



Principal Shopping District of  
**DOWNTOWN**  
**ST. JOHNS**  
M I C H I G A N  
St. Johns Principal Shopping District  
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

**AGENDA**  
**Principal Shopping District Meeting**  
**March 1, 2023**  
**11: 30 am, PSD Office/Fire Hall**

**BOARD OF DIRECTORS**  
**2022 - 2023**

**Chairman**  
Jason Butler  
Butler Financial

**Vice-Chairman**  
Tyler Barlage  
Community Christian Church

**Secretary-Treasurer**  
Bruce Delong  
Clinton County

**Directors**  
Ed Brandon  
Gilroy's Hardware

Amber Haubert  
Global Coffee

Erika Hayes  
Jackson & Hayes, PC

Tracy Kossaras  
Kurt's Appliance

Dave Kudwa  
City of St. Johns, MI

Nancy McKinley  
Castle Resident

Corinne Trimbach  
Mint Door

Craig Smith  
Main Street Café

Mariah Leiby  
Salon 989

**Marketing**  
Tyler Barlage-Chair  
Erica Hayes  
Ethan Painter  
Emily Baudoux  
Kim Zuehlke  
Vickie Schaffer

**Design**  
Amber Haubert-Chair  
Kim Zuehlke  
Mariah Leiby

**Events**  
Corrine Trimbach-Chair  
Tracy Kossaras-Chair  
Mariah Leiby  
Nancy McKinley  
Jason Butler

**Executive, Finance, Strategic Planning**

Tyler Barlage  
Bruce Delong  
Dave Kudwa  
Jason Butler  
Corinne Trimbach  
Tracy Kossaras  
Amber Haubert

**CONTACT INFO**

**Executive Director**  
Heather Hanover  
989-224-8944:  
psdcityofsj@gmail.com

\* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am (2 minutes)**
- 3. Approval of the Consent Agenda: 11:32am (5 minutes)**
  - A. \*Minutes of meeting dated Feb 1,2023
  - B. \*Minutes from Executive, Marketing and Event Meetings
  - C. \*City of St Johns monthly financial report through Feb 21,2023
  - D. \*Director's Report
- 4. Communications**
  - A. Events Committee 11:37am (3 minutes)
  - B. Marketing Committee: 11:40am (3 minutes)
  - C. St Johns Area Chamber of Commerce 11:43 am (3 minutes)
- 5. Old Business**
  - A. 2023-24 Budget 11:46 am(5 Minutes)  
Wilson Center
- 6. New Business**
  - A. Downtown Camera Opportunity 11:51 am(3 minutes)
  - B. Match on Main 11:54am (2 minutes)
  - C. \*Social Districts 11:56 am( 5 minutes)
  - D. Meeting Location 12:01 pm (5 minutes)

**Next Regular PSD Board Meeting April 5, 2023**



**St. Johns Downtown Development Authority**  
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

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**Executive, Finance, Strategic Planning**

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Dave Kudwa  
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Tracy Kossaras  
Amber Haubert

**CONTACT INFO**

**Executive Director**  
Heather Hanover  
989-224-8944 Ext233:  
psdcityofsj@gmail.com

**AGENDA**

**Downtown Development Authority Meeting**

**March 1, 2023**

**Immediately After 11:30 PSD Meeting at DDA Office**

\* Indicates an attachment

1. **Call to Order 12:06 pm**
2. **Additions to the Agenda 12:07pm**
3. **Approval of the Consent Agenda: 12:08pm**
  - A. \*Minutes of meeting dated Feb 1,2023
  - B. \*City of St Johns monthly financial report through Feb 21,2023
4. **Communications**
  - A. Design Committee Up Date 12:08 pm(10 minutes)
    - i. Façade Grant Program
5. **Old Business**
  - A. None
6. **New Business**
  - A. Capital Region Community Foundation Grant 12:18 pm (5 minutes)
7. **Public Comment (please keep to under 3 minutes) 12:23 pm (5 minutes)**

**Adjournment 12:28pm**

**Next Regular DDA Board Meeting April 5, 2023**



St. Johns Principal Shopping District and Downtown Development Authority  
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233  
www.DowntownStJohnsMI.com

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2022 - 2023**

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Unique Reflections

Craig Smith  
Main Street Café

**COMMITTEES**

**Marketing**  
Tyler Barlage-Chair  
Erika Hayes  
Emily Baudoux  
Ethan Painter  
Kim Zuehlke  
Vicki Schaffer

**Events**  
Tracy Kossaras-Chair  
Corinne Trimbach-Chair  
Nancy McKinley  
Jason Butler  
Jaime Madar

**Design**  
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Mariah Leiby  
Kim Zuehlke

**Executive, Finance, Strategic Planning**  
Jason Butler-Chair  
Tyler Barlage  
Bruce Delong  
Dave Kudwa  
Amber Haubert  
Tracy Kossaras  
Corinne Trimbach

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944x 233  
Email: psdcityofsj@gmail.com

**Meeting Minutes  
Principal Shopping District  
February 1, 2022  
11:30 am, At PSD Office**

**Members Present:** Jason Butler, Amber Haubert, Tracy Kossaras, Nancy McKinley, Bruce Delong, Corinne Trimbach, Mariah Leiby and Erica Hayes.

**Other Present:** Roberta Cocco, Scott Dzarka, Jamie Madar, Jason Denovich, Liz Janetzke and Heather Hanover

1. **Meeting was called to Order by Chairman Butler at 11:30am**
2. **Additions to the Agenda** There were no additions to the agenda, Motion to approve by Bruce Delong, seconded by Nancy McKinley, motion carried
3. **Motion to Approve the Consent Agenda made by** Bruce Delong, seconded by Erica Hayes motion carried.
  - A. Minutes of meeting dated Dec 7, 2022
  - B. Minutes of the Executive, Marketing and Events Committee Meetings
  - C. City of St Johns monthly financial report through January 31,2023
  - D. Director's Report

**4. Communications**

- A. Events Committee: Corinne and Tracy reported that they are going to try some new events this year. Smaller ones once a month starting with an Easter parade shopping event. Jason reported that he is still working on getting a second main band and that the stage is being ordered. He is also hoping to do some sort of Clinton Idol search and he was hoping the Art Council would help out but they are a little short on volunteers, maybe the Rotary.
- B. Marketing Committee: Tyler was unable to attend today. Heather stated that the committee is working hard to rebrand Downtown St Johns. They completed a branding exercise at their last meeting and are coming to the next meeting with ideas for the coming year. They are a very excited and motivated group.
- C. St Johns Chamber: Jason Denovich reported that the next Chamber Luncheon will be downtown at the new event space Pierson 319. Colleen King from King Media will be the speaker. Mariah reported that they are already getting vendors for Spring Fling which will be downtown on May 13<sup>th</sup> this year. They are also moving the Golf Outing to a Wednesday earlier in the Summer this year to hopefully get more participation.

**5. Old Business**

A. CRM: Heather stated that all the contacts are on the website. There is also a page for every committee. Committee Chairs were given administrative power. If they would like a lesson on how to use their page and where to add files, contact Heather. We still have 2 websites. Hopefully when the CRM is where we want it, we can cancel the older one and have everything forwarded to the new site.

**6. New Business**

A. Transfer Old Speakers to Fire Department. The old gray speakers are in the basement of the depot. The Fire Department would like to use them in their garage while they are clean the trucks or for other actives. Motion to approve made by Bruce Delong, seconded by Erica Hayes, motion carried.

B. Budget Workshop for the 2023-24 Fiscal year will be at the Executive Committee monthly meeting. All committees should have their budget request in by Feb 13<sup>th</sup>. Heather will ask city Treasurer Kinde to attend.

A. create the

Motion to Adjourn made by Bruce Delong, seconded by Erica Hayes, motion carried. Meeting adjourned at 11:52 pm

**Next Regular Meeting March 1, 2023**



**Meeting Minutes**  
**Downtown Development Authority**  
**February 1, 2023**  
**11:30 am, PSD Office**

**BOARD OF DIRECTORS**  
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Unique Reflections

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Main Street Café

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Corinne Trimbach

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944x 233  
Email: psdcityofsj@gmail.com

**Members Present:** Jason Butler, Tracy Kossaras, Amber Haubert, Bruce Delong, Corinne Trimbach, Erica Hayes, Mariah Leiby and Nancy McKinley.

**Other Present:** Roberta Cocco, Scott Dzarka, Jason Denovich, Jamie Madar, Liz Janetzke and Heather Hanover

**1. Meeting was called to Order by Chairman Butler at 11:53 am**

**2. Additions to the Agenda:** None, motion to approve by Bruce Delong, seconded by Erica Hayes, motion carried.

**3. Motion to Approve the Consent Agenda** as presented, made by Bruce Delong seconded by Erica Hayes, motion carried.

A. Minutes of meeting dated Dec 7, 2022

B. City of St Johns monthly financial report through January 31, 2023

**4. Communications**

A. Design Committee Up Date: Amber let everyone know that the Facade Grant Application Deadline has been extended to March 1<sup>st</sup>. Jason would like to hold a meeting with Ken Jones who has had a lot of expertise with facades. Heather will schedule a meeting for Jason, Amber and Ken. Amber also discussed her plans for the benches and trash cans. After taking an inventory of our current benches and trash cans and looking at the costs, Amber feels that it will require around \$48,000 to do the replacement. Amber also contacted someone about the light up snowflakes for the downtown street lights. A company would charge \$75 per pole/year and that would include installation and removal. She also met with Sherry from the Country Store to get the pots going for this spring.

