



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

**BOARD OF DIRECTORS
2023 - 2024**

Chairman
Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian Church

Secretary-Treasurer
Bruce DeLong
Clinton County

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Chad Gamble
City of St. Johns,

Erika Hayes
Jackson,
Hayes, PC

Brent Hurst
OhMi Organics

Tracy Kossaras
Kurt's Appliance

Monica Ladiski
Lotus Health

Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door
Boutique

Marketing
Tyler Barlage-Chair
Erika Hayes
Ethan Painter
Emily Baudoux
Vickie Schafer
Brent Hurst
Monica Ladiski

Design
Tyler Barlage-Chair
Lori Wurm
Theresa Levit
Lara Boettger

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Jamie Madar
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Tyler Barlage
Bruce DeLong
Chad Gamble
Jason Butler
Corinne Trimbach
Tracy Kossaras

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@ gmail.com

AGENDA
Principal Shopping District Meeting
March 6, 2024
11: 30 am, PSD Office/Fire Hall

* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am (2 minutes)**
- 3. Approval of the Consent Agenda: 11:32am (5 minutes)**
 - A. *Minutes of meeting dated Feb 7,2024
 - B. *Minutes from Executive, Marketing and Event Meetings
 - C. *City of St Johns monthly financial report through Feb 27,2024
 - D. *Director's Report
- 4. Communications**
 - A. Events Committee 11:37am (3 minutes)
 - B. Marketing Committee: 11:40 am (3 minutes)
 - C. City Manager Update on Wilson Center and Solar Plant 11:43am (5 minute)
- 5. Old Business**
 - A. Social District Update 11:48 am(5 minutes)
- 6. New Business**
 - A. Welcome New Board Members 11:53 am (2 minutes)
Brent Hurst and Monica Ladiski
 - B. Brush Street Reconstruction

Next Regular PSD Board Meeting April 3, 2024



St. Johns Downtown Development Authority
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AGENDA
Downtown Development Authority Meeting
March 6, 2024
Immediately After 11:30 PSD Meeting at DDA Office

* Indicates an attachment

- 1. Call to Order 11:55 am**
 - 2. Additions to the Agenda 11:56 am**
 - 3. Approval of the Consent Agenda: 11:57 am**
 - A. *Minutes of meeting dated Feb 7, 2024
 - B. *Design and Citizens Committee Meeting Minutes
 - C. *City of St Johns monthly financial report through Feb 27,2024
 - 4. Communications**
 - A. None
 - 5. Old Business**
 - A. Design Committee **11:58 am (5 minutes)**
Trash Cans
Façade Grants
 - B. Citizens Committee Meeting **12:03 pm (3 minutes)**
 - 6. New Business**
 - A. Small Town LEAP Grant **12:06 pm (10minutes)**
 - 7. Public Comment (please keep to under 3 minutes) 12:16 pm (10 minutes)**
- Adjournment 12:26 pm**



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Clinton County Commissioner

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Rise Up Co.

Ed Brandon
Gilroy's Hardware

Erika Hayes
Jackson,
Hayes, PC

Tracy Kossaras
Kurt's Appliance

Chad Gamble
City of St. Johns

Nancy McKinley
Castle Residence

Corinne Trimbach
Mint Door
Boutique

Craig Smith
Main Street Café

COMMITTEES

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettiger
Monica Ladiski
Theresa Levit

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar
Brent Hurst
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Jason Butler-Chair
Tyler Barlage
Bruce Delong
Chad Gamble
Tracy Kossaras
Corinne Trimbach

Marketing
Tyler Barlage-Chair
Erika Hayes
Emily Baudoux
Ethan Painter
Vicki Schaffer
Brent Hurst
Monica Ladiski

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944 Ext
233

**Meeting Minutes
Principal Shopping District
Feb 7, 2024**

11:30 am, At PSD Office

Members Present: Jason Butler, Tyler Barlage, Emily Baudoux, Chad Gamble, Tracy Kossaras, Bruce Delong, Ed Brandon, Erika Hayes and Nancy McKinley

Other Present: Monica Ladiski, Brent Hurst, Brandi Martinez, DC Andy Tobias, April Lech and Heather Hanover

- 1. Meeting was called to Order by Chairman Butler at 11:30 am**
- 2. Additions to the Agenda:** None, motion to approve the agenda as presented made by Tyler Barlage, seconded by Ed Brandon, motion carried.
- 3. Motion to Approve the Consent Agenda made by Tyler Barlage,** seconded by Nancy McKinley motion carried.
 - A. Minutes of meeting dated January 10, 2024
 - B. Minutes of the Executive, Marketing and Events Committee Meetings
 - C. City of St Johns monthly financial report through January 26, 2024
 - D. Director's Report

4. Communications

A. Events Committee: Tracy said at their last meeting the committee discussed some Valentines events. They are also going to do a St Patrick's Day event and a Cinco De Mayo / Social District event. They have been working on bands for the Mint Fest. They also voted to supply a couple of street singers for Spring Fling. There was discussion on the social district which will come before the city commission again in February.

B. Marketing Committee: Tyler discussed the decisions the committee made for the budget, i.e. changes to the website and more social media. He also talked about sharing a billboard with the chamber and the committee's reluctance to spend that much money at this time. The group will be working on a tag line for the downtown that can be added to the downtown map that is being created by the city intern

C. Executive Committee: Jason stated that the committee discussions will come up later in the agenda.

5. Old Business:

A. Social District: There was discussion of including the costs for the social district in next years budget. Motion by Erika seconded by Tracy that the PSD board cover all cost for the first year of the Social District, signage, cups/stickers, licenses and permits. Motion carried.

B. 2024-25 PSD/DDA Budget: There was discussion on what is new in the budget. There was discussion on façade grants and light poles. There was discussion on the Brush Street reconstruction and developing a streetscape that mirrors Main Street. There was discussion on cost sharing and the ability of the city and the PSD to provide funds. Motion by Tyler, seconded by Nancy to approve the presented PSD/DDA budgets

6. New Business:

A. New Board Members: Both Monica Ladiski and Brent Hurst have been very active on the downtown committees this last year. Motion by Tyler Barlage, seconded by Tracy Kossaras, to recommend Brent Hurst for appointment to the PSD/ DDA boards to the city council, motion carried by ballot 8 to 1. Motion by Tyler Barlage, seconded by Emily Baudoux to recommended Monica Ladiski to the same, motion carried. The board also received a retirement letter from Craig Smith, Craig also indicated that he is willing to help whenever needed. Motion by Chad Gamble, seconded by Ed Brandon to accept his resignation, with our thanks to Craig, motion carried.

Motion to adjourn made by Tracy Kossaras at 12:32 pm seconded by Emily Baudoux, motion carried.



St. Johns Principal Shopping District and Downtown Development Authority

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Meeting Minutes

Downtown Development Authority

Feb 7, 2024

**BOARD OF DIRECTORS
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Community Christian
Church

Secretary-Treasurer
Bruce DeLong
Clinton Count
Commissioner

Directors
Emily Baudoux
Rice Up Co.

Ed Brandon
Gilroy's Hardware

Erika Hayes
Jackson Hayes, PC

Tracy Kossaras
Kurt's Appliance

Chad Gamble
City of St. Johns

Nancy McKinley
Castle Residence

Corinne Trimbach
Mint Door Boutique

Craig Smith
Main Street Café

COMMITTEES

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettiger
Monica Ladiski
Theresa Levit

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar
Brent Hurst
Monica Ladiski

**Executive, Finance, Strategic
Planning**
Jason Butler-Chair
Tyler Barlage
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Chad Gamble
Tracy Kossaras
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Marketing
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Erika Hayes
Emily Baudoux
Ethan Painter
Vicki Schaffer
Monica Ladiski
Brent Hurst

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Email: psdcityofsj@gmail.com

Members Present: Jason Butler, Tyler Barlage, Bruce DeLong, Emily Baudoux Nancy McKinley, Chad Gamble, Ed Brandon and Erika Hayes.

Other Present: Monica Ladiski, Brent Hurst, DC Andy Tobias, April Lech, Brandy Martinez and Heather Hanover

1. **Meeting was called to Order by Chairman Butler at 12:32 pm**
2. **Additions to the Agenda:** Chad Gamble asked to add signage to the agenda. Motion to approve the agenda as amended made by Chad Gamble, seconded by Erika Hayes, motion carried.
3. **Motion to Approve the Consent Agenda** as presented, made by Erika Hayes, seconded by Ed Brandon, motion carried.
 - A. Minutes of meeting dated January 10, 2024
 - B. Design Committee Meeting Minutes
 - C. City of St Johns monthly financial report through January 26, 2024
4. **Communications**
 - A. None
5. **Old Business**
 - A. Design Committee: Tyler Barlage discussed the different options for trash cans that the committee considered. They took into consideration the DPW needs for larger trash cans, side opening and a cover to keep out rain. The cost of these municipal trash containers ranged from \$600 to \$1500. The committee is recommending an \$800 can made of recycled plastic which is heavy enough not to blow around but light enough to be moved occasionally. It holds 33 gallons, has a side opening door and a rain cover. The committee recommended buying 16. There was discussion on getting a sample before we spend our money on 16. Heather will ask the company. The committee also considered façade grant request. St Vincent is requesting \$8800 to repaint and repair the façade of the Basic Needs Center building which they own. The committee is recommending \$4400 for this project. The committee also considered the Brunos Bar project which will be a major renovation costing \$113,000. We did not have enough funds to help them last year and we do not have enough to do 50% of the project. The committee recommends putting the remainder of our funds for the year toward this project. There was discussion on if that amount will be enough to encourage Brunos to proceed with the project. There was discussion on grant deadlines and the use of funds for other projects if not grants are not completed in a timely manner. Motion by Ed Brandon, seconded by Nancy McKinley to proceed with the 2 façade projects as recommended by the committee, motion carried
6. **New Business**
 - A. Michigan Downtown Association Spring meeting is March 6th. These are very informational meetings. If anyone would like to attend, get with Heather and she will sign you up.
 - B. Signage: Chad Gamble discussed directional signage that is along MDOT controlled roads. The Brewery would like to have a sign on 127 and then another at the head of main street on 21 pointing to the Brewery. There was discussion on signs for the whole downtown versus individual businesses. There was discussion on helping businesses and also being fair to all businesses. Chair Butler would like to meet with the city manager and the manager of the brewery to work on some sort of comprise. City Manager Gamble will set up said meeting.



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7.Public Comment: Heather mentioned that the yearly Citizens Committee meeting will be next week, all are welcome to attend. DC Tobias and April were in attendance to discuss any questions about the new parking program downtown. There was discussion on the 2-hour limit, which is not actually a new rule, it has been in effect since 2005. Before 2005 there was a one-hour limit downtown. There was also discussion on overnight restrictions being 1 to 6 am and the bars being open until 2 am. DC Tobias said the police department will not be ticketing cars downtown until after bar closing hours. They also mentioned the ability to occasionally call dispatch and give your license plate number if you have to leave a car overnight in a non-overnight designated area. Permission will usually be given as long as it is not a regular occurrence. There was also mention that the program will be evaluated for 6 to 9 months and any changes or tweaks made hopefully before next year.

Motion to adjourn made by Erika Hayes, seconded by Chad Gamble, motion carried, meeting adjourned at 1:21 pm.



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Executive Director Activity for February 2024

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Board Meeting, Minutes and agenda
- G. Citizens/Informational Meeting, agenda and minutes
- H. Communication to City Council on Social Districts
- I. City Council Meeting
- J. Chamber Meetings
- K. All day class on food safety and testing
- L. MDA sign up
- M. Worked with city intern on downtown flyer
- N. Worked with MSU Urban Planning Students and survey
- O. Order sample of new city trash.
- P. Talked with Façade grant recipients and sent our contracts.
- Q. Completed work on next fiscal year budget for PSD and DDA and sent to City Treasurer for review.
- R. Sent letter to city council requesting new board members
- S. Turned in Bills and deposits to the City Treasurer
- T. Talked with Mint Fest bands
- U. Meet with City Manager, DPW Director and Chamber about upcoming events and working together.
- V. Worked on Valentine Event
- W. Worked on Pot of Gold Event
- X. Added more yearly Committee Meeting Dates to the website
- Y. Working with website designer and gathering photos
- Z. Sound system not working downtown working to get it fixed
- AA. US 27 Car Tour Meeting
- BB. Ordered new hangers for summer pots
- CC. Ordered Flowers for downtown pots and hanging baskets
- DD. Downtown Merch Website



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**St Johns Downtown Development Authority
Citizen's Council
February 13, 2024 9pm**

Committee Members Present: Nancy McKinley, Denise Stark, Susan Ouellette, Madi Schafer, Angela Tracy and Lauree Straub.

Others Present: 3 MSU Urban Planning Students and Heather Hanover

The meeting was called to order at 9pm. We first discussed the changes to the parking downtown and displayed the associated maps. There was some discussion on problems with ticketing bar patrons. There was also discussion on parking on main street. The plan can still be modified and will be evaluated for effectiveness over the next few months. The issue is balancing the needs of the store owners, employees, customers and residents. Which takes priority? They all are important.

Three of the 5 MSU students that are doing a practicum project that focus on the downtown depot/elevator property were in attendance. They are looking for opinions and ideas for said area and have developed a survey for anyone who wants to way in. The survey is online and can be shared with anyone. There was discussion on keeping the depot for public use versus private. Most at the meeting preferred public use. There was discussion on the railcars and more parking on in that area. They final report will be presented at a public meeting. Probably a city council meeting.

