



St. Johns Principal Shopping District
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

AGENDA
Principal Shopping District Meeting
Feb ,7 2024
11: 30 am, PSD Office/Fire Hall

BOARD OF DIRECTORS 2023 - 2024

Chairman
Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian Church

Secretary-Treasurer
Bruce DeLong
Clinton County

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Giroy's Hardware

Chad Gamble
City of St. Johns

Erika Hayes
Jackson,
Hayes, PC

Tracy Kossaras
Kurt's Appliance

Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door

Craig Smith
Main Street Café

Marketing
Tyler Barlage-Chair
Erika Hayes
Ethan Painter
Emily Baudoux
Vickie Schafer
Brent Hurst
Monica Ladiski

Design
Tyler Barlage-Chair
Lori Wurm
Theresa Levit
Lara Boettger

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Jamie Madar

Executive, Finance, Strategic Planning
Tyler Barlage
Bruce DeLong
Chad Gamble
Jason Butler
Corinne Trimbach
Tracy Kossaras

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@gmail.com

* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am (2 minutes)**
- 3. Approval of the Consent Agenda: 11:32am (5 minutes)**
 - A. *Minutes of meeting dated January 10,2024
 - B. *Minutes from Executive, Marketing and Event Meetings
 - C. *City of St Johns monthly financial report through January 26,2024
 - D. *Director's Report
- 4. Communications**
 - A. Events Committee 11:37am (3 minutes)
 - B. Marketing Committee: 11:40 am (3 minutes)
 - C. Executive Committee 11:43 am (3minutes)
- 5. Old Business**
 - A. Social District 11:46 am(5minutes)
Costs \$320X 6 (bars) \$1920
Cups \$350
Signs \$730
 - B. 2024-2025 Budget 11:51 am(10 minutes)
Social District Costs
Façade Grants
Barriers
Benches
Light Poles for Brush Street (\$4500 each plus installation)
- 6. New Business**
 - A. New Board Members 12:01pm (10 minute)
Brent Hurst and Monica Ladiski
Craig Smith(resignation)

Next Regular PSD Board Meeting March 6 , 2024



St. Johns Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

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Tracy Kossaras-Chair
Jaime Madar
Brent Hurst
Nancy McKinley
Jason Butler

**Executive, Finance,
Strategic Planning**
Tyler Barlage
Bruce DeLong
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Jason Butler
Corinne Trimbach
Tracy Kossaras

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AGENDA
Downtown Development Authority Meeting
Feb 7, 2024
Immediately After 11:30 PSD Meeting at DDA Office

* Indicates an attachment

1. **Call to Order 12:11 pm**
 2. **Additions to the Agenda 12:12 pm**
 3. **Approval of the Consent Agenda: 12:13 pm**
 - A. *Minutes of meeting dated January 10, 2024
 - B. *Marketing Committee Meeting Minutes
 - C. *City of St Johns monthly financial report through January 26, 2024
 4. **Communications**
 - A. None
 5. **Old Business**
 - A. Design Committee 12:14 pm (15 minutes)
Trash Cans
Façade Grants
 6. **New Business**
 - A. Michigan Downtown Association Spring Meeting March 6th Graduate Hotel in East Lansing 12:29 pm (3 minutes)
 7. **Public Comment (please keep to under 3 minutes) 12:32 pm (5 minutes)**
- Adjournment 12:37 pm**

Next Regular DDA Board Meeting Feb 7, 2024



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Clinton County Commissioner

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Ed Brandon
Giroy's Hardware

Erika Hayes
Jackson,
Hayes, PC

Tracy Kossaras
Kurt's Appliance

Chad Gamble
City of St. Johns

Nancy McKinley
Castle Residence

Corinne Trimbach
Mint Door
Boutique

Craig Smith
Main Street Café

COMMITTEES

Design
Tyler Barlage-Chair
Lori Wurm
Lara Boettiger
Monica Ladiski
Theresa Levit

Events
Tracy Kossaras-Chair
Corinne Trimbach-Chair
Nancy McKinley
Jason Butler
Jaime Madar
Brent Hurst
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Jason Butler-Chair
Tyler Barlage
Bruce Delong
Chad Gamble
Tracy Kossaras
Corinne Trimbach

Marketing
Tyler Barlage-Chair
Erika Hayes
Emily Baudoux
Ethan Painter
Vicki Schaffer
Brent Hurst
Monica Ladiski

CONTACT INFO
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Heather Hanover
989-224-8944 Ext
233

**Meeting Minutes
Principal Shopping District
January 10,2024
11:30 am, At PSD Office**

Members Present: Jason Butler, Tyler Barlage, Kristina Kinde, Tracy Kossaras, Corinne Trimbach, Bruce Delong, Ed Brandon and Nancy McKinley

Other Present: Monica Ladiski, Brent Hurst, Amber Haubert, Jason Denovich, Sarah Beauchamp-Hicks, Brandi Martinez, Chief Dave Kirk and Heather Hanover

1. **Meeting was called to Order by Chairman Butler at 11:30 am**

2. **Additions to the Agenda:** None, motion to approve the agenda as presented made by Tyler Barlage, seconded by Nancy Mckinley, motion carried.

3. **Motion to Approve the Consent Agenda made by Tyler Barlage**, seconded by Corrine Trimbach motion carried.

A. Minutes of meeting dated Dec 6, 2023

B. Minutes of the Executive and Events Committee Meetings

C. City of St Johns monthly financial report through Dec 31,2023

D. Director's Report

4. Communications

A. Events Committee: Tracy said at their last meeting the committee discussed the St Nick parade. The sound worked great; the weather wasn't the best. The cones and caution tape worked well in the third block and should be extended to the second block for sure. We need to do some work on the Gingerbread house and peekaboos. Not sure if we should have the horse and carriage or not next year but we need more hot dogs. We are also working on the bands for Mint Fest. The scavenger hunt was a success, the Jingle Mingle not as much. We need to do better on that next year.

B. Marketing Committee: Tyler said the marketing committee is meeting tomorrow at 9am. They are working on the budget for next year which will include talks on the website, radio and tv commercials, bill boards, down town map and downtown merchandise.

C. Executive Committee: Jason said there was discussion on the budget for this coming year and some of the financial changes. The budget will be discussed later in the agenda.

5. Old Business:

A. 2024-2025 Budget: The city's fiscal year starts on July1st. The city council must approve the PSD and DDA budgets. We need to have every committee develop a budget for approval at the February meeting so that we can have it for city council approval in March. Jason asked each committee to look at their last year's budget and add to it anything they would like to do differently in the next fiscal year.

6. New Business:

A. None

Motion to adjourn made by Tyler Barlage at 11:39 am seconded by Corinne Trimbach, motion carried.



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Heather Hanover
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Email: psdcityofsj@gmail.com

Meeting Minutes
Downtown Development Authority
January 10,2024

Members Present: Jason Butler, Tyler Barlage, Corinne Trimbach, Bruce Delong, Nancy McKinley, Kristina Kinde/Chad Gamble(arrived at 12:05), Ed Brandon and Tracy Kossaras.
Other Present: Monica Ladiski, Brent Hurst, Amber Haubert, Chief Kirk, Jason Denovich, Sarah Beauchamp-Hicks, Brandy Martinez and Heather Hanover

- 1. Meeting was called to Order by Chairman Buter at 11:40 am**
- 2. Additions to the Agenda:** Chair Butler asked to add Executive Director Contract to the agenda under new business. Motion to approve the agenda as amended made by Corinne Trimbach, seconded by Ed Brandon, motion carried.
- 3. Motion to Approve the Consent Agenda** as presented, made by Corinne Trimbach, seconded by Nancy McKinley, motion carried.
 - A. Minutes of meeting dated Dec 6, 2023
 - B. Design Committee Minutes from November
 - C. City of St Johns monthly financial report through Dec 31,2023
- 4. Communications**
 - A. None
- 5. Old Business**
 - A. Design Committee: Tyler Barlage stated that the next design committee meeting will be next Thursday at 9am. There was no meeting in December but the committee worked on the holiday décor in November. The new snowflakes were great and Woodburys did a great job on the platers. This month they will be discussing trash cans, façade grants and creating a budget for the next fiscal year.

- 6.New Business**
 - A. Match on Main: We were hoping to apply for another round of the Match on Main program but the State announced on Monday that they are not offering the program for now but will be looking for a better more business-friendly program.
 - B. Capital Improvement Projects: Along with the yearly budget the city will be evaluating their Capital Improvement Plan. The plan covers 5 years of projects that the city hopes to fund over that period. Heather will be meeting with the city to discuss the downtown portion of the current CIP and take about any changes for the coming year. If anyone has any ideas before the meeting on the 16th, let Heather know.
 - C. Executive Director Contract: The city attorney's opinion is that under the statute the executive director position should be an employee of the authority, not contracted labor. There was much discussion of the associated problems and benefits of a contract laborer versus an employee. The city stated that they would not be favor of going against the city attorney recommendation and would recommend such to the city council who has final say on the hiring of the downtown executive director. The city treasurer stated that the different employer costs of having and employee(social security, state and federal withholdings) could be deducted from the salary in such a way to make the change to employee from contract laborer, be cost neutral for the downtown. Motion by Chad Gamble to make the executive director position an employee of the DDA with the expenses of the employers' costs to be managed in



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the manner mentioned above, seconded by Tracy Kossaras, motion carried. There was also discussion on creating an employee handbook.

7.Public Comment: Heather discussed the need for more members of the required citizens council. The council meets usually once a year and must consist of members who reside in the DDA district. If anyone knows of someone who would be a good fit, let Heather know. Heather also talked about the downtown brochure that is being created by the city intern. She and the intern are trying to make sure everything is included and have decided to make it into a trifold for easier distribution. Jason Denovich from the St Johns Area Chamber of commerce mention that the chamber is doing a new membership plan. There will be a free membership level. This will allow everyone in the 48879-zip code to be a member of the Chamber and to accept Chamber Bucks' Making the Chamber bucks a valuable way to keep local dollars local. He also talked about the Night Walks the chamber is holding and the possibility of sharing the expense of a billboard with the downtown. City Manager Chad Gamble talked about the MSU program that the city was chosen to participate in. Five students are taking a 6-credit course that has charged them with developing a plan for the old elevator property on the north end of downtown. The students will be coming to town starting next week to do come public engagement and scope out the area. With the information they gather they will be formulating a strategy for developing that area. Chad is very excited about the work they will be doing. Chief Kirk stated that it is taking a little longer to get the signage up than expected for the parking downtown. The 2024 parking passes are available now at the police department. The enforcement will not begin now until February 1st. Before that time, parking violators will just be given warnings.

Motion to adjourn made by Chad Gamble, seconded by Tracy Kossaras, motion carried, meeting adjourned at 12:24pm.



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Executive Director Activity for January 2024

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Board Meeting, Minutes and agenda
- G. Communication to City Council on Social Districts
- H. City Council Meeting
- I. Chamber Meetings
- J. Met with Inspector for Hot Dog Cart requirements for 2024
- K. Worked with city intern on downtown flyer
- L. Researched alternative for new city trash cans
- M. Talked with Façade grant applicants and worked on applications
- N. Met with City Manger on changes to director contract
- O. Met with MSU students on the Depot/Silo grounds project
- P. Met with City Treasurer about next year's budget
- Q. Turned in Bills and deposits to the City Treasurer
- R. Lined up Bands for the Spring Fling
- S. Filled our Spring Fling Event Application
- T. Talked with a warm up band for the Mint Fest
- U. Attended the Mint Festival Steering Committee Meeting
- V. Worked on Valentine Event Ideas
- W. Talke with MDA about other downtown director contracts
- X. Attended Top Tier Grant Opening
- Y. Added Yearly Committee Meeting Dates to the website
- Z. Working on Citizen Committee Meeting

GL Number	Description	12/31/2023 Amended Budget	YTD As Of 12/31/2023	2023-24 Projected	2024-25 Requested
--- Estimated Revenue ---					
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	38,975.00	35,200.00	0.00	41,725.00
251-000-541.000	GRANTS	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	1,500.00	1,687.69	0.00	1,500.00
251-000-653.003	CAR SHOWS	2,000.00	3,848.31	0.00	3,000.00
251-000-653.005	MINT FESTIVAL	25,000.00	40,642.65	0.00	30,000.00
251-000-653.013	WINTER FESTIVAL	2,000.00	2,595.05	0.00	2,000.00
251-000-665.000	INTEREST EARNED/INVESTMENTS	0.00	65.61	0.00	0.00
251-000-677.000	MISCELLANEOUS REVENUE	0.00	606.50	0.00	0.00
251-000-679.000	MARKETING CO-OP	2,500.00	2,750.00	0.00	2,500.00
Total Estimated Revenue:		71,975.00	87,395.81	0.00	80,725.00
--- Appropriations ---					
251-172-730.000	OFFICE SUPPLIES/ADM	100.00	24.48	0.00	100.00
251-172-751.000	EVENT COLLABORATION	1,000.00	497.70	0.00	4,400.00
251-172-751.001	FARMERS' MARKET	1,800.00	481.39	0.00	1,000.00
251-172-751.002	CAR SHOWS	1,500.00	3,402.75	0.00	3,000.00
251-172-751.003	MINT FESTIVAL	20,000.00	14,596.64	0.00	20,000.00
251-172-751.007	WINTER FESTIVAL	3,000.00	2,001.26	0.00	
251-172-751.010	FALL FESTIVAL	0.00	500.00	0.00	1,500.00
251-172-804.000	ADMINISTRATION CHARGES	4,600.00	2,300.00	0.00	2,500.00
251-172-814.002	WEBSITE	700.00	0.00	0.00	4,500.00
251-172-818.000	CONTRACTUAL SERVICES	11,500.00	6,436.64	0.00	12,500.00
251-172-818.040	DOWNTOWN IMPROVEMENT	8,300.00	2,693.14	0.00	12,000.00
	Banners \$3500, Flowers \$3500, Fall Décor \$1000, Winter Décor \$2000 More SnowFlakers \$2000				
251-172-826.086	AUDIT FEES	500.00	0.00	0.00	500.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	500.00	367.03	0.00	500.00
251-172-880.008	MARKETING	8,500.00	3,558.73	0.00	4,500.00
251-172-882.000	MARKETING CO-OP	5,000.00	0.00	0.00	3,000.00
251-172-956.000	MISCELLANEOUS	0.00	560.48	0.00	500.00
251-172-960.000	EDUCATION AND TRAINING	1,000.00	0.00	0.00	500.00
251-172-961.000	PROFESSIONAL DUES	200.00	0.00	0.00	200.00
251-172-969.000	GRANTS	0.00	0.00	0.00	0.00
251-172-969.001	MUSIC	1,000.00	600.00	0.00	1,000.00
251-172-985.000	CAPITAL OUTLAY	4,000.00	3,794.94	0.00	0.00
Total Appropriations:		73,200.00	41,815.18	0.00	72,200.00
Net of Revenues & Appropriations: Net of Revenues & Appropriations:		(1,225.00)	45,580.63	0.00	8,525.00

