



**St. Johns Principal Shopping District**  
**109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233**

**BOARD OF DIRECTORS  
2023 - 2024**

**Chairman**  
Jason Butler  
Butler Financial

**Vice-Chairman**  
Tyler Barlage  
Community Christian Church

**Secretary-Treasurer**  
Bruce DeLong  
Clinton County

**Directors**  
Emily Baudoux  
Rise Up Co.

Ed Brandon  
Gilroy's Hardware

Chad Gamble  
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Erika Hayes  
Jackson,  
Hayes, PC

Tracy Kossaras  
Kurt's Appliance

Nancy McKinley  
Castle Resident

Corinne Trimbach  
Mint Door

Craig Smith  
Main Street Café

**Marketing**  
Tyler Barlage-Chair  
Erika Hayes  
Ethan Painter  
Emily Baudoux  
Vickie Schafer  
Brent Hurst  
Monica Ladiski

**Design**  
Tyler Barlage-Chair

**Events**  
Corrine Trimbach-Chair  
Tracy Kossaras-Chair  
Brent Hurst  
Nancy McKinley  
Jason Butler  
Jamie Madar

**Executive, Finance,  
Strategic Planning**  
Tyler Barlage  
Bruce DeLong  
Chad Gamble  
Jason Butler  
Corinne Trimbach  
Tracy Kossaras

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944; Ext 233  
psdcityofsj@ gmail.com

**AGENDA**

**Principal Shopping District Meeting**

**December 6, 2023**

**11: 30 am, PSD Office/Fire Hall**

\* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am (2 minutes)**
- 3. Approval of the Consent Agenda: 11:32am (5 minutes)**
  - A. \*Minutes of meeting dated Nov 1,2023
  - B. \*Minutes from Marketing, Executive and Event Meetings
  - C. \*City of St Johns monthly financial report through Nov 28,2023
  - D. \*Director's Report
- 4. Communications**
  - A. Events Committee 11:37am (3 minutes)
  - B. Marketing Committee: 11:40 am (3 minutes)
  - C. Executive Committee 11:43 am (3minutes)
- 5. Old Business**
  - A. Social District Discussion 11:46 am(10 minutes)
  - B. Holiday Party 11:56 am (1 minute)
- 6. New Business**
  - A. 2024 Meeting Dates 11:57 am (5 minute)

**Next Regular PSD Board Meeting January 10 , 2024**



**St. Johns Downtown Development Authority**  
**109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233**

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2023 - 2024**

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Corinne Trimbach  
Mint Door  
Boutique

Craig Smith  
Main Street Café

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Emily Baudoux  
Vickie Schafer  
Brent Hurst  
Monica Ladiski

**Design**  
Tyler Barlage-Chair

**Events**  
Corrine Trimbach-Chair  
Tracy Kossaras-Chair  
Jaime Madar  
Brent Hurst  
Nancy McKinley  
Jason Butler

**Executive, Finance,  
Strategic Planning**  
Tyler Barlage  
Bruce Delong  
Chad Gamble  
Jason Butler  
Corinne Trimbach  
Tracy Kossaras

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
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psdcityofsj@ gmail.com

**AGENDA**  
**Downtown Development Authority Meeting**  
**Dec 6, 2023**  
**Immediately After 11:30 PSD Meeting at DDA Office**

\* Indicates an attachment

- 1. Call to Order 12:02 pm**
  - 2. Additions to the Agenda 12:03pm**
  - 3. Approval of the Consent Agenda: 12:04 pm**
    - A. \*Minutes of meeting dated Nov 1,2023
    - B. \*City of St Johns monthly financial report through Nov 28,2023
  - 4. Communications**
    - A. None
  - 5. Old Business**
    - A. Design Committee 12:05 pm (3 minutes)
  - 6. New Business**
    - A. Executive Director Contract Closed Session 12:08 pm(10 minutes)
  - 7. Public Comment (please keep to under 3 minutes) 12:18 pm (10 minutes)**
- Adjournment 12:28 pm**

**Next Regular DDA Board Meeting Jan 10 2024**



**St. Johns Principal Shopping District and Downtown Development Authority**  
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 [www.DowntownStJohnsMI.com](http://www.DowntownStJohnsMI.com)

**Meeting Minutes**  
**Principal Shopping District**  
**Nov 1, 2023**  
**11:30 am, At PSD Office**

**BOARD OF DIRECTORS**  
**2023- 2024**

**Chairman**  
Jason Butler  
Butler Financial

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Tyler Barlage  
Community Christian Church

**Secretary-Treasurer**  
Bruce DeLong  
Clinton County Commissioner

**Directors**  
Emily Baudoux  
Rise Up Co.

Ed Brandon  
Gilroy's Hardware

Erika Hayes  
Jackson,  
Hayes, PC

Tracy Kossaras  
Kurt's Appliance

Chad Gamble  
City of St. Johns, MI

Nancy McKinley  
The Castle Residence

Corinne Trimbach  
Mint Door  
Boutique

Craig Smith  
Main Street Café

**COMMITTEES**

**Marketing**  
Tyler Barlage-Chair  
Erika Hayes  
Emily Baudoux  
Ethan Painter  
Vicki Schaffer  
Brent Hurst  
Monica Ladiski

**Events**  
Tracy Kossaras-Chair  
Corinne Trimbach-Chair  
Nancy McKinley  
Jason Butler  
Jaime Madar  
Brent Hurst  
Monica Ladiski

**Executive, Finance, Strategic Planning**  
Jason Butler-Chair  
Tyler Barlage  
Bruce DeLong  
Chad Gamble  
Tracy Kossaras  
Corinne Trimbach

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**Executive Director**  
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989-224-8944x 233  
Email: [psdcityofsj@gmail.com](mailto:psdcityofsj@gmail.com)

**Members Present:** Tyler Barlage, Chad Gamble, Tracy Kossaras, Emily Baudoux, Corinne Trimbach, Bruce DeLong and Craig Smith

**Other Present:** Monica Ladiski, Amber Haubert, Jenina Halitsky, Chief Dave Kirk and Heather Hanover

1. **Meeting was called to Order by Vice Chair Barlage at 11:30 am**
2. **Additions to the Agenda** One, Chad Gamble would like to report on the Downtown parking plan progress, motion to approve the agenda as amended by Bruce DeLong, seconded by Corinne Trimbach, motion carried.
3. **Motion to Approve the Consent Agenda made by Bruce DeLong**, seconded by Tracy Kossaras motion carried.
  - A. Minutes of meeting dated October 4, 2023
  - B. Minutes of the Marketing, Executive and Events Committee Meetings
  - C. City of St Johns monthly financial report through October 25,2023
  - D. Director's Report
4. **Communications**

A. Events Committee: Tracy presented that at the last meeting there was discussion of the Thursday Market, which was not successful and will not be repeated next year. The St Nick parade was discussed and we will be selling light up toys again as a fund raiser. There will be burn barrels face painting, cookie decorating, chili from the Lions and Knights of Columbus and we will be selling hot dogs again from the Downtown hot dog cart. We also sold hot dogs at the Event So Good It's Scary.

B. Marketing Committee: Tyler discussed the boards questions about having 2 websites, one for the business of the board and one for tourism. The board is hesitant to have 2 websites and unsure how they would both be managed There were also concerns about the best use of tax payer dollars. The Marketing committee will do some more work on the issue.

C. Executive Committee: Tyler stated that the main discussion at the executive meeting was the social district program and that will be discussed later in the agenda.