We discussed what is new downtown and what is coming in the future. The new lighted snowflakes, façade grants , new trash cans, the social district, new businesses and the Brush Street reconstruction were all discussed.



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Design Committee Meeting Minutes

Feb 15,2024 9 am

Members Attending: Tyler Barlage

Others: Heather Hanover

- 1) Façade Grants: St Vincent De Paul provided their façade paint colors, they are a rust , tan and hunter green. Those are acceptable, Heather will send them a grant contract for their review and signature . Brunos is very excited about the grant and plan on going ahead asap.
- 2) Downtown Standards: We discussed having some minimal guide lines and preferences for the facades we give grants to. Ideas for how to paint and coordinate with your neighbors, window size and placement and restoration of the traditional store front that is appropriate to our downtown. Heather will work on a document.
- 3) Trash Cans: The design committee made a trash can recommendation to the full board. The board wanted to see a sample and it is ordered and should be delivered in 3 weeks. the first level like a traditional store front and more explanation of the windows on the second level.
- 4) Tree lighting. There was discussion on our current tree lights and the thought of having up lights like they do at the veteran’s memorial. We need to look into this.



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Events Committee Meeting Minutes

February 1, 2024

Members Attending: Tracy Kossaras, Jason Butler, Brent Hurst and Moncia Ladiski

Others: Heather Hanover

- 1) Valentines Events: Not a lot of interest in the Men's Shop night but we can still post about shopping in downtown on that day. It might be nice for stores to have Wish Lists that husbands could choose from. Parents night we will have a couple of stores having camps for kids. Heather will work on posts for both and ad some boosts.
- 2) Mint Fest bands: We have the Loaner Project as the head band on Saturday and the Darin Lerner band as the warm up. There was discussion on having an open mic for the hours of 12 or 1 to 5 during the car show. This time would be for local groups to play for free. Jason will discuss fees with the sound company. Starfarm is the main act on Friday night. Monica has a group that could be the warm up(LVRS-Topic 21). There was discussion on how Starfarm would set up, they said they need 2 hours. Heather will contact Star Farm to see how they have worked with warm up acts in the past. The committee also discussed food trucks and how we want to handle it this year. Brent has a lot of food truck connections. It was discussed what hours we need the food trucks and where they would be placed. Brent understands the concern and will discuss they needs with some food vendors. There was also discussion on if the food vendors should have to pay to participate. \$100?
- 3) Spring Fling was discussed, we are supplying a couple of street singers. There was concern about using all three blocks if they are not needed. It is preferred not to use the 3rd block if possible
- 4) Other Events: St Patrick's Day, Cinco De Mayo, Social District Grand Opening and an October Smoke out were discussed. The group decided to do a St Patrick's day "Pot of Gold Event". The first 2 weeks of March any purchase made at a downtown store will allow the patron to be entered in the Pot of Gold Contest. The contest will end on March 15th. We will pass out entry cards to all the businesses that want to participate and pick them up on Friday the 15th by 5pm. The drawing will be live streamed at the Brewery on St Patick's day at 2pm. For Cinco De Mayo we will actually have an event on May 4th. It will also be the grand opening of the Social District. Proposed activities: Mariachi band, Mexican food trucks and some dancers. In October we would like to have a cook off of some kind. Use companies that are already approved by the local health department so that we do not have to deal with those issues. We will work on this event more at the next meeting.



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Executive Committee Meeting Minutes **February 20,2024**

Members attending: Jason Butler, Corinne Trimbach, Tracy Kossaras, Tyler Barlage and Chad Gamble

Others: Heather Hanover

1. Social District: The proposed management document for the Social District was discussed. The city attorney made significant changes to the document. The restriction on parking lots and street crossing were discussed. Also, restrictions on smoking and not going into other businesses. The attorney was trying to cover all the bases. The committee felt like many of the items were to strict, not enforceable and not applicable to this document. Our city ordinances override this document and cover such items as public intoxication, loud music and food vendor licenses. There was also a long form for application to the city council for inclusion in the social district. Many of these questions are already investigated by the state. Chad will work on the document and talk to the city attorney to get a clean version of the Social District Management Plan.
2. Trash Receptacles: Heather talked with the supplier and they have agreed to send a sample as the board requested. It should arrive in 3 weeks because it has to be created in our colors.
3. Barriers: The orange fencing that we use for mint fest is deteriorating and easily scaled. We have put some money toward purchasing barriers in our budget but they city would have final ownership of the barriers. They could also be used for other events. Where would they be stored, should they just be rented, can the city participate in the cost. Jason has checked into rental and it is expensive. We need to have a meeting with the DPW director and city manager to look at our options.
4. Other items for the agenda: the city manager would like to give an update on the Wilson Center and the Solar Company in the old Federal Moguls building.



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Marketing Committee Minutes
February 8, 2024
9am PSD Office

Committee Members Present: Emily Baudoux, Brent Hurst, Tyler Barlage, Erika Hayes, Vicki Schafer and Monica Ladiski

Others Present: Heather Hanover

1. **Motto:** There was much discussion on the motto for downtown that we could put on the trifold that is being developed with the help of the city intern. They wanted something concise, unique and that evokes emotion. Ideas: Biggest Small Town In the Mitten, Sweetest Small Town in the Mitten, Mint Made us, Mint and so much more, Mint City where everything is within your reach. In the end it was decided not to rush the motto and maybe just go with something like “Shop the Mint City” for now in the trifold.
2. **Chamber Brochure:** The chamber is putting together a brochure that high lights all things St Johns and will be placing them in kiosks around the State. The cost is \$750 and they are looking for others to participate in the cost. The group decided to put \$250 toward the project. The downtown shopping district will be high lighted
3. **Website Changes:** Heather and Brent meet with Rob from Blackwell and talked with him about updating our website. Rob has given us a very reasonable cost of \$500 to make the changes and \$100 a month to work with our social media and website. Rob has already been working with the Wild Apricot platform and is confident he can make our website more attractive to shoppers and tourist. The group voted to work with Rob and the money is already allocated for website improvements.
4. **Downtown Merch:** We haven’t received any specific merchandizing ideas from the downtown businesses but many are interested in doing something. Vicki will work on getting more specific and the sales website
5. There was discission from the board on how we are going to promote the Mint Fest this year. We will discuss this at next month’s meeting. There was also discussion of having a group email that we can talk about ideas through during the month. Heather will set this up.

