



**St. Johns Principal Shopping District**  
**109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233**

**BOARD OF DIRECTORS  
2023 - 2024**

**Chairman**  
Jason Butler  
Butler Financial

**Vice-Chairman**  
Tyler Barlage  
Community Christian Church

**Secretary-Treasurer**  
Bruce Delong  
Clinton County

**Directors**  
Emily Baudoux  
Rise Up Co.

Ed Brandon  
Gilroy's Hardware

Chad Gamble  
City of St. Johns

Erika Hayes  
Jackson,  
Hayes, PC

Tracy Kossaras  
Kurt's Appliance

Nancy McKinley  
Castle Resident

Corinne Trimbach  
Mint Door

Craig Smith  
Main Street Café

**Marketing**  
Tyler Barlage-Chair  
Erika Hayes  
Ethan Painter  
Emily Baudoux  
Vickie Schafer  
Brent Hurst  
Monica Ladiski

**Design**  
Tyler Barlage-Chair  
Lori Wurm  
Theresa Levit  
Lara Boettger

**Events**  
Corrine Trimbach-Chair  
Tracy Kossaras-Chair  
Brent Hurst  
Nancy McKinley  
Jason Butler  
Jamie Madar

**Executive, Finance,  
Strategic Planning**  
Tyler Barlage  
Bruce Delong  
Chad Gamble  
Jason Butler  
Corinne Trimbach  
Tracy Kossaras

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944: Ext 233  
psdcityofsj@gmail.com

**AGENDA**  
**Principal Shopping District Meeting**  
**Jan 10, 2024**  
**11: 30 am, PSD Office/Fire Hall**

\* Indicates an attachment

- 1. Call to Order 11:30am**
- 2. Additions to the Agenda 11:30am (2 minutes)**
- 3. Approval of the Consent Agenda: 11:32am (5 minutes)**
  - A. \*Minutes of meeting dated Dec 6,2023
  - B. \*Minutes from Executive and Event Meetings
  - C. \*City of St Johns monthly financial report through Dec 31,2023
  - D. \*Director's Report
- 4. Communications**
  - A. Events Committee 11:37am (3 minutes)
  - B. Marketing Committee: 11:40 am (3 minutes)
  - C. Executive Committee 11:43 am (3minutes)
- 5. Old Business**
  - A. 2024-2025 Budget 11:46 am(15 minutes)
- 6. New Business**
  - A. None

**Next Regular PSD Board Meeting February 7, 2024**



**St. Johns Downtown Development Authority**  
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944ext. 233

**AGENDA**  
**Downtown Development Authority Meeting**  
**Jan 10,2024**  
**Immediately After 11:30 PSD Meeting at DDA Office**

**BOARD OF DIRECTORS**  
**2023 - 2024**

**Chairman**  
Jason Butler  
Butler Financial

**Vice-Chairman**  
Tyler Barlage  
Community Christian Church

**Secretary-Treasurer**  
Bruce DeLong  
Clinton County

**Directors**  
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Corinne Trimbach  
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Boutique

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Ethan Painter  
Emily Baudoux  
Vickie Schafer  
Brent Hurst  
Monica Ladiski

**Design**  
Tyler Barlage-Chair  
Lori Wurm  
Theresa Levit  
Lara Boettger

**Events**  
Corrine Trimbach-Chair  
Tracy Kossaras-Chair  
Jaime Madar  
Brent Hurst  
Nancy McKinley  
Jason Butler

**Executive, Finance, Strategic Planning**  
Tyler Barlage  
Bruce DeLong  
Chad Gamble  
Jason Butler  
Corinne Trimbach  
Tracy Kossaras

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944 Ext233:  
psdcityofsj@ gmail.com

\* Indicates an attachment

1. **Call to Order 12:02 pm**
  2. **Additions to the Agenda 12:03pm**
  3. **Approval of the Consent Agenda: 12:04 pm**
    - A. \*Minutes of meeting dated Dec 6,2023
    - B. \*City of St Johns monthly financial report through December 31,2023
  4. **Communications**
    - A. None
  5. **Old Business**
    - A. Design Committee 12:05 pm (3 minutes)
      - i. Budget
  6. **New Business**
    - A. Match on Main 12:08 pm(5 minutes)
    - B. Capital Improvement Projects 12:13 pm (10 minutes)
  7. **Public Comment (please keep to under 3 minutes) 12:23 pm (10 minutes)**
- Adjournment 12:33 pm**