D. Downtown Parking: City Manager Chad Gamble reported that the chief has come up with an interesting proposal for parking enforcement in the downtown. Other cities have designated their downtowns as "chalking zones". There would be signage warning drivers that they are entering a chalking zone and there is the potential for chalk to be placed on their car tires. The Chief is talking to the city attorney's to check the legality of the program, but this could be a great low cost solution to the parking enforce issue. Chad also said he has been talking with MDOT about getting wayfinding signs that would point to historic downtown St Johns. One possibly on an overpass. He also expects the new parking rules signs to be in place by Thanksgiving . At first, parking violators will just receive a warning, tickets will not be written until after the first of the year.

**5. Old Business:**  
**Member Gamble left at 11:59AM**

A. Social District: The cost to each business that wants to be a part of the social district is \$250 for a yearly license and \$70 for a one-time inspection fee. There will also be cost for the stickers that are required on every cup and the signage that identifies the social district. There was discussion on how to pay and if the PSD could cover the costs in the first year. Tyler Barlage stated that the program is well thought out and an interesting concept but not something he could vote for. With alcoholism and other issues, he would not support more encouragement of drinking in the downtown. Since we only have a quorum (6 board members) in attendance it was discussed that to pass we may have to have all positive votes. Heather will check with the city



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attorney on the quorum issues. Motion by Bruce Delong, seconded by Corinne Trimbach to table this issue until our next meeting. Motion carried.

**6. New Business:**

A. Holiday Party is planned for December 6<sup>th</sup> at the St Johns Brewery 5-7pm.

Motion to adjourn made by Burce Delong at 12:10 seconded by Erica Hayes, motion carried

**Next Regular Meeting December 6, 2023**



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Erika Hayes  
Jackson, Hayes, PC

Tracy Kossaras  
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Chad Gamble  
City of St. Johns

Nancy McKinley  
Castle Residence

Corinne Trimbach  
Mint Door Boutique

Craig Smith  
Main Street Café

**COMMITTEES**

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Erica Hayes  
Emily Baudoux  
Ethan Painter  
Vicki Schaffer  
Monica Ladiski  
Brent Hurst

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Corinne Trimbach-Chair  
Nancy McKinley  
Jason Butler  
Jaime Madar  
Brent Hurst  
Monica Ladiski

**Executive, Finance, Strategic Planning**  
Jason Butler-Chair  
Tyler Barlage  
Bruce Delong  
Chad Gamble  
Tracy Kossaras  
Corinne Trimbach  
**CONTACT INFO**  
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Heather Hanover  
989-224-8944x 233  
Email: psdcityofsj@ gmail.com

**Meeting Minutes**  
**Downtown Development Authority**  
**Nov 1 , 2023 After PSD Meeting, PSD Office**

**Members Present:** Emily Baudoux, Tyler Barlage, Corinne Trimbach, Bruce Delong, Craig Smith and Tracy Kossaras.

**Other Present:** Monica Ladiski, Amber Haubert, Jenina Halitsky and Heather Hanover

- 1. Meeting was called to Order by Vice Chairman Barlage at 12:10 pm**
- 2. Additions to the Agenda:** None, motion to approve the agenda by Bruce Delong, seconded by Corinne Trimbach, motion carried.
- 3. Motion to Approve the Consent Agenda** as presented, made by Bruce Delong, seconded by Tracy Kossaras, motion carried.
  - A. Minutes of meeting dated Oct 4, 2023
  - B. City of St Johns monthly financial report through October 25,2023
- 4. Communications**
  - A. None.
- B. Old Business**
  - A. Design Committee: Tyler Barlage has taken on the Design Committee as the chair. The first matter of business will be getting the Holiday Decorations up. Bruce Delong said that the banner decision needs to be made yesterday. A Design Committee meeting is scheduled for December 8<sup>th</sup> at 8am.
- 5. New Business**
  - A. None.

**7.Public Comment:** Amber Haubert commented that she is not in favor of the social district. She has had family members affected by alcoholism and does not see the need to encourage more drinking. There are already issues that she has had to deal with as a resident of downtown with drunk people behaving badly. She does not think a social district would be a benefit to downtown. Monica Ladiski commented that the social district is not about encouraging alcoholism which is a terrible thing but about improving the atmosphere of events and welcomeness of downtown. The social district can actually make social drinking more organized and controlled. Emily Baudoux asked that if the social district causes unforeseen problems, can it be rescinded. Bruce Delong said, yes, after a year we will evaluate it for issues. Vice Chair Barlage stated that a social district is a puzzle piece making along the way to making downtown a vibrant space.

**Motion to adjourn made by Bruce Delong, seconded by Emily Baudoux, motion carried, meeting adjourned at 12:27pm.**

**Next Meeting dec 6, 2023**



*Principal Shopping District and Downtown Development Authority 100  
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psdcityofsj@gmail.com*

**Design Committee Meeting Minutes**

**November 2, 2023 8:30 am**

Members Attending: Lori Wurm, Lara Boettger and Tyler Barlage

Others: Heather Hanover

- 1) Welcome to the design committee, we are looking to build a new committee that works on downtown décor, holiday decorations and façade improvements. The group discussed the cross-street banner and gave the go ahead to the banner prepared by Michigan Graphic .
- 2) Holiday Platers: Woodburys will be placing artificial trees in the downtown planters and decorating them. There was a discussion on warm versus cool lights. There was a discussion on ordering snowflakes for the light poles. Heather will work with the vendor to order 12 snowflakes this year to be added to the inner poles(not at the corners where the trees are). The rest of the group will meet on the 13<sup>th</sup> of November to check out the tree lights and clean them up.
- 3) Façade Grants: The application was announced and the deadline is January 15<sup>th</sup>. This group will evaluate the applications. There was discussion on the guidelines that are provided and standards of approval. We need to develop some criteria in the next year.
- 4) Trash Cans: There was discussion on getting new trash cans and what we are looking for. It was also brought up that some areas have a lot of cigarette butts. We will look into possibly buying special containers for the problem areas. The group will some research and bring ideas to the January meeting.



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psdcityofsj@gmail.com

**Events Committee Meeting Minutes  
November 2, 2023 8:30 am**

Members Attending: Tracy Kossaras, Corrine Trimbach and Moncia Ladiski

Others: Heather Hanover

- 1) Event So Good It's Scary, the event went well even though it was cold. The scary music on the speakers was great. The hot dog cart inspection went well and we sold all the hot dogs we bought which was only 32 but it is a start. Next year we should have a theme people can vote for their favorite scarecrow. It was decided not to use a Q R code but have slips of paper and at each end have a box to put your vote in.
- 2) The St Nick Parade: Corinne and Tracy will be selling the light up toys. Jamie will be in charge of the hot dog cart. Monica said her husband could help with fixing the photo op cut outs. Heather will see if Cedar Creek will sponsor the Gingerbread House again. It was decided to just let kids line up to go in the gingerbread house and give them a small bag to fill and not work with a nonprofit. We will put up cones with caution tape in the 3<sup>rd</sup> block only this year and see if that keeps people back enough. Corinne's granddaughter would like to man the Snoopy House again. The committee chose John Serrine as Saint of the Year. Corinne and Tracy will give him the good news. Troy, Karl and Josh will help Jason Butler organize the parade entries behind the courthouse. Heather has reserved the courthouse for the parade, talked with St Nick about being in the parade and the Rotary Club about hosting St Nick in the Depot after the Parade.
- 3) Mint Fest: We have StarFarm for Friday night and are thinking of a day full of local bands on Saturday. We could start the bands during the car show. There was discussion about the problems with the corn hole tournament in the middle of everything and we might not use them next year. The food trucks were a hit and we will get more next year.
- 4) Xmas Mixer: Downtown Jingle Mingle, at the brewery, Hot chocolate and light snacks. Maybe get singers or St Nick to show up. Monica and Heather will meet with Hailey at the Brewery to iron out details.