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 | ACTIVITY FOR MONTH 02/29/24 | AVAILABLE BALANCE | % BDGT USED |
|--|------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 251 - PRINCIPAL SHOPPING DISTRICT | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - REVENUE | | | | | | | |
| 251-000-452.006 | DOWNTOWN BUSINESS DISTRICT | 36,050.00 | 38,975.00 | 35,912.83 | 0.00 | 3,062.17 | 92.14 |
| 251-000-541.000 | GRANTS | 26,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 251-000-653.001 | FARMERS' MARKET | 2,126.29 | 1,500.00 | 1,687.69 | 0.00 | (187.69) | 112.51 |
| 251-000-653.003 | CAR SHOWS | 1,968.07 | 2,000.00 | 3,848.31 | 0.00 | (1,848.31) | 192.42 |
| 251-000-653.005 | MINT FESTIVAL | 27,361.96 | 25,000.00 | 40,642.65 | 0.00 | (15,642.65) | 162.57 |
| 251-000-653.013 | WINTER FESTIVAL | 4,038.75 | 2,000.00 | 2,845.05 | 0.00 | (845.05) | 142.25 |
| 251-000-665.000 | INTEREST EARNED/INVESTMENTS | 244.79 | 0.00 | 108.67 | 0.00 | (108.67) | 100.00 |
| 251-000-677.000 | MISCELLANEOUS REVENUE | 0.00 | 0.00 | 606.50 | 0.00 | (606.50) | 100.00 |
| 251-000-679.000 | MARKETING CO-OP | 3,750.00 | 2,500.00 | 3,250.00 | 0.00 | (750.00) | 130.00 |
| Total Dept 000 - REVENUE | | 102,039.86 | 71,975.00 | 88,901.70 | 0.00 | (16,926.70) | 123.52 |
| TOTAL REVENUES | | 102,039.86 | 71,975.00 | 88,901.70 | 0.00 | (16,926.70) | 123.52 |
| Expenditures | | | | | | | |
| Dept 172 - ADMINISTRATION DEPARTMENT | | | | | | | |
| 251-172-713.001 | EMPLOYER SOCIAL SECURITY | 0.00 | 0.00 | 59.99 | 59.99 | (59.99) | 100.00 |
| 251-172-713.002 | MEDICARE/EMPLOYER PORTION | 0.00 | 0.00 | 14.03 | 14.03 | (14.03) | 100.00 |
| 251-172-730.000 | OFFICE SUPPLIES/ADM | 0.00 | 100.00 | 24.48 | 0.00 | 75.52 | 24.48 |
| 251-172-751.000 | EVENT COLLABORATION | 808.07 | 1,000.00 | 497.70 | 0.00 | 502.30 | 49.77 |
| 251-172-751.001 | FARMERS' MARKET | 1,260.00 | 1,800.00 | 481.39 | 0.00 | 1,318.61 | 26.74 |
| 251-172-751.002 | CAR SHOWS | 980.00 | 1,500.00 | 3,402.75 | 0.00 | (1,902.75) | 226.85 |
| 251-172-751.003 | MINT FESTIVAL | 21,386.50 | 20,000.00 | 14,596.64 | 0.00 | 5,403.36 | 72.98 |
| 251-172-751.007 | WINTER FESTIVAL | 2,961.37 | 3,000.00 | 2,130.54 | 0.00 | 869.46 | 71.02 |
| 251-172-751.010 | FALL FESTIVAL | 0.00 | 0.00 | 500.00 | 0.00 | (500.00) | 100.00 |
| 251-172-804.000 | ADMINISTRATION CHARGES | 3,940.00 | 4,600.00 | 2,300.00 | 0.00 | 2,300.00 | 50.00 |
| 251-172-814.002 | WEBSITE | 948.00 | 700.00 | 810.00 | 0.00 | (110.00) | 115.71 |
| 251-172-818.000 | CONTRACTUAL SERVICES | 14,199.99 | 11,500.00 | 7,425.28 | 967.64 | 4,074.72 | 64.57 |
| 251-172-818.040 | DOWNTOWN IMPROVEMENT | 2,053.94 | 8,300.00 | 2,693.14 | 0.00 | 5,606.86 | 32.45 |
| 251-172-826.086 | AUDIT FEES | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 251-172-853.004 | MONTHLY & LONG DISTANCE SERV | 883.84 | 500.00 | 476.93 | 54.95 | 23.07 | 95.39 |
| 251-172-880.008 | MARKETING | 9,795.05 | 8,500.00 | 9,387.73 | 0.00 | (887.73) | 110.44 |
| 251-172-882.000 | MARKETING CO-OP | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 251-172-956.000 | MISCELLANEOUS | 13.09 | 0.00 | 560.48 | 0.00 | (560.48) | 100.00 |
| 251-172-960.000 | EDUCATION AND TRAINING | 450.00 | 1,000.00 | 300.00 | 300.00 | 700.00 | 30.00 |
| 251-172-961.000 | PROFESSIONAL DUES | 0.00 | 200.00 | 125.00 | 0.00 | 75.00 | 62.50 |
| 251-172-969.000 | GRANTS | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 251-172-969.001 | MUSIC | 2,530.24 | 1,000.00 | 600.00 | 0.00 | 400.00 | 60.00 |
| 251-172-985.000 | CAPITAL OUTLAY | 0.00 | 4,000.00 | 3,794.94 | 0.00 | 205.06 | 94.87 |
| Total Dept 172 - ADMINISTRATION DEPARTMENT | | 87,210.09 | 73,200.00 | 50,181.02 | 1,396.61 | 23,018.98 | 68.55 |
| TOTAL EXPENDITURES | | 87,210.09 | 73,200.00 | 50,181.02 | 1,396.61 | 23,018.98 | 68.55 |
| Fund 251 - PRINCIPAL SHOPPING DISTRICT: | | | | | | | |
| TOTAL REVENUES | | 102,039.86 | 71,975.00 | 88,901.70 | 0.00 | (16,926.70) | 123.52 |
| TOTAL EXPENDITURES | | 87,210.09 | 73,200.00 | 50,181.02 | 1,396.61 | 23,018.98 | 68.55 |
| NET OF REVENUES & EXPENDITURES | | 14,829.77 | (1,225.00) | 38,720.68 | (1,396.61) | (39,945.68) | 3,160.87 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 | ACTIVITY FOR MONTH 02/29/24 | AVAILABLE BALANCE | % BDGT USED |
|--------------------------------|-------------|---------------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| TOTAL REVENUES - ALL FUNDS | | 167,634.39 | 107,003.29 | 123,928.56 | 0.00 | (16,925.27) | 115.82 |
| TOTAL EXPENDITURES - ALL FUNDS | | 112,599.32 | 167,903.00 | 77,198.43 | 2,438.28 | 90,704.57 | 45.98 |
| NET OF REVENUES & EXPENDITURES | | 55,035.07 | (60,899.71) | 46,730.13 | (2,438.28) | (107,629.84) | 76.73 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|------------|-----|------|---|-------------|--------------|----------|-----------|
| Fund 251 | | | PRINCIPAL SHOPPING DISTRICT | | | | |
| 07/01/2023 | | | 251-000-002.000 CASH - IMM/PRI ACCT 1289 | | | | |
| | | | | | BEG. BALANCE | | 19,784.25 |
| 07/10/2023 | CD | CHK | Check: 03 62196 | 62196 | | 200.00 | 19,584.25 |
| 07/11/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 07/11/2023 | | 250.00 | | 19,834.25 |
| 07/12/2023 | CD | CHK | Check: 03 7038 | 7038(A) | | 13.11 | 19,821.14 |
| 07/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14074 | 4,200.00 | | 24,021.14 |
| 07/21/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 07/21/2023 | | 514.00 | | 24,535.14 |
| 07/25/2023 | CD | CHK | Check: 03 62217 | 62217 | | 500.00 | 24,035.14 |
| 07/26/2023 | CD | CHK | Check: 03 100114 | 100114(E) | | 80.39 | 23,954.75 |
| 07/28/2023 | CD | CHK | Check: 03 7061 | 7061(A) | | 958.34 | 22,996.41 |
| 07/31/2023 | GJ | JE | RECORD CASH TRANSFERS | 14083 | 7,175.00 | | 30,171.41 |
| 08/01/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/01/2023 | | 250.00 | | 30,421.41 |
| 08/08/2023 | CD | CHK | Check: 03 62244 | 62244 | | 500.00 | 29,921.41 |
| 08/08/2023 | CD | CHK | Check: 03 62245 | 62245 | | 5,670.75 | 24,250.66 |
| 08/08/2023 | CD | CHK | Check: 03 62246 | 62246 | | 500.00 | 23,750.66 |
| 08/08/2023 | CD | CHK | Check: 03 62248 | 62248 | | 800.00 | 22,950.66 |
| 08/08/2023 | CD | CHK | Check: 03 62250 | 62250 | | 1,250.00 | 21,700.66 |
| 08/08/2023 | CD | CHK | Check: 03 62251 | 62251 | | 1,200.00 | 20,500.66 |
| 08/10/2023 | CD | CHK | Check: 03 62255 | 62255 | | 200.00 | 20,300.66 |
| 08/11/2023 | CD | CHK | Check: 03 7088 | 7088(A) | | 686.63 | 19,614.03 |
| 08/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14090 | 20,976.52 | | 40,590.55 |
| 08/17/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/17/2023 | | 40,675.71 | | 81,266.26 |
| 08/24/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/24/2023 | | 3,452.55 | | 84,718.81 |
| 08/25/2023 | CD | CHK | Check: 03 100124 | 100124(E) | | 80.43 | 84,638.38 |
| 08/29/2023 | CD | CHK | Check: 03 62257 | 62257 | | 525.00 | 84,113.38 |
| 08/29/2023 | CD | CHK | Check: 03 62285 | 62285 | | 212.23 | 83,901.15 |
| 08/29/2023 | CD | CHK | Check: 03 62299 | 62299 | | 1,526.62 | 82,374.53 |
| 08/29/2023 | CD | CHK | Check: 03 62303 | 62303 | | 90.00 | 82,284.53 |
| 08/29/2023 | CD | CHK | Check: 03 62330 | 62330 | | 1,297.25 | 80,987.28 |
| 08/29/2023 | CD | CHK | Check: 03 62339 | 62339 | | 525.00 | 80,462.28 |
| 08/31/2023 | CD | CHK | Check: 03 7125 | 7125(A) | | 1,129.42 | 79,332.86 |
| 08/31/2023 | CD | CHK | Check: 03 7148 | 7148(A) | | 255.00 | 79,077.86 |
| 08/31/2023 | CD | CHK | Check: 03 7156 | 7156(A) | | 360.00 | 78,717.86 |
| 08/31/2023 | GJ | JE | RECORD CASH TRANSFERS | 14267 | 808.06 | | 79,525.92 |
| 09/06/2023 | CD | CHK | Check: 03 62346 | 62346 | | 155.00 | 79,370.92 |
| 09/06/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/06/2023 | | 50.40 | | 79,421.32 |
| 09/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14269 | 607.25 | | 80,028.57 |
| 09/19/2023 | CD | CHK | Check: 03 62352 | 62352 | | 500.00 | 79,528.57 |
| 09/19/2023 | CD | CHK | Check: 03 62354 | 62354 | | 200.00 | 79,328.57 |
| 09/26/2023 | CD | CHK | Check: 03 62380 | 62380 | | 500.00 | 78,828.57 |
| 09/26/2023 | CD | CHK | Check: 03 62395 | 62395 | | 119.35 | 78,709.22 |
| 09/26/2023 | CD | CHK | Check: 03 62404 | 62404 | | 523.68 | 78,185.54 |
| 09/26/2023 | CD | CHK | Check: 03 100137 | 100137(E) | | 41.36 | 78,144.18 |
| 09/26/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/26/2023 | | 894.00 | | 79,038.18 |
| 09/28/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/28/2023 | | 81.99 | | 79,120.17 |
| 09/29/2023 | CD | CHK | Check: 03 7177 | 7177(A) | | 2,612.75 | 76,507.42 |
| 09/29/2023 | CD | CHK | Check: 03 7191 | 7191(A) | | 958.34 | 75,549.08 |
| 09/29/2023 | CD | CHK | Check: 03 7209 | 7209(A) | | 260.00 | 75,289.08 |
| 09/29/2023 | CD | CHK | Check: 03 7217 | 7217(A) | | 690.00 | 74,599.08 |
| 10/03/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 10/03/2023 | | 600.00 | | 75,199.08 |
| 10/03/2023 | CD | CHK | Check: 03 62410 | 62410 | | 80.44 | 75,118.64 |
| 10/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14434 | 30.67 | | 75,149.31 |
| 10/24/2023 | CD | CHK | Check: 03 62465 | 62465 | | 205.81 | 74,943.50 |
| 10/24/2023 | CD | CHK | Check: 03 62469 | 62469 | | 31.77 | 74,911.73 |
| 10/24/2023 | CD | CHK | Check: 03 62477 | 62477 | | 1,249.62 | 73,662.11 |
| 10/24/2023 | CD | CHK | Check: 03 62479 | 62479 | | 1,000.00 | 72,662.11 |
| 10/24/2023 | GJ | JE | RECLASS CASH FOR DEBIT CHARGES | 14539 | | 495.03 | 72,167.08 |
| 10/26/2023 | CD | CHK | Check: 03 100148 | 100148(E) | | 54.95 | 72,112.13 |
| 10/27/2023 | CD | CHK | Check: 03 7251 | 7251(A) | | 958.33 | 71,153.80 |
| 10/31/2023 | GJ | JE | RECORD CASH TRANSFERS | 14516 | 1,468.11 | | 72,621.91 |
| 11/07/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/07/2023 | | 1,051.50 | | 73,673.41 |
| 11/14/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/14/2023 | | 1,500.00 | | 75,173.41 |
| 11/22/2023 | CD | CHK | Check: 03 100556 | 100556(E) | | 54.95 | 75,118.46 |
| 11/28/2023 | CD | CHK | Check: 03 62500 | 62500 | | 200.00 | 74,918.46 |
| 11/28/2023 | CD | CHK | Check: 03 62506 | 62506 | | 100.00 | 74,818.46 |
| 11/28/2023 | CD | CHK | Check: 03 62512 | 62512 | | 200.00 | 74,618.46 |
| 11/28/2023 | CD | CHK | Check: 03 62543 | 62543 | | 200.00 | 74,418.46 |
| 11/30/2023 | CD | CHK | Check: 03 7316 | 7316(A) | | 1,313.01 | 73,105.45 |
| 12/06/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 12/06/2023 | | 1,300.00 | | 74,405.45 |
| 12/14/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 12/14/2023 | | 1,510.05 | | 75,915.50 |
| 12/26/2023 | CD | CHK | Check: 03 100573 | 100573(E) | | 54.95 | 75,860.55 |
| 12/27/2023 | CD | CHK | Check: 03 62596 | 62596 | | 400.00 | 75,460.55 |
| 12/27/2023 | CD | CHK | Check: 03 62606 | 62606 | | 12.20 | 75,448.35 |
| 12/27/2023 | CD | CHK | Check: 03 62615 | 62615 | | 400.00 | 75,048.35 |
| 12/27/2023 | CD | CHK | Check: 03 62634 | 62634 | | 1,500.00 | 73,548.35 |
| 12/29/2023 | CD | CHK | Check: 03 7414 | 7414(A) | | 1,468.75 | 72,079.60 |
| 12/29/2023 | CD | CHK | Check: 03 7438 | 7438(A) | | 990.00 | 71,089.60 |
| 01/09/2024 | CD | CHK | Check: 03 62643 | 62643 | | 17.99 | 71,071.61 |
| 01/09/2024 | CD | CHK | Check: 03 62644 | 62644 | | 125.00 | 70,946.61 |
| 01/15/2024 | GJ | JE | RECORD CASH TRANSFERS | 14632 | 755.89 | | 71,702.50 |
| 01/17/2024 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 01/17/2024 | | 500.00 | | 72,202.50 |
| 01/22/2024 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 01/22/2024 | | 250.00 | | 72,452.50 |
| 01/23/2024 | CD | CHK | Check: 03 62657 | 62657 | | 54.00 | 72,398.50 |
| 01/23/2024 | CD | CHK | Check: 03 62685 | 62685 | | 1,375.00 | 71,023.50 |
| 01/23/2024 | CD | CHK | Check: 03 62686 | 62686 | | 3,886.77 | 67,136.73 |
| 01/26/2024 | CD | CHK | Check: 03 100586 | 100586(E) | | 54.95 | 67,081.78 |
| 01/26/2024 | CD | CHK | Check: 03 7463 | 7463(A) | | 19.00 | 67,062.78 |
| 01/26/2024 | CD | CHK | Check: 03 7468 | 7468(A) | | 1,020.28 | 66,042.50 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | | 1,041.66 | 65,000.84 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---|-----|------|---------------------------------------|-------------------|-----------|-----------|-------------|
| 251-000-002.000 CASH - IMM/PRI ACCT 1289 | | | | | | | |
| | | | | | | | (Continued) |
| 02/23/2024 | CD | CHK | Check: 03 100600 | 100600 (E) | | 54.95 | 64,945.89 |
| 02/27/2024 | CD | CHK | Check: 03 62708 | 62708 | | 126.00 | 64,819.89 |
| 02/27/2024 | CD | CHK | Check: 03 62726 | 62726 | | 300.00 | 64,519.89 |
| 02/27/2024 | CD | CHK | Check: 03 62756 | 62756 | | 308.23 | 64,211.66 |
| 02/29/2024 | | | 251-000-002.000 | END BALANCE | 88,901.70 | 44,474.29 | 64,211.66 |
| 251-000-002.007 DEBIT CARD-CASH | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | (23.79) |
| 07/03/2023 | CD | CHK | Check: 24 10484 | 10484 (E) | | 3,794.94 | (3,818.73) |
| 07/13/2023 | CD | CHK | Check: 24 10494 | 10494 (E) | | 149.90 | (3,968.63) |