**Next Regular DDA Board Meeting Feb 7, 2024**



**St. Johns Principal Shopping District and Downtown Development Authority**  
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 [www.DowntownStJohnsMI.com](http://www.DowntownStJohnsMI.com)

**Meeting Minutes**  
**Principal Shopping District**  
**December 6, 2024**  
**11:30 am, At PSD Office**

**BOARD OF DIRECTORS**  
**2023- 2024**

**Chairman**  
Jason Butler  
Butler Financial

**Vice-Chairman**  
Tyler Barlage  
Community Christian Church

**Secretary-Treasurer**  
Bruce DeLong  
Clinton County Commissioner

**Directors**  
Emily Baudoux  
Rise Up Co.

Ed Brandon  
Gilroy's Hardware

Erika Hayes  
Jackson,  
Hayes, PC

Tracy Kossaras  
Kurt's Appliance

Chad Gamble  
City of St. Johns

Nancy McKinley  
Castle Residence

Corinne Trimbach  
Mint Door  
Boutique

Craig Smith  
Main Street Café

**COMMITTEES**

**Marketing**  
Tyler Barlage-Chair  
Erika Hayes  
Emily Baudoux  
Ethan Painter  
Vicki Schaffer  
Brent Hurst  
Monica Ladiski

**Events**  
Tracy Kossaras-Chair  
Corinne Trimbach-Chair  
Nancy McKinley  
Jason Butler  
Jaime Madar  
Brent Hurst  
Monica Ladiski

**Executive, Finance, Strategic Planning**  
Jason Butler-Chair  
Tyler Barlage  
Bruce DeLong  
Chad Gamble  
Tracy Kossaras  
Corinne Trimbach

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944x 233  
Email: [psdcityofsj@gmail.com](mailto:psdcityofsj@gmail.com)

**Members Present:** Jason Butler, Tyler Barlage, Chad Gamble, Tracy Kossaras, Corinne Trimbach, Bruce DeLong and Nancy McKinley

**Other Present:** Monica Ladiski, Brent Hurst, Amber Haubert, Jenina Halitsky, Chief Dave Kirk and Heather Hanover

**1. Meeting was called to Order by Chairman Butler at 11:30 am**

**2. Additions to the Agenda:** None, motion to approve the agenda as presented made by Bruce DeLong, seconded by Tyler Barlage, motion carried.

**3. Motion to Approve the Consent Agenda made by Bruce DeLong, seconded by Corinne Trimbach motion carried.**

A. Minutes of meeting dated Nov 1, 2023

B. Minutes of the Marketing, Executive and Events Committee Meetings

C. City of St Johns monthly financial report through Nov 28,2023

D. Director's Report

**4. Communications**

A. Events Committee: Tracy discussed the finalization of the plans for the St Nick parade. We have Monica helping with the Gingerbread house and Jamie with the hot dog cart. We are getting high school volunteers to help and Corinne and Tracy are both supplying helpers for the parade line up. The committee is also working on bands for the Mint Festival. So far, we have Star Farm committed for Friday Night. The group is also planning to have a Holiday Scavenger Hunt , thank you to Brent Hurst for the idea

B. Marketing Committee: Tyler said the marketing committee has decided to improve the website we have and not have 2 sites. They will be working on SEO and making the website have a more attractive public face and not just the utilitarian side that the site now provides. There was a meeting with Rob Blackwell a website designer in town that will be helping improve the site. Tyler also talked about the efforts the city manager is doing to get wayfinding signs that will point to downtown. The committee has also helped with advertising for small business Saturday and the Holiday scavenger hunt. No meeting in December, everyone its busy.

C. Executive Committee: Jason, stated that the main discussions from the Executive Committee will be discussed later in the agenda.

**5. Old Business:**

**A. Social District:** Last month there was only a quorum of board members present and one vote was going to be against the Social District. The discussion was if with only a quorum ,all the votes had to be in favor for a motion to pass or is it a majority of the members present? It was decided to get a legal opinion before we vote. The attorney stated that only a majority of the members present is needed unless it is something requiring more as stated in the organizational bylaws. Since our by-laws do not require it on this type of vote, a simple majority is all that is required for a motion to carry. There was some discussion on a social district encouraging drinking, there was discussion on the boundaries. Motion by Bruce DeLong, seconded by Tracy Kossaras, that we recommend moving forward with the formation of a social district in downtown St Johns to the City Commission. Motion carried 6 to 1(Barlage). It was furthered discussed who should cover the costs of the expenses involved with having a social district(permit fees, signage, etc.). It was decided to discuss this subject when/if the district t is approved.