**5. Old Business**

A. Parking Recommendations: Dave Kudwa asked to have this item removed from the agenda until he can present a complete package. Chairman Butler stated that we have had considerable conversation about this topic. The committee has some recommendation for changes to the current plan and he is ready to pass those on to the city commission. Changes from the current status would be: permit only parking in the Upper Ott Lot and the UAW lot. No overnight parking in the lower Ott lot (by the Legion, in the Gill Roy's parking lot and the front half of the West Higham Street parking lot. All the other lots will allow short/long term/overnight parking as they currently do. There will also be long term parking allowed on the street in the 2nd and 3<sup>rd</sup> blocks on Spring and Brush, on Railroad Street East of the Depot Parking Lot and on Maple Street. The Committee is also recommending overnight parking on Clinton Ave only for people with Handicap stickers that are staying at the hotel. The cost of a permits for the lots and Clinton Ave Handicap spots will be \$150/year. The permits for on street overnight parking on the edges of downtown will be \$50/year. There was discussion on giving this plan a try. It is not set in stone; we can evaluate and make changes. The board was happy with this plan. They also decided to rescind their request to allow general overnight parking on Clinton Ave. Motion made by Bruce Delong, seconded by Mariah Leiby motion carried unanimously.

**6. New Business**

A. Capital Improvement Plan. The city plans over 6 years how to use their funds strategically to make capital improvements and they have asked us to work on our section of the CIP. Ideas from the group for inclusion in the CIP include: Way Finding signs that point to downtown, benches and trashcans, Electronic Notice Board, play structure at the depot, a storage facility closer to downtown and improved parking lots. Heather will get these added to the CIP for the Central Business District and the documents will be reviewed at the Planning Commission Meeting next week before they are forwarded to the City Commission.



- B. Capital Region Community Foundation Grant: The CRCF impact grants are due the end of March. Last year we applied for help with facades downtown but were denied. It was decided this year to apply for help with our new benches and trash cans. The CRCF likes projects that help with place making.
- C. Match on Main: The MEDC has announced another round of the Match on Main Grants. Applications are due to the Executive Committee by Feb 13<sup>th</sup> for selection at their monthly meeting on the 14<sup>th</sup>.

**7. Public Comment:** No public comment

**Motion to adjourn made by Bruce Delong, seconded by Erica Hayes, meeting adjourned at 12:35pm  
Next meeting March 1,2023**

# Michigan Downtown Association Chat Response on Social Districts

**Nick Klempp** <[nklempp@hollyvillage.org](mailto:nklempp@hollyvillage.org)> wrote:

We have one in Holly- it hasn't quite taken off in a big way yet but is starting too but we have had zero issues so far. We are smaller of an area and only have 4 shops as the participants. We are looking at ways to use our consumption area for different entertainment to draw people to the downtown as well.

Nick Klempp  
Holly DDA

**Natacha Hayden** <[haydenn@porthuron.org](mailto:haydenn@porthuron.org)> wrote:

It has been fantastic for Downtown Port Huron. We have eight participating restaurants and waiting for three more to come on board. The restaurants and the community love it, and we have had zero issues thus far.

**Stefanie Herder** <[Stefanie@springlakevillage.org](mailto:Stefanie@springlakevillage.org)> wrote:

We have one in Spring Lake and our businesses and locals love it. It's not a huge one but we now have 5 licensees. Our Social District encompasses two public lots as well as two parks. We've hosted several public events in one of the lots this past summer and they were hits.

Our neighbors in Grand Haven and Muskegon have awesome Social Districts. I

am not aware of any issues with theirs either. 😊

**Stefanie Herder** (she/her)  
DDA Director, Village of Spring Lake

**Laura Cloutier** <[dda@wixom.us](mailto:dda@wixom.us)> wrote:

We have one in Wixom, we call it the Junction. It has been great for our downtown, especially on event days/nights, and summer concerts.

Laura Cloutier  
Executive Director  
Wixom Downtown Development Authority

**Kate Knight** <[kknight@farmgov.com](mailto:kknight@farmgov.com)> wrote:

Farmington's social district is the Syndicate. Started NYE 2020, ten participating merchants, no public safety incidents, great economic development tool. We are happy to answer questions.

# **Michigan Downtown Association Chat Response on Social Districts**

**Kate Terpstra wrote:**

We just got approved for our Discover Coopersville Social District in October. We've had a few events since then and for those it's helped. Our main benefit will be our Music On Main Concert series this summer. Coopersville has 3 parks that the City Council created an ordinance to allow people to bring their own beverages a few years ago, but it was hard to stop people from crossing the street to one of the bars and bringing their beverages back to the park. This creates an adjacent area for everything and clear up the issues we did have before the Social District. Coopersville Downtown is small with only 2 bars, but we meet the minimum requirements.

Kate Terpstra  
Marketing & Economic Development

User: KKinDE

DB: City Of St Johns

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023	ACTIVITY FOR MONTH 02/28/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
681-000-544.005	GRANTS	0.00	25,000.00	26,500.00	0.00	(1,500.00)	106.00
681-000-665.000	INTEREST EARNED/INVESTMENTS	187.65	0.00	38.29	0.00	(38.29)	100.00
681-000-671.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.007	FARMERS' MARKET	1,351.00	1,300.00	1,906.00	0.00	(606.00)	146.62
681-000-671.010	CAR SHOWS	2,380.00	2,000.00	1,968.07	0.00	31.93	98.40
681-000-671.018	MINT FESTIVAL	22,058.00	20,000.00	26,611.96	0.00	(6,611.96)	133.06
681-000-671.024	WINTER FESTIVAL	4,920.00	4,750.00	4,038.75	0.00	711.25	85.03
681-000-671.026	SOAP BOX DERBY	11,150.00	0.00	0.00	0.00	0.00	0.00
681-000-671.028	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.031	MARKETING CO-OP	4,500.00	5,000.00	2,850.00	0.00	2,150.00	57.00
681-000-671.032	FALL FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.033	SPRING FESTIVAL	3,750.00	0.00	0.00	0.00	0.00	0.00
681-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
681-000-672.006	DOWNTOWN BUSINESS DISTRICT	32,575.00	36,225.00	33,100.00	0.00	3,125.00	91.37
681-000-675.005	CORPORATE SPONSORS	3,750.00	600.00	0.00	0.00	600.00	0.00
681-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.001	FUND BALANCE/RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.035	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		86,621.65	94,875.00	97,013.07	0.00	(2,138.07)	102.25
TOTAL REVENUES		86,621.65	94,875.00	97,013.07	0.00	(2,138.07)	102.25
Expenditures							
Dept 173 - ADMINISTRATION DEPARTMENT							
681-173-729.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
681-173-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	0.00	0.00	100.00	0.00
681-173-751.000	EVENT COSTS	1,040.00	1,200.00	808.07	0.00	391.93	67.34
681-173-751.001	FARMERS' MARKET	1,350.00	1,000.00	800.00	0.00	200.00	80.00
681-173-751.002	CAR SHOWS	1,606.24	1,500.00	980.00	0.00	520.00	65.33
681-173-751.003	MINT FESTIVAL	14,299.98	15,000.00	12,565.50	0.00	2,434.50	83.77
681-173-751.007	WINTER FESTIVAL	4,095.00	5,500.00	2,961.37	0.00	2,538.63	53.84
681-173-751.008	SOAP BOX DERBY	15,515.32	0.00	0.00	0.00	0.00	0.00
681-173-751.009	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-173-751.010	FALL FESTIVAL	590.00	600.00	0.00	0.00	600.00	0.00
681-173-751.011	SPRING FESTIVAL	2,427.00	500.00	0.00	0.00	500.00	0.00
681-173-804.000	ADMINISTRATION CHARGES	2,635.00	2,740.00	0.00	0.00	2,740.00	0.00
681-173-814.002	WEBSITE	300.00	300.00	948.00	0.00	(648.00)	316.00
681-173-818.000	CONTRACTUAL SERVICES	18,450.00	10,500.00	6,208.33	0.00	4,291.67	59.13
681-173-818.040	DOWNTOWN IMPROVEMENT	17,485.57	7,000.00	1,376.00	0.00	5,624.00	19.66
681-173-826.086	AUDIT FEES	200.00	410.00	0.00	0.00	410.00	0.00
681-173-853.004	MONTHLY & LONG DISTANCE SERV	473.00	300.00	482.10	0.00	(182.10)	160.70
681-173-870.001	MARKETING INCENTIVE	12,335.48	10,000.00	7,940.00	0.00	2,060.00	79.40
681-173-870.007	GRANTS	0.00	25,000.00	25,000.00	0.00	0.00	100.00
681-173-870.008	MUSIC	1,346.00	1,000.00	1,509.24	0.00	(509.24)	150.92
681-173-900.000	PRINT AND PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
681-173-956.000	MISCELLANEOUS	2,241.96	1,000.00	0.00	0.00	1,000.00	0.00
681-173-960.000	EDUCATION AND TRAINING	0.00	1,000.00	450.00	450.00	550.00	45.00
681-173-961.000	PROFESSIONAL DUES	225.00	1,125.00	0.00	0.00	1,125.00	0.00
Total Dept 173 - ADMINISTRATION DEPARTMENT		96,615.55	85,775.00	62,028.61	450.00	23,746.39	72.32



REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS  
 PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023	ACTIVITY FOR MONTH 02/28/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Expenditures							
TOTAL EXPENDITURES		96,615.55	85,775.00	62,028.61	450.00	23,746.39	72.32
<hr/>							
Fund 681 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		86,621.65	94,875.00	97,013.07	0.00	(2,138.07)	102.25
TOTAL EXPENDITURES		96,615.55	85,775.00	62,028.61	450.00	23,746.39	72.32
NET OF REVENUES & EXPENDITURES		(9,993.90)	9,100.00	34,984.46	(450.00)	(25,884.46)	384.44
TOTAL REVENUES - ALL FUNDS		86,534.63	134,275.00	162,497.38	0.00	(28,222.38)	121.02
TOTAL EXPENDITURES - ALL FUNDS		117,383.18	113,315.00	81,586.18	450.00	31,728.82	72.00
NET OF REVENUES & EXPENDITURES		(30,848.55)	20,960.00	80,911.20	(450.00)	(59,951.20)	386.03

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 681			PRINCIPAL SHOPPING DISTRICT				
07/01/2022			<b>681-000-002.000 CASH - IMM/PRI ACCT 1289</b>		BEG. BALANCE		126,158.86
07/15/2022	CD	CHK	Check: 03 6194	6194 (A)		100.00	126,058.86
07/15/2022	CD	CHK	Check: 03 6195	6195 (A)		150.00	125,908.86
07/15/2022	GJ	JE	RECORD CASH TRANSFERS	13486	4,025.00		129,933.86
07/18/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/18/2022		505.00		130,438.86
07/21/2022	CD	CHK	Check: 03 6209	6209 (A)		80.20	130,358.66
07/26/2022	CD	CHK	Check: 03 61423	61423		525.00	129,833.66
07/26/2022	CD	CHK	Check: 03 61425	61425		150.00	129,683.66
07/26/2022	CD	CHK	Check: 03 61436	61436		150.00	129,533.66
07/28/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/28/2022		550.00		130,083.66
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)		875.00	129,208.66
07/31/2022	GJ	JE	RECORD CASH TRANSFERS	13493	11,850.00		141,058.66
08/09/2022	CD	CHK	Check: 03 61459	61459		400.00	140,658.66
08/09/2022	CD	CHK	Check: 03 61469	61469		6,638.60	134,020.06
08/09/2022	CD	CHK	Check: 03 61470	61470		500.00	133,520.06
08/09/2022	CD	CHK	Check: 03 61480	61480		1,250.00	132,270.06
08/09/2022	CD	CHK	Check: 03 61481	61481		130.00	132,140.06
08/09/2022	CD	CHK	Check: 03 61482	61482		1,200.00	130,940.06
08/09/2022	CD	CHK	Check: 03 61489	61489		150.00	130,790.06
08/09/2022	CD	CHK	Check: 03 61493	61493		1,200.00	129,590.06
08/09/2022	CD	CHK	Check: 03 61505	61505		250.00	129,340.06
08/10/2022	CD	CHK	Check: 03 61506	61506		1,560.00	127,780.06
08/12/2022	CD	CHK	Check: 03 6288	6288 (A)		100.00	127,680.06
08/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/2022		1,000.00		128,680.06
08/15/2022	GJ	JE	RECORD CASH TRANSFERS	13501	15,150.00		143,830.06
08/15/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/15/2022		3,526.96		147,357.02
08/16/2022	CD	CHK	Check: 03 61507	61507		3,719.20	143,637.82
08/16/2022	CD	VOID	Check: 03 61470	61470	500.00		144,137.82
08/16/2022	CD	VOID	Check: 03 61469	61469	6,638.60		150,776.42
08/17/2022	CD	CHK	Check: 03 61508	61508		400.00	150,376.42
08/23/2022	CD	CHK	Check: 03 61514	61514		1,226.00	149,150.42
08/23/2022	CD	CHK	Check: 03 61516	61516		200.00	148,950.42
08/23/2022	CD	CHK	Check: 03 61522	61522		150.00	148,800.42
08/23/2022	CD	CHK	Check: 03 61523	61523		150.00	148,650.42
08/23/2022	CD	CHK	Check: 03 61526	61526		500.00	148,150.42
08/23/2022	CD	CHK	Check: 03 61528	61528		150.00	148,000.42
08/23/2022	CD	CHK	Check: 03 61546	61546		325.00	147,675.42
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2022		22,335.00		170,010.42
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2022		43.07		170,053.49
08/25/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/25/2022		1,349.00		171,402.49
08/26/2022	CD	CHK	Check: 03 6315	6315 (A)		875.00	170,527.49
08/26/2022	CD	CHK	Check: 03 6335	6335 (A)		80.35	170,447.14
08/30/2022	CD	VOID	Check: 03 61522	61522	150.00		170,597.14
08/31/2022	GJ	JE	RECORD CASH TRANSFERS	13508	946.95		171,544.09
09/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/12/2022		100.00		171,644.09
09/13/2022	CD	CHK	Check: 03 61569	61569		74.05	171,570.04
09/13/2022	CD	CHK	Check: 03 61587	61587		189.24	171,380.80
09/13/2022	CD	CHK	Check: 03 61591	61591		808.07	170,572.73
09/15/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/15/2022		25,000.00		195,572.73
09/15/2022	GJ	JE	RECORD CASH TRANSFERS	13672	280.55		195,853.28
09/16/2022	CD	CHK	Check: 03 6354	6354 (A)		311.25	195,542.03
09/21/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/21/2022		50.00		195,592.03
09/23/2022	CD	CHK	Check: 03 100009	100009 (E)		80.35	195,511.68
09/27/2022	CD	CHK	Check: 03 61630	61630		325.00	195,186.68
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)		875.00	194,311.68
09/28/2022	CD	CHK	Check: 03 6422	6422 (A)		1,050.00	193,261.68
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702		25,000.00	168,261.68
09/29/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/29/2022		900.00		169,161.68
09/30/2022	GJ	JE	RECORD CASH TRANSFERS	13715	303.07		169,464.75
10/11/2022	CD	CHK	Check: 03 61632	61632		300.00	169,164.75
10/11/2022	CD	CHK	Check: 03 61653	61653		576.00	168,588.75
10/15/2022	GJ	JE	RECORD CASH TRANSFERS	13841	291.11		168,879.86
10/19/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/19/2022		450.00		169,329.86
10/20/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/20/2022		325.00		169,654.86
10/25/2022	CD	CHK	Check: 03 61687	61687		150.00	169,504.86
10/25/2022	GJ	JE	CLEAR DUE TO/FROM ACCOUNTS	13843		121,425.38	48,079.48
10/26/2022	CD	CHK	Check: 03 100016	100016 (E)		80.35	47,999.13
10/27/2022	CD	CHK	Check: 03 6479	6479 (A)		875.00	47,124.13
10/31/2022	GJ	JE	RECORD CASH TRANSFERS	13848	283.32		47,407.45
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/2022		2,977.00		50,384.45
11/17/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/17/2022		1,150.00		51,534.45
11/23/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/23/2022		1,350.00		52,884.45
11/25/2022	CD	CHK	Check: 03 100024	100024 (E)		80.35	52,804.10
11/29/2022	CD	CHK	Check: 03 61727	61727		200.00	52,604.10
11/29/2022	CD	CHK	Check: 03 61735	61735		100.00	52,504.10
11/29/2022	CD	CHK	Check: 03 61740	61740		200.00	52,304.10
11/29/2022	CD	CHK	Check: 03 61748	61748		500.00	51,804.10
11/29/2022	CD	CHK	Check: 03 61756	61756		200.00	51,604.10
11/29/2022	CD	CHK	Check: 03 61763	61763		650.00	50,954.10
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)		2,730.37	48,223.73
12/06/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2022		400.00		48,623.73
12/09/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/09/2022		1,595.00		50,218.73
12/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/2022		168.75		50,387.48
12/13/2022	CD	CHK	Check: 03 61774	61774		50.00	50,337.48
12/16/2022	CD	CHK	Check: 03 6611	6611 (A)		915.00	49,422.48
12/20/2022	CD	CHK	Check: 03 61799	61799		6,000.00	43,422.48
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)		875.00	42,547.48
12/23/2022	CD	CHK	Check: 03 100032	100032 (E)		80.35	42,467.13