| 08/23/2023 | CD | CHK | Check: 24 10516 | 10516 (E) | | 24.48 | (3,993.11) |
| 09/20/2023 | CD | CHK | Check: 24 10532 | 10532 (E) | | 470.55 | (4,463.66) |
| 10/24/2023 | GJ | JE | RECLASS CASH FOR DEBIT CHARGES | 14539 | 495.03 | | (3,968.63) |
| 02/29/2024 | | | 251-000-002.007 | END BALANCE | 495.03 | 4,439.87 | (3,968.63) |
| 251-000-084.703 DUE FROM CURRENT TAX COLLECT | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14074 | | 4,200.00 | (4,200.00) |
| 07/15/2023 | GJ | JE | RECORD TAX REVENUES | 14075 | 4,200.00 | | 0.00 |
| 07/31/2023 | GJ | JE | RECORD CASH TRANSFERS | 14083 | | 7,175.00 | (7,175.00) |
| 07/31/2023 | GJ | JE | RECORD TAX REVENUES | 14084 | 7,175.00 | | 0.00 |
| 08/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14090 | | 20,976.52 | (20,976.52) |
| 08/15/2023 | GJ | JE | RECORD TAX REVENUES | 14091 | 20,976.52 | | 0.00 |
| 08/31/2023 | GJ | JE | RECORD CASH TRANSFERS | 14267 | | 808.06 | (808.06) |
| 08/31/2023 | GJ | JE | RECORD TAX REVENUES | 14268 | 808.06 | | 0.00 |
| 09/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14269 | | 607.25 | (607.25) |
| 09/15/2023 | GJ | JE | RECORD TAX REVENUES | 14270 | 607.25 | | 0.00 |
| 10/15/2023 | GJ | JE | RECORD CASH TRANSFERS | 14434 | | 30.67 | (30.67) |
| 10/15/2023 | GJ | JE | RECORD TAX REVENUES | 14435 | 30.67 | | 0.00 |
| 10/31/2023 | GJ | JE | RECORD CASH TRANSFERS | 14516 | | 1,468.11 | (1,468.11) |
| 10/31/2023 | GJ | JE | RECORD TAX REVENUES | 14517 | 1,468.11 | | 0.00 |
| 01/15/2024 | GJ | JE | RECORD CASH TRANSFERS | 14632 | | 755.89 | (755.89) |
| 01/15/2024 | GJ | JE | RECORD TAX REVENUES | 14633 | 755.89 | | 0.00 |
| 02/29/2024 | | | 251-000-084.703 | END BALANCE | 36,021.50 | 36,021.50 | 0.00 |
| 251-000-202.000 ACCOUNTS PAYABLE | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | (538.11) |
| 07/01/2023 | AP | INV | TELEPHONE; 07/2023 | 07/10/2023 | | 80.39 | (618.50) |
| 07/03/2023 | AP | INV | HERITAGE HOT DOG CARD, BASIN SINK | 0931030742 | | 3,794.94 | (4,413.44) |
| 07/03/2023 | CD | CHK | Check: 24 10484 | 10484 (E) | 3,794.94 | | (618.50) |
| 07/10/2023 | AP | INV | STREET SINGER; 07/18/23 | 07/10/2023 | | 200.00 | (818.50) |
| 07/10/2023 | CD | CHK | Check: 03 62196 | 62196 | 200.00 | | (618.50) |
| 07/11/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 07/2023 | JUL2023 | | 958.34 | (1,576.84) |
| 07/11/2023 | AP | INV | PROMOTION, AD, WEBSITE FEES 08/24/23 | 02/06/2023 | | 500.00 | (2,076.84) |
| 07/12/2023 | CD | CHK | Check: 03 7038 | 7038 (A) | 13.11 | | (2,063.73) |
| 07/13/2023 | AP | INV | CANVA; SOFTWARE - PSD/DDA | 1021012143 | | 149.90 | (2,213.63) |
| 07/13/2023 | CD | CHK | Check: 24 10494 | 10494 (E) | 149.90 | | (2,063.73) |
| 07/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 08/2023 | AUG2023 | | 958.33 | (3,022.06) |
| 07/25/2023 | CD | CHK | Check: 03 62217 | 62217 | 500.00 | | (5,522.06) |
| 07/26/2023 | CD | CHK | Check: 03 100114 | 100114 (E) | 80.39 | | (2,441.67) |
| 07/28/2023 | CD | CHK | Check: 03 7061 | 7061 (A) | 958.34 | | (1,483.33) |
| 07/31/2023 | AP | INV | MINT FEST CAR SHOW FLYERS | 46206 | | 90.00 | (1,573.33) |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST 2023 | 08/01/2023 | | 1,250.00 | (2,823.33) |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST 2023 | 08/01/2023 | | 500.00 | (3,323.33) |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST | 08/01/2023 | | 500.00 | (3,823.33) |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST 2023 | 08/01/2023 | | 1,200.00 | (5,023.33) |
| 08/01/2023 | AP | INV | REIMBURSE; HOTDOG CART, LICENSE, INSI | 08/01/2023 | | 686.63 | (5,709.96) |
| 08/01/2023 | AP | INV | REIMBURSE; LICENSE FOR ALCOHOL, HOTDC | 07/26/2023 | | 171.09 | (5,881.05) |
| 08/03/2023 | AP | INV | MINT FEST 2023; BEER/ALCOHOL | W-1045738 | | 5,670.75 | (11,551.80) |
| 08/03/2023 | AP | INV | CASH FOR MINT FEST 2023; ACTIVITIES | 08/2023 | | 800.00 | (12,351.80) |
| 08/08/2023 | CD | CHK | Check: 03 62244 | 62244 | 500.00 | | (11,851.80) |
| 08/08/2023 | CD | CHK | Check: 03 62245 | 62245 | 5,670.75 | | (6,181.05) |
| 08/08/2023 | CD | CHK | Check: 03 62246 | 62246 | 500.00 | | (5,681.05) |
| 08/08/2023 | CD | CHK | Check: 03 62248 | 62248 | 800.00 | | (4,881.05) |
| 08/08/2023 | CD | CHK | Check: 03 62250 | 62250 | 1,250.00 | | (3,631.05) |
| 08/08/2023 | CD | CHK | Check: 03 62251 | 62251 | 1,200.00 | | (2,431.05) |
| 08/09/2023 | AP | INV | STREET SINGER; 08/16/2023 | 08/08/2023 | | 200.00 | (2,631.05) |
| 08/09/2023 | AP | INV | APPAREL, SAFETY GREEN T | 186549 | | 255.00 | (2,886.05) |
| 08/10/2023 | CD | CHK | Check: 03 62255 | 62255 | 200.00 | | (2,686.05) |
| 08/10/2023 | AP | INV | ADVERTISING; PSD/DDA | 1370021668 | | 360.00 | (3,046.05) |
| 08/11/2023 | CD | CHK | Check: 03 7088 | 7088 (A) | 686.63 | | (2,359.42) |
| 08/21/2023 | AP | INV | TELEPHONE; 08/2023 | 08/10/2023 | | 80.43 | (2,439.85) |
| 08/23/2023 | AP | INV | ICE FOR BEVERAGE TENT | 08/22/23-DZURKA | | 54.90 | (2,494.75) |
| 08/23/2023 | CD | CHK | Check: 24 10516 | 10516 (E) | 24.48 | | (2,470.27) |
| 08/24/2023 | AP | INV | BLVD BANNERS, BANNERS FOR STAGE | 19932 | | 500.00 | (2,970.27) |
| 08/25/2023 | CD | CHK | Check: 03 100124 | 100124 (E) | 80.43 | | (2,889.84) |
| 08/29/2023 | AP | INV | ICE; BEVERAGE TENT - MINT FEST 2023 | 08/22/2023 | | 212.23 | (3,102.07) |
| 08/29/2023 | AP | INV | SALES TAX RETURN FOR SPECIAL EVENTS | 08/21/2023 | | 1,297.25 | (4,399.32) |
| 08/29/2023 | AP | INV | REIMBURSEMENTS FOR MINT FEST; 2023 | 08/22/2023 | | 1,526.62 | (5,925.94) |
| 08/29/2023 | AP | INV | POLICY #SE1086612; LIQUOR LIABILITY | 450833 | | 525.00 | (6,450.94) |
| 08/29/2023 | CD | CHK | Check: 03 62257 | 62257 | 525.00 | | (5,925.94) |
| 08/29/2023 | CD | CHK | Check: 03 62285 | 62285 | 212.23 | | (5,713.71) |
| 08/29/2023 | CD | CHK | Check: 03 62299 | 62299 | 1,526.62 | | (4,187.09) |
| 08/29/2023 | CD | CHK | Check: 03 62303 | 62303 | 90.00 | | (4,097.09) |
| 08/29/2023 | CD | CHK | Check: 03 62330 | 62330 | 1,297.25 | | (2,799.84) |
| 08/29/2023 | CD | CHK | Check: 03 62339 | 62339 | 525.00 | | (2,274.84) |
| 08/31/2023 | CD | CHK | Check: 03 7125 | 7125 (A) | 1,129.42 | | (1,145.42) |
| 08/31/2023 | CD | CHK | Check: 03 7148 | 7148 (A) | 255.00 | | (890.42) |
| 08/31/2023 | CD | CHK | Check: 03 7156 | 7156 (A) | 360.00 | | (530.42) |
| 08/31/2023 | AP | INV | ICE & POS FOR BEVERAGE TENT | 08/22/23-KOSSARAS | | 64.45 | (594.87) |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---|-----|------|---|-------------------|----------|----------|------------|
| 251-000-202.000 ACCOUNTS PAYABLE | | | | | | | |
| | | | | (Continued) | | | |
| 08/31/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 09/2023 | SEP2023 | | 958.34 | (1,553.21) |
| 08/31/2023 | AP | INV | ADULT SHIRTS/ MILITARY GREEN; PSD | 31538 | | 1,904.00 | (3,457.21) |
| 08/31/2023 | AP | INV | MINT FEST APPAREL; PSD | 186726 | | 260.00 | (3,717.21) |
| 08/31/2023 | AP | INV | AIRE D SPOTS; 07/01-07/31 2023 | 4024735-2 | | 225.00 | (3,942.21) |
| 08/31/2023 | AP | INV | WEB, NES APP PREROLL; 07/01-07/31 2023 | 4038373-2 | | 148.68 | (4,090.89) |
| 08/31/2023 | AP | INV | WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 2023 | 4041600-2 | | 150.00 | (4,240.89) |
| 09/06/2023 | AP | INV | HOT DOG CART; LICENSE FEE | 09/05/2023 | | 155.00 | (4,395.89) |
| 09/06/2023 | CD | CHK | Check: 03 62346 | 62346 | 155.00 | | (4,240.89) |
| 09/07/2023 | AP | INV | RADIO ADVERTISING; PSD/DDA | 21668 | | 690.00 | (4,930.89) |
| 09/11/2023 | AP | INV | TELEPHONE; 09/2023 | 09/10/2023 | | 41.36 | (4,972.25) |
| 09/12/2023 | AP | INV | SPONSORSHIP; FALL FEASTIVAL | 09/12/2023 | | 500.00 | (5,472.25) |
| 09/13/2023 | AP | INV | GILDAN T-SHIRTS; PSD/DDA | 31609 | | 708.75 | (6,181.00) |
| 09/14/2023 | AP | INV | PSD/DDA; MUSIC | 09/12/2023 | | 200.00 | (6,381.00) |
| 09/19/2023 | CD | CHK | Check: 03 62352 | 62352 | 500.00 | | (5,881.00) |
| 09/19/2023 | CD | CHK | Check: 03 62354 | 62354 | 200.00 | | (5,681.00) |
| 09/20/2023 | AP | INV | PSD/DDA LIGHTS | 1304019519 | | 470.55 | (6,151.55) |
| 09/20/2023 | CD | CHK | Check: 24 10532 | 10532(E) | 470.55 | | (5,681.00) |
| 09/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 10/2023 | OCT2023 | | 958.33 | (6,639.33) |
| 09/21/2023 | AP | INV | AIRE D SPOTS; FARMERS' MARKET | 4041600-3 | | 150.00 | (6,789.33) |
| 09/21/2023 | AP | INV | AIRE D SPOTS; FARMERS' MARKET | 4024735-3 | | 150.00 | (6,939.33) |
| 09/21/2023 | AP | INV | AIRE D SPOTS; PSD/DDA | 4097391-1 | | 500.00 | (7,439.33) |
| 09/21/2023 | AP | INV | WEB PREROLL/ NEWS APP PREROLL; PSD/DI | 4038373-3 | | 150.00 | (7,589.33) |
| 09/26/2023 | CD | CHK | Check: 03 62380 | 62380 | 500.00 | | (7,089.33) |
| 09/26/2023 | CD | CHK | Check: 03 62395 | 62395 | 119.35 | | (6,969.98) |
| 09/26/2023 | CD | CHK | Check: 03 62404 | 62404 | 523.68 | | (6,446.30) |
| 09/26/2023 | CD | CHK | Check: 03 100137 | 100137(E) | 41.36 | | (6,404.94) |
| 09/27/2023 | AP | INV | FARMER'S MARKET SUPPLIES | 09/21/23-KOSSARAS | | 31.77 | (6,436.71) |
| 09/29/2023 | CD | CHK | Check: 03 7177 | 7177(A) | 2,612.75 | | (3,823.96) |
| 09/29/2023 | CD | CHK | Check: 03 7191 | 7191(A) | 958.34 | | (2,865.62) |
| 09/29/2023 | CD | CHK | Check: 03 7209 | 7209(A) | 260.00 | | (2,605.62) |
| 09/29/2023 | CD | CHK | Check: 03 7217 | 7217(A) | 690.00 | | (1,915.62) |
| 09/29/2023 | AP | INV | PVC PIPE | 2308-875546 | | 37.58 | (1,953.20) |
| 09/29/2023 | AP | INV | PVC PIPE, EYE BOLT | 2308-878735 | | 11.54 | (1,964.74) |
| 09/29/2023 | AP | INV | 1000' BRAID ROPE | 2308-879964 | | 5.80 | (1,970.54) |
| 09/29/2023 | AP | INV | CHAIN | 2308-880411 | | 25.52 | (1,996.06) |
| 10/03/2023 | AP | INV | DOWNTOWN DECORATIONS | 5176401355 | | 1,000.00 | (2,996.06) |
| 10/03/2023 | CD | CHK | Check: 03 62410 | 62410 | 80.44 | | (2,915.62) |
| 10/06/2023 | AP | INV | BROTHER PRINTER | 0821022091 | | 24.48 | (2,940.10) |
| 10/09/2023 | AP | INV | TELEPHONE; 10/2023 | 10/10/2023 | | 54.95 | (2,995.05) |
| 10/12/2023 | AP | INV | WEB, WEB PREROLL, NEWS APP | 4038373-4 | | 149.62 | (3,144.67) |
| 10/12/2023 | AP | INV | AIRE D SPOTS; PSD/DDA | 4041600-47 | | 150.00 | (3,294.67) |
| 10/23/2023 | AP | INV | DOWNTOWN RADIO RENEWAL 10/12/23-10/14/23 | X7-1555626011 | | 205.81 | (3,500.48) |
| 10/24/2023 | CD | CHK | Check: 03 62465 | 62465 | 205.81 | | (3,294.67) |
| 10/24/2023 | CD | CHK | Check: 03 62469 | 62469 | 31.77 | | (3,262.90) |
| 10/24/2023 | CD | CHK | Check: 03 62477 | 62477 | 1,249.62 | | (2,013.28) |
| 10/24/2023 | CD | CHK | Check: 03 62479 | 62479 | 1,000.00 | | (1,013.28) |
| 10/26/2023 | CD | CHK | Check: 03 100148 | 100148(E) | 54.95 | | (958.33) |
| 10/27/2023 | CD | CHK | Check: 03 7251 | 7251(A) | 958.33 | | 0.00 |
| 11/13/2023 | AP | INV | TELEPHONE; 11/2023 | 11/10/2023 | | 54.95 | (54.95) |
| 11/22/2023 | CD | CHK | Check: 03 100556 | 100556(E) | 54.95 | | 0.00 |
| 11/27/2023 | AP | INV | ST NICK PARADE; BAND PARTICIPATION | 11/30/2023 | | 200.00 | (200.00) |
| 11/27/2023 | AP | INV | ST NICK PARADE; BAND PARTICIPATION | 11/22/2023 | | 200.00 | (400.00) |
| 11/27/2023 | AP | INV | ST NICK PARADE; ST NICK | 11/23/2023 | | 100.00 | (500.00) |
| 11/27/2023 | AP | INV | ST NICK PARADE; BAND PARTICIPATION | 11/21/2023 | | 200.00 | (700.00) |
| 11/27/2023 | AP | INV | REIMBURSE; CHRISTMAS DECORATIONS | 11/21/23 | | 354.67 | (1,054.67) |
| 11/27/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 11/2023 | NOV2023 | | 958.34 | (2,013.01) |
| 11/28/2023 | CD | CHK | Check: 03 62500 | 62500 | 200.00 | | (1,813.01) |
| 11/28/2023 | CD | CHK | Check: 03 62506 | 62506 | 100.00 | | (1,713.01) |
| 11/28/2023 | CD | CHK | Check: 03 62512 | 62512 | 200.00 | | (1,513.01) |
| 11/28/2023 | CD | CHK | Check: 03 62543 | 62543 | 200.00 | | (1,313.01) |
| 11/30/2023 | CD | CHK | Check: 03 7316 | 7316(A) | 1,313.01 | | 0.00 |
| 11/30/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 12/2023 | DEC2023 | | 958.33 | (958.33) |
| 12/06/2023 | AP | INV | HORSE & BUGGY RIDES; ST NICK PARADE | 12/05/2023 | | 400.00 | (1,358.33) |
| 12/06/2023 | AP | INV | HORES & BUGGY RIDES; ST NICK PARADE | 12/05/2023 | | 400.00 | (1,758.33) |
| 12/06/2023 | AP | INV | FIRESTARTER | 2312-690631 | | 17.99 | (1,776.32) |
| 12/07/2023 | AP | INV | CHRISTMAS POSTERS | 46499 | | 12.20 | (1,788.52) |
| 12/07/2023 | AP | INV | TELEPHONE; 12/2023 | 12/10/2023 | | 54.95 | (1,843.47) |
| 12/14/2023 | AP | INV | REIMBURSE; JINGLE MINGLE, CANDY/GINGI | 11/22/2023 | | 510.42 | (2,353.89) |
| 12/14/2023 | AP | INV | HOLIDAY RADIO ADS | 21669 | | 990.00 | (3,343.89) |
| 12/26/2023 | CD | CHK | Check: 03 100573 | 100573(E) | 54.95 | | (3,288.94) |
| 12/27/2023 | AP | INV | DOWNTOWN HOLIDAY DECO | 0002064 | | 1,500.00 | (4,788.94) |
| 12/27/2023 | CD | CHK | Check: 03 62596 | 62596 | 400.00 | | (4,388.94) |
| 12/27/2023 | CD | CHK | Check: 03 62606 | 62606 | 12.20 | | (4,376.74) |
| 12/27/2023 | CD | CHK | Check: 03 62615 | 62615 | 400.00 | | (3,976.74) |
| 12/27/2023 | CD | CHK | Check: 03 62634 | 62634 | 1,500.00 | | (2,476.74) |