GL Number	Description	12/31/2023 Amended Budget	YTD As Of 12/31/2023	2023-24 Projected	2024-25 Requested
--- Estimated Revenue ---					
248-000-404.000	CURRENT PROPERTY TAX	35,028.29	35,014.56	0.00	45,750.00
248-000-582.000	GRANTS	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	0.00	12.30	0.00	0.00
Total Estimated Revenue:		35,028.29	35,026.86	0.00	45,750.00
--- Appropriations ---					
248-451-804.000	ADMINISTRATION CHARGES	3,203.00	881.50	0.00	1,000.00
248-451-818.000	CONTRACTUAL SERVICES	11,500.00	9,578.01	0.00	12,500.00
248-451-818.040	DOWNTOWN IMPROVEMENT	50,000.00	8,669.23	0.00	38,000.00
	23-24 \$20,000 parking lot, \$30,000 for trash, benches				
	24-25 Benches \$30,000, Barriers \$5000, Planters \$3000				
248-451-880.007	FACADE GRANTS	30,000.00	6,847.00	0.00	30,000.00
Total Appropriations:		94,703.00	25,975.74	0.00	81,500.00
Net of Revenues & Appropriations: Net of Revenues & Appropriations:		(59,674.71)	9,051.12	0.00	(35,750.00)



Design Budget 2024-25

	23-24 Budget	Actual as of 1-24	24-25 Request
Pole Banners (2 batches)	\$4,680	\$2340(1)	\$2500
Cross Street Banners \$1000 2 times	\$2000	\$2000	\$1000
Flowers for Pots and Hanging Baskets	\$2,500	\$3200	\$3500
Fall Decorations	\$1000	\$1000	\$1000
Winter Decorations			
Planters	\$1000	\$1500	\$2000
Snowflakes	\$1500	\$3828	\$2000
Façade Grants	\$30,000	\$30,000	\$30,000
Benches and Trash Cans	\$42,000	\$0	\$30,000
More Planters (4)			\$3000
Parking Lot	\$20,000	\$0	\$0
Total:	\$ 104,680	\$43,686	\$75,000



Event Committee Budget Request for 2024-2025

Expenses:	23-24			24-25	
	Budget	Actual	Income	Budget	Income
Small Event Support	1800	1198	0	4000	0
Spring Fling:	400	400	0	400	0
Farmer's Market:	1000	900	1668	1000	1500
Mint Fest:	20,000	14,596	40,462	20,000	25,000
Car Shows	1500	3403	3848	2000	3000
St Nick Parade:	1250	1983	2595	1500	2000
Hot Dog Cart	4000	3795	187	500	500
Total:	29,950	26,275	48,760	29,400	32,000



109 E State Street, St Johns, MI 48879
989-224-8944 Ext 233

Marketing Committee Budget Request 2024-2025

	23-24		24-25
	Budget	Actual	Budget
Holiday Commercial Co-op	2500	2500	3000
Branding Expenses /website	2000	810	4500 (Merchandise)
Small Event Promo/Social Media	4500	1441	2000
Radio Marketing	2000	1990	2500
Billboard			????
Total	11,000	6,741	12,000

Trash Cans: In talking with the DPW they would like larger capacity cans with a side access and some kind of protection on the top to prevent rain from getting in. Our current cans are only 15 gallons capacity at the most I am told and they must be pulled straight up to empty.

The Design Committee looked at a number of options that meet the DPW requirements. Most of the Municipal trash cans around \$1000 each. The attached is the first choice of the committee. It is reasonably priced, meets all the requests from the DPW, is made of a recycled plastic that is similar to our flower pots and has a good weight to it so it can't be pushed around too easily. It also comes with a 50-year guarantee. The committee is recommending 16 be purchased, 12 for main street and 4 for side streets. (\$12,640 plus shipping and tax). Some others that were considered are below.



33 gallon \$790 for 6 or more, recycled plastic
weight 75 pounds ships quickly and comes assembled



36 gallon \$940 Must be bolted to the ground



36 Gallon, \$1170 Must be bolted to sidewalk comes with liner



36 Gallon \$973 weight 100 pounds from Canada



St. Vincent de Paul – St. Johns

1009 S. US-27
St. Johns, MI 48879
989 292-7057

January 10, 2023

St. Vincent de Paul owns the property at 213 N. Clinton Ave. in downtown St. Johns, currently occupied by the Basic Needs Center.

As a local non-profit, we have served the St. Johns community for over 78 years, since 1946.

In 1996, we began operating a thrift store in downtown St. Johns, where Dominos currently is located, then to the building currently occupied by Unique Reflections and then to the location currently occupied by the Basic Needs Center.

In 2011, our client needs were exceeding the revenue that we could generate from the 213 N. Clinton location. In January of 2012, we moved to the Southpoint Mall for larger space to better meet our needs to generate financial resources to help families with rent, utilities, car repairs, prescriptions, etc.

We continue to own the 213 N. Clinton Ave. property and rent the first-floor space to another non-profit (The Basic Needs Center), who parallel our mission of service to others.

As our economy presents challenges to the families we serve, we are seeing an increase in the number and size of financial needs of local families.

In 2022, we dispersed \$176,455 to families in need in Clinton County.
In 2023, that dollar amount increased to \$238,645.

As owners of 213 N. Clinton Ave., even though we are not operating out of that location, we would like to make improvements/updates to the façade of this building, to help beautify the properties on Clinton Avenue in the DDA District.

We have selected a contractor that will replace rotted or missing decorative trim pieces and they will prep and paint the entire front of the building in two colors (colors TBD).

Our organization would appreciate any assistance that the St. Johns Downtown Façade Grant Committee could provide to offset a portion of this cost of improvements.

If you have any questions, my cell number is 989 640-4549.

Sincerely,
John Thelen, Director

Before:



John Thelen
St. Vincent de Paul
Basic Needs Building Down town St. Johns
[213 N Clinton Ave, Saint Johns, MI 48879](http://213-N-Clinton-Ave-Saint-Johns-MI-48879)
989-640-4549



Description of work to be done:

Scrape, and Paint Front of Basic Needs Building along with making repairs on the wood pieces on front

Prep:

Hand Scrape entire building. Attach a catch all to catch all paint chips to keep sidewalks clean

Caulk all areas needed and Fix any Brick joints on building

Remove the decorative pieces on building and replace them with new to match to keep original look to building

Prime entire front as needed

Finish:

Two Coats of Sherwin Williams Exterior Satin in two colors of your choice.

Replace wood decorative pieces as shown in pictures and repair trim on building as needed



Lift rental to perform work	\$1,100
Wood Decorative replacement	\$2,100
Prep and paint entire Front	\$5,600
Total estimated Project cost	\$8,800

This is for paint and labor

Michael Martin
Martin Painting
989-330-3113
<https://www.facebook.com/bestpaintingincentralmichigan/>

We will provide a copy of our insurance and liability
at least 30 days prior to starting work or at your request.

Brunos Wonder Bar

Dean and Shana Mazzolini

dbm4184@gmail.com

Submission Date Jan 15, 2024 4:22 PM

Name of Applicant Dean and Shana Mazzolini

Email dbm4184@gmail.com

Address of Proposed Façade Improvement 226 N Clinton Ave
St Johns, MI, 48879

Phone Number (517) 819-7820

Is the applicant the property owner? Yes

Explanation of work

108-year-old, Bruno's Bar and Grill will hopefully continue to be a gathering space for residence of all ages. The tradition of meeting here and the feeling of "this is my hometown hangout" changes with every generation and situation that happens to our community. Our goal is to continue upgrading our old building and equipment to entice generations to visit downtown, while keeping the nostalgic feeling. We have tripled our food business since Covid and have taken on more employees. Our business is now about 50% food and 50% drinks. This has helped bring in the next generation, as well as bring additional new people to our downtown area.

The exterior of our building is the next phase of our upgrades. IF IT DOESN'T LOOK GOOD...IT DOESN'T TASTE GOOD! This applies to the restaurant. If the outside doesn't look like a good place to eat, then people tend not to want to enter and taste. If given the opportunity to participate in St Johns Downtown Façade Program, we propose the following changes to our bar/restaurant space:

1. Remove the rotting awning on the West and North sides (10 ft) of the building.
2. Remove the existing siding and Bavarian look.
3. Install new energy efficient windows on the second story to the West side of the building.
4. Install new siding, fiber cement band, and dentil block detail to the West side of the building (see attached proposed plan for more details).
5. Install lighting to the West side of the building.
6. Install new signage on the West side of the building.

Future Goals/Plans

1. Install 2 large energy efficient windows to the front of the building.
2. Install new energy efficient windows to the second story on the North side of the building.
3. Install new siding, fiber cement band, and dentil block detail to the North side of the building.
4. Install new signage to the North side of the building.
5. Install new lighting to the North side of the building.
6. Install new awning to the North side of the building,
7. Install new windows on lower to the North side of the building.
8. Remodel upstairs building apartments.

Brunos Wonder Bar
Before:



Brunos Wonder Bar
After:

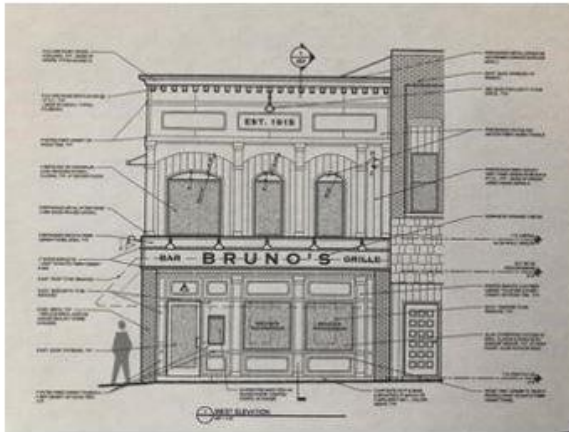
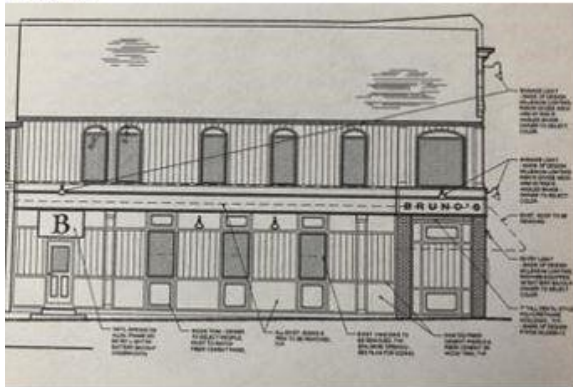


Photo 3

Pho



AUTHORIZED SIGNATURE: *[Signature]* DATE: *10/10/12*

WE ACCEPT THIS ESTIMATE AND AUTHORIZE YOU TO PROCEED:

SIGNATURE: _____ DATE: _____

SIGNATURE: _____ DATE: _____

SIGNATURE: _____ DATE: _____

From: Kurt Thelen kurtjthelen@yahoo.com
Subject: BRUNO'S BAR EXTERIOR
Date: Jan 15, 2024 at 2:12:48 PM
To: Dean Mazzolini dbm4184@gmail.com

HERE YOU GO DEAN PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS.

THANKS
KURT



10001 West Walker Road
Fowler, MI 48835

Estimate

Date	Estimate #
1/15/2024	197

Phone # 517-281-8979
kjconstructor2@gmail.com

Name / Address
DEAN MAZZOLINI

Description	Total
BRUNO'S BAR RENOVEL REFACE FRONT AND PARTIAL NORTH SIDE (APPROX 10 FT) ACCORDING TO PRINT SPECIFICATIONS DRAWN ON 2/22/23. PRICE INCLUDES MATERIALS, WINDOWS, LABOR, EQUIPMENT, AND JUNK DISPOSAL. ESTIMATED COST	113,800.00
Total Estimate	\$113,800.00

All materials are of the description specified. Work will be performed in accordance to standard practice. Any change is subject to an equitable adjustment in price. Not responsible for any condition beyond our control. Purchaser responsible for necessary insurance.
NOTE: THIS ESTIMATE IS SUBJECT TO REVOCATION IF NOT ACCEPTED WITHIN 30 DAYS.

Kurt J Thelen

DATE 1/15/24

318 N Clinton Avenue Front Façade Restoration Project

Project Description:

This building is a very plain building that has not had a major façade update in many years. The wood frame windows have rotting frames, are energy inefficient and cumbersome to operate. The outdated brick and windows on the ground level allow limited light and visibility into the commercial space. The building needs to be updated and given some character to make it more attractive to commercial tenants and provide the upstairs tenants with windows that are more energy efficient and easy to use. Adding lighting for the storefront would also make the commercial space more desirable.