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-002.000 CASH - IMM/PRI ACCT 1289</b>					(Continued)		
01/13/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/13/2023		100.00		42,567.13
01/24/2023	CD	CHK	Check: 03 61812	61812		420.00	42,147.13
01/24/2023	CD	CHK	Check: 03 61882	61882		400.00	41,747.13
01/26/2023	CD	CHK	Check: 03 100044	100044(E)		80.35	41,666.78
01/27/2023	CD	CHK	Check: 03 6647	6647(A)		504.00	41,162.78
01/27/2023	CD	CHK	Check: 03 6671	6671(A)		958.33	40,204.45
01/27/2023	CD	CHK	Check: 03 6692	6692(A)		300.00	39,904.45
01/27/2023	CD	CHK	Check: 03 6706	6706(A)		75.00	39,829.45
01/31/2023	GJ	JE	RECORD CASH TRANSFERS	13896	8.29		39,837.74
02/14/2023	CD	CHK	Check: 03 61895	61895		450.00	39,387.74
02/28/2023			681-000-002.000	END BALANCE	104,301.67	191,072.79	39,387.74
<b>681-000-002.007 DEBIT CARD-CASH</b>							
07/01/2022				BEG. BALANCE			(23.79)
02/28/2023			681-000-002.007	END BALANCE	0.00	0.00	(23.79)
<b>681-000-084.001 DUE FROM GENERAL FUND</b>							
07/01/2022				BEG. BALANCE			(121,425.38)
02/28/2023			681-000-084.001	END BALANCE	0.00	0.00	(121,425.38)
<b>681-000-084.015 DUE FROM CURRENT TAX COLLECT</b>							
07/01/2022				BEG. BALANCE			0.00
07/15/2022	GJ	JE	RECORD CASH TRANSFERS	13486		4,025.00	(4,025.00)
07/15/2022	GJ	JE	RECORD TAX REVENUES	13487	4,025.00		0.00
07/31/2022	GJ	JE	RECORD CASH TRANSFERS	13493		11,850.00	(11,850.00)
07/31/2022	GJ	JE	RECORD TAX REVENUES	13494	11,850.00		0.00
08/15/2022	GJ	JE	RECORD CASH TRANSFERS	13501		15,150.00	(15,150.00)
08/15/2022	GJ	JE	RECORD TAX REVENUES	13502	15,150.00		0.00
08/31/2022	GJ	JE	RECORD CASH TRANSFERS	13508		946.95	(946.95)
08/31/2022	GJ	JE	RECORD TAX REVENUES	13509	946.95		0.00
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670	280.55		280.55
09/15/2022	GJ	JE	RECORD CASH TRANSFERS	13672		280.55	0.00
09/30/2022	GJ	JE	RECORD CASH TRANSFERS	13715		303.07	(303.07)
09/30/2022	GJ	JE	RECORD TAX REVENUES	13716	303.07		0.00
10/15/2022	GJ	JE	RECORD CASH TRANSFERS	13841		291.11	(291.11)
10/15/2022	GJ	JE	RECORD TAX REVENUES	13842	291.11		0.00
10/31/2022	GJ	JE	RECORD CASH TRANSFERS	13848		283.32	(283.32)
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849	283.32		0.00
01/31/2023	GJ	JE	RECORD CASH TRANSFERS	13896		8.29	(8.29)
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897	8.29		0.00
02/28/2023			681-000-084.015	END BALANCE	33,138.29	33,138.29	0.00
<b>681-000-202.000 ACCOUNTS PAYABLE</b>							
07/01/2022				BEG. BALANCE			(330.20)
07/07/2022	AP	INV	THURSDAY SINGER	07/07/2022		150.00	(480.20)
07/07/2022	AP	INV	REIMBURSE; LIQUOR LICENSE FOR MINT FI	07/07/2022		100.00	(580.20)
07/15/2022	CD	CHK	Check: 03 6194	6194(A)	100.00		(480.20)
07/15/2022	CD	CHK	Check: 03 6195	6195(A)	150.00		(330.20)
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022		875.00	(1,205.20)
07/17/2022	AP	INV	POLICY #SE1046082; 08/13-08/16 2022	421717		525.00	(1,730.20)
07/19/2022	AP	INV	THURSDAY SINGER	07/25/2022		150.00	(1,880.20)
07/19/2022	AP	INV	THURSDAY SINGER	07/18/2022		150.00	(2,030.20)
07/21/2022	CD	CHK	Check: 03 6209	6209(A)	80.20		(1,950.00)
07/26/2022	CD	CHK	Check: 03 61423	61423	525.00		(1,425.00)
07/26/2022	CD	CHK	Check: 03 61425	61425	150.00		(1,275.00)
07/26/2022	CD	CHK	Check: 03 61436	61436	150.00		(1,125.00)
07/29/2022	CD	CHK	Check: 03 6224	6224(A)	875.00		(250.00)
08/01/2022	AP	INV	LIVE REMOTE; DAN STEWART	07/26/2022		100.00	(350.00)
08/04/2022	AP	INV	MINT FESTIVAL CAR SHOW FLYERS	45380		130.00	(480.00)
08/04/2022	AP	INV	MINT FESTIVAL BEVERAGES	W945036		6,638.60	(7,118.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		500.00	(7,618.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		400.00	(8,018.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		1,200.00	(9,218.60)
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022		1,200.00	(10,418.60)
08/04/2022	AP	INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022		1,250.00	(11,668.60)
08/04/2022	AP	INV	THURSDAY SINGER	08/03/2022		150.00	(11,818.60)
08/09/2022	CD	CHK	Check: 03 61459	61459	400.00		(11,418.60)
08/09/2022	CD	CHK	Check: 03 61469	61469	6,638.60		(4,780.00)
08/09/2022	CD	CHK	Check: 03 61470	61470	500.00		(4,280.00)
08/09/2022	CD	CHK	Check: 03 61480	61480	1,250.00		(3,030.00)
08/09/2022	CD	CHK	Check: 03 61481	61481	130.00		(2,900.00)
08/09/2022	CD	CHK	Check: 03 61482	61482	1,200.00		(1,700.00)
08/09/2022	CD	CHK	Check: 03 61489	61489	150.00		(1,550.00)
08/09/2022	CD	CHK	Check: 03 61493	61493	1,200.00		(350.00)
08/09/2022	CD	CHK	Check: 03 61505	61505	250.00		(100.00)
08/10/2022	AP	INV	STAGING & ROOF; REMAINING BALANCE	34718 #2		1,560.00	(1,660.00)
08/10/2022	CD	CHK	Check: 03 61506	61506	1,560.00		(100.00)
08/12/2022	CD	CHK	Check: 03 6288	6288(A)	100.00		0.00
08/16/2022	AP	INV	MINT FESTIVAL BEVERAGES	W-945036		3,719.20	(3,719.20)
08/16/2022	CD	CHK	Check: 03 61507	61507	3,719.20		0.00
08/16/2022	AP	VOID	Void Invoice 08/03/2022 01-12-0172	08/03/2022	500.00		500.00
08/16/2022	CD	VOID	Check: 03 61470	61470		500.00	0.00
08/16/2022	AP	VOID	Void Invoice W945036 02-04-0156	W945036	6,638.60		6,638.60
08/16/2022	CD	VOID	Check: 03 61469	61469		6,638.60	0.00
08/16/2022	AP	INV	SPONSOR TEE SIGN; 4 FREE PASSES	58998		400.00	(400.00)
08/16/2022	AP	INV	MINT FESTIVAL; SETUP/CANCELLATION	08/15/2022		200.00	(600.00)
08/16/2022	AP	INV	PORTAPOTTIES/BEVERAGE TENT	12		1,226.00	(1,826.00)
08/16/2022	AP	INV	THURSDAY SINGER	08/23/2022		150.00	(1,976.00)
08/16/2022	AP	INV	THURSDAY SINGER	09/06/2022		150.00	(2,126.00)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-202.000 ACCOUNTS PAYABLE</b>							
				(Continued)			
08/16/2022	AP	INV	THURSDAY SINGER	09/13/2022		150.00	(2,276.00)
08/17/2022	CD	CHK	Check: 03 61508	61508	400.00		(1,876.00)
08/17/2022	AP	INV	PROMOTION, AD, WEBSITE FEES 08/25/22	02/08/2022		500.00	(2,376.00)
08/17/2022	AP	INV	TELEPHONE SERVICE - 08/2022	08/10/2022		80.35	(2,456.35)
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022		875.00	(3,331.35)
08/18/2022	AP	INV	AIRED SPOTS; SJPDFARMKT2215	3572698-2		225.00	(3,556.35)
08/18/2022	AP	INV	WEB 320X50 728X90 300X250, FARMERS MI	3563351-2		100.00	(3,656.35)
08/23/2022	CD	CHK	Check: 03 61514	61514	1,226.00		(2,430.35)
08/23/2022	CD	CHK	Check: 03 61516	61516	200.00		(2,230.35)
08/23/2022	CD	CHK	Check: 03 61522	61522	150.00		(2,080.35)
08/23/2022	CD	CHK	Check: 03 61523	61523	150.00		(1,930.35)
08/23/2022	CD	CHK	Check: 03 61526	61526	500.00		(1,430.35)
08/23/2022	CD	CHK	Check: 03 61528	61528	150.00		(1,280.35)
08/23/2022	CD	CHK	Check: 03 61546	61546	325.00		(955.35)
08/26/2022	CD	CHK	Check: 03 6315	6315(A)	875.00		(80.35)
08/26/2022	CD	CHK	Check: 03 6335	6335(A)	80.35		0.00
08/30/2022	AP	VOID	Void Invoice 08/23/2022 01-16-1036	08/23/2022	150.00		150.00
08/30/2022	CD	VOID	Check: 03 61522	61522		150.00	0.00
08/30/2022	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/30/2022		808.07	(808.07)
09/07/2022	AP	INV	DOWNTOWN RADIO RENEWAL	7TEZ20HY		189.24	(997.31)
09/07/2022	AP	INV	REIMBURSE; ICE/POP	09/01/2022		74.05	(1,071.36)
09/07/2022	AP	INV	REIMBURSE; WRIST BANDS, TIES, ICE POI	09/01/2022		311.25	(1,382.61)
09/13/2022	CD	CHK	Check: 03 61569	61569	74.05		(1,308.56)
09/13/2022	CD	CHK	Check: 03 61587	61587	189.24		(1,119.32)
09/13/2022	CD	CHK	Check: 03 61591	61591	808.07		(311.25)
09/15/2022	AP	INV	TELEPHONE SERVICE - 09/2022	09/10/2022		80.35	(391.60)
09/16/2022	CD	CHK	Check: 03 6354	6354(A)	311.25		(80.35)
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022		875.00	(955.35)
09/19/2022	AP	INV	2022 FARMERS MARKET PROMOTION	3563351-3		100.00	(1,055.35)
09/19/2022	AP	INV	2022 FARMERS MARKET PROMOTION	3572698-3		225.00	(1,280.35)
09/20/2022	AP	INV	ACT #1398; ADVERTISING MINT FEST 2022	1280020689		1,050.00	(2,330.35)
09/23/2022	CD	CHK	Check: 03 100009	100009(E)	80.35		(2,250.00)
09/27/2022	CD	CHK	Check: 03 61630	61630	325.00		(1,925.00)
09/28/2022	CD	CHK	Check: 03 6396	6396(A)	875.00		(1,050.00)
09/28/2022	CD	CHK	Check: 03 6422	6422(A)	1,050.00		0.00
10/04/2022	AP	INV	HARDY MUMS	10/04/2022		576.00	(576.00)
10/06/2022	AP	INV	PUMPKINS	10/06/2022		300.00	(876.00)
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022		875.00	(1,751.00)
10/11/2022	CD	CHK	Check: 03 61632	61632	300.00		(1,451.00)
10/11/2022	CD	CHK	Check: 03 61653	61653	576.00		(875.00)
10/18/2022	AP	INV	TELEPHONE SERVICE - 10/2022	10/10/2022		80.35	(955.35)
10/20/2022	AP	INV	WEB PREROLL/POSTROLL CPM	3563351-4		150.00	(1,105.35)
10/25/2022	CD	CHK	Check: 03 61687	61687	150.00		(955.35)
10/26/2022	CD	CHK	Check: 03 100016	100016(E)	80.35		(875.00)
10/27/2022	CD	CHK	Check: 03 6479	6479(A)	875.00		0.00
11/04/2022	AP	INV	TELEPHONE SERVICE - 11/2022	11/10/2022		80.35	(80.35)
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022		875.00	(955.35)
11/18/2022	AP	INV	AIRED SPOTS 14	3750168-1		500.00	(1,455.35)
11/18/2022	AP	INV	WEB PREROLL/POSTROLL CPM ROS	3563351-5		150.00	(1,605.35)
11/22/2022	AP	INV	REIMBURSE; WILD APRICOT WEBSITE	11/22/2022		648.00	(2,253.35)
11/22/2022	AP	INV	REIMBURSE; CHRISTMAS ITEMS - DWNTWN	11/22/2022		1,207.37	(3,460.72)
11/22/2022	AP	INV	HOLIDAY POLE SIGNS & ST NICK SIGN	19395		500.00	(3,960.72)
11/22/2022	AP	INV	ST. NICK/ WINTER FESTIVAL 2022	11/22/2022		100.00	(4,060.72)
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022		200.00	(4,260.72)
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022		200.00	(4,460.72)
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022		200.00	(4,660.72)
11/25/2022	CD	CHK	Check: 03 100024	100024(E)	80.35		(4,580.37)
11/29/2022	CD	CHK	Check: 03 61727	61727	200.00		(4,380.37)
11/29/2022	CD	CHK	Check: 03 61735	61735	100.00		(4,280.37)
11/29/2022	CD	CHK	Check: 03 61740	61740	200.00		(4,080.37)
11/29/2022	CD	CHK	Check: 03 61748	61748	500.00		(3,580.37)
11/29/2022	CD	CHK	Check: 03 61756	61756	200.00		(3,380.37)
11/29/2022	CD	CHK	Check: 03 61763	61763	650.00		(2,730.37)
11/30/2022	CD	CHK	Check: 03 6560	6560(A)	2,730.37		0.00
12/06/2022	AP	INV	ORDER #21256	12N0021256		915.00	(915.00)
12/07/2022	AP	INV	FOR WINTER FESTIVAL - 2022	6746		50.00	(965.00)
12/13/2022	CD	CHK	Check: 03 61774	61774	50.00		(915.00)
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022		875.00	(1,790.00)
12/13/2022	AP	INV	ADVERTISING; 11/28-12/04 2022	3779558-1		20.00	(1,810.00)
12/14/2022	AP	INV	PORTABLE TOILET RENTAL	570304		504.00	(2,314.00)
12/15/2022	AP	INV	TELEPHONE SERVICE - 12/2022	12/10/2022		80.35	(2,394.35)
12/16/2022	CD	CHK	Check: 03 6611	6611(A)	915.00		(1,479.35)
12/19/2022	AP	INV	DOWNTOWN PROMOTIONS	12/19/2022		6,000.00	(7,479.35)
12/20/2022	CD	CHK	Check: 03 61799	61799	6,000.00		(1,479.35)
12/23/2022	CD	CHK	Check: 03 6620	6620(A)	875.00		(604.35)
12/23/2022	CD	CHK	Check: 03 100032	100032(E)	80.35		(524.00)
01/03/2023	AP	INV	LICENSE FEE; 01/01/23-12/31/2023	100006018959		420.00	(944.00)
01/15/2023	AP	INV	TELEPHONE SERVICE - 01/2023	01/10/2023		80.35	(1,024.35)
01/15/2023	AP	INV	ADVERTISING	12D0021256		75.00	(1,099.35)
01/15/2023	AP	INV	AIRED SPOTS, SJPSDL ITFEST2210 - PSD,	3779558-2		380.00	(1,479.35)
01/16/2023	AP	INV	ANNUAL DDA/PSD WEBSITE HOSTING	59		300.00	(1,779.35)
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023		958.33	(2,737.68)
01/24/2023	CD	CHK	Check: 03 61812	61812	420.00		(2,317.68)
01/24/2023	CD	CHK	Check: 03 61882	61882	400.00		(1,917.68)
01/26/2023	CD	CHK	Check: 03 100044	100044(E)	80.35		(1,837.33)
01/27/2023	CD	CHK	Check: 03 6647	6647(A)	504.00		(1,333.33)
01/27/2023	CD	CHK	Check: 03 6671	6671(A)	958.33		(375.00)
01/27/2023	CD	CHK	Check: 03 6692	6692(A)	300.00		(75.00)
01/27/2023	CD	CHK	Check: 03 6706	6706(A)	75.00		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-202.000 ACCOUNTS PAYABLE</b>							
						(Continued)	
02/13/2023	AP	INV	MDA SPRNG WORKSHOP, HANOVER, BARLAGE,	E2684		450.00	(450.00)
02/14/2023	CD	CHK	Check: 03 61895	61895	450.00		0.00
02/28/2023			681-000-202.000	END BALANCE	51,936.01	51,605.81	0.00
<b>681-000-214.001 DUE TO GENERAL FUND</b>							
07/01/2022					BEG. BALANCE		0.00
10/25/2022	GJ	JE	CLEAR DUE TO/FROM ACCOUNTS	13843	121,425.38		121,425.38
02/28/2023			681-000-214.001	END BALANCE	121,425.38	0.00	121,425.38
<b>681-000-390.000 Fund Balance</b>							
07/01/2022					BEG. BALANCE		(4,379.49)
02/28/2023			681-000-390.000	END BALANCE	0.00	0.00	(4,379.49)
<b>681-000-544.005 GRANTS</b>							
07/01/2022					BEG. BALANCE		0.00
09/15/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/15/202			25,000.00	(25,000.00)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			1,500.00	(26,500.00)
02/28/2023			681-000-544.005	END BALANCE	0.00	26,500.00	(26,500.00)
<b>681-000-665.000 INTEREST EARNED/INVESTMENTS</b>							
07/01/2022					BEG. BALANCE		0.00
08/31/2022	GJ	JE	RECORD TAX REVENUES	13509		9.44	(9.44)
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670		5.55	(14.99)
09/30/2022	GJ	JE	RECORD TAX REVENUES	13716		5.97	(20.96)
10/15/2022	GJ	JE	RECORD TAX REVENUES	13842		8.54	(29.50)
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849		8.32	(37.82)
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897		0.47	(38.29)
02/28/2023			681-000-665.000	END BALANCE	0.00	38.29	(38.29)
<b>681-000-671.007 FARMERS' MARKET</b>							
07/01/2022					BEG. BALANCE		0.00
07/18/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/18/202			505.00	(505.00)
08/25/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/25/202			424.00	(929.00)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			977.00	(1,906.00)
02/28/2023			681-000-671.007	END BALANCE	0.00	1,906.00	(1,906.00)
<b>681-000-671.010 CAR SHOWS</b>							
07/01/2022					BEG. BALANCE		0.00
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202			800.00	(800.00)
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202			43.07	(843.07)
08/25/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/25/202			925.00	(1,768.07)
09/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/12/202			100.00	(1,868.07)
09/21/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/21/202			50.00	(1,918.07)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			50.00	(1,968.07)
02/28/2023			681-000-671.010	END BALANCE	0.00	1,968.07	(1,968.07)
<b>681-000-671.018 MINT FESTIVAL</b>							
07/01/2022					BEG. BALANCE		0.00
07/28/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/28/202			550.00	(550.00)
08/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/12/202			1,000.00	(1,550.00)
08/15/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/15/202			3,526.96	(5,076.96)
08/24/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/202			21,535.00	(26,611.96)
02/28/2023			681-000-671.018	END BALANCE	0.00	26,611.96	(26,611.96)
<b>681-000-671.024 WINTER FESTIVAL</b>							
07/01/2022					BEG. BALANCE		0.00
10/20/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/20/202			25.00	(25.00)
11/17/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/17/202			850.00	(875.00)
11/23/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/23/202			1,050.00	(1,925.00)
12/06/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/202			250.00	(2,175.00)
12/09/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/09/202			1,595.00	(3,770.00)
12/12/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/12/202			168.75	(3,938.75)
01/13/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/13/202			100.00	(4,038.75)
02/28/2023			681-000-671.024	END BALANCE	0.00	4,038.75	(4,038.75)
<b>681-000-671.031 MARKETING CO-OP</b>							
07/01/2022					BEG. BALANCE		0.00
09/29/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/29/202			900.00	(900.00)
10/19/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/19/202			450.00	(1,350.00)
10/20/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/20/202			300.00	(1,650.00)
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			450.00	(2,100.00)
11/17/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/17/202			300.00	(2,400.00)
11/23/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/23/202			300.00	(2,700.00)
12/06/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/202			150.00	(2,850.00)
02/28/2023			681-000-671.031	END BALANCE	0.00	2,850.00	(2,850.00)
<b>681-000-672.006 DOWNTOWN BUSINESS DISTRICT</b>							
07/01/2022					BEG. BALANCE		0.00
07/15/2022	GJ	JE	RECORD TAX REVENUES	13487		4,025.00	(4,025.00)
07/31/2022	GJ	JE	RECORD TAX REVENUES	13494		11,850.00	(15,875.00)
08/15/2022	GJ	JE	RECORD TAX REVENUES	13502		15,150.00	(31,025.00)
08/31/2022	GJ	JE	RECORD TAX REVENUES	13509		937.51	(31,962.51)
09/15/2022	GJ	JE	RECORD TAX REVENUES	13670		275.00	(32,237.51)
09/30/2022	GJ	JE	RECORD TAX REVENUES	13716		297.10	(32,534.61)
10/15/2022	GJ	JE	RECORD TAX REVENUES	13842		282.57	(32,817.18)
10/31/2022	GJ	JE	RECORD TAX REVENUES	13849		275.00	(33,092.18)
01/31/2023	GJ	JE	RECORD TAX REVENUES	13897		7.82	(33,100.00)
02/28/2023			681-000-672.006	END BALANCE	0.00	33,100.00	(33,100.00)
<b>681-173-751.000 EVENT COSTS</b>							
07/01/2022					BEG. BALANCE		0.00
08/30/2022	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/30/2022	808.07		808.07
02/28/2023			681-173-751.000	END BALANCE	808.07	0.00	808.07