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## **Executive Committee Meeting Minutes** **November 21 ,2023**

Members attending: Jason Butler, Bruce Delong, Tyler Barlage and Chad Gamble  
Others: Heather Hanover

1. Social District: at the last board meeting the board decided not to vote on the social district because we only had a quorum and Tyler said even though he understands the need for a social district , with his Church's work with alcoholism, he in good conscience could not vote for starting the social district. Because there were some questions about the need to have all positive votes when you only have a quorum, the issue was tabled to the next meeting. Heather talked with the city to get clarification and the city attorney said that you only need a majority of the members present for an item to pass, with the exception of going into a closed session or if specifically prohibited in organizational by laws. The PSD/DDA by laws have no restriction. The matter will be voted on at the next PSD meeting.
2. Holiday Party is December 6<sup>th</sup> at the Brewery. Hopefully everyone can attend and St Nick might make an appearance.
3. The executive meeting in December is on the 21<sup>st</sup>. Can everyone attend on that day, the consensus was , yes, we can have a meeting that day. The Calander for next year needs to be passed at the December meeting. The January meeting will be moved to the second Wednesday January 10<sup>th</sup>.
4. Other items discussed, volunteers for the ST Nick Parade, leafs on the sidewalk, broken electrical outlets and burnt-out street lights. Jason also discussed the brainstorming meeting with LEAP and MEDC that was conducted down at the Depot/Elevator property. It was a great meeting and hopefully helps to move the development of that property forward. Chad also mentioned that he just came across a grant that is for counties without land banks to help with demolition of the silos. He will need letters of support with the grant application.





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**Marketing Committee Minutes**  
**November 9, 2023**  
**9am PSD Office**

**Committee Members Present:** Emily Baudoux, Brent Hurst, Tyler Barlage, Erika Hayes, Vickie Schafer and Monica Ladiski

**Others Present:** Heather Hanover

1. Website: The board is not in favor of having 2 websites. There was discussion on the current website and what our objectives are for the website and the costs and time involved in having 2 websites. Everyone agreed that Ethan does a quality job for us and we would hope he could work with us to make the current website better. Brent talked about SEO optimization and the need to have it on our website. There was discussion on paying Ethan to help us with SEO. He will be asked and if not, we will look for other options. There was also discussion on Shadowboxer, a program that lets you know what people are looking at on your website. Also, adding pictures of businesses to the business directory. We can have each business send in a photo they would like to have displayed and see how that goes.
2. Wayfinding Signs and bill boards: There was discussion on having the city ad signs that point to Historic Downtown St Johns on MDOT right of ways. City Manager Gamble is talking to MDOT about this. There was also talk of electronic message boards and bill boards. If we go with a bill board through an agency, they are very expensive. We could get permission from local land owners to put up permanent signs saying Historic Downtown St Johns next exit. We will keep this on our agenda for next year.
3. Cross promotions of downtown at Chamber Craft show. The chamber has offered to let us have a Sign at the craft show directing shoppers to downtown and a map of stores. The committee is in favor of spending some money on the poster and flyers.
4. Q-R code and flyers: The group would like to have a pamphlet at stores downtown showing where all the stores and restaurant are. Emily Baudoux brought the example of the one they have in Old Town in Lansing. Everyone likes the idea. Brent said he know the people and till talk to them about how they did it and where they got them from.
5. Year-round t-shirts and mugs: Brent asked Vickie if that is something her business could set up for the downtown? Vickie said yes but we will need to know what other businesses want to participate. We will work on this issue more in January.
6. Small Business Saturday: Brent said he would like to encourage Creative Placemaking on Small Business Saturday in downtown ST Johns. Which would entail businesses working with another small business in their business as a pop up. Heather will post some Facebook ads about Small Business Saturday.
7. Brent also brought up a Santa Scavenger Hunt. He is thinking the last week before Christmas. A sign would be put in stores for people to find and take a picture of and hashtag Downtown ST Johns to win a prize, Brent will work on this idea.



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### **2024 Committee Meeting Dates:**

**PSD DDA Board Meetings are held at 11:30am at the PSD/  
Fire Hall Conference Room:** Jan 10, Feb 7, Mar 6, Apr 3,  
May 1, June 5, **July 10**, Aug 7. **Sept 4?**, Oct 2, Nov 6, Dec 4.

### **DDA Required Meetings:**

Informational/Citizens Council Feb 13 9am

Informational Meeting Followed by Annual Meeting, July 10

**Executive Committee third Tuesday of the month at 8 am,**  
Butler Financial Offices 301 N Clinton Ave.: Jan 16, Feb 20,  
Mar 19, Apr 16, May 21, June 18, July 16, Aug 20, Sept 17, Oct  
15, Nov 19, Dec 17.

**Marketing Committee second Thursday of the month at 9  
am, PSD/Fire Hall Conference Room :** Jan 11, Feb 8, Mar 14,  
Apr 11, May 9, June 13, July 11, Aug 8, Sept 12, Oct 10, Nov  
14, Dec 12.

**Events Committee on the first Thursday of the month at  
8:30am PSD/Fire Hall Conference Room :** **Jan 4** , Feb 1, Mar 7,  
Apr 4, May 2, June 6, **July 11**, Aug 1, Sept 5, Oct 3, Nov 7, Dec 5

**Design Committee on the third Thursday of the month at  
9am PSD/Fire Hall Conference Room** Jan 18, Feb 15, Mar 21,  
Apr 18, May 16, June 20, July 18, Aug 15, Sept 19, Oct 17,  
Nov 21, **Dec 21**



# **Social District Management Plan**

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## BACKGROUND

On July 1, 2020, Governor Whitmer signed House Bill 5781 into law creating the Social District Permit. The governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District.

The City of St Johns, in an effort to continue the revitalization of the downtown and increase opportunities for business and recreation, is creating a social district that encompasses all qualified licensees within the downtown and allows for consumption at multiple locations throughout the district.

## DISTRICT BOUNDARY AND COMMONS AREA(S)

**Exhibit B** depicts the social district boundary, the commons area(s), and location of qualifying licensees.

**Exhibit C** includes the names and addresses of all qualified licensees within the social district.

Current qualified licensees include:

- American Legion
- Bruno's Wonder Bar
- Main Street Café
- Sirens Bar
- St Johns Brewing Company
- Swany's Pub and Grub

Additional commons areas may be designated if new qualified licensees are established within the district, enabling a new area to meet the requirements for a commons area as defined in MCL 436.1551(8)(a).

Temporary commons areas may be established in conjunction with events that are to take place within the district boundary. Temporary commons areas must be approved by the City in conjunction with an event application. Temporary commons areas may occur on public streets if the street is closed to all vehicle traffic with the exception of emergency vehicles.

## PUBLIC SAFETY

The City of St Johns Police Department will provide law enforcement services to the social district.

The St Johns Fire Department will respond to all fire, rescue, and EMS-related issues within the district.

## WASTE MANAGEMENT

Trash receptacles will be available throughout the district and its consumption areas. If needed, new receptacles for permanent/long-term use will be provided and will match those placed elsewhere throughout downtown.

## SIGNAGE AND HOURS OF OPERATION

Standard hours of operation will run from 11 am until 10 pm Tuesday – Saturday.

Temporary commons areas may request special hours of operation in conjunction with an event planned within the social district through the City's Special Event Application.