| 12/29/2023 | CD | CHK | Check: 03 7414 | 7414(A) | 1,468.75 | | (1,007.99) |
| 12/29/2023 | CD | CHK | Check: 03 7438 | 7438(A) | 990.00 | | (17.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4230056-1 | | 103.00 | (120.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4230053-1 | | 9.00 | (129.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4230061-1 | | 380.00 | (509.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220887-1 | | 113.00 | (622.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220889-1 | | 103.00 | (725.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220944-1 | | 25.00 | (750.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220871-1 | | 9.00 | (759.99) |
| 01/05/2024 | AP | INV | ADVERTISING | 4217427-1 | | 141.77 | (901.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220891-1 | | 325.00 | (1,226.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220837-1 | | 103.00 | (1,329.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220900-1 | | 380.00 | (1,709.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220897-1 | | 375.00 | (2,084.76) |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---|-----|------|--|--------------|-----------|-----------|-------------|
| 251-000-202.000 ACCOUNTS PAYABLE | | | | | | | |
| | | | | (Continued) | | | |
| 01/05/2024 | AP | INV | ADVERTISING | 4220814-1 | | 390.00 | (2,474.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4200891-2 | | 245.00 | (2,719.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220814-2 | | 180.00 | (2,899.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4230061-2 | | 190.00 | (3,089.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220895-1 | | 280.00 | (3,369.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220875-1 | | 9.00 | (3,378.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4217300-1 | | 125.00 | (3,503.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220847-1 | | 9.00 | (3,512.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220957-1 | | 200.00 | (3,712.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220876-1 | | 9.00 | (3,721.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220882-1 | | 93.00 | (3,814.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220879-1 | | 9.00 | (3,823.76) |
| 01/05/2024 | AP | INV | ADVERTISING | 4220881-1 | | 113.00 | (3,936.76) |
| 01/05/2024 | AP | INV | REIMBURSE; WILD APRICOT, CANDY FOR W | 01/04/2024 | | 1,020.28 | (4,957.04) |
| 01/08/2024 | AP | INV | MEMBERSHIP; HANOVER | 3246 | | 125.00 | (5,082.04) |
| 01/09/2024 | CD | CHK | Check: 03 62643 | 62643 | 17.99 | | (5,064.05) |
| 01/09/2024 | CD | CHK | Check: 03 62644 | 62644 | 125.00 | | (4,939.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220897-25 | | 195.00 | (5,134.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220900-2 | | 190.00 | (5,324.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220895-2 | | 290.00 | (5,614.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4230056-2 | | 122.00 | (5,736.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220887-2 | | 112.00 | (5,848.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220889-2 | | 122.00 | (5,970.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220882-2 | | 132.00 | (6,102.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220881-2 | | 112.00 | (6,214.05) |
| 01/11/2024 | AP | INV | ADVERTISING | 4220837-2 | | 122.00 | (6,336.05) |
| 01/17/2024 | AP | INV | CRYSTAL CUT LED BULB | INV1428 | | 19.00 | (6,355.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4220875-2 | | 21.00 | (6,376.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4220876-2 | | 21.00 | (6,397.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4220879-2 | | 21.00 | (6,418.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4220847-2 | | 21.00 | (6,439.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4230053-2 | | 21.00 | (6,460.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4220871-2 | | 21.00 | (6,481.05) |
| 01/17/2024 | AP | INV | ADVERTISING | 4217427-2 | | 308.23 | (6,789.28) |
| 01/18/2024 | AP | INV | TELEPHONE; 01/2024 | 01/10/2024 | | 54.95 | (6,844.23) |
| 01/23/2024 | CD | CHK | Check: 03 62657 | 62657 | 54.00 | | (6,790.23) |
| 01/23/2024 | CD | CHK | Check: 03 62685 | 62685 | 1,375.00 | | (5,415.23) |
| 01/23/2024 | CD | CHK | Check: 03 62686 | 62686 | 3,886.77 | | (1,528.46) |
| 01/26/2024 | CD | CHK | Check: 03 100586 | 100586 (E) | 54.95 | | (1,473.51) |
| 01/26/2024 | CD | CHK | Check: 03 7463 | 7463 (A) | 19.00 | | (1,454.51) |
| 01/26/2024 | CD | CHK | Check: 03 7468 | 7468 (A) | 1,020.28 | | (434.23) |
| 02/07/2024 | AP | INV | TELEPHONE; 02/2024 | 02/10/2024 | | 54.95 | (489.18) |
| 02/21/2024 | AP | INV | SPRING WORKSHOP; BUTLER, LADISKI | E2990 | | 300.00 | (789.18) |
| 02/23/2024 | CD | CHK | Check: 03 100600 | 100600 (E) | 54.95 | | (734.23) |
| 02/27/2024 | CD | CHK | Check: 03 62708 | 62708 | 126.00 | | (860.23) |
| 02/27/2024 | CD | CHK | Check: 03 62726 | 62726 | 300.00 | | (1,160.23) |
| 02/27/2024 | CD | CHK | Check: 03 62756 | 62756 | 308.23 | | (1,468.46) |
| 02/29/2024 | | | 251-000-202.000 | END BALANCE | 47,377.47 | 46,839.36 | 0.00 |
| 251-000-214.101 DUE TO GENERAL FUND | | | | | | | |
| | | | | BEG. BALANCE | | | (13.09) |
| 07/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14163 | | 1,150.00 | (1,163.09) |
| 10/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14602 | | 1,150.00 | (2,313.09) |
| 02/29/2024 | | | 251-000-214.101 | END BALANCE | 0.00 | 2,300.00 | (2,313.09) |
| 251-000-390.000 Fund Balance | | | | | | | |
| | | | | BEG. BALANCE | | | (19,209.26) |
| 02/29/2024 | | | 251-000-390.000 | END BALANCE | 0.00 | 0.00 | (19,209.26) |
| 251-000-452.006 DOWNTOWN BUSINESS DISTRICT | | | | | | | |
| | | | | BEG. BALANCE | | | 0.00 |
| 07/15/2023 | GJ | JE | RECORD TAX REVENUES | 14075 | | 4,200.00 | (4,200.00) |
| 07/31/2023 | GJ | JE | RECORD TAX REVENUES | 14084 | | 7,175.00 | (11,375.00) |
| 08/15/2023 | GJ | JE | RECORD TAX REVENUES | 14091 | | 20,975.00 | (32,350.00) |
| 08/31/2023 | GJ | JE | RECORD TAX REVENUES | 14268 | | 800.00 | (33,150.00) |
| 09/15/2023 | GJ | JE | RECORD TAX REVENUES | 14270 | | 595.23 | (33,745.23) |
| 10/15/2023 | GJ | JE | RECORD TAX REVENUES | 14435 | | 29.77 | (33,775.00) |
| 10/31/2023 | GJ | JE | RECORD TAX REVENUES | 14517 | | 1,425.00 | (35,200.00) |
| 01/15/2024 | GJ | JE | RECORD TAX REVENUES | 14633 | | 712.83 | (35,912.83) |
| 02/29/2024 | | | 251-000-452.006 | END BALANCE | 0.00 | 35,912.83 | (35,912.83) |
| 251-000-653.001 FARMERS' MARKET | | | | | | | |
| | | | | BEG. BALANCE | | | 0.00 |
| 07/21/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 07/21/2023 | | | 514.00 | (514.00) |
| 09/26/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/26/2023 | | | 894.00 | (1,408.00) |
| 09/28/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/28/2023 | | | 19.69 | (1,427.69) |
| 11/07/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/07/2023 | | | 260.00 | (1,687.69) |
| 02/29/2024 | | | 251-000-653.001 | END BALANCE | 0.00 | 1,687.69 | (1,687.69) |
| 251-000-653.003 CAR SHOWS | | | | | | | |
| | | | | BEG. BALANCE | | | 0.00 |
| 08/17/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/17/2023 | | | 2,140.00 | (2,140.00) |
| 08/17/2023 | GJ | JE | RECLASS SQUARE PAYMENTS RECEIVED | 14314 | | 246.01 | (2,386.01) |
| 08/24/2023 | GJ | JE | TO RECLASS CAR SHOW REVENUE | 14164 | | 1,400.00 | (3,786.01) |
| 09/28/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/28/2023 | | | 62.30 | (3,848.31) |
| 02/29/2024 | | | 251-000-653.003 | END BALANCE | 0.00 | 3,848.31 | (3,848.31) |
| 251-000-653.005 MINT FESTIVAL | | | | | | | |
| | | | | BEG. BALANCE | | | 0.00 |
| 08/01/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/01/2023 | | | 250.00 | (250.00) |
| 08/17/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/17/2023 | | | 38,535.71 | (38,785.71) |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|------------|-----|------|--|-------------------|----------|-----------|-------------|
| | | | 251-000-653.005 MINT FESTIVAL | (Continued) | | | |
| 08/17/2023 | GJ | JE | RECLASS SQUARE PAYMENTS RECEIVED | 14314 | 246.01 | | (38,539.70) |
| 08/24/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/24/2023 | | | 2,052.55 | (40,592.25) |
| 09/06/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 09/06/2023 | | | 50.40 | (40,642.65) |
| 02/29/2024 | | | 251-000-653.005 | END BALANCE | 246.01 | 40,888.66 | (40,642.65) |
| | | | 251-000-653.013 WINTER FESTIVAL | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 11/07/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/07/2023 | | | 35.00 | (35.00) |
| 12/06/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 12/06/2023 | | | 1,050.00 | (1,085.00) |
| 12/14/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 12/14/2023 | | | 1,510.05 | (2,595.05) |
| 01/17/2024 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 01/17/2024 | | | 250.00 | (2,845.05) |
| 02/29/2024 | | | 251-000-653.013 | END BALANCE | 0.00 | 2,845.05 | (2,845.05) |
| | | | 251-000-665.000 INTEREST EARNED/INVESTMENTS | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 08/15/2023 | GJ | JE | RECORD TAX REVENUES | 14091 | | 1.52 | (1.52) |
| 08/31/2023 | GJ | JE | RECORD TAX REVENUES | 14268 | | 8.06 | (9.58) |
| 09/15/2023 | GJ | JE | RECORD TAX REVENUES | 14270 | | 12.02 | (21.60) |
| 10/15/2023 | GJ | JE | RECORD TAX REVENUES | 14435 | | 0.90 | (22.50) |
| 10/31/2023 | GJ | JE | RECORD TAX REVENUES | 14517 | | 43.11 | (65.61) |
| 01/15/2024 | GJ | JE | RECORD TAX REVENUES | 14633 | | 43.06 | (108.67) |
| 02/29/2024 | | | 251-000-665.000 | END BALANCE | 0.00 | 108.67 | (108.67) |
| | | | 251-000-677.000 MISCELLANEOUS REVENUE | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 08/24/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 08/24/2023 | | | 1,400.00 | (1,400.00) |
| 08/24/2023 | GJ | JE | TO RECLASS CAR SHOW REVENUE | 14164 | 1,400.00 | | 0.00 |
| 10/03/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 10/03/2023 | | | 600.00 | (600.00) |
| 11/07/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/07/2023 | | | 6.50 | (606.50) |
| 02/29/2024 | | | 251-000-677.000 | END BALANCE | 1,400.00 | 2,006.50 | (606.50) |
| | | | 251-000-679.000 MARKETING CO-OP | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/11/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 07/11/2023 | | | 250.00 | (250.00) |
| 11/07/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/07/2023 | | | 750.00 | (1,000.00) |
| 11/14/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 11/14/2023 | | | 1,500.00 | (2,500.00) |
| 12/06/2023 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 12/06/2023 | | | 250.00 | (2,750.00) |
| 01/17/2024 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 01/17/2024 | | | 250.00 | (3,000.00) |
| 01/22/2024 | CR | RCPT | PRINCIPAL SHOPPING DISTRICT 01/22/2024 | | | 250.00 | (3,250.00) |
| 02/29/2024 | | | 251-000-679.000 | END BALANCE | 0.00 | 3,250.00 | (3,250.00) |
| | | | 251-172-713.001 EMPLOYER SOCIAL SECURITY | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | 59.99 | | 59.99 |
| 02/29/2024 | | | 251-172-713.001 | END BALANCE | 59.99 | 0.00 | 59.99 |
| | | | 251-172-713.002 MEDICARE/EMPLOYER PORTION | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | 14.03 | | 14.03 |
| 02/29/2024 | | | 251-172-713.002 | END BALANCE | 14.03 | 0.00 | 14.03 |
| | | | 251-172-730.000 OFFICE SUPPLIES/ADM | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 10/06/2023 | AP | INV | BROTHER PRINTER | 0821022091 | 24.48 | | 24.48 |
| 02/29/2024 | | | 251-172-730.000 | END BALANCE | 24.48 | 0.00 | 24.48 |
| | | | 251-172-751.000 EVENT COLLABORATION | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 12/14/2023 | AP | INV | REIMBURSE; JINGLE MINGLE, CANDY/GINGH | 11/22/2023 | 497.70 | | 497.70 |
| 02/29/2024 | | | 251-172-751.000 | END BALANCE | 497.70 | 0.00 | 497.70 |
| | | | 251-172-751.001 FARMERS' MARKET | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 09/21/2023 | AP | INV | AIRD SPOTS; FARMERS' MARKET | 4041600-3 | 150.00 | | 150.00 |
| 09/21/2023 | AP | INV | AIRD SPOTS; FARMERS' MARKET | 4024735-3 | 150.00 | | 300.00 |
| 09/27/2023 | AP | INV | FARMER'S MARKET SUPPLIES | 09/21/23-KOSSARAS | 31.77 | | 331.77 |
| 10/12/2023 | AP | INV | WEB, WEB PREROLL, NEWS APP | 4038373-4 | 149.62 | | 481.39 |
| 02/29/2024 | | | 251-172-751.001 | END BALANCE | 481.39 | 0.00 | 481.39 |
| | | | 251-172-751.002 CAR SHOWS | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/11/2023 | AP | INV | PROMOTION, AD, WEBSITE FEES 08/24/23 | 02/06/2023 | 500.00 | | 500.00 |
| 07/31/2023 | AP | INV | MINT FEST CAR SHOW FLYERS | 46206 | 90.00 | | 590.00 |
| 08/03/2023 | AP | INV | CASH FOR MINT FEST 2023; ACTIVITIES | 08/2023 | 200.00 | | 790.00 |
| 08/31/2023 | AP | INV | ADULT SHIRTS/ MILITARY GREEN; PSD | 31538 | 1,904.00 | | 2,694.00 |
