton

Work Scope:

- Demo front exterior wall per plan
- Demo brick per plan
- Demo (5) existing windows
- Furnish and install framing for new store front per plan
- Furnish and install 1/2" plywood
- Furnish and install 3 1/2" sound batt
- Furnish and install (2) new awnings
- Furnish and install new signage
- Furnish and install (5) new windows
- Furnish and install stone per plan
- Furnish and install metal siding per plan
- All clean up

TOTAL AMOUNT

\$37,125.00



BORNOR RESTORATION INC.

"Building & Structures Restoration Service"

- Repair & Preservation of Concrete Structures-Parking, Stadium, Building & Bridge
- Repair & Preservation of Masonry Buildings & Structures
- Repair, Replacement and New Roofing
- Analysis, Recommendations & Estimates

"Commercial - Industrial - Historical Buildings"

"Equal Opportunity Employer"

PROPOSAL

SUBMITTED TO:

Mr. Keith Koneval
Complete Interiors
807 S. Lansing St.
St. Johns, MI
48879

DAY: November 17, 2022

PAGE: 1 of 2

PH: 517-202-2017

EMAIL: kskoneval@hotmail.com

PROJECT: Masonry Restoration - Revisions
LOCATION: 311 N. Clinton St, St. Johns, MI 48879

WE PROPOSE TO: Supply all labor, material, equipment and insurance to perform the following work.

South Upper Roof Masonry Repairs: \$43,680.00

1. Remove and replace the damaged brick and CMU along the window jambs and infill brick and CMU to create 8 new window openings per the sizes on the drawings.
2. Remove and replace the damaged mortar joints
3. Install 5 new steel lintels above the window openings to properly support the brick and 3 new concrete lintels above the windows in the CMU
4. Install 2 new windowsills
5. Infill two openings with brick veneer and CMU back up
6. Rebuild the brick along the construction joint to create a watertight seal
7. Winter protection is included
8. Clean up the debris

West and North Walls – \$18,480.00

1. Remove and replace the stack bond CMU and damaged CMU
2. Infill the louver openings with CMU after the removal of the metal is removed
3. Remove and replace the damaged and missing mortar joints

East Wall – \$17,820.00

1. Remove and replace the damaged brick
2. Remove and replace 100% of the mortar joints along the columns and from the stone belt course, above the plywood, to the cornice at the roof. After the plywood is removed, we will need to assess the condition of the masonry before making any repairs.



330 Baker Street
 Lansing, MI 48910-1541
 Ph: (517) 374-2888
 Fax: (517) 374-9727
 www.lansingglass.com

Proposal

Glass and Architectural Aluminum Contractors

Original Proposal Date R0
 February 8, 2023

Proposal Submitted to Complete Interiors	Attention: Keith Koneval	Phone	Cell	Revision R1 Date
Street		Fax	Email kskoneval@hotmail.com	
City, State and Zip Code	Project Name 311 N. Clinton Street			
Architect Arens Architecture	Project Address St. Johns, MI 48879			

We hereby submit specifications and estimates for:

Proposal based on documents dated September 11, 2022

Furnish and install the following:

- (1) 4'-4" wide x 10'-8 1/2" high fixed storefront with (1) 3'-0" x 8'-0" single outswing door
- (2) 10'-6" wide x 7'-1" high fixed storefront windows
- (1) 3'-4" wide x 6'-10" high fixed storefront with (1) 3'-0" x 6'-8" single outswing door

Including:

1. Tubelite Inc. - medium stile door (3 1/2" stiles, 3 1/2" top rail and 10" bottom rail)
 2. Tubelite Inc. - T14000 thermally broken storefront system (2" sightlines by 4 1/2" deep)
 3. Tubelite Inc. - manufacture standard black anodized finish
 4. Perimeter caulking to match framing using DowSil CPS
- 1" clear insulated glass with Guardian SN-68 on #2 - tempered per codes

*Give 30
Ahead 2/10/23*

Excluding: Wood blocking, final cleaning, structural calculations, PE Stamp, temporary protection, electrical of any kind and fire-safing

We propose hereby to furnish material and labor - complete in accordance with above specification, for the sum of:

Seventeen Thousand Five Hundred Twenty Dollars and No Cents

Dollars **\$17,520.00**

service charge of 1 1/2% per month, all court cost, and all attorney fee will be added to all invoices over 30 days

Payment to be made as follows: NET 30

Email: ron@lansingglass.com

Note: This proposal maybe withdrawn by us if not accepted within 30 days.

Authorized Signature Ronald S. VanHorn

MAIN FACADE GRANT PROGRAM VISION/GOAL FOR 2023-2024

Upon deliberation and evaluation of entry's received for year of 2023- 2024, will be focused on the current greatest visual need upon buildings in downtown. We want to encourage those buildings in the most crucial condition of update/upkeep to take this opportunity to invest into their exterior building/business, PSD and community. The goal is to ensure a cohesive, well kept, positive physical appearance throughout the Downtown. All applicants are valued and will be revolving to the next year deliberation as we hope to continue to preserve and invest into the Principal Shopping District. Our hope for current and future projects are to accomplish and grant what we can, while maintaining the Vision/Goal of Program in timeframe.

Guidelines: Architectural Design Principals

The guidelines are policy statements to "guide" property owners and architects in making decisions about change to architectural character of the downtown environment. New buildings and renovations of existing structures should seek architectural concepts and solutions that are compatible with and further the image and objectives of the downtown and the economic goals of the district. Projects should reflect the architectural concepts, scale, character and place making characteristics of the historic downtown.

Guidelines Purpose and Intent

As such, the future of downtown should not be taken for granted. This community asset should be maintained and nurtured for the benefit of all residents and visitors alike. Thus the purpose of these architectural guidelines is to foster an action to preserve and enhance it.

The goals for the guidelines are:

- Establish a quality appearance whether the building is historic or new construction,
- Encourage diversity in styles,
- Make sure that projects are cost effective,
- Ensure that downtown continues to be a successful retail district,
- Create a contiguous sense of place,
- Preserve an authentic built environment,
- Preserve historic sense of place,
- Respect human scale,
- Respect adjacent buildings and businesses; and
- Respect natural environment

These guidelines are also put in place in order to increase shopping opportunities and compliment new development by encouraging local businesses to collaboratively improve the traditional downtown commercial district. Through creation and adoption of guidelines, the community has agreed upon a common vision and strategy to make the district clean and safe; to promote the district and its businesses through festivals, retail events, marketing efforts; and to attract and implement redevelopment projects.

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Estimate

Ray's Painting

511 S. Church St. Saint Johns, MI 48879

Phone

517-402-5841

Estimate #
2.27.23
311 n clinton st johns

DESCRIPTION	AMOUNT
powerwash front trim and window trim {top trim}	
scrape and clean paint trims two coats	
scissor lift	
Total	\$3,600.00

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

Enter conditions here

TAX RATE	6.00%
SALES TAX	\$0.00
OTHER	
TOTAL	\$0.00

Sign Below to Accept Quote:

Authorized Rep

Date