Signage will be placed throughout the social district to denote the boundaries of the district and its designated consumption areas. Some signage may include a QR code linked to a webpage which includes key information pertaining to the social district. Such information may include, but is not limited to: hours of operation, a list of social district permit holders, and any upcoming special events.

Signs may be posted using any of the following methods, where appropriate:

- Using stanchions
- On building walls
- On street lamps or other posts
- At entrances/exits to social district permit holders
- On the sidewalk

Social District Permit Holders will be required to post signage within, or affixed to, their establishment which includes the district standard hours of operations and map of commons areas.

## BEVERAGE CONTAINERS

A district logo has been designed and is shown in Exhibit A.

The stickers featuring the logo of the social district will be acquired from the Principal Shopping District (PSD) Executive Director.

Businesses are required to indicate a drink has been sold by their establishment by including the business's logo, trade name, or other feature unique to the social district permittee on the cup itself.

## TEMPORARY COMMONS AREAS & SPECIAL EVENTS

Events planned within the social district may request a temporary commons area and special hours of operation in conjunction with the planned event. Temporary commons areas may occur on public streets if the street is closed to all vehicle traffic with the exception of emergency vehicles. Temporary commons areas, special hours of operation, and requests for additional waste management services will be reviewed and approved by the City in conjunction with the standard event application.

Some permanent/fixed district signage may include a QR code link to a webpage where information regarding the social district will be available, including planned alterations to the social district commons areas and hours of operation.

## APPLICATION PROCESS AND COMMUNICATION

Each eligible establishment must apply to the State of Michigan for their permit. The permit requires a letter of approval from the local unit of government which would be the City of St Johns. Please contact the PSD for guidance on completing the application([psdcityofjs@gmail.com](mailto:psdcityofjs@gmail.com), 989-224-8944 Ext 233). Social District Permit holders will be required to submit an email address to the PSD for use when communicating important information that pertains to the social district. Such information may include, but is not limited to, upcoming special events and temporary commons areas.

Exhibit A – Social District Logo





Exhibit B – Social District Boundary & Commons Areas



Eligible Social District Establishments

## Exhibit C – Qualified Licensees and Addresses

### **AMERICAN LEGION POST 153**

110 E Walker St  
St Johns, MI 48879

### **Bruno's Wonder Bar**

226 N Clinton Ave  
St Johns, MI 48879

### **Main Street Café**

207 N Clinton Ave  
St Johns, MI 48879

### **Sirens Bar**

119 E Walker St  
St Johns, MI 48879

### **St Johns Brewing Company**

200 N Clinton Ave  
St Johns, MI 48879

### **Swany's Pub and Grub**

310 N Clinton Ave  
St Johns, MI 48879



*Principal Shopping District and Downtown Development Authority  
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext.  
233*

[www.DowntownStJohnsMi.com](http://www.DowntownStJohnsMi.com)  
[psdcityofsj@gmail.com](mailto:psdcityofsj@gmail.com)

#### Executive Director Activity for November 2023

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Design Committee meeting, agenda , minutes
- G. Board meeting, minutes and agenda
- H. Social District Meeting voting investigation
- I. Chamber Meeting
- J. Meet with horse carriage people
- K. Meet with dance team.
- L. Attended Chamber mixer and Women's Day
- M. Met with Brewery about holiday party
- N. Posted for St Nick Parade
- O. Made up posters for craft show.
- P. Ordered Snowflakes for downtown
- Q. Met with Woodburys about decorations for planters
- R. Repaired and replaces downtown tree lights
- S. Worked with city on St Nick Parade
- T. Talked with Lions about Chili for parade
- U. Filled license forms for Hot Dog at St Nick Parade
- V. Made mad for distribution at chamber craft show.
- W. Made posters for St Nick Parade
- X. Created line up form for parade entries
- Y. Created tree lighting script
- Z. Arranged sound system for tree lighting
- AA. Worked with WLNS on holiday promo
- BB. Turned in Bills and deposits to the City Treasurer
- CC. City Council Meetings
- DD. Delivered funds to City from Farmers Market
- EE. Met with Jet Speed about their façade grant
- FF. Talked with Keith Koneval about his façade grant
- GG. Received signed grant contract for Keith Koneval
- HH. Talked with StarFarm about performing at Mint Fest
- II. Talked with YAC about volunteers for St Nick Parade

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
681-000-544.005	GRANTS	26,500.00	0.00	0.00	0.00	0.00	0.00
681-000-665.000	INTEREST EARNED/INVESTMENTS	244.79	0.00	65.61	0.00	(65.61)	100.00
681-000-671.000	MISCELLANEOUS REVENUE	0.00	0.00	606.50	6.50	(606.50)	100.00
681-000-671.007	FARMERS' MARKET	2,126.29	1,500.00	1,687.69	260.00	(187.69)	112.51
681-000-671.010	CAR SHOWS	1,968.07	2,000.00	3,848.31	0.00	(1,848.31)	192.42
681-000-671.018	MINT FESTIVAL	27,361.96	25,000.00	40,642.65	0.00	(15,642.65)	162.57
681-000-671.024	WINTER FESTIVAL	4,038.75	2,000.00	35.00	35.00	1,965.00	1.75
681-000-671.026	SOAP BOX DERBY	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.028	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.031	MARKETING CO-OP	3,750.00	2,500.00	2,500.00	2,250.00	0.00	100.00
681-000-671.032	FALL FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.033	SPRING FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
681-000-672.006	DOWNTOWN BUSINESS DISTRICT	36,050.00	38,975.00	35,200.00	0.00	3,775.00	90.31
681-000-675.005	CORPORATE SPONSORS	0.00	0.00	0.00	0.00	0.00	0.00
681-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.001	FUND BALANCE/RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.035	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		102,039.86	71,975.00	84,585.76	2,551.50	(12,610.76)	117.52
TOTAL REVENUES		102,039.86	71,975.00	84,585.76	2,551.50	(12,610.76)	117.52
Expenditures							
Dept 173 - ADMINISTRATION DEPARTMENT							
681-173-729.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
681-173-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	24.48	0.00	75.52	24.48
681-173-751.000	EVENT COLLABORATION	808.07	1,000.00	0.00	0.00	1,000.00	0.00
681-173-751.001	FARMERS' MARKET	1,260.00	1,800.00	481.39	0.00	1,318.61	26.74
681-173-751.002	CAR SHOWS	980.00	1,500.00	3,402.75	0.00	(1,902.75)	226.85
681-173-751.003	MINT FESTIVAL	21,386.50	20,000.00	14,596.64	0.00	5,403.36	72.98
681-173-751.007	WINTER FESTIVAL	2,961.37	3,000.00	1,170.55	700.00	1,829.45	39.02
681-173-751.008	SOAP BOX DERBY	0.00	0.00	0.00	0.00	0.00	0.00
681-173-751.009	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-173-751.010	FALL FESTIVAL	0.00	0.00	500.00	0.00	(500.00)	100.00
681-173-751.011	SPRING FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-173-804.000	ADMINISTRATION CHARGES	3,940.00	4,600.00	1,150.00	0.00	3,450.00	25.00
681-173-814.002	WEBSITE	948.00	700.00	0.00	0.00	700.00	0.00
681-173-818.000	CONTRACTUAL SERVICES	14,199.99	11,500.00	5,478.31	958.34	6,021.69	47.64
681-173-818.040	DOWNTOWN IMPROVEMENT	2,053.94	8,300.00	1,193.14	0.00	7,106.86	14.38
681-173-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
681-173-853.004	MONTHLY & LONG DISTANCE SERV	883.84	500.00	312.08	54.95	187.92	62.42
681-173-870.001	MARKETING	9,795.05	8,500.00	2,556.53	0.00	5,943.47	30.08
681-173-870.007	GRANTS	25,000.00	0.00	0.00	0.00	0.00	0.00
681-173-870.008	MUSIC	2,530.24	1,000.00	600.00	0.00	400.00	60.00
681-173-870.009	MARKETING CO-OP	0.00	5,000.00	0.00	0.00	5,000.00	0.00
681-173-900.000	PRINT AND PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
681-173-956.000	MISCELLANEOUS	13.09	0.00	560.48	354.67	(560.48)	100.00
681-173-960.000	EDUCATION AND TRAINING	450.00	1,000.00	0.00	0.00	1,000.00	0.00
681-173-961.000	PROFESSIONAL DUES	0.00	200.00	0.00	0.00	200.00	0.00
681-173-985.000	CAPITAL OUTLAY	0.00	4,000.00	3,794.94	0.00	205.06	94.87
Total Dept 173 - ADMINISTRATION DEPARTMENT		87,210.09	73,200.00	35,821.29	2,067.96	37,378.71	48.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS  
 PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Expenditures							
TOTAL EXPENDITURES		87,210.09	73,200.00	35,821.29	2,067.96	37,378.71	48.94
Fund 681 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		102,039.86	71,975.00	84,585.76	2,551.50	(12,610.76)	117.52
TOTAL EXPENDITURES		87,210.09	73,200.00	35,821.29	2,067.96	37,378.71	48.94
NET OF REVENUES & EXPENDITURES		14,829.77	(1,225.00)	48,764.47	483.54	(49,989.47)	3,980.77
TOTAL REVENUES - ALL FUNDS		167,634.39	121,803.29	134,317.63	2,551.50	(12,514.34)	110.27
TOTAL EXPENDITURES - ALL FUNDS		112,599.32	167,903.00	48,590.71	3,026.29	119,312.29	28.94
NET OF REVENUES & EXPENDITURES		55,035.07	(46,099.71)	85,726.92	(474.79)	(131,826.63)	185.96