| 09/13/2023 | AP | INV | GILDAN T-SHIRTS; PSD/DDA | 31609 | 708.75 | | 3,402.75 |
| 02/29/2024 | | | 251-172-751.002 | END BALANCE | 3,402.75 | 0.00 | 3,402.75 |
| | | | 251-172-751.003 MINT FESTIVAL | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST 2023 | 08/01/2023 | 1,250.00 | | 1,250.00 |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST 2023 | 08/01/2023 | 500.00 | | 1,750.00 |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST | 08/01/2023 | 500.00 | | 2,250.00 |
| 08/01/2023 | AP | INV | ENTERTAINMENT; MINT FEST 2023 | 08/01/2023 | 1,200.00 | | 3,450.00 |
| 08/01/2023 | AP | INV | REIMBURSE; LICENSE FOR ALCOHOL, HOTD | 07/26/2023 | 100.00 | | 3,550.00 |
| 08/03/2023 | AP | INV | MINT FEST 2023; BEER/ALCOHOL | W-1045738 | 5,670.75 | | 9,220.75 |
| 08/03/2023 | AP | INV | CASH FOR MINT FEST 2023; ACTIVITIES | 08/2023 | 600.00 | | 9,820.75 |
| 08/09/2023 | AP | INV | APPAREL, SAFETY GREEN T | 186549 | 255.00 | | 10,075.75 |
| 08/23/2023 | AP | INV | ICE FOR BEVERAGE TENT | 08/22/23-DZURKA | 54.90 | | 10,130.65 |
| 08/24/2023 | AP | INV | BLVD BANNERS, BANNERS FOR STAGE | 19932 | 500.00 | | 10,630.65 |
| 08/29/2023 | AP | INV | ICE; BEVERAGE TENT - MINT FEST 2023 | 08/22/2023 | 212.23 | | 10,842.88 |
| 08/29/2023 | AP | INV | SALES TAX RETURN FOR SPECIAL EVENTS | 08/21/2023 | 1,297.25 | | 12,140.13 |
| 08/29/2023 | AP | INV | REIMBURSEMENTS FOR MINT FEST; 2023 | 08/22/2023 | 1,526.62 | | 13,666.75 |
| 08/29/2023 | AP | INV | POLICY #SE1086612; LIQUOR LIABILITY | 450833 | 525.00 | | 14,191.75 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---|-----|------|---|-------------------|-----------|---------|-----------|
| 251-172-751.003 MINT FESTIVAL | | | | | | | |
| | | | | (Continued) | | | |
| 08/31/2023 | AP | INV | ICE & POS FOR BEVERAGE TENT | 08/22/23-KOSSARAS | 64.55 | | 14,256.20 |
| 08/31/2023 | AP | INV | MINT FEST APPAREL; PSD | 186726 | 260.00 | | 14,516.20 |
| 09/29/2023 | AP | INV | PVC PIPE | 2308-875546 | 37.58 | | 14,553.78 |
| 09/29/2023 | AP | INV | PVC PIPE, EYE BOLT | 2308-878735 | 11.54 | | 14,565.32 |
| 09/29/2023 | AP | INV | 1000' BRAID ROPE | 2308-879964 | 5.80 | | 14,571.12 |
| 09/29/2023 | AP | INV | CHAIN | 2308-880411 | 25.52 | | 14,596.64 |
| 02/29/2024 | | | 251-172-751.003 | END BALANCE | 14,596.64 | 0.00 | 14,596.64 |
| 251-172-751.007 WINTER FESTIVAL | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 09/20/2023 | AP | INV | PSD/DDA LIGHTS | 1304019519 | 470.55 | | 470.55 |
| 11/27/2023 | AP | INV | ST NICK PARADE; BAND PARTICIPATION | 11/30/2023 | 200.00 | | 670.55 |
| 11/27/2023 | AP | INV | ST NICK PARADE; BAND PARTICIPATION | 11/22/2023 | 200.00 | | 870.55 |
| 11/27/2023 | AP | INV | ST NICK PARADE; ST NICK | 11/23/2023 | 100.00 | | 970.55 |
| 11/27/2023 | AP | INV | ST NICK PARADE; BAND PARTICIPATION | 11/21/2023 | 200.00 | | 1,170.55 |
| 12/06/2023 | AP | INV | HORSE & BUGGY RIDES; ST NICK PARADE | 12/05/2023 | 400.00 | | 1,570.55 |
| 12/06/2023 | AP | INV | HORES & BUGGY RIDES; ST NICK PARADE | 12/05/2023 | 400.00 | | 1,970.55 |
| 12/06/2023 | AP | INV | FIRESTARTER | 2312-690631 | 17.99 | | 1,988.54 |
| 12/14/2023 | AP | INV | REIMBURSE; JINGLE MINGLE, CANDY/GINGH | 11/22/2023 | 12.72 | | 2,001.26 |
| 01/05/2024 | AP | INV | REIMBURSE; WILD APRICOT, CANDY FOR W | 01/04/2024 | 110.28 | | 2,111.54 |
| 01/17/2024 | AP | INV | CRYSTAL CUT LED BULB | INV1428 | 19.00 | | 2,130.54 |
| 02/29/2024 | | | 251-172-751.007 | END BALANCE | 2,130.54 | 0.00 | 2,130.54 |
| 251-172-751.010 FALL FESTIVAL | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 09/12/2023 | AP | INV | SPONSORSHIP; FALL FEASTIVAL | 09/12/2023 | 500.00 | | 500.00 |
| 02/29/2024 | | | 251-172-751.010 | END BALANCE | 500.00 | 0.00 | 500.00 |
| 251-172-804.000 ADMINISTRATION CHARGES | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14163 | 1,150.00 | | 1,150.00 |
| 10/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14602 | 1,150.00 | | 2,300.00 |
| 02/29/2024 | | | 251-172-804.000 | END BALANCE | 2,300.00 | 0.00 | 2,300.00 |
| 251-172-814.002 WEBSITE | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 01/05/2024 | AP | INV | REIMBURSE; WILD APRICOT, CANDY FOR W | 01/04/2024 | 810.00 | | 810.00 |
| 02/29/2024 | | | 251-172-814.002 | END BALANCE | 810.00 | 0.00 | 810.00 |
| 251-172-818.000 CONTRACTUAL SERVICES | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/11/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 07/2023 | JUL2023 | 958.34 | | 958.34 |
| 07/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 08/2023 | AUG2023 | 958.33 | | 1,916.67 |
| 08/01/2023 | AP | INV | REIMBURSE; HOTDOG CART, LICENSE, INSI | 08/01/2023 | 686.63 | | 2,603.30 |
| 08/31/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 09/2023 | SEP2023 | 958.34 | | 3,561.64 |
| 09/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 10/2023 | OCT2023 | 958.33 | | 4,519.97 |
| 11/27/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 11/2023 | NOV2023 | 958.34 | | 5,478.31 |
| 11/30/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 12/2023 | DEC2023 | 958.33 | | 6,436.64 |
| 01/17/2024 | AP | INV | ADVERTISING | 4220875-2 | 21.00 | | 6,457.64 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | 967.64 | | 7,425.28 |
| 02/29/2024 | | | 251-172-818.000 | END BALANCE | 7,425.28 | 0.00 | 7,425.28 |
| 251-172-818.040 DOWNTOWN IMPROVEMENT | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 08/01/2023 | AP | INV | REIMBURSE; LICENSE FOR ALCOHOL, HOTDC | 07/26/2023 | 38.14 | | 38.14 |
| 09/06/2023 | AP | INV | HOT DOG CART; LICENSE FEE | 09/05/2023 | 155.00 | | 193.14 |
| 10/03/2023 | AP | INV | DOWNTOWN DECORATIONS | 5176401355 | 1,000.00 | | 1,193.14 |
| 12/27/2023 | AP | INV | DOWNTOWN HOLIDAY DECO | 0002064 | 1,500.00 | | 2,693.14 |
| 02/29/2024 | | | 251-172-818.040 | END BALANCE | 2,693.14 | 0.00 | 2,693.14 |
| 251-172-853.004 MONTHLY & LONG DISTANCE SERV | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/01/2023 | AP | INV | TELEPHONE; 07/2023 | 07/10/2023 | 80.39 | | 80.39 |
| 08/21/2023 | AP | INV | TELEPHONE; 08/2023 | 08/10/2023 | 80.43 | | 160.82 |
| 09/11/2023 | AP | INV | TELEPHONE; 09/2023 | 09/10/2023 | 41.36 | | 202.18 |
| 10/09/2023 | AP | INV | TELEPHONE; 10/2023 | 10/10/2023 | 54.95 | | 257.13 |
| 11/13/2023 | AP | INV | TELEPHONE; 11/2023 | 11/10/2023 | 54.95 | | 312.08 |
| 12/07/2023 | AP | INV | TELEPHONE; 12/2023 | 12/10/2023 | 54.95 | | 367.03 |
| 01/18/2024 | AP | INV | TELEPHONE; 01/2024 | 01/10/2024 | 54.95 | | 421.98 |
| 02/07/2024 | AP | INV | TELEPHONE; 02/2024 | 02/10/2024 | 54.95 | | 476.93 |
| 02/29/2024 | | | 251-172-853.004 | END BALANCE | 476.93 | 0.00 | 476.93 |
| 251-172-880.008 MARKETING | | | | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/13/2023 | AP | INV | CANVA; SOFTWARE - PSD/DDA | 1021012143 | 149.90 | | 149.90 |
| 08/01/2023 | AP | INV | REIMBURSE; LICENSE FOR ALCOHOL, HOTDC | 07/26/2023 | 32.95 | | 182.85 |
| 08/10/2023 | AP | INV | ADVERTISING; PSD/DDA | 1370021668 | 360.00 | | 542.85 |
| 08/31/2023 | AP | INV | AIRD SPOTS; 07/01-07/31 2023 | 4024735-2 | 225.00 | | 767.85 |
| 08/31/2023 | AP | INV | WEB, NES APP PREROLL; 07/01-07/31 2023 | 4038373-2 | 148.68 | | 916.53 |
| 08/31/2023 | AP | INV | WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 2023 | 4041600-2 | 150.00 | | 1,066.53 |
| 09/07/2023 | AP | INV | RADIO ADVERTISING; PSD/DDA | 21668 | 690.00 | | 1,756.53 |
| 09/21/2023 | AP | INV | AIRD SPOTS; PSD/DDA | 4097391-1 | 500.00 | | 2,256.53 |
| 09/21/2023 | AP | INV | WEB PREROLL/ NEWS APP PREROLL; PSD/DI | 4038373-3 | 150.00 | | 2,406.53 |
| 10/12/2023 | AP | INV | AIRD SPOTS; PSD/DDA | 4041600-47 | 150.00 | | 2,556.53 |
| 12/07/2023 | AP | INV | CHRISTMAS POSTERS | 46499 | 12.20 | | 2,568.73 |
| 12/14/2023 | AP | INV | HOLIDAY RADIO ADS | 21669 | 990.00 | | 3,558.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4230056-1 | 103.00 | | 3,661.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4230053-1 | 9.00 | | 3,670.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4230061-1 | 380.00 | | 4,050.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220887-1 | 113.00 | | 4,163.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220889-1 | 103.00 | | 4,266.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220944-1 | 25.00 | | 4,291.73 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|--|-----|------|---|---------------|-------------|------------|----------|
| | | | 251-172-880.008 MARKETING | | | | |
| | | | | | (Continued) | | |
| 01/05/2024 | AP | INV | ADVERTISING | 4220871-1 | 9.00 | | 4,300.73 |
| 01/05/2024 | AP | INV | ADVERTISING | 4217427-1 | 141.77 | | 4,442.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220891-1 | 325.00 | | 4,767.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220837-1 | 103.00 | | 4,870.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220900-1 | 380.00 | | 5,250.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220897-1 | 375.00 | | 5,625.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220814-1 | 390.00 | | 6,015.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4200891-2 | 245.00 | | 6,260.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220814-2 | 180.00 | | 6,440.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4230061-2 | 190.00 | | 6,630.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220895-1 | 280.00 | | 6,910.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220875-1 | 9.00 | | 6,919.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4217300-1 | 125.00 | | 7,044.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220847-1 | 9.00 | | 7,053.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220957-1 | 200.00 | | 7,253.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220876-1 | 9.00 | | 7,262.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220882-1 | 93.00 | | 7,355.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220879-1 | 9.00 | | 7,364.50 |
| 01/05/2024 | AP | INV | ADVERTISING | 4220881-1 | 113.00 | | 7,477.50 |
| 01/05/2024 | AP | INV | REIMBURSE; WILD APRICOT, CANDY FOR W | 01/04/2024 | 100.00 | | 7,577.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220897-25 | 195.00 | | 7,772.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220900-2 | 190.00 | | 7,962.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220895-2 | 290.00 | | 8,252.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4230056-2 | 122.00 | | 8,374.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220887-2 | 112.00 | | 8,486.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220889-2 | 122.00 | | 8,608.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220882-2 | 132.00 | | 8,740.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220881-2 | 112.00 | | 8,852.50 |
| 01/11/2024 | AP | INV | ADVERTISING | 4220837-2 | 122.00 | | 8,974.50 |
| 01/17/2024 | AP | INV | ADVERTISING | 4220876-2 | 21.00 | | 8,995.50 |
| 01/17/2024 | AP | INV | ADVERTISING | 4220879-2 | 21.00 | | 9,016.50 |
| 01/17/2024 | AP | INV | ADVERTISING | 4220847-2 | 21.00 | | 9,037.50 |
| 01/17/2024 | AP | INV | ADVERTISING | 4230053-2 | 21.00 | | 9,058.50 |
| 01/17/2024 | AP | INV | ADVERTISING | 4220871-2 | 21.00 | | 9,079.50 |
| 01/17/2024 | AP | INV | ADVERTISING | 4217427-2 | 308.23 | | 9,387.73 |
| 02/29/2024 | | | 251-172-880.008 | END BALANCE | 9,387.73 | 0.00 | 9,387.73 |
| | | | 251-172-956.000 MISCELLANEOUS | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 10/23/2023 | AP | INV | DOWNTOWN RADIO RENEWAL 10/12/23-10/12 | X7-1555626011 | 205.81 | | 205.81 |
| 11/27/2023 | AP | INV | REIMBURSE; CHRISTMAS DECORATIONS | 11/21/23 | 354.67 | | 560.48 |
| 02/29/2024 | | | 251-172-956.000 | END BALANCE | 560.48 | 0.00 | 560.48 |
| | | | 251-172-960.000 EDUCATION AND TRAINING | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 02/21/2024 | AP | INV | SPRING WORKSHOP; BUTLER, LADISKI | E2990 | 300.00 | | 300.00 |
| 02/29/2024 | | | 251-172-960.000 | END BALANCE | 300.00 | 0.00 | 300.00 |
| | | | 251-172-961.000 PROFESSIONAL DUES | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 01/08/2024 | AP | INV | MEMBERSHIP; HANOVER | 3246 | 125.00 | | 125.00 |
| 02/29/2024 | | | 251-172-961.000 | END BALANCE | 125.00 | 0.00 | 125.00 |
| | | | 251-172-969.001 MUSIC | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/10/2023 | AP | INV | STREET SINGER; 07/18/23 | 07/10/2023 | 200.00 | | 200.00 |
| 08/09/2023 | AP | INV | STREET SINGER; 08/16/2023 | 08/08/2023 | 200.00 | | 400.00 |
| 09/14/2023 | AP | INV | PSD/DDA; MUSIC | 09/12/2023 | 200.00 | | 600.00 |
| 02/29/2024 | | | 251-172-969.001 | END BALANCE | 600.00 | 0.00 | 600.00 |
| | | | 251-172-985.000 CAPITAL OUTLAY | | | | |
| 07/01/2023 | | | | BEG. BALANCE | | | 0.00 |
| 07/03/2023 | AP | INV | HERITAGE HOT DOG CARD, BASIN SINK | 0931030742 | 3,794.94 | | 3,794.94 |
| 02/29/2024 | | | 251-172-985.000 | END BALANCE | 3,794.94 | 0.00 | 3,794.94 |
| TOTAL FOR FUND 251 PRINCIPAL SHOPPING DISTRICT | | | | | 224,622.73 | 224,622.73 | 0.00 |