318 N Clinton Avenue Front Façade Restoration Project

Current front façade of 318 N Clinton

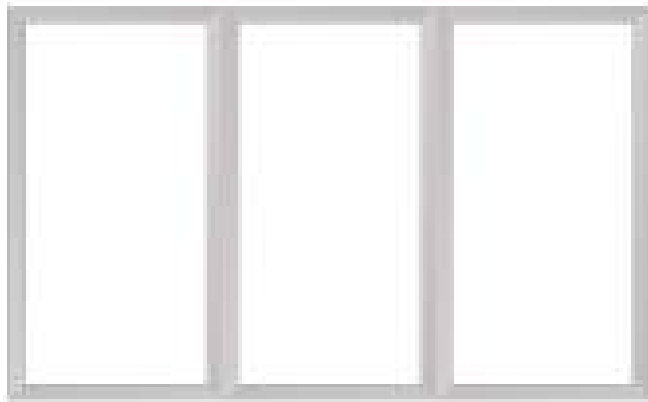
Avenue

Project scope:

All the windows on the front of the building need to be replaced. Following are the window designs that will provide some character as well as energy efficiency for all tenants. The upper windows are very close to the same size as the existing windows. They are a different configuration as windows are not made that size anymore and are very cumbersome to open and close. The proposed windows look more appropriate for the age of the building and are easy to operate. The storefront windows are considerably larger in height and width to give the storefront a welcoming appearance.



Upper Windows 2 - 63x102



Storefront windows 119 ½ x 73 1/2

To make room for the larger storefront window we will remove the old vinyl siding and cut down the old, dated brick on the front and put a new stone cap on the top of it. When the brick is painted out the same color as the rest of the storefront it will no longer be a dated eyesore. The texture of the brick will add some interest to the front of the building so unless it falls apart when we remove the top portion, it will be saved. The existing aluminum entry door is a good commercial door. It will be saved. We will replace any gaskets, threshold seals, etc. to keep it working efficiently.

Board and batten siding will be applied to the entire lower portion of the façade to update and give a cohesive look to the storefront. The entire building will be weatherproofed before paint is applied.

The apartment entry area will be updated with a new entry door and a new transom window over the door that provides natural light to illuminate the interior stairway.

318 N Clinton Avenue Front Façade Restoration Project

The General Contractor that will complete the project is PM SM & E Consulting. The same contractor that managed the renovations of Heritage Place and the FC Mason projects.

New paint colors:

Benjamin Moore historical paint colors are proposed for this property. The storefront photo below has a similar paint scheme to the proposed one. The building is not as tall as some of the downtown buildings, so we want to keep the building light and bright by painting the upper portion lighter colors. The darker color on the lower portion will ground the building and give some focus to the commercial storefront. Painting the cornice the Van Deusen Blue ties the overall look of the building together.



Lower commercial store front: Van Deusen Blue

Upper body: Alpine White

Window Trim: Castleton Mist

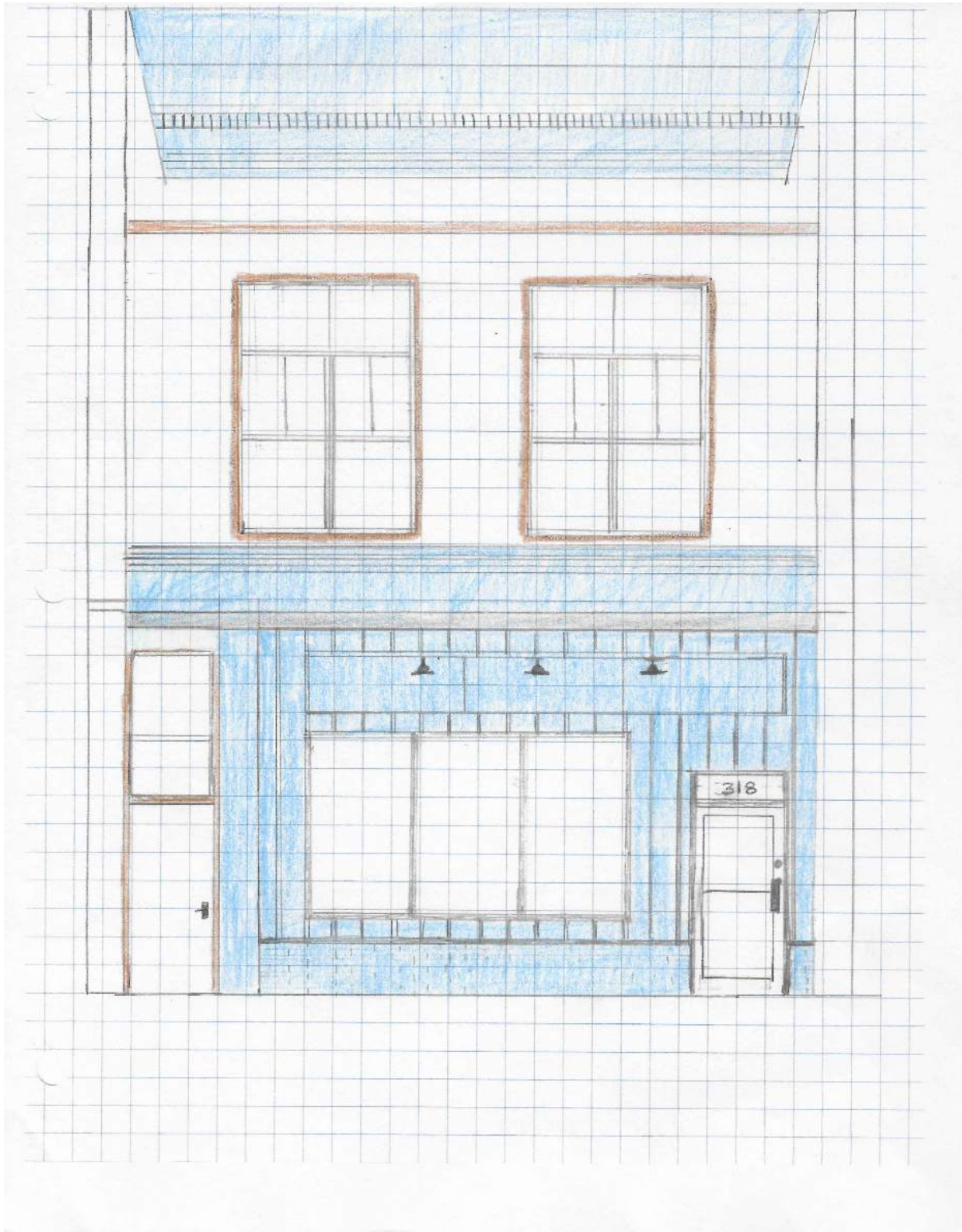
Cornice: Van Deusen Blue

318 N Clinton Avenue Front Façade Restoration Project



Schematic of updated façade with new paint colors.

318 N Clinton Avenue Front Façade Restoration Project



Restoration work needed & cost estimates:

318 N Clinton Avenue Front Façade Restoration Project

Renovation task to be completed	Cost
Cut down brick to allow for larger storefront windows, tuckpoint	\$ 1,500.00
Apply new stone cap on brick	\$ 500.00
Replace upper windows	\$ 2,305.00
Replace and enlarge storefront windows	\$ 1,200.00
Replace window and door leading to upper apartments	\$ 971.00
New board and batten on lower commercial storefront	\$ 750.00
New exterior lighting for commercial signage	\$ 350.00
New trim for all doors and windows	\$ 500.00
Apartment windows labor	\$ 600.00
Power washer	\$ 250.00
Paint new three-color paint	\$ 850.00
Paint Labor	\$ 1,700.00
Rental of Lift	\$ 1,000.00
Total	\$ 12,476.00



*Principal Shopping District and Downtown Development Authority 100
E. State, PO Box 477 – St. Johns, MI – 48879*
(989) 224-8944 ext. 233 www.DowntownStJohnsMi.com
psdcityofsj@gmail.com

Events Committee Meeting Minutes

January 11 2023 10 am

Members Attending: Tracy Kossaras, Corrine Trimbach, Jason Butler, Nancy Mckinley, and Moncia Ladiski

Others: Brandy Martinez , Sarah Beauchamp-Hicks and Heather Hanover

- 1) Valentines Events: There was discussion about having a Guys Shop Event on February 13th. Stores open late to help guys shop and some specials for the last-minute shoppers. Heather will make up a flyer. It was also discussed to have a parent's night out on the 14th and have places for the kids to go so the parents can eat out. Heather will make up a flyer for this and circulate both flyers.
- 2) Last years budget was discussed and what we want to do differently this year. Yes, to supplying singers for the Spring Fling, \$4400 toward small events we will decide on a calendar of events later, we only need about \$500 for the hot bog cart expenses this year and the rest of the budget will be similar to last year for the mint festival and car shows.
- 3) Mint Fest Bands: The main bands are set for Friday and Saturday night but we need warm up bands and we need to know if we want bands during the day on Saturday. It will cost more for the engineer but the group would like to try for music all day on Saturday. We all need to think about smaller bands to line up. There was also discussion on having the crafters move downtown. Making the event bigger in one location. This is a chamber decision but it can be discussed with them. Monica will be attending their next meeting. There was also discussion of tying the 2 locations together with Dean's transportation shuttles. There was also a discussion of new fencing for events. Heather will bring this up to the city at the CIP meeting.
- 4) Spring Fling: Last year we paid for street singers during the Spring Fling, do we want to do that again this year. The group said yes. The downtown and the chamber will be cosponsoring this event. We are trying to make it more garden oriented. We are talking about more plant vendors and activities such as kids planting seeds.
- 5) Year Calendar: Monica presented the idea of having a calendar of events for the whole year so that businesses can make plans. She also presented a proposed plan to start the conversation. Because time ran out it was decided to discuss the calendar of events at the February meeting



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Executive Committee Meeting Minutes **January 24,2024**

Members attending: Jason Butler, Corinne Trimbach and Chad Gamble
Others: Heather Hanover

1. New Board Members: We have 2 downtown business owners interested in being on our board. That would take the number from 11 to 13. Or they could be replacements for members that do not have the time to be as active. The discussion was to bring the new board members to a vote at the February board meeting and to discuss with inactive members their preference on stepping down but being active in other capacities. The new members being considered are Brent Hurst from Oh Mi Organics and Monica Ladiski from Lotus Health and Hydration.
2. Social District: The city council discussed the Social District proposal for the downtown at their January meeting. There were some concerns but the council did decide to move forward and have the city attorney work on the management plan and the resolution that is required. The council will vote formally at their February meeting. The PSD board would most likely cover all the costs for the first year. Heather will add these costs to the budget.
3. Façade grants: We had three request which the Desing committee discussed. The Committee will present all three grants to the board at the next meeting along with their recommendations. The Design committee also discussed trash cans which are included in the current year's budget. Hopefully they will have a recommendation for the board in February.
4. Next Fiscal Year Budget: all the committees have met and completed their requests. Heather will compile the information for the board to vote on at the February meeting.
5. There was also discussion on the changes the city could potentially make to Brush Street during the street program improvements. Some additional costs will be discussed at the February meeting and it would be nice to have some input from the downtown board during the meeting. There was also discussion on where the downtown board could help out with such things as trash cans, planters and light poles.
6. The Downtown Director contract: There was discussion on how the change from contract to regular employee impacts the board and the position. It was the feeling that the ramifications need to be thoroughly vetted to make sure this change was the right move for everyone now and in the future. City Manager Gamble will do some more investigation.



St. Johns Principal Shopping District and Downtown Development Authority
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Marketing Committee Minutes
January 11, 2023
9am PSD Office

Committee Members Present: Emily Baudoux, Brent Hurst, Tyler Barlage, Erika Hayes, Vicki Schafer and Monica Ladiski

Others Present: Heather Hanover

1. Budget: There was discussion on having the same tv co-op program as last year. The group did like this but they would like to get bids from other channels also. The radio ads are always done with 92.5 but the group would like to get info on other radio stations. Heather did mention that 92.5 does give back to the downtown through sponsorship, the other stations have not done that. There was also discussion on sharing the costs of a billboard with the chamber. There is a monthly charge and a setup fee that could take up a large part of our budget. The group was concerned about only being some part of the billboard and the cost. We will talk to the chamber some more about what they are proposing. Last year's budget had a large amount of online marketing which was not spent. We will move this amount to the branding/website area to have funds to work at making our website more attractive to customers.
2. Sharing Bill board with the Chamber: discussed during budget.
3. Using the new downtown map: The map of downtown businesses was discussed. The group would like different photos on the front. They like the tri-fold idea. They do not like the tag line that is on the brochure or the Facebook page. Brent suggested "St Johns, the Biggest Small Town in the Mitten". The group liked this idea but decided to have everyone bring ideas to the next marketing meeting. There was also discussion of having the scavenger hunt idea with the map that the intern is working on be a year-round contest.
4. Year-round t-shirts and mugs: Vicki would like to contact other business in the downtown that make promotional material to work on our list of available Downtown St Johns items. Heather will put together a letter to send out to everyone so that we can make sure everyone is included.
5. For our next meeting we would like everyone to think of a tag lines for our downtown and ways we can do more community integration though social media.