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 681 PRINCIPAL SHOPPING DISTRICT							
07/01/2023			<b>681-000-002.000 CASH - IMM/PRI ACCT 1289</b>		BEG. BALANCE		19,784.25
07/10/2023	CD	CHK	Check: 03 62196	62196		200.00	19,584.25
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023		250.00		19,834.25
07/12/2023	CD	CHK	Check: 03 7038	7038(A)		13.11	19,821.14
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074	4,200.00		24,021.14
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023		514.00		24,535.14
07/25/2023	CD	CHK	Check: 03 62217	62217		500.00	24,035.14
07/26/2023	CD	CHK	Check: 03 100114	100114(E)		80.39	23,954.75
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.34	22,996.41
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083	7,175.00		30,171.41
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023		250.00		30,421.41
08/08/2023	CD	CHK	Check: 03 62244	62244		500.00	29,921.41
08/08/2023	CD	CHK	Check: 03 62245	62245		5,670.75	24,250.66
08/08/2023	CD	CHK	Check: 03 62246	62246		500.00	23,750.66
08/08/2023	CD	CHK	Check: 03 62248	62248		800.00	22,950.66
08/08/2023	CD	CHK	Check: 03 62250	62250		1,250.00	21,700.66
08/08/2023	CD	CHK	Check: 03 62251	62251		1,200.00	20,500.66
08/10/2023	CD	CHK	Check: 03 62255	62255		200.00	20,300.66
08/11/2023	CD	CHK	Check: 03 7088	7088(A)		686.63	19,614.03
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090	20,976.52		40,590.55
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023		40,675.71		81,266.26
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023		3,452.55		84,718.81
08/25/2023	CD	CHK	Check: 03 100124	100124(E)		80.43	84,638.38
08/29/2023	CD	CHK	Check: 03 62257	62257		525.00	84,113.38
08/29/2023	CD	CHK	Check: 03 62285	62285		212.23	83,901.15
08/29/2023	CD	CHK	Check: 03 62299	62299		1,526.62	82,374.53
08/29/2023	CD	CHK	Check: 03 62303	62303		90.00	82,284.53
08/29/2023	CD	CHK	Check: 03 62330	62330		1,297.25	80,987.28
08/29/2023	CD	CHK	Check: 03 62339	62339		525.00	80,462.28
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		1,129.42	79,332.86
08/31/2023	CD	CHK	Check: 03 7148	7148(A)		255.00	79,077.86
08/31/2023	CD	CHK	Check: 03 7156	7156(A)		360.00	78,717.86
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267	808.06		79,525.92
09/06/2023	CD	CHK	Check: 03 62346	62346		155.00	79,370.92
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023		50.40		79,421.32
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269	607.25		80,028.57
09/19/2023	CD	CHK	Check: 03 62352	62352		500.00	79,528.57
09/19/2023	CD	CHK	Check: 03 62354	62354		200.00	79,328.57
09/26/2023	CD	CHK	Check: 03 62380	62380		500.00	78,828.57
09/26/2023	CD	CHK	Check: 03 62395	62395		119.35	78,709.22
09/26/2023	CD	CHK	Check: 03 62404	62404		523.68	78,185.54
09/26/2023	CD	CHK	Check: 03 100137	100137(E)		41.36	78,144.18
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023		894.00		79,038.18
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023		81.99		79,120.17
09/29/2023	CD	CHK	Check: 03 7177	7177(A)		2,612.75	76,507.42
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.34	75,549.08
09/29/2023	CD	CHK	Check: 03 7209	7209(A)		260.00	75,289.08
09/29/2023	CD	CHK	Check: 03 7217	7217(A)		690.00	74,599.08
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023		600.00		75,199.08
10/03/2023	CD	CHK	Check: 03 62410	62410		80.44	75,118.64
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434	30.67		75,149.31
10/24/2023	CD	CHK	Check: 03 62465	62465		205.81	74,943.50
10/24/2023	CD	CHK	Check: 03 62469	62469		31.77	74,911.73
10/24/2023	CD	CHK	Check: 03 62477	62477		1,249.62	73,662.11
10/24/2023	CD	CHK	Check: 03 62479	62479		1,000.00	72,662.11
10/26/2023	CD	CHK	Check: 03 100148	100148(E)		54.95	72,607.16
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.33	71,648.83
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516	1,468.11		73,116.94
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023		1,051.50		74,168.44
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023		1,500.00		75,668.44
11/22/2023	CD	CHK	Check: 03 100556	100556(E)		54.95	75,613.49
11/28/2023	CD	CHK	Check: 03 62500	62500		200.00	75,413.49
11/28/2023	CD	CHK	Check: 03 62506	62506		100.00	75,313.49
11/28/2023	CD	CHK	Check: 03 62512	62512		200.00	75,113.49
11/28/2023	CD	CHK	Check: 03 62543	62543		200.00	74,913.49
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		1,313.01	73,600.48
11/30/2023			681-000-002.000	END BALANCE	84,585.76	30,769.53	73,600.48
07/01/2023			<b>681-000-002.007 DEBIT CARD-CASH</b>		BEG. BALANCE		(23.79)
07/03/2023	CD	CHK	Check: 24 10484	10484(E)		3,794.94	(3,818.73)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)		149.90	(3,968.63)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)		24.48	(3,993.11)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)		470.55	(4,463.66)
11/30/2023			681-000-002.007	END BALANCE	0.00	4,439.87	(4,463.66)
07/01/2023			<b>681-000-084.015 DUE FROM CURRENT TAX COLLECT</b>		BEG. BALANCE		0.00
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074		4,200.00	(4,200.00)
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075	4,200.00		0.00
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083		7,175.00	(7,175.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084	7,175.00		0.00
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090		20,976.52	(20,976.52)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091	20,976.52		0.00
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267		808.06	(808.06)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268	808.06		0.00
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269		607.25	(607.25)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270	607.25		0.00
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434		30.67	(30.67)



Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-084.015 DUE FROM CURRENT TAX COLLECT</b> (Continued)							
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435	30.67		0.00
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516		1,468.11	(1,468.11)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517	1,468.11		0.00
11/30/2023			681-000-084.015	END BALANCE	35,265.61	35,265.61	0.00
<b>681-000-202.000 ACCOUNTS PAYABLE</b> BEG. BALANCE (538.11)							
07/01/2023	AP	INV	TELEPHONE; 07/2023	07/10/2023		80.39	(618.50)
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742		3,794.94	(4,413.44)
07/03/2023	CD	CHK	Check: 24 10484	10484(E)	3,794.94		(618.50)
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023		200.00	(818.50)
07/10/2023	CD	CHK	Check: 03 62196	62196	200.00		(618.50)
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.34	(1,576.84)
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023		500.00	(2,076.84)
07/12/2023	CD	CHK	Check: 03 7038	7038(A)	13.11		(2,063.73)
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143		149.90	(2,213.63)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)	149.90		(2,063.73)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.33	(3,022.06)
07/25/2023	CD	CHK	Check: 03 62217	62217	500.00		(2,522.06)
07/26/2023	CD	CHK	Check: 03 100114	100114(E)	80.39		(2,441.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.34		(1,483.33)
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206		90.00	(1,573.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,250.00	(2,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		500.00	(3,323.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023		500.00	(3,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,200.00	(5,023.33)
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023		686.63	(5,709.96)
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDO	07/26/2023		171.09	(5,881.05)
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738		5,670.75	(11,551.80)
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023		800.00	(12,351.80)
08/08/2023	CD	CHK	Check: 03 62244	62244	500.00		(11,851.80)
08/08/2023	CD	CHK	Check: 03 62245	62245	5,670.75		(6,181.05)
08/08/2023	CD	CHK	Check: 03 62246	62246	500.00		(5,681.05)
08/08/2023	CD	CHK	Check: 03 62248	62248	800.00		(4,881.05)
08/08/2023	CD	CHK	Check: 03 62250	62250	1,250.00		(3,631.05)
08/08/2023	CD	CHK	Check: 03 62251	62251	1,200.00		(2,431.05)
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023		200.00	(2,631.05)
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549		255.00	(2,886.05)
08/10/2023	CD	CHK	Check: 03 62255	62255	200.00		(2,686.05)
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668		360.00	(3,046.05)
08/11/2023	CD	CHK	Check: 03 7088	7088(A)	686.63		(2,359.42)
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023		80.43	(2,439.85)
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA		54.90	(2,494.75)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)	24.48		(2,470.27)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		500.00	(2,970.27)
08/25/2023	CD	CHK	Check: 03 100124	100124(E)	80.43		(2,889.84)
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023		212.23	(3,102.07)
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023		1,297.25	(4,399.32)
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023		1,526.62	(5,925.94)
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833		525.00	(6,450.94)
08/29/2023	CD	CHK	Check: 03 62257	62257	525.00		(5,925.94)
08/29/2023	CD	CHK	Check: 03 62285	62285	212.23		(5,713.71)
08/29/2023	CD	CHK	Check: 03 62299	62299	1,526.62		(4,187.09)
08/29/2023	CD	CHK	Check: 03 62303	62303	90.00		(4,097.09)
08/29/2023	CD	CHK	Check: 03 62330	62330	1,297.25		(2,799.84)
08/29/2023	CD	CHK	Check: 03 62339	62339	525.00		(2,274.84)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	1,129.42		(1,145.42)
08/31/2023	CD	CHK	Check: 03 7148	7148(A)	255.00		(890.42)
08/31/2023	CD	CHK	Check: 03 7156	7156(A)	360.00		(530.42)
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS		64.45	(594.87)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.34	(1,553.21)
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538		1,904.00	(3,457.21)
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726		260.00	(3,717.21)
08/31/2023	AP	INV	AIRE SPOTS; 07/01-07/31 2023	4024735-2		225.00	(3,942.21)
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 202	4038373-2		148.68	(4,090.89)
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/0	4041600-2		150.00	(4,240.89)
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023		155.00	(4,395.89)
09/06/2023	CD	CHK	Check: 03 62346	62346	155.00		(4,240.89)
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668		690.00	(4,930.89)
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023		41.36	(4,972.25)
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023		500.00	(5,472.25)
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609		708.75	(6,181.00)
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023		200.00	(6,381.00)
09/19/2023	CD	CHK	Check: 03 62352	62352	500.00		(5,881.00)
09/19/2023	CD	CHK	Check: 03 62354	62354	200.00		(5,681.00)
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519		470.55	(6,151.55)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)	470.55		(5,681.00)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.33	(6,639.33)
09/21/2023	AP	INV	AIRE SPOTS; FARMERS' MARKET	4041600-3		150.00	(6,789.33)
09/21/2023	AP	INV	AIRE SPOTS; FARMERS' MARKET	4024735-3		150.00	(6,939.33)
09/21/2023	AP	INV	AIRE SPOTS; PSD/DDA	4097391-1		500.00	(7,439.33)
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3		150.00	(7,589.33)
09/26/2023	CD	CHK	Check: 03 62380	62380	500.00		(7,089.33)
09/26/2023	CD	CHK	Check: 03 62395	62395	119.35		(6,969.98)
09/26/2023	CD	CHK	Check: 03 62404	62404	523.68		(6,446.30)
09/26/2023	CD	CHK	Check: 03 100137	100137(E)	41.36		(6,404.94)
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS		31.77	(6,436.71)
09/29/2023	CD	CHK	Check: 03 7177	7177(A)	2,612.75		(3,823.96)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.34		(2,865.62)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-202.000 ACCOUNTS PAYABLE</b>				(Continued)			
09/29/2023	CD	CHK	Check: 03 7209	7209(A)	260.00		(2,605.62)
09/29/2023	CD	CHK	Check: 03 7217	7217(A)	690.00		(1,915.62)
09/29/2023	AP	INV	PVC PIPE	2308-875546		37.58	(1,953.20)
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735		11.54	(1,964.74)
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964		5.80	(1,970.54)
09/29/2023	AP	INV	CHAIN	2308-880411		25.52	(1,996.06)
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355		1,000.00	(2,996.06)
10/03/2023	CD	CHK	Check: 03 62410	62410	80.44		(2,915.62)
10/06/2023	AP	INV	BROTHER PRINTER	0821022091		24.48	(2,940.10)
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023		54.95	(2,995.05)
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4		149.62	(3,144.67)
10/12/2023	AP	INV	AIREO SPOTS; PSD/DDA	4041600-47		150.00	(3,294.67)
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/14/23	X7-1555626011		205.81	(3,500.48)
10/24/2023	CD	CHK	Check: 03 62465	62465	205.81		(3,294.67)
10/24/2023	CD	CHK	Check: 03 62469	62469	31.77		(3,262.90)
10/24/2023	CD	CHK	Check: 03 62477	62477	1,249.62		(2,013.28)
10/24/2023	CD	CHK	Check: 03 62479	62479	1,000.00		(1,013.28)
10/26/2023	CD	CHK	Check: 03 100148	100148(E)	54.95		(958.33)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.33		0.00
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023		54.95	(54.95)
11/22/2023	CD	CHK	Check: 03 100556	100556(E)	54.95		0.00
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023		200.00	(200.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023		200.00	(400.00)
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023		100.00	(500.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023		200.00	(700.00)
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23		354.67	(1,054.67)
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.34	(2,013.01)
11/28/2023	CD	CHK	Check: 03 62500	62500	200.00		(1,813.01)
11/28/2023	CD	CHK	Check: 03 62506	62506	100.00		(1,713.01)
11/28/2023	CD	CHK	Check: 03 62512	62512	200.00		(1,513.01)
11/28/2023	CD	CHK	Check: 03 62543	62543	200.00		(1,313.01)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	1,313.01		0.00
11/30/2023			681-000-202.000	END BALANCE	35,209.40	34,671.29	0.00
<b>681-000-214.001 DUE TO GENERAL FUND</b>							
07/01/2023				BEG. BALANCE			(13.09)
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		1,150.00	(1,163.09)
11/30/2023			681-000-214.001	END BALANCE	0.00	1,150.00	(1,163.09)
<b>681-000-390.000 Fund Balance</b>							
07/01/2023				BEG. BALANCE			(4,379.49)
11/30/2023			681-000-390.000	END BALANCE	0.00	0.00	(4,379.49)
<b>681-000-665.000 INTEREST EARNED/INVESTMENTS</b>							
07/01/2023				BEG. BALANCE			0.00
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		1.52	(1.52)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		8.06	(9.58)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		12.02	(21.60)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		0.90	(22.50)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		43.11	(65.61)
11/30/2023			681-000-665.000	END BALANCE	0.00	65.61	(65.61)
<b>681-000-671.000 MISCELLANEOUS REVENUE</b>							
07/01/2023				BEG. BALANCE			0.00
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			1,400.00	(1,400.00)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164	1,400.00		0.00
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023			600.00	(600.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			6.50	(606.50)
11/30/2023			681-000-671.000	END BALANCE	1,400.00	2,006.50	(606.50)
<b>681-000-671.007 FARMERS' MARKET</b>							
07/01/2023				BEG. BALANCE			0.00
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023			514.00	(514.00)
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023			894.00	(1,408.00)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			19.69	(1,427.69)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			260.00	(1,687.69)
11/30/2023			681-000-671.007	END BALANCE	0.00	1,687.69	(1,687.69)
<b>681-000-671.010 CAR SHOWS</b>							
07/01/2023				BEG. BALANCE			0.00
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			2,140.00	(2,140.00)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314		246.01	(2,386.01)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164		1,400.00	(3,786.01)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			62.30	(3,848.31)
11/30/2023			681-000-671.010	END BALANCE	0.00	3,848.31	(3,848.31)
<b>681-000-671.018 MINT FESTIVAL</b>							
07/01/2023				BEG. BALANCE			0.00
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023			250.00	(250.00)
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			38,535.71	(38,785.71)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314	246.01		(38,539.70)
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			2,052.55	(40,592.25)
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023			50.40	(40,642.65)
11/30/2023			681-000-671.018	END BALANCE	246.01	40,888.66	(40,642.65)
<b>681-000-671.024 WINTER FESTIVAL</b>							
07/01/2023				BEG. BALANCE			0.00
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			35.00	(35.00)
11/30/2023			681-000-671.024	END BALANCE	0.00	35.00	(35.00)
<b>681-000-671.031 MARKETING CO-OP</b>							
07/01/2023				BEG. BALANCE			0.00



Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-671.031 MARKETING CO-OP</b>				(Continued)			
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023			250.00	(250.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			750.00	(1,000.00)
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023			1,500.00	(2,500.00)
11/30/2023			681-000-671.031	END BALANCE	0.00	2,500.00	(2,500.00)
<b>681-000-672.006 DOWNTOWN BUSINESS DISTRICT</b>				BEG. BALANCE			0.00
07/01/2023							
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075		4,200.00	(4,200.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084		7,175.00	(11,375.00)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		20,975.00	(32,350.00)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		800.00	(33,150.00)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		595.23	(33,745.23)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		29.77	(33,775.00)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		1,425.00	(35,200.00)
11/30/2023			681-000-672.006	END BALANCE	0.00	35,200.00	(35,200.00)
<b>681-173-730.000 OFFICE SUPPLIES/ADM</b>				BEG. BALANCE			0.00
07/01/2023							
10/06/2023	AP	INV	BROTHER PRINTER	0821022091	24.48		24.48
11/30/2023			681-173-730.000	END BALANCE	24.48	0.00	24.48
<b>681-173-751.001 FARMERS' MARKET</b>				BEG. BALANCE			0.00
07/01/2023							
09/21/2023	AP	INV	AIRE SPOTS; FARMERS' MARKET	4041600-3	150.00		150.00
09/21/2023	AP	INV	AIRE SPOTS; FARMERS' MARKET	4024735-3	150.00		300.00
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS	31.77		331.77
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4	149.62		481.39
11/30/2023			681-173-751.001	END BALANCE	481.39	0.00	481.39
<b>681-173-751.002 CAR SHOWS</b>				BEG. BALANCE			0.00
07/01/2023							
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023	500.00		500.00
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206	90.00		590.00
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	200.00		790.00
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538	1,904.00		2,694.00
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609	708.75		3,402.75
11/30/2023			681-173-751.002	END BALANCE	3,402.75	0.00	3,402.75
<b>681-173-751.003 MINT FESTIVAL</b>				BEG. BALANCE			0.00
07/01/2023							
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,250.00		1,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	500.00		1,750.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023	500.00		2,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,200.00		3,450.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDOG	07/26/2023	100.00		3,550.00
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738	5,670.75		9,220.75
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	600.00		9,820.75
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549	255.00		10,075.75
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA	54.90		10,130.65
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	500.00		10,630.65
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023	212.23		10,842.88
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023	1,297.25		12,140.13
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023	1,526.62		13,666.75
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833	525.00		14,191.75
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS	64.45		14,256.20
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726	260.00		14,516.20
09/29/2023	AP	INV	PVC PIPE	2308-875546	37.58		14,553.78
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735	11.54		14,565.32
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964	5.80		14,571.12
09/29/2023	AP	INV	CHAIN	2308-880411	25.52		14,596.64
11/30/2023			681-173-751.003	END BALANCE	14,596.64	0.00	14,596.64
<b>681-173-751.007 WINTER FESTIVAL</b>				BEG. BALANCE			0.00
07/01/2023							
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519	470.55		470.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023	200.00		670.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023	200.00		870.55
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023	100.00		970.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023	200.00		1,170.55
11/30/2023			681-173-751.007	END BALANCE	1,170.55	0.00	1,170.55
<b>681-173-751.010 FALL FESTIVAL</b>				BEG. BALANCE			0.00
07/01/2023							
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023	500.00		500.00
11/30/2023			681-173-751.010	END BALANCE	500.00	0.00	500.00
<b>681-173-804.000 ADMINISTRATION CHARGES</b>				BEG. BALANCE			0.00
07/01/2023							
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	1,150.00		1,150.00
11/30/2023			681-173-804.000	END BALANCE	1,150.00	0.00	1,150.00
<b>681-173-818.000 CONTRACTUAL SERVICES</b>				BEG. BALANCE			0.00
07/01/2023							
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.34		958.34
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.33		1,916.67
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023	686.63		2,603.30
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.34		3,561.64
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.33		4,519.97
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.34		5,478.31
11/30/2023			681-173-818.000	END BALANCE	5,478.31	0.00	5,478.31
<b>681-173-818.040 DOWNTOWN IMPROVEMENT</b>				BEG. BALANCE			0.00
07/01/2023							