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 | 2023-24 AMENDED BUDGET | YTD BALANCE 02/29/2024 | ACTIVITY FOR MONTH 02/29/24 | AVAILABLE BALANCE | % BDGT USED |
|--|-----------------------------|---------------------------|---------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - REVENUE | | | | | | | |
| 248-000-404.000 | CURRENT PROPERTY TAX | 64,792.47 | 35,028.29 | 35,014.56 | 0.00 | 13.73 | 99.96 |
| 248-000-582.000 | GRANTS | 700.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 248-000-665.000 | INTEREST EARNED/INVESTMENTS | 102.06 | 0.00 | 12.30 | 0.00 | (12.30) | 100.00 |
| Total Dept 000 - REVENUE | | 65,594.53 | 35,028.29 | 35,026.86 | 0.00 | 1.43 | 100.00 |
| TOTAL REVENUES | | 65,594.53 | 35,028.29 | 35,026.86 | 0.00 | 1.43 | 100.00 |
| Expenditures | | | | | | | |
| Dept 451 - NEW CONSTRUCTION | | | | | | | |
| 248-451-713.001 | EMPLOYER SOCIAL SECURITY | 0.00 | 0.00 | 60.00 | 60.00 | (60.00) | 100.00 |
| 248-451-713.002 | MEDICARE/EMPLOYER PORTION | 0.00 | 0.00 | 14.03 | 14.03 | (14.03) | 100.00 |
| 248-451-804.000 | ADMINISTRATION CHARGES | 1,040.00 | 3,203.00 | 881.50 | 0.00 | 2,321.50 | 27.52 |
| 248-451-818.000 | CONTRACTUAL SERVICES | 10,999.99 | 11,500.00 | 10,545.65 | 967.64 | 954.35 | 91.70 |
| 248-451-818.040 | DOWNTOWN IMPROVEMENT | 13,349.24 | 50,000.00 | 8,669.23 | 0.00 | 41,330.77 | 17.34 |
| 248-451-880.007 | FACADE GRANTS | 0.00 | 30,000.00 | 6,847.00 | 0.00 | 23,153.00 | 22.82 |
| Total Dept 451 - NEW CONSTRUCTION | | 25,389.23 | 94,703.00 | 27,017.41 | 1,041.67 | 67,685.59 | 28.53 |
| TOTAL EXPENDITURES | | 25,389.23 | 94,703.00 | 27,017.41 | 1,041.67 | 67,685.59 | 28.53 |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | | | |
| TOTAL REVENUES | | 65,594.53 | 35,028.29 | 35,026.86 | 0.00 | 1.43 | 100.00 |
| TOTAL EXPENDITURES | | 25,389.23 | 94,703.00 | 27,017.41 | 1,041.67 | 67,685.59 | 28.53 |
| NET OF REVENUES & EXPENDITURES | | 40,205.30 | (59,674.71) | 8,009.45 | (1,041.67) | (67,684.16) | 13.42 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---|-----|------|--|-------------|--------------|-----------|-------------|
| Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | |
| 07/01/2023 | | | 248-000-002.000 CASH - IMM/PRI ACCT 1289 | | BEG. BALANCE | | 89,827.42 |
| 07/15/2023 | GJ | JE | TO PAY DDA TAX CAPTURE | 14076 | 18,309.91 | | 108,137.33 |
| 07/15/2023 | GJ | JE | TO PAY DDA TAX CAPTURE | 14076 | 31,409.66 | | 139,546.99 |
| 07/28/2023 | CD | CHK | Check: 03 7061 | 7061(A) | | 958.33 | 138,588.66 |
| 07/31/2023 | GJ | JE | 03 INTEREST ALLOCATION | 14520 | 12.30 | | 138,600.96 |
| 08/29/2023 | CD | CHK | Check: 03 62306 | 62306 | | 4,837.00 | 133,763.96 |
| 08/31/2023 | CD | CHK | Check: 03 7125 | 7125(A) | | 958.34 | 132,805.62 |
| 09/26/2023 | CD | CHK | Check: 03 62380 | 62380 | | 2,340.00 | 130,465.62 |
| 09/29/2023 | CD | CHK | Check: 03 7191 | 7191(A) | | 958.33 | 129,507.29 |
| 10/27/2023 | CD | CHK | Check: 03 7251 | 7251(A) | | 958.34 | 128,548.95 |
| 11/30/2023 | CD | CHK | Check: 03 7316 | 7316(A) | | 958.33 | 127,590.62 |
| 12/15/2023 | CD | CHK | Check: 03 7361 | 7361(A) | | 3,828.00 | 123,762.62 |
| 12/27/2023 | CD | CHK | Check: 03 62606 | 62606 | | 2,010.00 | 121,752.62 |
| 12/27/2023 | CD | CHK | Check: 03 62611 | 62611 | | 1,000.00 | 120,752.62 |
| 12/27/2023 | CD | CHK | Check: 03 62633 | 62633 | | 5,329.23 | 115,423.39 |
| 12/29/2023 | CD | CHK | Check: 03 7414 | 7414(A) | | 958.34 | 114,465.05 |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14616 | | 5,415.37 | 109,049.68 |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14616 | 9,289.64 | | 118,339.32 |
| 12/31/2023 | GJ | JE | TO REVERSE MANUAL JOURNAL ENTRY: 1461 | 14617 | 5,415.37 | | 123,754.69 |
| 12/31/2023 | GJ | JE | TO REVERSE MANUAL JOURNAL ENTRY: 1461 | 14617 | | 9,289.64 | 114,465.05 |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14618 | | 5,415.37 | 109,049.68 |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14618 | | 9,289.64 | 99,760.04 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | | 1,041.67 | 98,718.37 |
| 02/29/2024 | | | 248-000-002.000 | END BALANCE | 64,436.88 | 55,545.93 | 98,718.37 |
| | | | | | | | |
| 07/01/2023 | | | 248-000-202.000 ACCOUNTS PAYABLE | | BEG. BALANCE | | 0.00 |
| 07/11/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 07/2023 | JUL2023 | | 958.33 | (958.33) |
| 07/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 08/2023 | AUG2023 | | 958.34 | (1,916.67) |
| 07/28/2023 | CD | CHK | Check: 03 7061 | 7061(A) | 958.33 | | (958.34) |
| 08/24/2023 | AP | INV | BLVD BANNERS, BANNERS FOR STAGE | 19932 | | 2,340.00 | (3,298.34) |
| 08/29/2023 | AP | INV | FACADE GRANT FOR 119 N CLINTON AVE | 08/23/2023 | | 4,837.00 | (8,135.34) |
| 08/29/2023 | CD | CHK | Check: 03 62306 | 62306 | 4,837.00 | | (3,298.34) |
| 08/31/2023 | CD | CHK | Check: 03 7125 | 7125(A) | 958.34 | | (2,340.00) |
| 08/31/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 09/2023 | SEP2023 | | 958.33 | (3,298.33) |
| 09/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 10/2023 | OCT2023 | | 958.34 | (4,256.67) |
| 09/26/2023 | CD | CHK | Check: 03 62380 | 62380 | 2,340.00 | | (1,916.67) |
| 09/29/2023 | CD | CHK | Check: 03 7191 | 7191(A) | 958.33 | | (958.34) |
| 10/27/2023 | CD | CHK | Check: 03 7251 | 7251(A) | 958.34 | | 0.00 |
| 11/27/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 11/2023 | NOV2023 | | 958.33 | (958.33) |
| 11/30/2023 | CD | CHK | Check: 03 7316 | 7316(A) | 958.33 | | 0.00 |
| 11/30/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 12/2023 | DEC2023 | | 958.34 | (958.34) |
| 12/01/2023 | AP | INV | 3' FANCY FORK SPADE MOUNT DECORATION, | INV1297 | | 3,828.00 | (4,786.34) |
| 12/14/2023 | AP | INV | 3X30 SIDED BANNER, OVER STREET | 20177 | | 1,000.00 | (5,786.34) |
| 12/14/2023 | AP | INV | SECOND HALF OF INVOICE | 111522.1 | | 4,525.71 | (10,312.05) |
| 12/14/2023 | AP | INV | REEL OF DIRECT BURIAL SPEAKER WIRE | 110922.1 | | 803.52 | (11,115.57) |
| 12/15/2023 | CD | CHK | Check: 03 7361 | 7361(A) | 3,828.00 | | (7,287.57) |
| 12/27/2023 | AP | INV | FACADE GRANT | 12/27/2023 | | 2,010.00 | (9,297.57) |
| 12/27/2023 | CD | CHK | Check: 03 62606 | 62606 | 2,010.00 | | (7,287.57) |
| 12/27/2023 | CD | CHK | Check: 03 62611 | 62611 | 1,000.00 | | (6,287.57) |
| 12/27/2023 | CD | CHK | Check: 03 62633 | 62633 | 5,329.23 | | (958.34) |
| 12/29/2023 | CD | CHK | Check: 03 7414 | 7414(A) | 958.34 | | 0.00 |
| 02/29/2024 | | | 248-000-202.000 | END BALANCE | 25,094.24 | 25,094.24 | 0.00 |
| | | | | | | | |
| 07/01/2023 | | | 248-000-214.101 DUE TO GENERAL FUND | | BEG. BALANCE | | 0.00 |
| 07/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14163 | | 80.75 | (80.75) |
| 07/01/2023 | GJ | JE | CORRECT ADMIN CHARGE FOR DDA | 14364 | | 720.00 | (800.75) |
| 10/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14602 | | 80.75 | (881.50) |
| 02/29/2024 | | | 248-000-214.101 | END BALANCE | 0.00 | 881.50 | (881.50) |
| | | | | | | | |
| 07/01/2023 | | | 248-000-390.000 Fund Balance | | BEG. BALANCE | | (89,827.42) |
| 02/29/2024 | | | 248-000-390.000 | END BALANCE | 0.00 | 0.00 | (89,827.42) |
| | | | | | | | |
| 07/01/2023 | | | 248-000-404.000 CURRENT PROPERTY TAX | | BEG. BALANCE | | 0.00 |
| 07/15/2023 | GJ | JE | TO PAY DDA TAX CAPTURE | 14076 | | 18,309.91 | (18,309.91) |
| 07/15/2023 | GJ | JE | TO PAY DDA TAX CAPTURE | 14076 | | 31,409.66 | (49,719.57) |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14616 | 5,415.37 | | (44,304.20) |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14616 | | 9,289.64 | (53,593.84) |
| 12/31/2023 | GJ | JE | TO REVERSE MANUAL JOURNAL ENTRY: 1461 | 14617 | | 5,415.37 | (59,009.21) |
| 12/31/2023 | GJ | JE | TO REVERSE MANUAL JOURNAL ENTRY: 1461 | 14617 | 9,289.64 | | (49,719.57) |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14618 | 5,415.37 | | (44,304.20) |
| 12/31/2023 | GJ | JE | TO REVERSE AMT PD TO DDA FOR TAX TRII | 14618 | 9,289.64 | | (35,014.56) |
| 02/29/2024 | | | 248-000-404.000 | END BALANCE | 29,410.02 | 64,424.58 | (35,014.56) |
| | | | | | | | |
| 07/01/2023 | | | 248-000-665.000 INTEREST EARNED/INVESTMENTS | | BEG. BALANCE | | 0.00 |
| 07/31/2023 | GJ | JE | 03 INTEREST ALLOCATION | 14520 | | 12.30 | (12.30) |
| 02/29/2024 | | | 248-000-665.000 | END BALANCE | 0.00 | 12.30 | (12.30) |
| | | | | | | | |
| 07/01/2023 | | | 248-451-713.001 EMPLOYER SOCIAL SECURITY | | BEG. BALANCE | | 0.00 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | 60.00 | | 60.00 |
| 02/29/2024 | | | 248-451-713.001 | END BALANCE | 60.00 | 0.00 | 60.00 |
| | | | | | | | |
| 07/01/2023 | | | 248-451-713.002 MEDICARE/EMPLOYER PORTION | | BEG. BALANCE | | 0.00 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | 14.03 | | 14.03 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|--|-----|------|---------------------------------------|-------------|-------------------|-------------------|-------------|
| 248-451-713.002 MEDICARE/EMPLOYER PORTION | | | | | (Continued) | | |
| 02/29/2024 | | | 248-451-713.002 | END BALANCE | 14.03 | 0.00 | 14.03 |
| 248-451-804.000 ADMINISTRATION CHARGES | | | | | BEG. BALANCE | | |
| 07/01/2023 | | | | | | | 0.00 |
| 07/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14163 | 80.75 | | 80.75 |
| 07/01/2023 | GJ | JE | CORRECT ADMIN CHARGE FOR DDA | 14364 | 720.00 | | 800.75 |
| 10/01/2023 | GJ | JE | RECORD QTRLY ADMIN CHARGES | 14602 | 80.75 | | 881.50 |
| 02/29/2024 | | | 248-451-804.000 | END BALANCE | 881.50 | 0.00 | 881.50 |
| 248-451-818.000 CONTRACTUAL SERVICES | | | | | BEG. BALANCE | | |
| 07/01/2023 | | | | | | | 0.00 |
| 07/11/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 07/2023 | JUL2023 | 958.33 | | 958.33 |
| 07/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 08/2023 | AUG2023 | 958.34 | | 1,916.67 |
| 08/31/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 09/2023 | SEP2023 | 958.33 | | 2,875.00 |
| 09/21/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 10/2023 | OCT2023 | 958.34 | | 3,833.34 |
| 11/27/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 11/2023 | NOV2023 | 958.33 | | 4,791.67 |
| 11/30/2023 | AP | INV | EXECUTIVE DIRECTOR PAYROLL; 12/2023 | DEC2023 | 958.34 | | 5,750.01 |
| 12/01/2023 | AP | INV | 3' FANCY FORK SPADE MOUNT DECORATION, | INV1297 | 3,828.00 | | 9,578.01 |
| 02/14/2024 | PR | CHK | SUMMARY PR 02/14/2024 | | 967.64 | | 10,545.65 |
| 02/29/2024 | | | 248-451-818.000 | END BALANCE | 10,545.65 | 0.00 | 10,545.65 |
| 248-451-818.040 DOWNTOWN IMPROVEMENT | | | | | BEG. BALANCE | | |
| 07/01/2023 | | | | | | | 0.00 |
| 08/24/2023 | AP | INV | BLVD BANNERS, BANNERS FOR STAGE | 19932 | 2,340.00 | | 2,340.00 |
| 12/14/2023 | AP | INV | 3X30 SIDED BANNER, OVER STREET | 20177 | 1,000.00 | | 3,340.00 |
| 12/14/2023 | AP | INV | SECOND HALF OF INVOICE | 111522.1 | 4,525.71 | | 7,865.71 |
| 12/14/2023 | AP | INV | REEL OF DIRECT BURIAL SPEAKER WIRE | 110922.1 | 803.52 | | 8,669.23 |
| 02/29/2024 | | | 248-451-818.040 | END BALANCE | 8,669.23 | 0.00 | 8,669.23 |
| 248-451-880.007 FACADE GRANTS | | | | | BEG. BALANCE | | |
| 07/01/2023 | | | | | | | 0.00 |
| 08/29/2023 | AP | INV | FACADE GRANT FOR 119 N CLINTON AVE | 08/23/2023 | 4,837.00 | | 4,837.00 |
| 12/27/2023 | AP | INV | FACADE GRANT | 12/27/2023 | 2,010.00 | | 6,847.00 |
| 02/29/2024 | | | 248-451-880.007 | END BALANCE | 6,847.00 | 0.00 | 6,847.00 |
| TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | 145,958.55 | 145,958.55 | 0.00 |