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Design Committee Meeting Minutes

January 18, 2024 9 am

Members Attending: Tyler Barlage and Ken Jones

Others: Heather Hanover

- 1) Budget: The Design Committee discussed the budget for the next fiscal year. They would like to keep up the progress with the Façade grants, \$30,000. Instead of 2 sets of new pole banners we will budget for one set. They would like to get 4 new planters to add to the side streets, one new banner for main street, \$3500 for downtown flowers, \$1000 for fall décor and \$2000 for winter, add 5 more snowflakes \$1750, and work on a plan for the tree lights. Continue the budget for benches, \$30,000.
- 2) Holiday Décor was discussed during the budget discussion.
- 3) Façade Grants: There were three applications for façade grants. Brunos is a repeat from last year. This is a large project and would make a big impact on the downtown, we would like to help them as much as we can but we cannot do half of the \$113,000 it will cast to make the change. The Basic Needs Center/St Vincent DePaul request is for painting and replacement of worn façade elements , the cost \$8800. We could do half of this project but the committee would like to know what paint colors will be used. There was discussion of historic paint palettes and coordination with other buildings downtown. The Studio Glazed/Harris project is \$12,600 and a much-needed improvement on that building. There was discussion on the proposed upper windows and store front window. The paint colors are great. The Design committee would like to see more glass in the store front area. Decision by the Design Committee to recommend a grant of \$4400 to St Vincent, contingent on the approval of the paint palette. The rest of will go to Brunos to help with their large project, \$25,600. The committee would like to see the Harris project again next year with the addition of more glass on the first level like a traditional store front and more explanation of the windows on the second level.
- 4) Trash Cans: The group looked at different trash can options. The City DPW would appreciate larger containers(current containers only hold 10 to 15 gallons), a side opening door for easy trash removal and a rain guard of some sort. There was discussion on how many to purchase and it was decided to start with 16. The proposed options were discussed and narrowed down. Heather will email out some different options per the committee discussions. Hopefully we can order some soon. The cost is in the budget for this year.
- 5) Spring Plants, Heather and Tracy will be meeting with Sherry this month to discuss the plants for the summer
- 6) Tyler would also like to discuss design guidelines for the façade grants. This will be discussed at the next meeting.
- 7) There was also discussion on adding more members to the committee. A few names were discussed and will be contacted

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH 01/31/24	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	64,792.47	35,028.29	35,014.56	0.00	13.73	99.96
248-000-582.000	GRANTS	700.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	102.06	0.00	12.30	0.00	(12.30)	100.00
Total Dept 000 - REVENUE		65,594.53	35,028.29	35,026.86	0.00	1.43	100.00
TOTAL REVENUES		65,594.53	35,028.29	35,026.86	0.00	1.43	100.00
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-804.000	ADMINISTRATION CHARGES	1,040.00	3,203.00	881.50	0.00	2,321.50	27.52
248-451-818.000	CONTRACTUAL SERVICES	10,999.99	11,500.00	9,578.01	0.00	1,921.99	83.29
248-451-818.040	DOWNTOWN IMPROVEMENT	13,349.24	50,000.00	8,669.23	0.00	41,330.77	17.34
248-451-880.007	FACADE GRANTS	0.00	30,000.00	6,847.00	0.00	23,153.00	22.82
Total Dept 451 - NEW CONSTRUCTION		25,389.23	94,703.00	25,975.74	0.00	68,727.26	27.43
TOTAL EXPENDITURES		25,389.23	94,703.00	25,975.74	0.00	68,727.26	27.43
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		65,594.53	35,028.29	35,026.86	0.00	1.43	100.00
TOTAL EXPENDITURES		25,389.23	94,703.00	25,975.74	0.00	68,727.26	27.43
NET OF REVENUES & EXPENDITURES		40,205.30	(59,674.71)	9,051.12	0.00	(68,725.83)	15.17

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/01/2023			248-000-002.000 CASH - IMM/PRI ACCT 1289		BEG. BALANCE		89,827.42
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	18,309.91		108,137.33
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	31,409.66		139,546.99
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.33	138,588.66
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520	12.30		138,600.96
08/29/2023	CD	CHK	Check: 03 62306	62306		4,837.00	133,763.96
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		958.34	132,805.62
09/26/2023	CD	CHK	Check: 03 62380	62380		2,340.00	130,465.62
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.33	129,507.29
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.34	128,548.95
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		958.33	127,590.62
12/15/2023	CD	CHK	Check: 03 7361	7361(A)		3,828.00	123,762.62
12/27/2023	CD	CHK	Check: 03 62606	62606		2,010.00	121,752.62
12/27/2023	CD	CHK	Check: 03 62611	62611		1,000.00	120,752.62
12/27/2023	CD	CHK	Check: 03 62633	62633		5,329.23	115,423.39
12/29/2023	CD	CHK	Check: 03 7414	7414(A)		958.34	114,465.05
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616		5,415.37	109,049.68
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616	9,289.64		118,339.32
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617	5,415.37		123,754.69
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617		9,289.64	114,465.05
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618		5,415.37	109,049.68
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618	9,289.64		99,760.04
01/31/2024			248-000-002.000	END BALANCE	64,436.88	54,504.26	99,760.04
07/01/2023			248-000-202.000 ACCOUNTS PAYABLE		BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.33	(958.33)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.34	(1,916.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.33		(958.34)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		2,340.00	(3,298.34)
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023		4,837.00	(8,135.34)
08/29/2023	CD	CHK	Check: 03 62306	62306	4,837.00		(3,298.34)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	958.34		(2,340.00)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.33	(3,298.33)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.34	(4,256.67)
09/26/2023	CD	CHK	Check: 03 62380	62380	2,340.00		(1,916.67)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.33		(958.34)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.34		0.00
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.33	(958.33)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	958.33		0.00
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.34	(958.34)
12/01/2023	AP	INV	3' FANCY FORK SPADE MOUNT DECORATION,	INV1297		3,828.00	(4,786.34)
12/14/2023	AP	INV	3X30 SIDED BANNER, OVER STREET	20177		1,000.00	(5,786.34)
12/14/2023	AP	INV	SECOND HALF OF INVOICE	111522.1		4,525.71	(10,312.05)
12/14/2023	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE	110922.1		803.52	(11,115.57)
12/15/2023	CD	CHK	Check: 03 7361	7361(A)	3,828.00		(7,287.57)
12/27/2023	AP	INV	FACADE GRANT	12/27/2023		2,010.00	(9,297.57)
12/27/2023	CD	CHK	Check: 03 62606	62606	2,010.00		(7,287.57)
12/27/2023	CD	CHK	Check: 03 62611	62611	1,000.00		(6,287.57)
12/27/2023	CD	CHK	Check: 03 62633	62633	5,329.23		(958.34)
12/29/2023	CD	CHK	Check: 03 7414	7414(A)	958.34		0.00
01/31/2024			248-000-202.000	END BALANCE	25,094.24	25,094.24	0.00
07/01/2023			248-000-214.101 DUE TO GENERAL FUND		BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		80.75	(80.75)
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364		720.00	(800.75)
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602		80.75	(881.50)
01/31/2024			248-000-214.101	END BALANCE	0.00	881.50	(881.50)
07/01/2023			248-000-390.000 Fund Balance		BEG. BALANCE		(89,827.42)
01/31/2024			248-000-390.000	END BALANCE	0.00	0.00	(89,827.42)
07/01/2023			248-000-404.000 CURRENT PROPERTY TAX		BEG. BALANCE		0.00
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		18,309.91	(18,309.91)
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		31,409.66	(49,719.57)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616	5,415.37		(44,304.20)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14616		9,289.64	(53,593.84)
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617		5,415.37	(59,009.21)
12/31/2023	GJ	JE	TO REVERSE MANUAL JOURNAL ENTRY: 1461	14617	9,289.64		(49,719.57)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618	5,415.37		(44,304.20)
12/31/2023	GJ	JE	TO REVERSE AMT PD TO DDA FOR TAX TRII	14618	9,289.64		(35,014.56)
01/31/2024			248-000-404.000	END BALANCE	29,410.02	64,424.58	(35,014.56)
07/01/2023			248-000-665.000 INTEREST EARNED/INVESTMENTS		BEG. BALANCE		0.00
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520		12.30	(12.30)
01/31/2024			248-000-665.000	END BALANCE	0.00	12.30	(12.30)
07/01/2023			248-451-804.000 ADMINISTRATION CHARGES		BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		80.75	80.75
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364		720.00	800.75
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602		80.75	881.50
01/31/2024			248-451-804.000	END BALANCE	881.50	0.00	881.50
07/01/2023			248-451-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			248-451-818.000 CONTRACTUAL SERVICES				
						(Continued)	
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.33		958.33
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.34		1,916.67
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.33		2,875.00
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.34		3,833.34
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.33		4,791.67
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023	958.34		5,750.01
12/01/2023	AP	INV	3' FANCY FORK SPADE MOUNT DECORATION,	INV1297	3,828.00		9,578.01
01/31/2024			248-451-818.000	END BALANCE	9,578.01	0.00	9,578.01
			248-451-818.040 DOWNTOWN IMPROVEMENT				
07/01/2023				BEG. BALANCE			0.00
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	2,340.00		2,340.00
12/14/2023	AP	INV	3X30 SIDED BANNER, OVER STREET	20177	1,000.00		3,340.00
12/14/2023	AP	INV	SECOND HALF OF INVOICE	111522.1	4,525.71		7,865.71
12/14/2023	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE	110922.1	803.52		8,669.23
01/31/2024			248-451-818.040	END BALANCE	8,669.23	0.00	8,669.23
			248-451-880.007 FACADE GRANTS				
07/01/2023				BEG. BALANCE			0.00
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023	4,837.00		4,837.00
12/27/2023	AP	INV	FACADE GRANT	12/27/2023	2,010.00		6,847.00
01/31/2024			248-451-880.007	END BALANCE	6,847.00	0.00	6,847.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					144,916.88	144,916.88	0.00

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH 01/31/24	AVAILABLE BALANCE	% BDGT USED
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	36,050.00	38,975.00	35,200.00	0.00	3,775.00	90.31
251-000-541.000	GRANTS	26,500.00	0.00	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	2,126.29	1,500.00	1,687.69	0.00	(187.69)	112.51
251-000-653.003	CAR SHOWS	1,968.07	2,000.00	3,848.31	0.00	(1,848.31)	192.42
251-000-653.005	MINT FESTIVAL	27,361.96	25,000.00	40,642.65	0.00	(15,642.65)	162.57
251-000-653.013	WINTER FESTIVAL	4,038.75	2,000.00	2,845.05	250.00	(845.05)	142.25
251-000-665.000	INTEREST EARNED/INVESTMENTS	244.79	0.00	65.61	0.00	(65.61)	100.00
251-000-677.000	MISCELLANEOUS REVENUE	0.00	0.00	606.50	0.00	(606.50)	100.00
251-000-679.000	MARKETING CO-OP	3,750.00	2,500.00	3,250.00	500.00	(750.00)	130.00
Total Dept 000 - REVENUE		102,039.86	71,975.00	88,145.81	750.00	(16,170.81)	122.47
TOTAL REVENUES		102,039.86	71,975.00	88,145.81	750.00	(16,170.81)	122.47
Expenditures							
Dept 172 - ADMINISTRATION DEPARTMENT							
251-172-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	24.48	0.00	75.52	24.48
251-172-751.000	EVENT COLLABORATION	808.07	1,000.00	497.70	0.00	502.30	49.77
251-172-751.001	FARMERS' MARKET	1,260.00	1,800.00	481.39	0.00	1,318.61	26.74
251-172-751.002	CAR SHOWS	980.00	1,500.00	3,402.75	0.00	(1,902.75)	226.85
251-172-751.003	MINT FESTIVAL	21,386.50	20,000.00	14,596.64	0.00	5,403.36	72.98
251-172-751.007	WINTER FESTIVAL	2,961.37	3,000.00	2,130.54	129.28	869.46	71.02
251-172-751.010	FALL FESTIVAL	0.00	0.00	500.00	0.00	(500.00)	100.00
251-172-804.000	ADMINISTRATION CHARGES	3,940.00	4,600.00	2,300.00	0.00	2,300.00	50.00
251-172-814.002	WEBSITE	948.00	700.00	810.00	810.00	(110.00)	115.71
251-172-818.000	CONTRACTUAL SERVICES	14,199.99	11,500.00	6,436.64	0.00	5,063.36	55.97
251-172-818.040	DOWNTOWN IMPROVEMENT	2,053.94	8,300.00	2,693.14	0.00	5,606.86	32.45
251-172-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	883.84	500.00	421.98	54.95	78.02	84.40
251-172-880.008	MARKETING	9,795.05	8,500.00	8,974.50	5,415.77	(474.50)	105.58
251-172-882.000	MARKETING CO-OP	0.00	5,000.00	0.00	0.00	5,000.00	0.00
251-172-956.000	MISCELLANEOUS	13.09	0.00	560.48	0.00	(560.48)	100.00
251-172-960.000	EDUCATION AND TRAINING	450.00	1,000.00	0.00	0.00	1,000.00	0.00
251-172-961.000	PROFESSIONAL DUES	0.00	200.00	125.00	125.00	75.00	62.50
251-172-969.000	GRANTS	25,000.00	0.00	0.00	0.00	0.00	0.00
251-172-969.001	MUSIC	2,530.24	1,000.00	600.00	0.00	400.00	60.00
251-172-985.000	CAPITAL OUTLAY	0.00	4,000.00	3,794.94	0.00	205.06	94.87
Total Dept 172 - ADMINISTRATION DEPARTMENT		87,210.09	73,200.00	48,350.18	6,535.00	24,849.82	66.05
TOTAL EXPENDITURES		87,210.09	73,200.00	48,350.18	6,535.00	24,849.82	66.05
Fund 251 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		102,039.86	71,975.00	88,145.81	750.00	(16,170.81)	122.47
TOTAL EXPENDITURES		87,210.09	73,200.00	48,350.18	6,535.00	24,849.82	66.05
NET OF REVENUES & EXPENDITURES		14,829.77	(1,225.00)	39,795.63	(5,785.00)	(41,020.63)	3,248.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS
 PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024	ACTIVITY FOR MONTH 01/31/24	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		167,634.39	107,003.29	123,172.67	750.00	(16,169.38)	115.11
TOTAL EXPENDITURES - ALL FUNDS		112,599.32	167,903.00	74,325.92	6,535.00	93,577.08	44.27
NET OF REVENUES & EXPENDITURES		55,035.07	(60,899.71)	48,846.75	(5,785.00)	(109,746.46)	80.21