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>681-173-870.001 MARKETING INCENTIVE</b>				
							(Continued)
01/15/2023	AP	INV	AIRED SPOTS	3750377-2		0.01	7,940.00
01/20/2023	AP	INV	AIRED SPOTS	3750377-1	0.01		7,940.01
01/20/2023	AP	INV	AIRED SPOTS	3750377-1		0.01	7,940.00
02/28/2023			681-173-870.001	END BALANCE	7,940.02	0.02	7,940.00
			<b>681-173-870.007 GRANTS</b>				
07/01/2022					BEG. BALANCE		0.00
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702	25,000.00		25,000.00
02/28/2023			681-173-870.007	END BALANCE	25,000.00	0.00	25,000.00
			<b>681-173-870.008 MUSIC</b>				
07/01/2022					BEG. BALANCE		0.00
07/07/2022	AP	INV	THURSDAY SINGER	07/07/2022	150.00		150.00
07/19/2022	AP	INV	THURSDAY SINGER	07/25/2022	150.00		300.00
07/19/2022	AP	INV	THURSDAY SINGER	07/18/2022	150.00		450.00
08/04/2022	AP	INV	THURSDAY SINGER	08/03/2022	150.00		600.00
08/16/2022	AP	INV	THURSDAY SINGER	08/23/2022	150.00		750.00
08/16/2022	AP	INV	THURSDAY SINGER	09/06/2022	150.00		900.00
08/16/2022	AP	INV	THURSDAY SINGER	09/13/2022	150.00		1,050.00
08/30/2022	AP	VOID	Void Invoice 08/23/2022 01-16-1036	08/23/2022		150.00	900.00
09/07/2022	AP	INV	DOWNTOWN RADIO RENEWAL	7TEZ20HY	189.24		1,089.24
01/03/2023	AP	INV	LICENSE FEE; 01/01/23-12/31/2023	100006018959	420.00		1,509.24
02/28/2023			681-173-870.008	END BALANCE	1,659.24	150.00	1,509.24
			<b>681-173-960.000 EDUCATION AND TRAINING</b>				
07/01/2022					BEG. BALANCE		0.00
02/13/2023	AP	INV	MDA SPRNG WORKSHOP, HANOVER, BARLAGE,	E2684	450.00		450.00
02/28/2023			681-173-960.000	END BALANCE	450.00	0.00	450.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2022			<b>681-173-751.001 FARMERS' MARKET</b>		BEG. BALANCE		0.00
08/18/2022	AP	INV	Aired Spots; SJPDFARMKT2215	3572698-2	225.00		225.00
08/18/2022	AP	INV	WEB 320X50 728X90 300X250, FARMERS M	3563351-2	100.00		325.00
09/19/2022	AP	INV	2022 FARMERS MARKET PROMOTION	3563351-3	100.00		425.00
09/19/2022	AP	INV	2022 FARMERS MARKET PROMOTION	3572698-3	225.00		650.00
10/20/2022	AP	INV	WEB PREROLL/POSTROLL CPM	3563351-4	150.00		800.00
02/28/2023			681-173-751.001	END BALANCE	800.00	0.00	800.00
07/01/2022			<b>681-173-751.002 CAR SHOWS</b>		BEG. BALANCE		0.00
08/01/2022	AP	INV	LIVE REMOTE; DAN STEWART	07/26/2022	100.00		100.00
08/04/2022	AP	INV	MINT FESTIVAL CAR SHOW FLYERS	45380	130.00		230.00
08/04/2022	AP	INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022	250.00		480.00
08/17/2022	AP	INV	PROMOTION, AD, WEBSITE FEES 08/25/22	02/08/2022	500.00		980.00
02/28/2023			681-173-751.002	END BALANCE	980.00	0.00	980.00
07/01/2022			<b>681-173-751.003 MINT FESTIVAL</b>		BEG. BALANCE		0.00
07/07/2022	AP	INV	REIMBURSE; LIQUOR LICENSE FOR MINT FI	07/07/2022	100.00		100.00
07/17/2022	AP	INV	POLICY #SE1046082; 08/13-08/16 2022	421717	525.00		625.00
08/04/2022	AP	INV	MINT FESTIVAL BEVERAGES	W945036	6,638.60		7,263.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	500.00		7,763.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	400.00		8,163.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	1,200.00		9,363.60
08/04/2022	AP	INV	MINT FESTIVAL BAND; 2022	08/03/2022	1,200.00		10,563.60
08/04/2022	AP	INV	CASH FOR MINT FESTIVAL; 2022	08/03/2022	1,000.00		11,563.60
08/10/2022	AP	INV	STAGING & ROOF; REMAINING BALANCE	34718 #2	1,560.00		13,123.60
08/16/2022	AP	INV	MINT FESTIVAL BEVERAGES	W-945036	3,719.20		16,842.80
08/16/2022	AP	VOID	Void Invoice 08/03/2022 01-12-0172	08/03/2022		500.00	16,342.80
08/16/2022	AP	VOID	Void Invoice W945036 02-04-0156	W945036		6,638.60	9,704.20
08/16/2022	AP	INV	MINT FESTIVAL; SETUP/CANCELLATION	08/15/2022	200.00		9,904.20
08/16/2022	AP	INV	PORTAPOTTIES/BEVERAGE TENT	12	1,226.00		11,130.20
09/07/2022	AP	INV	REIMBURSE; ICE/POP	09/01/2022	74.05		11,204.25
09/07/2022	AP	INV	REIMBURSE; WRIST BANDS, TIES, ICE POI	09/01/2022	311.25		11,515.50
09/20/2022	AP	INV	ACT #1398; ADVERTISING MINT FEST 202	1280020689	1,050.00		12,565.50
02/28/2023			681-173-751.003	END BALANCE	19,704.10	7,138.60	12,565.50
07/01/2022			<b>681-173-751.007 WINTER FESTIVAL</b>		BEG. BALANCE		0.00
11/22/2022	AP	INV	REIMBURSE; CHRISTMAS ITEMS - DWNTWN	11/22/2022	1,207.37		1,207.37
11/22/2022	AP	INV	HOLIDAY POLE SIGNS & ST NICK SIGN	19395	500.00		1,707.37
11/22/2022	AP	INV	ST. NICK/ WINTER FESTIVAL 2022	11/22/2022	100.00		1,807.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,007.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,207.37
11/22/2022	AP	INV	MARCHING BAND; WINTER FESTIVAL 2022	11/22/2022	200.00		2,407.37
12/07/2022	AP	INV	FOR WINTER FESTIVAL - 2022	6746	50.00		2,457.37
12/14/2022	AP	INV	PORTABLE TOILET RENTAL	570304	504.00		2,961.37
02/28/2023			681-173-751.007	END BALANCE	2,961.37	0.00	2,961.37
07/01/2022			<b>681-173-814.002 WEBSITE</b>		BEG. BALANCE		0.00
11/22/2022	AP	INV	REIMBURSE; WILD APRICOT WEBSITE	11/22/2022	648.00		648.00
01/16/2023	AP	INV	ANNUAL DDA/PSD WEBSITE HOSTING	59	300.00		948.00
02/28/2023			681-173-814.002	END BALANCE	948.00	0.00	948.00
07/01/2022			<b>681-173-818.000 CONTRACTUAL SERVICES</b>		BEG. BALANCE		0.00
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022	875.00		875.00
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022	875.00		1,750.00
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022	875.00		2,625.00
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022	875.00		3,500.00
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022	875.00		4,375.00
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	875.00		5,250.00
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023	958.33		6,208.33
02/28/2023			681-173-818.000	END BALANCE	6,208.33	0.00	6,208.33
07/01/2022			<b>681-173-818.040 DOWNTOWN IMPROVEMENT</b>		BEG. BALANCE		0.00
10/04/2022	AP	INV	HARDY MUMS	10/04/2022	576.00		576.00
10/06/2022	AP	INV	PUMPKINS	10/06/2022	300.00		876.00
11/18/2022	AP	INV	Aired Spots 14	3750168-1	500.00		1,376.00
02/28/2023			681-173-818.040	END BALANCE	1,376.00	0.00	1,376.00
07/01/2022			<b>681-173-853.004 MONTHLY &amp; LONG DISTANCE SERV</b>		BEG. BALANCE		0.00
08/17/2022	AP	INV	TELEPHONE SERVICE - 08/2022	08/10/2022	80.35		80.35
09/15/2022	AP	INV	TELEPHONE SERVICE - 09/2022	09/10/2022	80.35		160.70
10/18/2022	AP	INV	TELEPHONE SERVICE - 10/2022	10/10/2022	80.35		241.05
11/04/2022	AP	INV	TELEPHONE SERVICE - 11/2022	11/10/2022	80.35		321.40
12/15/2022	AP	INV	TELEPHONE SERVICE - 12/2022	12/10/2022	80.35		401.75
01/15/2023	AP	INV	TELEPHONE SERVICE - 01/2023	01/10/2023	80.35		482.10
02/28/2023			681-173-853.004	END BALANCE	482.10	0.00	482.10
07/01/2022			<b>681-173-870.001 MARKETING INCENTIVE</b>		BEG. BALANCE		0.00
08/16/2022	AP	INV	SPONSOR TEE SIGN; 4 FREE PASSES	58998	400.00		400.00
11/18/2022	AP	INV	WEB PREROLL/POSTROLL CPM ROS	3563351-5	150.00		550.00
12/06/2022	AP	INV	ORDER #21256	12N0021256	915.00		1,465.00
12/13/2022	AP	INV	ADVERTISING; 11/28-12/04 2022	3779558-1	20.00		1,485.00
12/19/2022	AP	INV	DOWNTOWN PROMOTIONS	12/19/2022	6,000.00		7,485.00
01/15/2023	AP	INV	ADVERTISING	12D0021256	75.00		7,560.00
01/15/2023	AP	INV	Aired Spots, SJPSDL ITFEST2210 - PSD,	3779558-2	380.00		7,940.00
01/15/2023	AP	INV	Aired Spots	3750377-2	0.01		7,940.01