Small Town Enhancement Grant Program

Web link: <https://www.purelansing.com/smalltowngrants>

Announcement: February 22, 2024

Application release: February 22, 2024

Applications due: April 15, 2024

Award announcements: Early May, 2024

Program Goals:

- To strengthen the economic vitality of small towns throughout the Tri-County area by providing targeted assistance for the improvement and beautification of public spaces, including historic downtown areas, community gathering places, prominently used public parks or, other strategic locations in rural communities. This includes things such as creating and maintaining permanent installations that honor or celebrate small town history and/or agricultural heritage, new public art or restoration of existing piece(s), enhanced lighting, wayfinding signage, or building facade improvements to key centrally located structure(s).
- Projects will be assessed and chosen based on demonstrated need, community impact, financial considerations and timeline constraints.

Project Requirements:

- Projects funded by the Small Town Enhancement Grant are to be substantially completed by the end of the 2024 calendar year.
- A permanent plaque / acknowledgement of the project partners and funders is to be displayed as part of the project.
- Awarded participants are to participate in a public media announcement and unveiling event at project location.

Guidelines:

- \$100,000 in total funding
- Minimum request: \$10,000
- Maximum request: \$25,000
- Local matching funds: No match is required, but could positively impact consideration.

Eligibility criteria:

- Eligible applicants are intended to be a body of municipal government, including entities such as a DDA, LDFA, etc. Private individuals, businesses, nonprofit organizations are all eligible if and only if applying in partnership with the municipality the project is located in. Counties are not eligible applicants, but could be key partners in an application.
- Given the program's small town focus, project locations must be in a municipality with fewer than 10,000 residents
- Project location must be located in Clinton, Eaton, , or Ingham counties
- If proposed project is for a private building facade improvement, applicant is expected to apply in partnership with building owner and any business tenants involved, with explicit support letter(s) provided.
- Historic downtown areas prominently used public parks or other strategic locations in rural communities. This may include (but is not limited to) public art additions and/or restorations, increased lighting, increased/improved wayfinding signage, and, in some cases, facade improvements made on private businesses located centrally within a community.
- Project must beautify a public-facing space, including but not limited to: downtown districts, public parks, town squares, or, for facade improvements, or an important site in the community
- LEAP strongly encourages collaboration and partnership in this grant project.
- Municipal government may partner with DDAs/LDFAs, small businesses, and other community organizations and partners.

Consideration Criteria:

Responses will be scored on the following four key criteria:

- Community impact
- Feasibility (including cost and timeline)
- Creativity
- Partnership, support and collaboration

Please Note:

- Only new projects are eligible for funding. Projects already in progress or underway will not be considered.
- All grant-funded projects must be permanent and fixed in type or nature. Temporary "pop up" art or public space activation type projects, event-based or otherwise, are not eligible for this program.
- All improvements must meet all code requirements, including zoning and building and safety codes for your municipality.
- Awards will be disbursed in 3 payments: 50% upon execution of grant agreement, 40% upon receipt of satisfactory interim progress report and final 10% upon receipt of satisfactory final report at project conclusion.

Timeline/ Application Process:

- Small Town Enhancement Grant Program will be announced on Thursday, February 22nd, 2024
- Grant application will be released on Thursday February 22nd, 2024
- In addition to application responses, all applicants will be required to upload a project budget, project timeline and current photo(s) of proposed project location. Letters of support or other documentation are required in certain instances.
- Additional cost documentation like contractor bids, proposals, quotes, and any project renderings are preferred but not required.
- Grant applications will be accepted through 5pm close of business on Monday, April 15, 2024
- This is **NOT** a first-come, first-served grant opportunity. We encourage applicants to take the time to thoughtfully and thoroughly complete the application.
- You may submit your application any time before the 5pm deadline on April 15, however, all applications will be considered at the same time following the passing of the submission deadline. Project grant awards are anticipated to be announced by LEAP during the first week of May.

Approval and Reimbursement Process:

- All grant project applications will be considered by the Small Town Enhancement Grant Program Review Committee, with a slate then being proposed to LEAP leadership for approval. Applicants will be contacted in writing stating whether the application has been approved, denied or in the case additional information is needed before a determination can be made.

Disbursement & Reporting:

- 50% of grant funds will be disbursed upon executed grant agreement.
- Interim report due by September 1, 2024 – trigger for 40% fund disbursement
- Final report due November 22, 2024 – trigger for final-10% fund disbursement

For more information, please contact:

Lansing Economic Area Partnership

1000 S. Washington Ave., Suite #201

Lansing, MI 48910

Jaclyn Hutchison, Economic Development Manager

Phone: (517) 881-0189

Email: Jaclyn@purelansing.com