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-173-818.040 DOWNTOWN IMPROVEMENT</b>					(Continued)		
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTD	07/26/2023	38.14		38.14
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023	155.00		193.14
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355	1,000.00		1,193.14
11/30/2023			681-173-818.040	END BALANCE	1,193.14	0.00	1,193.14
<b>681-173-853.004 MONTHLY &amp; LONG DISTANCE SERV</b>					BEG. BALANCE		
07/01/2023			TELEPHONE; 07/2023	07/10/2023	80.39		80.39
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023	80.43		160.82
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023	41.36		202.18
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023	54.95		257.13
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023	54.95		312.08
11/30/2023			681-173-853.004	END BALANCE	312.08	0.00	312.08
<b>681-173-870.001 MARKETING</b>					BEG. BALANCE		
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143	149.90		149.90
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTD	07/26/2023	32.95		182.85
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668	360.00		542.85
08/31/2023	AP	INV	AIRE D SPOTS; 07/01-07/31 2023	4024735-2	225.00		767.85
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 20%	4038373-2	148.68		916.53
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 20%	4041600-2	150.00		1,066.53
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668	690.00		1,756.53
09/21/2023	AP	INV	AIRE D SPOTS; PSD/DDA	4097391-1	500.00		2,256.53
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3	150.00		2,406.53
10/12/2023	AP	INV	AIRE D SPOTS; PSD/DDA	4041600-47	150.00		2,556.53
11/30/2023			681-173-870.001	END BALANCE	2,556.53	0.00	2,556.53
<b>681-173-870.008 MUSIC</b>					BEG. BALANCE		
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023	200.00		200.00
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023	200.00		400.00
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023	200.00		600.00
11/30/2023			681-173-870.008	END BALANCE	600.00	0.00	600.00
<b>681-173-956.000 MISCELLANEOUS</b>					BEG. BALANCE		
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/12/23	X7-1555626011	205.81		205.81
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23	354.67		560.48
11/30/2023			681-173-956.000	END BALANCE	560.48	0.00	560.48
<b>681-173-985.000 CAPITAL OUTLAY</b>					BEG. BALANCE		
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742	3,794.94		3,794.94
11/30/2023			681-173-985.000	END BALANCE	3,794.94	0.00	3,794.94
<b>TOTAL FOR FUND 681 PRINCIPAL SHOPPING DISTRICT</b>					192,528.07	192,528.07	14,829.77

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS  
 PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/23	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	64,792.47	49,828.29	49,719.57	0.00	108.72	99.78
248-000-543.010	GRANTS	700.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	102.06	0.00	12.30	0.00	(12.30)	100.00
248-000-699.034	FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		65,594.53	49,828.29	49,731.87	0.00	96.42	99.81
TOTAL REVENUES		65,594.53	49,828.29	49,731.87	0.00	96.42	99.81
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-804.000	ADMINISTRATION CHARGES	1,040.00	3,203.00	800.75	0.00	2,402.25	25.00
248-451-818.000	CONTRACTUAL SERVICES	10,999.99	11,500.00	4,791.67	958.33	6,708.33	41.67
248-451-818.040	DOWNTOWN IMPROVEMENT	13,349.24	50,000.00	2,340.00	0.00	47,660.00	4.68
248-451-880.007	FACADE GRANTS	0.00	30,000.00	4,837.00	0.00	25,163.00	16.12
248-451-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
248-451-976.001	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - NEW CONSTRUCTION		25,389.23	94,703.00	12,769.42	958.33	81,933.58	13.48
TOTAL EXPENDITURES		25,389.23	94,703.00	12,769.42	958.33	81,933.58	13.48
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		65,594.53	49,828.29	49,731.87	0.00	96.42	99.81
TOTAL EXPENDITURES		25,389.23	94,703.00	12,769.42	958.33	81,933.58	13.48
NET OF REVENUES & EXPENDITURES		40,205.30	(44,874.71)	36,962.45	(958.33)	(81,837.16)	82.37

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
07/01/2023			<b>248-000-002.000 CASH - IMM/PRI ACCT 1289</b>		BEG. BALANCE		89,827.42
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	18,309.91		108,137.33
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	31,409.66		139,546.99
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.33	138,588.66
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520	12.30		138,600.96
08/29/2023	CD	CHK	Check: 03 62306	62306		4,837.00	133,763.96
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		958.34	132,805.62
09/26/2023	CD	CHK	Check: 03 62380	62380		2,340.00	130,465.62
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.33	129,507.29
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.34	128,548.95
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		958.33	127,590.62
11/30/2023			248-000-002.000	END BALANCE	49,731.87	11,968.67	127,590.62
07/01/2023			<b>248-000-202.000 ACCOUNTS PAYABLE</b>		BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.33	(958.33)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.34	(1,916.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.33		(958.34)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		2,340.00	(3,298.34)
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023		4,837.00	(8,135.34)
08/29/2023	CD	CHK	Check: 03 62306	62306	4,837.00		(3,298.34)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	958.34		(2,340.00)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.33	(3,298.33)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.34	(4,256.67)
09/26/2023	CD	CHK	Check: 03 62380	62380	2,340.00		(1,916.67)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.33		(958.34)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.34		0.00
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.33	(958.33)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	958.33		0.00
11/30/2023			248-000-202.000	END BALANCE	11,968.67	11,968.67	0.00
07/01/2023			<b>248-000-214.001 DUE TO GENERAL FUND</b>		BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		80.75	(80.75)
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364		720.00	(800.75)
11/30/2023			248-000-214.001	END BALANCE	0.00	800.75	(800.75)
07/01/2023			<b>248-000-390.000 Fund Balance</b>		BEG. BALANCE		(49,622.12)
11/30/2023			248-000-390.000	END BALANCE	0.00	0.00	(49,622.12)
07/01/2023			<b>248-000-404.000 CURRENT PROPERTY TAX</b>		BEG. BALANCE		0.00
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		18,309.91	(18,309.91)
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		31,409.66	(49,719.57)
11/30/2023			248-000-404.000	END BALANCE	0.00	49,719.57	(49,719.57)
07/01/2023			<b>248-000-665.000 INTEREST EARNED/INVESTMENTS</b>		BEG. BALANCE		0.00
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520		12.30	(12.30)
11/30/2023			248-000-665.000	END BALANCE	0.00	12.30	(12.30)
07/01/2023			<b>248-451-804.000 ADMINISTRATION CHARGES</b>		BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	80.75		80.75
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364	720.00		800.75
11/30/2023			248-451-804.000	END BALANCE	800.75	0.00	800.75
07/01/2023			<b>248-451-818.000 CONTRACTUAL SERVICES</b>		BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.33		958.33
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.34		1,916.67
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.33		2,875.00
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.34		3,833.34
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.33		4,791.67
11/30/2023			248-451-818.000	END BALANCE	4,791.67	0.00	4,791.67
07/01/2023			<b>248-451-818.040 DOWNTOWN IMPROVEMENT</b>		BEG. BALANCE		0.00
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	2,340.00		2,340.00
11/30/2023			248-451-818.040	END BALANCE	2,340.00	0.00	2,340.00
07/01/2023			<b>248-451-880.007 FACADE GRANTS</b>		BEG. BALANCE		0.00
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023	4,837.00		4,837.00
11/30/2023			248-451-880.007	END BALANCE	4,837.00	0.00	4,837.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					74,469.96	74,469.96	40,205.30