**B. Holiday Party:** Monica and Heather meet with the Brewery staff and we all set for the party tonight at the brewery. Butler Financial is helping defray the cost of the event with their sponsorship.



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**6. New Business:**

A. **2024 Meeting Dates:** The meeting dates need to be posted for all board and committee meetings. The dates for the meetings were discussed. Because of the holidays both the board meeting and the events committee meeting will be delayed a week in January and July. Motion by Bruce Delong, seconded by Chad Gamble to approve the dates as discussed, motion carried.

Motion to adjourn made by Burce Delong at 11:51am seconded by Corinne Trimbach Erica Hayes, motion carried



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Gilroy's Hardware

Erika Hayes  
Jackson, Hayes, PC

Tracy Kossaras  
Kurt's Appliance

Chad Gamble  
City of St. Johns

Nancy McKinley  
Castle Residence

Corinne Trimbach  
Mint Door Boutique

Craig Smith  
Main Street Café

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Monica Ladiski  
Brent Hurst

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Corinne Trimbach-Chair  
Nancy McKinley  
Jason Butler  
Jaime Madar  
Brent Hurst  
Monica Ladiski

**Executive, Finance, Strategic  
Planning**  
Jason Butler-Chair  
Tyler Barlage  
Bruce Delong  
Chad Gamble  
Tracy Kossaras  
Corinne Trimbach

**CONTACT INFO**  
**Executive Director**  
Heather Hanover  
989-224-8944x 233  
Email: psdcityofsj@gmail.com

**Meeting Minutes**

**Downtown Development Authority**  
**Dec 6, 2023 After PSD Meeting, PSD Office**

**Members Present:** Jason Butler, Tyler Barlage, Corinne Trimbach, Bruce Delong, Nancy McKinley, Chad Gamble and Tracy Kossaras.

**Other Present:** Monica Ladiski, Brent Hurst, Amber Haubert, Jenina Halitsky and Heather Hanover

- 1. Meeting was called to Order by Chairman Buter at 11:52 pm**
- 2. Additions to the Agenda:** City Manager Chad Gamble would like to give an update on signage. He will be added under communication. Motion to approve the agenda as amended made by Bruce Delong, seconded by Tyler Barlage, motion carried.
- 3. Motion to Approve the Consent Agenda** as presented, made by Bruce Delong, seconded by Corrine Trimbach, motion carried.
  - A. Minutes of meeting dated Nov 1, 2023
  - B. Design Committee Minutes
  - C. City of St Johns monthly financial report through Nov 28,2023
- 4. Communications**
  - A. Chad had an example of the new parking lot signs that are already being installed. He also has been discussing with MDOT placement on the blue attraction highway signs or the brown historical signs that would point to downtown. There was discussion on what we could do to help. There was discussion on if official historic designation is required to get a brown historical downtown sign from MDOT. Chad will continue discussions with MDOT.
- 5. Old Business**
  - A. Design Committee: Tyler Barlage said we are getting a holiday banner which will be installed soon. We are working with Woodburys to get the downtown planters decorated for the season. The committee also approved lighted snowflakes for the poles and they should be up soon. We will get more next year if they are well received. The façade grant program has been announced for this year. The committee's goal is to have new garbage cans in place for next spring. They will run the trash cans by the DPW staff

**It was decided to have public comment before we go into closed session to discuss a personal issue, so that spectators do not have to wait around.**

**7.Public Comment:** There was a question from Jason Butler on the ownership of the alleys, particularly the one behind the third block on the west. The boundaries can be seen on the county gps map but in that block the city does not have ownership. There was discussion on easements and usage agreements. That will take some more investigating to find any such agreements. Monica Ladiski wants to thank everyone that participated in the First Women's Health Event, a big thank you to Butler Financial for their sponsorship. The proceeds come out to \$207 which will be given to the basic needs center in downtown, on Friday the 8<sup>th</sup> at 3pm. Also thank you to Jeninna for organizing the insert in the St Johns Magazine, it was well received.