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS  
 PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023	ACTIVITY FOR MONTH 02/28/23	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	0.00	39,400.00	64,792.47	0.00	(25,392.47)	164.45
248-000-543.010	GRANTS	0.00	0.00	700.00	0.00	(700.00)	100.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	(87.02)	0.00	(8.16)	0.00	8.16	100.00
248-000-699.034	FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		(87.02)	39,400.00	65,484.31	0.00	(26,084.31)	166.20
TOTAL REVENUES		(87.02)	39,400.00	65,484.31	0.00	(26,084.31)	166.20
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-804.000	ADMINISTRATION CHARGES	987.00	1,040.00	0.00	0.00	1,040.00	0.00
248-451-818.000	CONTRACTUAL SERVICES	4,206.96	10,500.00	6,208.33	0.00	4,291.67	59.13
248-451-818.040	DOWNTOWN IMPROVEMENT	14,720.69	6,000.00	13,349.24	0.00	(7,349.24)	222.49
248-451-880.007	FACADE GRANTS	0.00	10,000.00	0.00	0.00	10,000.00	0.00
248-451-956.000	MISCELLANEOUS	852.98	0.00	0.00	0.00	0.00	0.00
248-451-976.001	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - NEW CONSTRUCTION		20,767.63	27,540.00	19,557.57	0.00	7,982.43	71.02
TOTAL EXPENDITURES		20,767.63	27,540.00	19,557.57	0.00	7,982.43	71.02
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		(87.02)	39,400.00	65,484.31	0.00	(26,084.31)	166.20
TOTAL EXPENDITURES		20,767.63	27,540.00	19,557.57	0.00	7,982.43	71.02
NET OF REVENUES & EXPENDITURES		(20,854.65)	11,860.00	45,926.74	0.00	(34,066.74)	387.24



Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY</b>							
07/01/2022			<b>248-000-002.000 CASH - IMM/PRI ACCT 1289</b>		BEG. BALANCE		50,609.12
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)		875.00	49,734.12
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504	23,860.77		73,594.89
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504	40,931.70		114,526.59
07/31/2022	GJ	JE	03 INTEREST ALLOCATION	13817		8.16	114,518.43
08/26/2022	CD	CHK	Check: 03 6315	6315 (A)		875.00	113,643.43
09/15/2022	CD	CHK	Check: 03 61603	61603		25,000.00	88,643.43
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)		875.00	87,768.43
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702	25,000.00		112,768.43
10/25/2022	GJ	JE	CLEAR DUE TO/FROM	13846		987.00	111,781.43
10/27/2022	CD	CHK	Check: 03 6479	6479 (A)		875.00	110,906.43
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202		700.00		111,606.43
11/15/2022	CD	CHK	Check: 03 61721	61721		4,349.24	107,257.19
11/16/2022	CD	CHK	Check: 03 61723	61723		9,000.00	98,257.19
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)		875.00	97,382.19
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)		875.00	96,507.19
01/27/2023	CD	CHK	Check: 03 6671	6671 (A)		958.33	95,548.86
02/28/2023			248-000-002.000	END BALANCE	90,492.47	45,552.73	95,548.86
<b>248-000-202.000 ACCOUNTS PAYABLE</b>							
07/01/2022					BEG. BALANCE		0.00
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022		875.00	(875.00)
07/29/2022	CD	CHK	Check: 03 6224	6224 (A)	875.00		0.00
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022		875.00	(875.00)
08/26/2022	CD	CHK	Check: 03 6315	6315 (A)	875.00		0.00
09/15/2022	AP	INV	GRANT MONEY; DOWNTOWN IMPROVMENTS	09/15/2022		25,000.00	(25,000.00)
09/15/2022	CD	CHK	Check: 03 61603	61603	25,000.00		0.00
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022		875.00	(875.00)
09/28/2022	CD	CHK	Check: 03 6396	6396 (A)	875.00		0.00
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022		875.00	(875.00)
10/27/2022	CD	CHK	Check: 03 6479	6479 (A)	875.00		0.00
11/01/2022	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE 14	102222.3		803.52	(803.52)
11/01/2022	AP	INV	MAKE CONNECTION TO DWTWN SYSTEM FOR	102222.2		845.00	(1,648.52)
11/01/2022	AP	INV	REPLACE MISSING MOBILE RACK	102222.1		2,700.72	(4,349.24)
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022		875.00	(5,224.24)
11/15/2022	CD	CHK	Check: 03 61721	61721	4,349.24		(875.00)
11/16/2022	AP	INV	DEPOSIT TO START PROJECT	111522.1		9,000.00	(9,875.00)
11/16/2022	CD	CHK	Check: 03 61723	61723	9,000.00		(875.00)
11/30/2022	CD	CHK	Check: 03 6560	6560 (A)	875.00		0.00
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022		875.00	(875.00)
12/23/2022	CD	CHK	Check: 03 6620	6620 (A)	875.00		0.00
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023		958.33	(958.33)
01/27/2023	CD	CHK	Check: 03 6671	6671 (A)	958.33		0.00
02/28/2023			248-000-202.000	END BALANCE	44,557.57	44,557.57	0.00
<b>248-000-214.001 DUE TO GENERAL FUND</b>							
07/01/2022					BEG. BALANCE		(987.00)
10/25/2022	GJ	JE	CLEAR DUE TO/FROM	13846	987.00		0.00
02/28/2023			248-000-214.001	END BALANCE	987.00	0.00	0.00
<b>248-000-390.000 Fund Balance</b>							
07/01/2022					BEG. BALANCE		(49,622.12)
02/28/2023			248-000-390.000	END BALANCE	0.00	0.00	(49,622.12)
<b>248-000-404.000 CURRENT PROPERTY TAX</b>							
07/01/2022					BEG. BALANCE		0.00
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504		23,860.77	(23,860.77)
07/31/2022	GJ	JE	TO PAY DDA TAX CAPTURE	13504		40,931.70	(64,792.47)
02/28/2023			248-000-404.000	END BALANCE	0.00	64,792.47	(64,792.47)
<b>248-000-543.010 GRANTS</b>							
07/01/2022					BEG. BALANCE		0.00
11/01/2022	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/01/202			700.00	(700.00)
02/28/2023			248-000-543.010	END BALANCE	0.00	700.00	(700.00)
<b>248-000-665.000 INTEREST EARNED/INVESTMENTS</b>							
07/01/2022					BEG. BALANCE		0.00
07/31/2022	GJ	JE	03 INTEREST ALLOCATION	13817	8.16		8.16
02/28/2023			248-000-665.000	END BALANCE	8.16	0.00	8.16
<b>248-451-818.000 CONTRACTUAL SERVICES</b>							
07/01/2022					BEG. BALANCE		0.00
07/15/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2022	JUL2022	875.00		875.00
08/18/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2022	AUG2022	875.00		1,750.00
09/16/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2022	SEP2022	875.00		2,625.00
10/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2022	OCT2022	875.00		3,500.00
11/07/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2022	NOV2022	875.00		4,375.00
12/13/2022	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2022	DEC2022	875.00		5,250.00
01/18/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 01/2023	JAN2023	958.33		6,208.33
02/28/2023			248-451-818.000	END BALANCE	6,208.33	0.00	6,208.33
<b>248-451-818.040 DOWNTOWN IMPROVEMENT</b>							
07/01/2022					BEG. BALANCE		0.00
09/15/2022	AP	INV	GRANT MONEY; DOWNTOWN IMPROVMENTS	09/15/2022	25,000.00		25,000.00
09/29/2022	GJ	JE	TO RECLASS GRANT EXPENSE	13702		25,000.00	0.00
11/01/2022	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE 14	102222.3	803.52		803.52
11/01/2022	AP	INV	MAKE CONNECTION TO DWTWN SYSTEM FOR	102222.2	845.00		1,648.52
11/01/2022	AP	INV	REPLACE MISSING MOBILE RACK	102222.1	2,700.72		4,349.24
11/16/2022	AP	INV	DEPOSIT TO START PROJECT	111522.1	9,000.00		13,349.24
02/28/2023			248-451-818.040	END BALANCE	38,349.24	25,000.00	13,349.24