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 251			PRINCIPAL SHOPPING DISTRICT				
07/01/2023			251-000-002.000 CASH - IMM/PRI ACCT 1289				
					BEG. BALANCE		19,784.25
07/10/2023	CD	CHK	Check: 03 62196	62196		200.00	19,584.25
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023		250.00		19,834.25
07/12/2023	CD	CHK	Check: 03 7038	7038 (A)		13.11	19,821.14
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074	4,200.00		24,021.14
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023		514.00		24,535.14
07/25/2023	CD	CHK	Check: 03 62217	62217		500.00	24,035.14
07/26/2023	CD	CHK	Check: 03 100114	100114 (E)		80.39	23,954.75
07/28/2023	CD	CHK	Check: 03 7061	7061 (A)		958.34	22,996.41
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083	7,175.00		30,171.41
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023		250.00		30,421.41
08/08/2023	CD	CHK	Check: 03 62244	62244		500.00	29,921.41
08/08/2023	CD	CHK	Check: 03 62245	62245		5,670.75	24,250.66
08/08/2023	CD	CHK	Check: 03 62246	62246		500.00	23,750.66
08/08/2023	CD	CHK	Check: 03 62248	62248		800.00	22,950.66
08/08/2023	CD	CHK	Check: 03 62250	62250		1,250.00	21,700.66
08/08/2023	CD	CHK	Check: 03 62251	62251		1,200.00	20,500.66
08/10/2023	CD	CHK	Check: 03 62255	62255		200.00	20,300.66
08/11/2023	CD	CHK	Check: 03 7088	7088 (A)		686.63	19,614.03
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090	20,976.52		40,590.55
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023		40,675.71		81,266.26
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023		3,452.55		84,718.81
08/25/2023	CD	CHK	Check: 03 100124	100124 (E)		80.43	84,638.38
08/29/2023	CD	CHK	Check: 03 62257	62257		525.00	84,113.38
08/29/2023	CD	CHK	Check: 03 62285	62285		212.23	83,901.15
08/29/2023	CD	CHK	Check: 03 62299	62299		1,526.62	82,374.53
08/29/2023	CD	CHK	Check: 03 62303	62303		90.00	82,284.53
08/29/2023	CD	CHK	Check: 03 62330	62330		1,297.25	80,987.28
08/29/2023	CD	CHK	Check: 03 62339	62339		525.00	80,462.28
08/31/2023	CD	CHK	Check: 03 7125	7125 (A)		1,129.42	79,332.86
08/31/2023	CD	CHK	Check: 03 7148	7148 (A)		255.00	79,077.86
08/31/2023	CD	CHK	Check: 03 7156	7156 (A)		360.00	78,717.86
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267	808.06		79,525.92
09/06/2023	CD	CHK	Check: 03 62346	62346		155.00	79,370.92
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023		50.40		79,421.32
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269	607.25		80,028.57
09/19/2023	CD	CHK	Check: 03 62352	62352		500.00	79,528.57
09/19/2023	CD	CHK	Check: 03 62354	62354		200.00	79,328.57
09/26/2023	CD	CHK	Check: 03 62380	62380		500.00	78,828.57
09/26/2023	CD	CHK	Check: 03 62395	62395		119.35	78,709.22
09/26/2023	CD	CHK	Check: 03 62404	62404		523.68	78,185.54
09/26/2023	CD	CHK	Check: 03 100137	100137 (E)		41.36	78,144.18
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023		894.00		79,038.18
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023		81.99		79,120.17
09/29/2023	CD	CHK	Check: 03 7177	7177 (A)		2,612.75	76,507.42
09/29/2023	CD	CHK	Check: 03 7191	7191 (A)		958.34	75,549.08
09/29/2023	CD	CHK	Check: 03 7209	7209 (A)		260.00	75,289.08
09/29/2023	CD	CHK	Check: 03 7217	7217 (A)		690.00	74,599.08
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023		600.00		75,199.08
10/03/2023	CD	CHK	Check: 03 62410	62410		80.44	75,118.64
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434	30.67		75,149.31
10/24/2023	CD	CHK	Check: 03 62465	62465		205.81	74,943.50
10/24/2023	CD	CHK	Check: 03 62469	62469		31.77	74,911.73
10/24/2023	CD	CHK	Check: 03 62477	62477		1,249.62	73,662.11
10/24/2023	CD	CHK	Check: 03 62479	62479		1,000.00	72,662.11
10/24/2023	GJ	JE	RECLASS CASH FOR DEBIT CHARGES	14539		495.03	72,167.08
10/26/2023	CD	CHK	Check: 03 100148	100148 (E)		54.95	72,112.13
10/27/2023	CD	CHK	Check: 03 7251	7251 (A)		958.33	71,153.80
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516	1,468.11		72,621.91
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023		1,051.50		73,673.41
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023		1,500.00		75,173.41
11/22/2023	CD	CHK	Check: 03 100556	100556 (E)		54.95	75,118.46
11/28/2023	CD	CHK	Check: 03 62500	62500		200.00	74,918.46
11/28/2023	CD	CHK	Check: 03 62506	62506		100.00	74,818.46
11/28/2023	CD	CHK	Check: 03 62512	62512		200.00	74,618.46
11/28/2023	CD	CHK	Check: 03 62543	62543		200.00	74,418.46
11/30/2023	CD	CHK	Check: 03 7316	7316 (A)		1,313.01	73,105.45
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023		1,300.00		74,405.45
12/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/14/2023		1,510.05		75,915.50
12/26/2023	CD	CHK	Check: 03 100573	100573 (E)		54.95	75,860.55
12/27/2023	CD	CHK	Check: 03 62596	62596		400.00	75,460.55
12/27/2023	CD	CHK	Check: 03 62606	62606		12.20	75,448.35
12/27/2023	CD	CHK	Check: 03 62615	62615		400.00	75,048.35
12/27/2023	CD	CHK	Check: 03 62634	62634		1,500.00	73,548.35
12/29/2023	CD	CHK	Check: 03 7414	7414 (A)		1,468.75	72,079.60
12/29/2023	CD	CHK	Check: 03 7438	7438 (A)		990.00	71,089.60
01/09/2024	CD	CHK	Check: 03 62643	62643		17.99	71,071.61
01/09/2024	CD	CHK	Check: 03 62644	62644		125.00	70,946.61
01/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/17/2024		500.00		71,446.61
01/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/22/2024		250.00		71,696.61
01/23/2024	CD	CHK	Check: 03 62657	62657		54.00	71,642.61
01/23/2024	CD	CHK	Check: 03 62685	62685		1,375.00	70,267.61
01/23/2024	CD	CHK	Check: 03 62686	62686		3,886.77	66,380.84
01/26/2024	CD	CHK	Check: 03 100586	100586 (E)		54.95	66,325.89
01/26/2024	CD	CHK	Check: 03 7463	7463 (A)		19.00	66,306.89
01/26/2024	CD	CHK	Check: 03 7468	7468 (A)		1,020.28	65,286.61
01/31/2024			251-000-002.000	END BALANCE	88,145.81	42,643.45	65,286.61