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**6.New Business**

B. Executive Director Contract: Motion to go into closed session at 12:20pm made by Bruce DeLong, seconded Corrine Trimbach, all voted aye, upon return at 12:32 Motion by Bruce DeLong, seconded by Tracy Kossaras to proceed as discussed in closed session with the renewal of the executive director contract with Heather Hanover

**Motion to adjourn made by Bruce DeLong, seconded by Corrine Trimbach, motion carried, meeting adjourned at 12:35pm.**



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### Events Committee Meeting Minutes

Dec 7, 2023 8:30 am

Members Attending: Tracy Kossaras, Corrine Trimbach, Jamie Madar, Jason Butler, Brent Hurst and Moncia Ladiski

Others: Heather Hanover

- 1) The St Nick Parade Review: The light up toy sales were discussed., sales were slower than last year but the weather was not as good. Next year we need to have less choices. (No unicorns and dinosaurs, Snowflakes wands 40, no cheap wands. 25 lights up swords, 25 foam lights, 25 small snowflake wands). Jamie ran the hot dog cart and sold all the hot dogs they had(69) next year we should do 200 but no Walmart buns, they fell apart. Monica says we need to fix the Gingerbread and Snoopy house. We also need to work on the picture op boards. We will work on these in the spring:
- 2) Mint Fest: There was discussion of the band for Saturday Night, The Loaner Project for \$1000. We will also need warm up bands for both nights and possibly during the car show. Everyone needs to look into bands for the event.
- 3) Monica would like to have a yearly calendar of events so everyone can get on board. We need to discuss this at our next meeting.
- 4) A Scavenger hunt for the holidays was proposed by Brent Hurst. We need to do this on December 16<sup>th</sup> the Saturday before Christmas. We will collect downtown business gift cards as the prize for the winner of the hunt. Heather will work on the Facebook post and getting prizes from the businesses.



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## **Executive Committee Meeting Minutes** **December 19 ,2023**

Members attending: Jason Butler, Tracy Kossaras, Corrine Trimbach, Tyler Barlage and Chad Gamble

Others: Heather Hanover

1. Social District: The decision from the board was to go ahead with recommending formation of a Social District in Downtown to the St Johns City Council. Heather presented a proposed letter and packet of information to give to the Council. Jason Butler suggested adding the results from the Downtown Directors' Chat room. Heather will get those results and send the packet on to the city for inclusion on the January agenda.
2. Next Fiscal year begins on July 1<sup>st</sup>. The city needs to approve our budget and would like the completed budget in February. The Budget will be added to the January board agenda and then sent to the committees for their input. There will also be a meeting for the CIP(Capital Improvement Plan) budget in January . We need to have our list of what we would like added under downtown improvements. Heather will include last year's CIP in the board packet.
3. From City Manager Chad Gamble: Some bad news about our tax capture for the downtown. There was a successful bid from the new owners of Federal Mogul to get their assessment lowered at the tax tribunal. Our tax capture will go down by around \$11,000 . Good news is that we were approved for a MSU student project that will develop a plan for the Hicks Silo property that is now owned by the city. The students will be engaging with residents and business owners to come up with an overall plan for that area. Also, Brush Street is scheduled to be redone next year(2024). The city has been working very hard to do as much as they can to that street within the limited street budget. They feel they have a good plan that could add 26 more parking spaces in that area. There was discussion of having the look be similar to ,but a pared down version of main street. The city will look to the Design Committee for some input.
4. Heather mentioned that the chamber is looking into free memberships. This would allow all downtown businesses to be members of the chamber and allow them to take the Chamber Bucks gift cards at their businesses.





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**Design Committee Meeting Minutes**

**November 2, 2023 8:30 am**

Members Attending: Lori Wurm, Lara Boettger and Tyler Barlage

Others: Heather Hanover

- 1) Welcome to the design committee, we are looking to build a new committee that works on downtown décor, holiday decorations and façade improvements. The group discussed the cross-street banner and gave the go ahead to the banner prepared by Michigan Graphic .
- 2) Holiday Platers: Woodburys will be placing artificial trees in the downtown planters and decorating them. There was a discussion on warm versus cool lights. There was a discussion on ordering snowflakes for the light poles. Heather will work with the vendor to order 12 snowflakes this year to be added to the inner poles(not at the corners where the trees are). The rest of the group will meet on the 13<sup>th</sup> of November to check out the tree lights and clean them up.
- 3) Façade Grants: The application was announced and the deadline is January 15<sup>th</sup>. This group will evaluate the applications. There was discussion on the guidelines that are provided and standards of approval. We need to develop some criteria in the next year.
- 4) Trash Cans: There was discussion on getting new trash cans and what we are looking for. It was also brought up that some areas have a lot of cigarette butts. We will look into possibly buying special containers for the problem areas. The group will some research and bring ideas to the January meeting.