**Principal Shopping District and Downtown Development Authority**  
100 E. State, PO Box 477 – St. Johns, MI – 48879  
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psdcityofsj@gmail.com

### **Events Committee Meeting Minutes**

**Feb 2, 2023**

Members Attending: Nancy McKinley, Tracy Kossaras, Corinne Trimbach, Jason Butler, Jamie Madar, Jessica Whitford and Heather Hanover

- 1) Easter Bonnet Parade: Thursday Before Easter (April 6<sup>th</sup>): We will have to get the stores to agree to stay open for the event. 5-8pm. Giving a discount to customers wearing an Easter Bonnet was discussed and it was decided to just give out eggs with prizes in them and at every store that they purchase something in give them a ticket for the large Easter Basket that they can win. We would like to have live music and it was discussed having it at the Brewery in case of bad weather, but it was decided to have a singer under a tent so that we don't favor one restaurant over another. It would be nice to have a person in a Bunny costume handing out the eggs with candy or gift certificates in them. Heather will work up a flyer and we will go to the stores to get them to buy in.
- 2) Spring Fling May 13 12-4, the chamber is hosting the event and it will be downtown. There will be "Touch a Truck" again in the first block and vendors in the street on the 2<sup>nd</sup> and 3<sup>rd</sup> blocks. It would be nice to have 2 live singers to cover the event, one from 12 to 2 and one from 2 to 4. \$200 each. There was discussion about having a hot dog stand and using it to get funds for the event. Popcorn and lemonade were also an option. Maybe getting non-profit clubs to run it and they get a fee. There was discussion on having a carnival type event at the depot for kids. Heather will ask the chamber if this will interfere with their plans. We need to get stores on board with having Sidewalk Sales during the event.
- 3) Third Thursday Farmer's Market and Music: it would be great to have this with music and maybe have the hotdog cart or popcorn. The committee preferred having it on the same streets everytime, probably Walker, east and west of Clinton. The committee felt the fee for vendors to participate should be small but having them register for the whole year would be best. Line dance classes were mentioned. Jason Butler also mentioned making downtown St Johns a social District. The committee thought that sounded like a great idea and something we should look into. It was decided the we would do the Third Thursday of the Month and do June, July, August and September. October is getting close to Halloween's
- 4) Mint Beverage Tent Singer: The country group we were interested in is already booked. We will keep looking. We will have CJ and Darin Lerner as opening acts and pay \$400 each. The stage will have speakers and other equipment and is a lot more expensive so maybe the groups will give us a deal. It would be nice if we could leave everything set up and have the parade and car show go around us. We will contact the chamber.
- 5) We need to have a budget to give to the executive committee for the year. Heather will work something up.

Executive Committee Meeting Minutes

Feb 14, 2023

Members attending: Jason Butler, Bruce DeLong, Amber Haubert, Tyler Barlage, Corinne Trimbach, Kristina Kinde and Heather Hanover

1. Match on Main Grant: We can send forward 2 applications to the MEDC and we received 2 applications. It was decided to apply using both groups. Rise Up Co is doing an \$80,000 upgrade to their building exterior and interior and is asking for the whole \$25,000. The CCAC is looking to upgrade their gallery and class room furniture and are asking for around \$12,000.
2. 2023-24 Budget, Kristina Kinde, St Johns City Treasurer was in attendance and talked about the city budget process. There were questions about adding more detail to the report. Kristina stated that the preferred method would not be to add more line items but to add footnotes to each line item to further explain of categories that are too broad. The committee liked that option. Kristina said she would like the PSD/DDA proposed Budgets by early April, for inclusion in the city budget which will be passed in May. There was discussion on items requested in the CIP plan and how they are funded. Kristin explained that all the item were approved but in the budget process not all items will be afforded. Some will be cut for this year and carried to the next. Chairman Butler asked if it would help if the DDA granted some money to a project such as the parking lots. Kristina said that would certainly help. She also mentioned that ARPA fund usage looks better when they funds are matched from other sources, such as the city and the DDA and parking lots would be a great use of the funds. Jason asked how much, she stated \$20,000 or more. This would take a big chunk out of our budget but we could committ a certain amount for an extended period of time, say \$10,000 for 10 years for parking lot improvements. Kristina said to give our best guess for the budget. Budgets can always be adjusted during the year.
3. Small Business of the Month: Rep Penelope Tsernoglou would like to recognize small businesses in the 75<sup>th</sup> district. How do we pick which businesses to nominate. There was discussion on the committee picking versus asking for input on social media. It was decided to refer this matter to the Marketing Committee.
4. Parking: Dave Kudwa drew up the proposed plans from the Parking committee meeting and the comments of the board. At the last board meeting the board decided to give the new proposal a try and reevaluate through the year. The plan will go to the city council next for their approval before it is implemented.
5. Social District: Many cities started social districts during the pandemic and Chairman Butler brought it up to the Event Committee and they were in favor. There was discussion about the pros and cons of social districts. Heather will make a post on the MDA website to get info from other downtowns who have social districts.
6. Items for the Agenda: A. Budget B. Social District C. Match on Main D. Should our meetings be at Main Street or the PSD Office.



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Executive Director Activity for February 2023

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Collected funds for Commercial promo
- D. Parking Committee Meetings and Minutes
- E. Meet with Dave to discuss Parking and Map
- F. Made alternative Parking Map
- G. Events Committees meeting, agenda and minutes
- H. Executive Committee meeting, agenda and minutes
- I. Board Meeting, Minutes and agenda
- J. Turned in Bills and deposits to the City Treasurer
- K. Chamber Meetings
- L. City Council Meeting
- M. Added business directory and links to website to new website.
- N. Updated all contacts on new website
- O. Transferring files to new website.
- P. Constructed Pages for all committees on new website
- Q. Added events to Chamber Calendar
- R. Sent out weekly update emails
- S. Meet with Citizen Committee Meeting, minutes
- T. Attended Counties Ag Tech 21 Corridor Meeting
- U. Signed up 3 people for MDA Conference
- V. Completed Match on Main Grant Application
- W. Contacted bands for Mint Festival Downtown
- X. Meet with Kristina about the Budget and asked her to attend Exec Meeting
- Y. Meet with Mayor
- Z. Event permits for Pride Fest, Spring fling and Fall Fest
- AA. Contacted Ken Jones for Façade Grant informational Meeting.
- BB. Façade Grant Meeting
- CC. After Hours Event at Butler Financial
- DD. Chamber Luncheon