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2023			251-000-002.007 DEBIT CARD-CASH				(23.79)
			BEG. BALANCE				
07/03/2023	CD	CHK	Check: 24 10484	10484(E)		3,794.94	(3,818.73)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)		149.90	(3,968.63)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)		24.48	(3,993.11)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)		470.55	(4,463.66)
10/24/2023	GJ	JE	RECLASS CASH FOR DEBIT CHARGES	14539	495.03		(3,968.63)
01/31/2024			251-000-002.007	END BALANCE	495.03	4,439.87	(3,968.63)
07/01/2023			251-000-084.703 DUE FROM CURRENT TAX COLLECT				0.00
			BEG. BALANCE				
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074		4,200.00	(4,200.00)
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075	4,200.00		0.00
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083		7,175.00	(7,175.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084	7,175.00		0.00
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090		20,976.52	(20,976.52)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091	20,976.52		0.00
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267		808.06	(808.06)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268	808.06		0.00
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269		607.25	(607.25)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270	607.25		0.00
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434		30.67	(30.67)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435	30.67		0.00
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516		1,468.11	(1,468.11)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517	1,468.11		0.00
01/31/2024			251-000-084.703	END BALANCE	35,265.61	35,265.61	0.00
07/01/2023			251-000-202.000 ACCOUNTS PAYABLE				(538.11)
			BEG. BALANCE				
07/01/2023	AP	INV	TELEPHONE; 07/2023	07/10/2023		80.39	(618.50)
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742		3,794.94	(4,413.44)
07/03/2023	CD	CHK	Check: 24 10484	10484(E)	3,794.94		(618.50)
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023		200.00	(818.50)
07/10/2023	CD	CHK	Check: 03 62196	62196	200.00		(618.50)
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.34	(1,576.84)
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023		500.00	(2,076.84)
07/12/2023	CD	CHK	Check: 03 7038	7038(A)	13.11		(2,063.73)
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143		149.90	(2,213.63)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)	149.90		(2,063.73)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.33	(3,022.06)
07/25/2023	CD	CHK	Check: 03 62217	62217	500.00		(2,522.06)
07/26/2023	CD	CHK	Check: 03 100114	100114(E)	80.39		(2,441.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.34		(1,483.33)
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206		90.00	(1,573.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,250.00	(2,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		500.00	(3,323.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023		500.00	(3,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,200.00	(5,023.33)
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023		686.63	(5,709.96)
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDK	07/26/2023		171.09	(5,881.05)
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738		5,670.75	(11,551.80)
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023		800.00	(12,351.80)
08/08/2023	CD	CHK	Check: 03 62244	62244	500.00		(11,851.80)
08/08/2023	CD	CHK	Check: 03 62245	62245	5,670.75		(6,181.05)
08/08/2023	CD	CHK	Check: 03 62246	62246	500.00		(5,681.05)
08/08/2023	CD	CHK	Check: 03 62248	62248	800.00		(4,881.05)
08/08/2023	CD	CHK	Check: 03 62250	62250	1,250.00		(3,631.05)
08/08/2023	CD	CHK	Check: 03 62251	62251	1,200.00		(2,431.05)
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023		200.00	(2,631.05)
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549		255.00	(2,886.05)
08/10/2023	CD	CHK	Check: 03 62255	62255	200.00		(2,686.05)
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668		360.00	(3,046.05)
08/11/2023	CD	CHK	Check: 03 7088	7088(A)	686.63		(2,359.42)
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023		80.43	(2,439.85)
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA		54.90	(2,494.75)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)	24.48		(2,470.27)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		500.00	(2,970.27)
08/25/2023	CD	CHK	Check: 03 100124	100124(E)	80.43		(2,889.84)
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023		212.23	(3,102.07)
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023		1,297.25	(4,399.32)
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023		1,526.62	(5,925.94)
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833		525.00	(6,450.94)
08/29/2023	CD	CHK	Check: 03 62257	62257	525.00		(5,925.94)
08/29/2023	CD	CHK	Check: 03 62285	62285	212.23		(5,713.71)
08/29/2023	CD	CHK	Check: 03 62299	62299	1,526.62		(4,187.09)
08/29/2023	CD	CHK	Check: 03 62303	62303	90.00		(4,097.09)
08/29/2023	CD	CHK	Check: 03 62330	62330	1,297.25		(2,799.84)
08/29/2023	CD	CHK	Check: 03 62339	62339	525.00		(2,274.84)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	1,129.42		(1,145.42)
08/31/2023	CD	CHK	Check: 03 7148	7148(A)	255.00		(890.42)
08/31/2023	CD	CHK	Check: 03 7156	7156(A)	360.00		(530.42)
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS		64.45	(594.87)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.34	(1,553.21)
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538		1,904.00	(3,457.21)
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726		260.00	(3,717.21)
08/31/2023	AP	INV	AIRD SPOTS; 07/01-07/31 2023	4024735-2		225.00	(3,942.21)
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 2023	4038373-2		148.68	(4,090.89)
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 2023	4041600-2		150.00	(4,240.89)
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023		155.00	(4,395.89)
09/06/2023	CD	CHK	Check: 03 62346	62346	155.00		(4,240.89)
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668		690.00	(4,930.89)
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023		41.36	(4,972.25)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
							(Continued)
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023		500.00	(5,472.25)
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609		708.75	(6,181.00)
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023		200.00	(6,381.00)
09/19/2023	CD	CHK	Check: 03 62352	62352	500.00		(5,881.00)
09/19/2023	CD	CHK	Check: 03 62354	62354	200.00		(5,681.00)
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519		470.55	(6,151.55)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)	470.55		(5,681.00)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.33	(6,639.33)
09/21/2023	AP	INV	AIRE SPOTS; FARMERS' MARKET	4041600-3		150.00	(6,789.33)
09/21/2023	AP	INV	AIRE SPOTS; FARMERS' MARKET	4024735-3		150.00	(6,939.33)
09/21/2023	AP	INV	AIRE SPOTS; PSD/DDA	4097391-1		500.00	(7,439.33)
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3		150.00	(7,589.33)
09/26/2023	CD	CHK	Check: 03 62380	62380	500.00		(7,089.33)
09/26/2023	CD	CHK	Check: 03 62395	62395	119.35		(6,969.98)
09/26/2023	CD	CHK	Check: 03 62404	62404	523.68		(6,446.30)
09/26/2023	CD	CHK	Check: 03 100137	100137(E)	41.36		(6,404.94)
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS		31.77	(6,436.71)
09/29/2023	CD	CHK	Check: 03 7177	7177(A)	2,612.75		(3,823.96)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.34		(2,865.62)
09/29/2023	CD	CHK	Check: 03 7209	7209(A)	260.00		(2,605.62)
09/29/2023	CD	CHK	Check: 03 7217	7217(A)	690.00		(1,915.62)
09/29/2023	AP	INV	PVC PIPE	2308-875546		37.58	(1,953.20)
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735		11.54	(1,964.74)
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964		5.80	(1,970.54)
09/29/2023	AP	INV	CHAIN	2308-880411		25.52	(1,996.06)
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355		1,000.00	(2,996.06)
10/03/2023	CD	CHK	Check: 03 62410	62410	80.44		(2,915.62)
10/06/2023	AP	INV	BROTHER PRINTER	0821022091		24.48	(2,940.10)
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023		54.95	(2,995.05)
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4		149.62	(3,144.67)
10/12/2023	AP	INV	AIRE SPOTS; PSD/DDA	4041600-47		150.00	(3,294.67)
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/12	X7-1555626011		205.81	(3,500.48)
10/24/2023	CD	CHK	Check: 03 62465	62465	205.81		(3,294.67)
10/24/2023	CD	CHK	Check: 03 62469	62469	31.77		(3,262.90)
10/24/2023	CD	CHK	Check: 03 62477	62477	1,249.62		(2,013.28)
10/24/2023	CD	CHK	Check: 03 62479	62479	1,000.00		(1,013.28)
10/26/2023	CD	CHK	Check: 03 100148	100148(E)	54.95		(958.33)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.33		0.00
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023		54.95	(54.95)
11/22/2023	CD	CHK	Check: 03 100556	100556(E)	54.95		0.00
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023		200.00	(200.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023		200.00	(400.00)
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023		100.00	(500.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023		200.00	(700.00)
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23		354.67	(1,054.67)
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.34	(2,013.01)
11/28/2023	CD	CHK	Check: 03 62500	62500	200.00		(1,813.01)
11/28/2023	CD	CHK	Check: 03 62506	62506	100.00		(1,713.01)
11/28/2023	CD	CHK	Check: 03 62512	62512	200.00		(1,513.01)
11/28/2023	CD	CHK	Check: 03 62543	62543	200.00		(1,313.01)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	1,313.01		0.00
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.33	(958.33)
12/06/2023	AP	INV	HORSE & BUGGY RIDES; ST NICK PARADE	12/05/2023		400.00	(1,358.33)
12/06/2023	AP	INV	HORES & BUGGY RIDES; ST NICK PARADE	12/05/2023		400.00	(1,758.33)
12/06/2023	AP	INV	FIRESTARTER	2312-690631		17.99	(1,776.32)
12/07/2023	AP	INV	CHRISTMAS POSTERS	46499		12.20	(1,788.52)
12/07/2023	AP	INV	TELEPHONE; 12/2023	12/10/2023		54.95	(1,843.47)
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGI	11/22/2023		510.42	(2,353.89)
12/14/2023	AP	INV	HOLIDAY RADIO ADS	21669		990.00	(3,343.89)
12/26/2023	CD	CHK	Check: 03 100573	100573(E)	54.95		(3,288.94)
12/27/2023	AP	INV	DOWNTOWN HOLIDAY DECO	0002064		1,500.00	(4,788.94)
12/27/2023	CD	CHK	Check: 03 62596	62596	400.00		(4,388.94)
12/27/2023	CD	CHK	Check: 03 62606	62606	12.20		(4,376.74)
12/27/2023	CD	CHK	Check: 03 62615	62615	400.00		(3,976.74)
12/27/2023	CD	CHK	Check: 03 62634	62634	1,500.00		(2,476.74)
12/29/2023	CD	CHK	Check: 03 7414	7414(A)	1,468.75		(1,007.99)
12/29/2023	CD	CHK	Check: 03 7438	7438(A)	990.00		(17.99)
01/05/2024	AP	INV	ADVERTISING	4230056-1		103.00	(120.99)
01/05/2024	AP	INV	ADVERTISING	4230053-1		9.00	(129.99)
01/05/2024	AP	INV	ADVERTISING	4230061-1		380.00	(509.99)
01/05/2024	AP	INV	ADVERTISING	4220887-1		113.00	(622.99)
01/05/2024	AP	INV	ADVERTISING	4220889-1		103.00	(725.99)
01/05/2024	AP	INV	ADVERTISING	4220944-1		25.00	(750.99)
01/05/2024	AP	INV	ADVERTISING	4220871-1		9.00	(759.99)
01/05/2024	AP	INV	ADVERTISING	4217427-1		141.77	(901.76)
01/05/2024	AP	INV	ADVERTISING	4220891-1		325.00	(1,226.76)
01/05/2024	AP	INV	ADVERTISING	4220837-1		103.00	(1,329.76)
01/05/2024	AP	INV	ADVERTISING	4220900-1		380.00	(1,709.76)
01/05/2024	AP	INV	ADVERTISING	4220897-1		375.00	(2,084.76)
01/05/2024	AP	INV	ADVERTISING	4220814-1		390.00	(2,474.76)
01/05/2024	AP	INV	ADVERTISING	4200891-2		245.00	(2,719.76)
01/05/2024	AP	INV	ADVERTISING	4220814-2		180.00	(2,899.76)
01/05/2024	AP	INV	ADVERTISING	4230061-2		190.00	(3,089.76)
01/05/2024	AP	INV	ADVERTISING	4220895-1		280.00	(3,369.76)
01/05/2024	AP	INV	ADVERTISING	4220875-1		9.00	(3,378.76)
01/05/2024	AP	INV	ADVERTISING	4217300-1		125.00	(3,503.76)
01/05/2024	AP	INV	ADVERTISING	4220847-1		9.00	(3,512.76)
01/05/2024	AP	INV	ADVERTISING	4220957-1		200.00	(3,712.76)
01/05/2024	AP	INV	ADVERTISING	4220876-1		9.00	(3,721.76)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-202.000 ACCOUNTS PAYABLE							
				(Continued)			
01/05/2024	AP	INV	ADVERTISING	4220882-1		93.00	(3,814.76)
01/05/2024	AP	INV	ADVERTISING	4220879-1		9.00	(3,823.76)
01/05/2024	AP	INV	ADVERTISING	4220881-1		113.00	(3,936.76)
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024		1,020.28	(4,957.04)
01/08/2024	AP	INV	MEMBERSHIP; HANOVER	3246		125.00	(5,082.04)
01/09/2024	CD	CHK	Check: 03 62643	62643	17.99		(5,064.05)
01/09/2024	CD	CHK	Check: 03 62644	62644	125.00		(4,939.05)
01/11/2024	AP	INV	ADVERTISING	4220897-25		195.00	(5,134.05)
01/11/2024	AP	INV	ADVERTISING	4220900-2		190.00	(5,324.05)
01/11/2024	AP	INV	ADVERTISING	4220895-2		290.00	(5,614.05)
01/11/2024	AP	INV	ADVERTISING	4230056-2		122.00	(5,736.05)
01/11/2024	AP	INV	ADVERTISING	4220887-2		112.00	(5,848.05)
01/11/2024	AP	INV	ADVERTISING	4220889-2		122.00	(5,970.05)
01/11/2024	AP	INV	ADVERTISING	4220882-2		132.00	(6,102.05)
01/11/2024	AP	INV	ADVERTISING	4220881-2		112.00	(6,214.05)
01/11/2024	AP	INV	ADVERTISING	4220837-2		122.00	(6,336.05)
01/17/2024	AP	INV	CRYSTAL CUT LED BULB	INV1428		19.00	(6,355.05)
01/18/2024	AP	INV	TELEPHONE; 01/2024	01/10/2024		54.95	(6,410.00)
01/23/2024	CD	CHK	Check: 03 62657	62657	54.00		(6,356.00)
01/23/2024	CD	CHK	Check: 03 62685	62685	1,375.00		(4,981.00)
01/23/2024	CD	CHK	Check: 03 62686	62686	3,886.77		(1,094.23)
01/26/2024	CD	CHK	Check: 03 100586	100586(E)	54.95		(1,039.28)
01/26/2024	CD	CHK	Check: 03 7463	7463(A)	19.00		(1,020.28)
01/26/2024	CD	CHK	Check: 03 7468	7468(A)	1,020.28		0.00
01/31/2024			251-000-202.000	END BALANCE	46,588.29	46,050.18	0.00
251-000-214.101 DUE TO GENERAL FUND							
07/01/2023				BEG. BALANCE			(13.09)
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		1,150.00	(1,163.09)
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602		1,150.00	(2,313.09)
01/31/2024			251-000-214.101	END BALANCE	0.00	2,300.00	(2,313.09)
251-000-390.000 Fund Balance							
07/01/2023				BEG. BALANCE			(19,209.26)
01/31/2024			251-000-390.000	END BALANCE	0.00	0.00	(19,209.26)
251-000-452.006 DOWNTOWN BUSINESS DISTRICT							
07/01/2023				BEG. BALANCE			0.00
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075		4,200.00	(4,200.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084		7,175.00	(11,375.00)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		20,975.00	(32,350.00)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		800.00	(33,150.00)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		595.23	(33,745.23)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		29.77	(33,775.00)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		1,425.00	(35,200.00)
01/31/2024			251-000-452.006	END BALANCE	0.00	35,200.00	(35,200.00)
251-000-653.001 FARMERS' MARKET							
07/01/2023				BEG. BALANCE			0.00
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023			514.00	(514.00)
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023			894.00	(1,408.00)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			19.69	(1,427.69)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			260.00	(1,687.69)
01/31/2024			251-000-653.001	END BALANCE	0.00	1,687.69	(1,687.69)
251-000-653.003 CAR SHOWS							
07/01/2023				BEG. BALANCE			0.00
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			2,140.00	(2,140.00)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314		246.01	(2,386.01)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164		1,400.00	(3,786.01)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			62.30	(3,848.31)
01/31/2024			251-000-653.003	END BALANCE	0.00	3,848.31	(3,848.31)
251-000-653.005 MINT FESTIVAL							
07/01/2023				BEG. BALANCE			0.00
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023			250.00	(250.00)
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			38,535.71	(38,785.71)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314	246.01		(38,539.70)
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			2,052.55	(40,592.25)
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023			50.40	(40,642.65)
01/31/2024			251-000-653.005	END BALANCE	246.01	40,888.66	(40,642.65)
251-000-653.013 WINTER FESTIVAL							
07/01/2023				BEG. BALANCE			0.00
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			35.00	(35.00)
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023			1,050.00	(1,085.00)
12/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/14/2023			1,510.05	(2,595.05)
01/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/17/2024			250.00	(2,845.05)
01/31/2024			251-000-653.013	END BALANCE	0.00	2,845.05	(2,845.05)
251-000-665.000 INTEREST EARNED/INVESTMENTS							
07/01/2023				BEG. BALANCE			0.00
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		1.52	(1.52)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		8.06	(9.58)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		12.02	(21.60)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		0.90	(22.50)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		43.11	(65.61)
01/31/2024			251-000-665.000	END BALANCE	0.00	65.61	(65.61)
251-000-677.000 MISCELLANEOUS REVENUE							
07/01/2023				BEG. BALANCE			0.00
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			1,400.00	(1,400.00)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-000-677.000 MISCELLANEOUS REVENUE					(Continued)		
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164	1,400.00		0.00
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023			600.00	(600.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			6.50	(606.50)
01/31/2024			251-000-677.000	END BALANCE	1,400.00	2,006.50	(606.50)
251-000-679.000 MARKETING CO-OP					BEG. BALANCE		
07/01/2023							0.00
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023			250.00	(250.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			750.00	(1,000.00)
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023			1,500.00	(2,500.00)
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023			250.00	(2,750.00)
01/17/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/17/2024			250.00	(3,000.00)
01/22/2024	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 01/22/2024			250.00	(3,250.00)
01/31/2024			251-000-679.000	END BALANCE	0.00	3,250.00	(3,250.00)
251-172-730.000 OFFICE SUPPLIES/ADM					BEG. BALANCE		
07/01/2023							0.00
10/06/2023	AP	INV	BROTHER PRINTER	0821022091	24.48		24.48
01/31/2024			251-172-730.000	END BALANCE	24.48	0.00	24.48
251-172-751.000 EVENT COLLABORATION					BEG. BALANCE		
07/01/2023							0.00
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023	497.70		497.70
01/31/2024			251-172-751.000	END BALANCE	497.70	0.00	497.70
251-172-751.001 FARMERS' MARKET					BEG. BALANCE		
07/01/2023							0.00
09/21/2023	AP	INV	AIRD SPOTS; FARMERS' MARKET	4041600-3	150.00		150.00
09/21/2023	AP	INV	AIRD SPOTS; FARMERS' MARKET	4024735-3	150.00		300.00
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS	31.77		331.77
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4	149.62		481.39
01/31/2024			251-172-751.001	END BALANCE	481.39	0.00	481.39
251-172-751.002 CAR SHOWS					BEG. BALANCE		
07/01/2023							0.00
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023	500.00		500.00
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206	90.00		590.00
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	200.00		790.00
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538	1,904.00		2,694.00
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609	708.75		3,402.75
01/31/2024			251-172-751.002	END BALANCE	3,402.75	0.00	3,402.75
251-172-751.003 MINT FESTIVAL					BEG. BALANCE		
07/01/2023							0.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,250.00		1,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	500.00		1,750.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023	500.00		2,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,200.00		3,450.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDC	07/26/2023	100.00		3,550.00
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738	5,670.75		9,220.75
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	600.00		9,820.75
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549	255.00		10,075.75
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA	54.90		10,130.65
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	500.00		10,630.65
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023	212.23		10,842.88
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023	1,297.25		12,140.13
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023	1,526.62		13,666.75
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833	525.00		14,191.75
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS	64.45		14,256.20
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726	260.00		14,516.20
09/29/2023	AP	INV	PVC PIPE	2308-875546	37.58		14,553.78
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735	11.54		14,565.32
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964	5.80		14,571.12
09/29/2023	AP	INV	CHAIN	2308-880411	25.52		14,596.64
01/31/2024			251-172-751.003	END BALANCE	14,596.64	0.00	14,596.64
251-172-751.007 WINTER FESTIVAL					BEG. BALANCE		
07/01/2023							0.00
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519	470.55		470.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023	200.00		670.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023	200.00		870.55
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023	100.00		970.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023	200.00		1,170.55
12/06/2023	AP	INV	HORSE & BUGGY RIDES; ST NICK PARADE	12/05/2023	400.00		1,570.55
12/06/2023	AP	INV	HORES & BUGGY RIDES; ST NICK PARADE	12/05/2023	400.00		1,970.55
12/06/2023	AP	INV	FIRESTARTER	2312-690631	17.99		1,988.54
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023	12.72		2,001.26
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024	110.28		2,111.54
01/17/2024	AP	INV	CRYSTAL CUT LED BULB	INV1428	19.00		2,130.54
01/31/2024			251-172-751.007	END BALANCE	2,130.54	0.00	2,130.54
251-172-751.010 FALL FESTIVAL					BEG. BALANCE		
07/01/2023							0.00
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023	500.00		500.00
01/31/2024			251-172-751.010	END BALANCE	500.00	0.00	500.00
251-172-804.000 ADMINISTRATION CHARGES					BEG. BALANCE		
07/01/2023							0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	1,150.00		1,150.00
10/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14602	1,150.00		2,300.00
01/31/2024			251-172-804.000	END BALANCE	2,300.00	0.00	2,300.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2023			251-172-814.002 WEBSITE		BEG. BALANCE		0.00
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024	810.00		810.00
01/31/2024			251-172-814.002	END BALANCE	810.00	0.00	810.00
07/01/2023			251-172-818.000 CONTRACTUAL SERVICES		BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.34		958.34
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.33		1,916.67
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023	686.63		2,603.30
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.34		3,561.64
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.33		4,519.97
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.34		5,478.31
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023	958.33		6,436.64
01/31/2024			251-172-818.000	END BALANCE	6,436.64	0.00	6,436.64
07/01/2023			251-172-818.040 DOWNTOWN IMPROVEMENT		BEG. BALANCE		0.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTD	07/26/2023	38.14		38.14
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023	155.00		193.14
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355	1,000.00		1,193.14
12/27/2023	AP	INV	DOWNTOWN HOLIDAY DECO	0002064	1,500.00		2,693.14
01/31/2024			251-172-818.040	END BALANCE	2,693.14	0.00	2,693.14
07/01/2023			251-172-853.004 MONTHLY & LONG DISTANCE SERV		BEG. BALANCE		0.00
07/01/2023	AP	INV	TELEPHONE; 07/2023	07/10/2023	80.39		80.39
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023	80.43		160.82
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023	41.36		202.18
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023	54.95		257.13
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023	54.95		312.08
12/07/2023	AP	INV	TELEPHONE; 12/2023	12/10/2023	54.95		367.03
01/18/2024	AP	INV	TELEPHONE; 01/2024	01/10/2024	54.95		421.98
01/31/2024			251-172-853.004	END BALANCE	421.98	0.00	421.98
07/01/2023			251-172-880.008 MARKETING		BEG. BALANCE		0.00
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143	149.90		149.90
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTD	07/26/2023	32.95		182.85
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668	360.00		542.85
08/31/2023	AP	INV	AIRE D SPOTS; 07/01-07/31 2023	4024735-2	225.00		767.85
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 20	4038373-2	148.68		916.53
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/	4041600-2	150.00		1,066.53
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668	690.00		1,756.53
09/21/2023	AP	INV	AIRE D SPOTS; PSD/DDA	4097391-1	500.00		2,256.53
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3	150.00		2,406.53
10/12/2023	AP	INV	AIRE D SPOTS; PSD/DDA	4041600-47	150.00		2,556.53
12/07/2023	AP	INV	CHRISTMAS POSTERS	46499	12.20		2,568.73
12/14/2023	AP	INV	HOLIDAY RADIO ADS	21669	990.00		3,558.73
01/05/2024	AP	INV	ADVERTISING	4230056-1	103.00		3,661.73
01/05/2024	AP	INV	ADVERTISING	4230053-1	9.00		3,670.73
01/05/2024	AP	INV	ADVERTISING	4230061-1	380.00		4,050.73
01/05/2024	AP	INV	ADVERTISING	4220887-1	113.00		4,163.73
01/05/2024	AP	INV	ADVERTISING	4220889-1	103.00		4,266.73
01/05/2024	AP	INV	ADVERTISING	4220944-1	25.00		4,291.73
01/05/2024	AP	INV	ADVERTISING	4220871-1	9.00		4,300.73
01/05/2024	AP	INV	ADVERTISING	4217427-1	141.77		4,442.50
01/05/2024	AP	INV	ADVERTISING	4220891-1	325.00		4,767.50
01/05/2024	AP	INV	ADVERTISING	4220837-1	103.00		4,870.50
01/05/2024	AP	INV	ADVERTISING	4220900-1	380.00		5,250.50
01/05/2024	AP	INV	ADVERTISING	4220897-1	375.00		5,625.50
01/05/2024	AP	INV	ADVERTISING	4220814-1	390.00		6,015.50
01/05/2024	AP	INV	ADVERTISING	4200891-2	245.00		6,260.50
01/05/2024	AP	INV	ADVERTISING	4220814-2	180.00		6,440.50
01/05/2024	AP	INV	ADVERTISING	4230061-2	190.00		6,630.50
01/05/2024	AP	INV	ADVERTISING	4220895-1	280.00		6,910.50
01/05/2024	AP	INV	ADVERTISING	4220875-1	9.00		6,919.50
01/05/2024	AP	INV	ADVERTISING	4217300-1	125.00		7,044.50
01/05/2024	AP	INV	ADVERTISING	4220847-1	9.00		7,053.50
01/05/2024	AP	INV	ADVERTISING	4220957-1	200.00		7,253.50
01/05/2024	AP	INV	ADVERTISING	4220876-1	9.00		7,262.50
01/05/2024	AP	INV	ADVERTISING	4220882-1	93.00		7,355.50
01/05/2024	AP	INV	ADVERTISING	4220879-1	9.00		7,364.50
01/05/2024	AP	INV	ADVERTISING	4220881-1	113.00		7,477.50
01/05/2024	AP	INV	REIMBURSE; WILD APRICOT, CANDY FOR W	01/04/2024	100.00		7,577.50
01/11/2024	AP	INV	ADVERTISING	4220897-25	195.00		7,772.50
01/11/2024	AP	INV	ADVERTISING	4220900-2	190.00		7,962.50
01/11/2024	AP	INV	ADVERTISING	4220895-2	290.00		8,252.50
01/11/2024	AP	INV	ADVERTISING	4230056-2	122.00		8,374.50
01/11/2024	AP	INV	ADVERTISING	4220887-2	112.00		8,486.50
01/11/2024	AP	INV	ADVERTISING	4220889-2	122.00		8,608.50
01/11/2024	AP	INV	ADVERTISING	4220882-2	132.00		8,740.50
01/11/2024	AP	INV	ADVERTISING	4220881-2	112.00		8,852.50
01/11/2024	AP	INV	ADVERTISING	4220837-2	122.00		8,974.50
01/31/2024			251-172-880.008	END BALANCE	8,974.50	0.00	8,974.50
07/01/2023			251-172-956.000 MISCELLANEOUS		BEG. BALANCE		0.00
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/1	X7-1555626011	205.81		205.81
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23	354.67		560.48
01/31/2024			251-172-956.000	END BALANCE	560.48	0.00	560.48
07/01/2023			251-172-961.000 PROFESSIONAL DUES		BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
251-172-961.000 PROFESSIONAL DUES					(Continued)		
01/08/2024	AP	INV	MEMBERSHIP; HANOVER	3246	125.00		125.00
01/31/2024			251-172-961.000	END BALANCE	125.00	0.00	125.00
251-172-969.001 MUSIC							
07/01/2023				BEG. BALANCE			0.00
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023	200.00		200.00
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023	200.00		400.00
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023	200.00		600.00
01/31/2024			251-172-969.001	END BALANCE	600.00	0.00	600.00
251-172-985.000 CAPITAL OUTLAY							
07/01/2023				BEG. BALANCE			0.00
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742	3,794.94		3,794.94
01/31/2024			251-172-985.000	END BALANCE	3,794.94	0.00	3,794.94
TOTAL FOR FUND 251 PRINCIPAL SHOPPING DISTRICT					220,490.93	220,490.93	0.00



City of SJ PSD Heather Hanover <psdcityofsj@gmail.com>

(no subject)

2 messages

pizzacraig@voyager.net <pizzacraig@voyager.net>
To: psdcityofsj@gmail.com

Wed, Jan 31, 2024 at 11:24 AM

Hello, if anyone would like to take my place on the dda and or psd board for the city of St Johns they are welcome to my seat. Thanks Craig Smith Main Street Pizza/Cafe

City of SJ PSD Heather Hanover <psdcityofsj@gmail.com>
To: pizzacraig@voyager.net

Wed, Jan 31, 2024 at 11:29 AM

Thanks Craig!

Heather Hanover

Executive Director
St. Johns PSD/DDA
989-224-8944 Ext 233
Cell 517-930-0140
psdcityofsj@gmail.com

[Quoted text hidden]



Boards and Committees Application

Name *

First

BRENT

Last

HURST

Thank you for considering serving your community. Your willingness to serve is greatly appreciated because our city needs people like you to continue to keep St. Johns a fine community in which to live. To assist the city commission in making the best match between boards and members, we would appreciate completing the brief questions that are located on this form.

The meeting schedules and functions of all boards and committees are shown below. *Please rank up to the top five boards you are interested in serving on, with #1 being the most preferred. When making your selections, be sure to consider not only the board's function, but also the meeting dates.*

BOARDS / MEMBERS *

- Board of Review
- Board of Appeals
- Compensation Board
- Principal Shopping District/Downtown Development Authority
- Parking Committee
- Parks and Recreation Board
- Planning Commission
- Finance Advisory

Board of Review: Meets March, July & December of each year. Hears appeals on property assessments.

Board of Appeals: Meets as needed. Hears request for variance from the zoning ordinances.

Compensation Board: Meets as needed, usually in May. Sets the city commission's compensation.

PSD/DDA: Meets 1st Wednesday of each month at 11:30 am. Promotes and enhances the downtown business district.

Parking Committee: Meets as needed. Reviews requests and makes recommendations to the city commission on parking.

Parks & Recreation Board: Meets 3rd Wednesday of Jan, Apr, Jul, & Oct at 6:00 pm. Reviews and advises the

- Board of Ethics
- Brownfield Redevelopment Authority
- Law Enforcement Advisory
- Exterior Property Maintenance Ordinance Citizens Review Panel
- Other

city commission the operation of the city parks and recreation programs

Planning Commission: Meets 2nd Wednesday of each month at 5:30 pm. Reviews rezonings, site plans, subdivision, special use permits and other development projects.

Finance Advisory: Meets as needed. Provides financial oversight for the municipality.

Board of Ethics: Meets as needed. Review complaints of ethics violations allegedly committed by elected and non-elected officials.

Brownfield Redevelopment Authority: Meets as needed. Facilitate identification and treatment of environmentally distressed, functionally obsolete and/or blighted areas to promote revitalization.

Law Enforcement Advisory: Meets as needed. Address and remedy operational issues and deficiencies; insure compliance with legislation and mandates as it concerns the police dept. facilities and functions.

Exterior Property Maint Ordinance: Meets as needed. Hears from property owners contesting violations.

Other: Please specify.

Preference #1 *	Preference #2	Preference #3	Preference #4	Preference #5
DDA v	v	v	v	v

How long have you lived in the City of St. Johns? *

16 YEARS

Please give a brief summary of your educational and work background: *

HIS DIPLOMA ELHS 86', VARIOUS COLLEGE 87-2000

Please tell us about any previous civic or service club environment: *

3.5 yrs SJ. DDA / PSD BOARD - EVENTS CHAIR, MARKETING COMMITTEES

Please tell us more about yourself and your interest in serving on a board or committee for the City of St. Johns: *

CO-OWNER, FOUNDER OH MI ORGANICS EST. 2015 ST. JOHNS, MI.
CO-FOUNDER / V.P. EAT HEALTHY EAT LOCAL FOUNDATION EST 2018 (501c3)

The information you have supplied will be provided to specific boards, the city commission, and is also subject to public disclosure under the Michigan Freedom of Information Act, as amended. If you have any questions, you may contact the city clerk's office at (989) 224-8944. E-mail: csj@stjohnsmi.gov

Address: *

Address Line 1 606 E. STEEL ST.

City ST. JOHNS

Michigan MI

Zip Code 48879

Home or Cell Phone: *

517-896-0242

Business Phone:

Signature: *



Date: *

6/21/2023

Email:

OHMI BRENT@GMAIL.COM

[draw](#) type

Thank you again for taking the time to fill out this application. Your willingness to serve the city is greatly appreciated.

Submit

Update



Boards and Committees Application

Name

Monica Ladiski

Section

BOARDS / MEMBERS

Principal Shopping
District/Downtown Development
Authority

Board of Review: Meets March, July & December of each year.
Hears appeals on property assessments.

Board of Appeals: Meets as needed. Hears request for variance
from the zoning ordinances.

Compensation Board: Meets as needed, usually in May. Sets the
city commission's compensation.

PSD/DDA: Meets 1st Wednesday of each month at 11:30 am.
Promotes and enhances the downtown business district.

Parking Committee: Meets as needed. Reviews requests and
makes recommendations to the city commission on parking.

Parks & Recreation Board: Meets 3rd Wednesday of Jan, Apr, Jul,
& Oct at 6:00 pm. Reviews and advises the city commission the
operation of the city parks and recreation programs

Planning Commission: Meets 2nd Wednesday of each month at
5:30 pm. Reviews rezonings, site plans, subdivision, special use
permits and other development projects.

Finance Advisory: Meets as needed. Provides financial oversight
for the municipality.

Board of Ethics: Meets as needed. Review complaints of ethics
violations allegedly committed by elected and non-elected officials.

Brownfield Redevelopment Authority: Meets as needed. Facilitate
identification and treatment of environmentally distressed, functionally
obsolete and/or blighted areas to promote revitalization.

Law Enforcement Advisory: Meets as needed. Address and
remedy operational issues and deficiencies; insure compliance with
legislation and mandates as it concerns the police dept. facilities and

functions.

Exterior Property Maint Ordinance: Meets as needed. Hears from property owners contesting violations.

Other: Please specify.

Preference #1 **Preference #2** **Preference #3** **Preference #4** **Preference #5**
PSD/DDA

How long have you lived in the City of St.

Johns?

33 years total

Please give a brief summary of your educational and work background:

Masters in Nursing and Masters in Healthcare Administration. Last 16 years worked in Executive Healthcare Leadership- strategic planning and development, market analysis & program growth, financial acumen, multidisciplinary team collaboration to drive results. Co-owner Lotus Health & Hydration, downtown St. Johns

Please tell us about any previous civic or service club environment:

Boyscout leader, November 2023- organized nonprofit Women's Health Event (proceeds were donated to Basic Needs), DDA/PSD Event, Marketing and Design committee member,

Please tell us more about yourself and your interest in serving on a board or committee for the City of St. Johns:

As a long term resident of St. Johns I am want to see our community prosper and grow. My previous career role allowed little time for me to actively participate in our city and I look forward to being involved. As a business owner in our city, I am interested in applying my knowledge and experience in strategic planning and growth to our community.

The information you have supplied will be provided to specific boards, the city commission, and is also subject to public disclosure under the Michigan Freedom of Information Act, as amended. If you have any questions, you may contact the city clerk's office at (989) 224-8944. E-mail: csj@stjohnsmi.gov

Address:

2135 S. Saint Clair Road, St Johns, Michigan 48879

Home or Cell Phone:

(989) 534-1759

Business Phone:

(989) 292-4200

Signature:

Date:

1/24/2024

Email:

lotush20health@gmail.com

Monica Ladiski

Thank you again for taking the time to fill out this application. Your willingness to serve the city is greatly appreciated.

Thank You to Our Sponsors:

Partner Sponsor:



Premier Sponsor:



Signature Sponsor:



Business Associate Sponsors:



Downtown Lansing
Photo Credit: James Lenon



Downtown East Lansing



Downtown East Lansing

Upcoming Events:
 Summer Workshop, May 31, 2024, Downtown Harbor Springs
 Downtown Day, September 28, 2024, Your Downtown!
 Annual Conference, November 7-8, 2024, Downtown Ann Arbor

Hotel

A block of rooms has been reserved for attendees at The Graduate, 133 Evergreen Avenue, East Lansing, for March 4 and March 5, 2024. A special rate of \$129 (excluding taxes and fees) is available by clicking [here](#) or by calling The Graduate at 517-348-0900, before **February 3, 2024**.

Printed on recycled paper

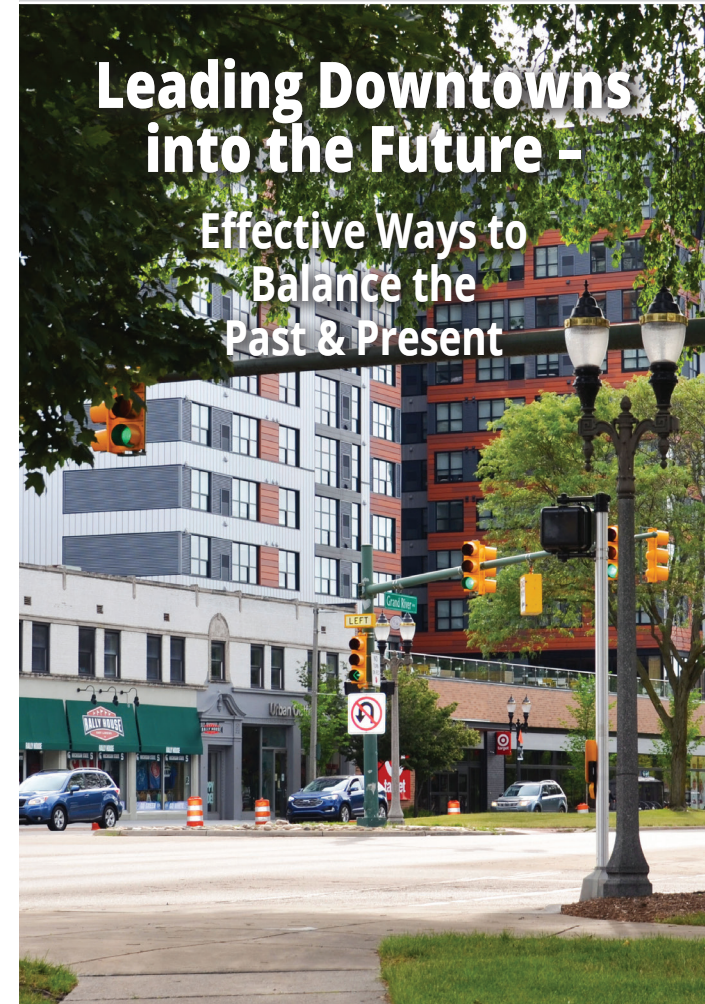
**MICHIGAN
DOWNTOWN
ASSOCIATION**



**ADVOCACY DAY &
SPRING WORKSHOP**

**March 5 & 6, 2024
Lansing & East Lansing, MI
In-person and Virtual Attendance Option**

**Leading Downtowns
into the Future -
Effective Ways to
Balance the
Past & Present**



Founded in 1980, the Michigan Downtown Association is a driving force in the interest and growth of downtowns and communities throughout Michigan. The MDA encourages the development, redevelopment and continuing improvement of Michigan communities and downtowns.

The Mission of the Michigan Downtown Association is to strengthen and sustain downtowns.

MDA's Vision is to be the leader in preserving and enhancing downtowns and their ongoing management.

www.michigandowntowns.com



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Strengthening Downtowns

P.O. Box 3591, North Branch, MI 48461

Advocacy Day

TUESDAY, MARCH 5, 2024

Mackinac Room Anderson House Building
124 N. Capitol Avenue Lansing, MI 48933
\$60 includes lunch

10:30 am – 11:00 am **Registration**

11:00 am – 12:00 pm **Welcome & Introductions**

*Cristina Sheppard-Decius, Chair,
Michigan Downtown Association*

Legislative Update

*James Alt & Nate Mack,
MDA Legislative Committee Co-Chairs*

Key Messages to Share with Lawmakers

MDA Legislative Committee

12:00 pm – 1:15 pm **Luncheon Reception with Legislators**

Mackinac Room

1:30 pm – 3:00 pm **Meetings with Legislators**

2:00 pm – 3:00 pm **MDA Board of Directors Meeting**

*Mackinac Room
Attendees are welcome to join the meeting.*

5:30 pm – 7:30 pm **MDA Meet & Greet**

*Join us as we enjoy good company,
complimentary appetizers, and a cash bar.
Jolly Pumpkin
218 Albert Street, East Lansing, MI*

Spring Workshop: Leading Downtowns into the Future – Effective Ways to Balance the Past & Present

WEDNESDAY, MARCH 6, 2024

Graduate Hotel
Shadows Ballroom
133 Evergreen Avenue
East Lansing, MI 48823

Downtown managers and stakeholders are charged with understanding current issues and innovations while respecting the history and diversity of a community. How can utilizing knowledge of the latest technology and gaining insight from the experiences of individuals strengthen downtowns? Join the MDA in lively Downtown East Lansing, March 6, and gain insight regarding everything from AI to historic preservation concepts, engage in honest conversations, including homelessness issues, and learn from the experiences of others. Come immerse yourself in current, relevant, and timely presentations that will help you advance your community forward.

8:15 am – 8:45 am **Registration**

*Continental Breakfast
Sponsored by Lake Trust Credit Union*



8:45 am – 9:00 am **Welcome**

*Cristina Sheppard-Decius, Chair,
Michigan Downtown Association*

9:00 am – 9:10 am **Welcome to East Lansing**

Mayor George Brookover, East Lansing

9:10 am – 9:20 am **Attendee Introductions**

9:20 am – 9:35 am **Vendor & Sponsor Introductions**

9:40 am – 10:15 am **The Transformative Power of Artificial Intelligence (AI)**

Discover how Artificial Intelligence (AI) can transform your management operations. This session will delve into the powerful potential of AI as a key resource for saving time and reducing costs. Learn how these innovative technologies can be seamlessly integrated into your daily workflows, enhancing efficiency at every level. Join us to gain valuable insights and make informed decisions about embracing AI in your operations.

*Michelle Sponseller, Downtown Development
Director, City of Mt. Pleasant*

10:15 am – 10:30 am **Networking Break**

10:30 am – 11:00 am **Empowering Real Estate Entrepreneurs**

Michigan Economic Development Corporation (MEDC), in partnership with local and regional partners, aims to connect emerging real estate developers with the tools and resources needed to achieve redevelopment projects. MEDC recognizes that cultivating and empowering emerging developers is an integral part of revitalizing our Michigan communities. From the 'Developer's Toolkit', to the widely esteemed 'Pro Forma 101 Guide', to the innovative "Build My Community" funding initiative, hear how the MEDC continues to explore initiatives to cultivate real estate entrepreneurs.

*Nate Scramlin, Senior Redevelopment
Services Director, Michigan Economic
Development Corporation
Pablo Majano, Senior Community Planner,
Michigan Economic Development Corporation*

11:00 am – 11:45 am **"One Size Fits All"-
The Perceptions and Realistic
Solutions to Homelessness in
America's Downtowns**

There are over 582,000 homeless people struggling on the streets of America's downtowns, suburbs, and villages. Each person has a unique story. Each person could be dealing with the complexities of multiple issues including dignity of work, addiction, mental health, trauma, affordable housing, racial disparities, criminal background, or the want to conform to social norms. There is no "one size fits all" solution or program. We will hear from four different agencies battling the negative perceptions of homelessness with a variety of approaches and grass root solutions which can fit together like a puzzle to help meet an individual's unique needs, break the family-cycle of homelessness, and prevent the continued explosive growth in our core communities.

*Pastor Michael L. Brown, President/CEO,
Kalamazoo Gospel Ministries
Sgt. Amil Alwan, Kalamazoo Dept. of Public Safety
Andrea Henderson, Director, The Refuge, Lapeer
Tim Galbraith, Homelessness Advocate and
former homeless person, Lapeer*

11:45 am – 1:00 pm **Lunch on Site**

Legislative Update

Lessons Learned from Real Communication Initiatives

Representing the organization that received the 2023 MDA Annual Award for Best Educational and Promotional Campaign, Molly LaLone will highlight the variety of outreach methods the Lake Orion DDA initiated to educate residents, business owners, and elected officials about a key economic development project and the importance of the Downtown Development Authority to the community.

Molly LaLone, Director, Southfield DDA

1:00 pm – 2:00 pm **Intro to Architecture & Historic Preservation Concepts**

Downtown streets are lined with buildings representing decades of design and history. Why is it so important for a downtown director to understand the prevalent historical building styles found in downtown? What is SHPO and how can it, and the National Historic Preservation Act, be used as an economic tool? What are the economic benefits of Historic Preservation? This session, will provide an overview of the many aspects of historic preservation and how it relates to economic vitality.

*Lindsey Dotson, MSARP
DDA Director & Historic District
Commission Coordinator, City of Charlevoix
Board Member, Michigan Historic
Preservation Network, Revitalization Specialist
& co-founder, GD Placemaking*

2:15 pm – 3:10 pm **Lessons Learned from Real
Downtown Placemaking Projects**

The concept of "Placemaking" isn't new but is it still relevant? YES! Hear from the 2023 MDA Annual Award winners as they describe the lessons learned after embarking on major initiatives that are helping transform their communities. Nate Mack will highlight his MiPDM Capstone Project and present information on how to successfully advocate for better public spaces by taking a measured approach and building a broad coalition of support for the project. No matter the budget, downtown organizations can make a difference in the economic vitality of a community, one project at a time.

*James Alt, Director, Lapeer DDA/Main Street
Cristina Sheppard-Decius, Director,
Birmingham Shopping District
Audrey Tappenden, Branch County Economic
Growth Alliance Director
Nate Mack, Director, South Lyon DDA/Main Street*

3:10 pm – 3:40 pm **What's Your Problem?**

Don't be shy, we really want to know! More importantly, we want to help. In this interactive and fast-paced session, workshop attendees will be given the opportunity to share their concerns regarding anything related to downtown management. Our room, full of downtown professionals, will listen and offer insight and suggestions. Be sure to take advantage of our Think Tank and bring your questions regarding projects, staffing, volunteers, economic vitality, and administration.

Moderator: Dana Walker

3:45 pm

Closing Remarks

*Dana Walker, Director,
Michigan Downtown Association*

www.michigandowntowns.com

Registration Form for Annual MDA Advocacy Day & Spring Workshop:

MDA Member: Lansing Day: **\$60** Workshop: **\$150** Both: **\$210** MDA Non-Member: Lansing Day **\$60** Workshop: **\$175** Both **\$235**

Workshop Sponsor (includes one table and one registration): **\$300**

Virtual Format price is the same.

Sorry, no refunds, but changes to type of registration can be requested. We look forward to hosting a safe and informative event! Please return this form with payment to MDA by **February 25, 2024**. Make checks payable to the Michigan Downtown Association.

Send payment to:
Michigan Downtown Association
P.O. Box 3591

North Branch, MI 48461

director@michigandowntowns.com

Credit Card payments are accepted over the phone at 248-838-9711.

Save time! Register and pay online at <https://www.memberiap.com/members/evr/regmenu.php?orgcode=MDTA>

Name _____

Organization _____

Phone _____

Email _____

_____ Visa ___ MC ___ Dis ___ Amex

Card No. _____

Exp. Date _____ Sec. Code: _____

Name on Card: _____

Signature: _____

Zip Code: _____