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>				
Dept 000 - REVENUE				
681-000-544.005	GRANTS	25,000.00	26,500.00	
681-000-665.000	INTEREST EARNED/INVESTMENTS		38.29	
681-000-671.007	FARMERS' MARKET	1,300.00	1,906.00	1,500.00
681-000-671.010	CAR SHOWS	2,000.00	1,968.07	2,000.00
681-000-671.018	MINT FESTIVAL	20,000.00	26,611.96	25,000.00
681-000-671.024	WINTER FESTIVAL	4,750.00	4,038.75	2,000.00
681-000-671.031	MARKETING CO-OP	5,000.00	3,000.00	2,500.00
681-000-672.006	DOWNTOWN BUSINESS DISTRICT	36,225.00	33,100.00	38,975.00
681-000-675.005	CORPORATE SPONSORS	600.00		
Totals for dept 000 - REVENUE		94,875.00	97,163.07	71,975.00
<b>TOTAL ESTIMATED REVENUES</b>		<b>94,875.00</b>	<b>97,163.07</b>	<b>71,975.00</b>
<b>APPROPRIATIONS</b>				
Dept 173 - ADMINISTRATION DEPARTMENT				
681-173-730.000	OFFICE SUPPLIES/ADM	100.00		100.00
681-173-751.000	EVENT COLLABORATION	1,200.00	808.07	1,000.00
681-173-751.001	FARMERS' MARKET	1,000.00	800.00	1,800.00
	FOOTNOTE AMOUNTS:			800.00
	STREET SINGERS			
	FOOTNOTE AMOUNTS:			200.00
	FLYERS AND SIGNS			
	<b>GL # FOOTNOTE TOTAL:</b>			<b>1,000.00</b>
681-173-751.002	CAR SHOWS	1,500.00	980.00	1,500.00
681-173-751.003	MINT FESTIVAL	15,000.00	20,140.50	20,000.00
681-173-751.007	WINTER FESTIVAL	5,500.00	2,961.37	3,000.00
	FOOTNOTE AMOUNTS:			450.00
	HIGH SCHOOL BANDS			
	FOOTNOTE AMOUNTS:			100.00
	ST NICK			
	FOOTNOTE AMOUNTS:			100.00
	FLYERS			
	FOOTNOTE AMOUNTS:			300.00
	LIGHTS FOR TUNNEL			
	FOOTNOTE AMOUNTS:			300.00
	CANDY			
	<b>GL # FOOTNOTE TOTAL:</b>			<b>1,250.00</b>
681-173-751.010	FALL FESTIVAL	600.00		
681-173-751.011	SPRING FESTIVAL	500.00		
681-173-804.000	ADMINISTRATION CHARGES	2,740.00		3,000.00
681-173-814.002	WEBSITE	300.00	948.00	700.00
681-173-818.000	CONTRACTUAL SERVICES	10,500.00	8,124.99	11,500.00
681-173-818.040	DOWNTOWN IMPROVEMENT	7,000.00	2,040.83	8,300.00
	FOOTNOTE AMOUNTS:			2,300.00
	POLE BANNERS			
	FOOTNOTE AMOUNTS:			2,500.00
	FLOWERS FOR POTS & HANGING BASKETS			
	FOOTNOTE AMOUNTS:			1,000.00
	FALL DECORATIONS			
	FOOTNOTE AMOUNTS:			2,500.00
	WINTER DECORATIONS (1000 FOR PLANTERS, 1500 FOR 16 POLES OF SNOWFLAKES)			
	<b>GL # FOOTNOTE TOTAL:</b>			<b>8,300.00</b>
681-173-826.086	AUDIT FEES	410.00		500.00
681-173-853.004	MONTHLY & LONG DISTANCE SERV	300.00	642.80	500.00
681-173-870.001	MARKETING	10,000.00	7,940.00	8,500.00
	FOOTNOTE AMOUNTS:			2,000.00
	BRANDING EXPENSES			
	FOOTNOTE AMOUNTS:			4,500.00
	SOCIAL MEDIA MARKETING			
	FOOTNOTE AMOUNTS:			2,000.00
	RADIO MARKETING			
	<b>GL # FOOTNOTE TOTAL:</b>			<b>8,500.00</b>
681-173-870.007	GRANTS	25,000.00	25,000.00	
681-173-870.008	MUSIC	1,000.00	1,509.24	1,000.00
681-173-870.009	MARKETING CO-OP			5,000.00
681-173-956.000	MISCELLANEOUS	1,000.00		
681-173-960.000	EDUCATION AND TRAINING	1,000.00	450.00	1,000.00
681-173-961.000	PROFESSIONAL DUES	1,125.00		200.00
681-173-985.000	CAPITAL OUTLAY			4,000.00
	FOOTNOTE AMOUNTS:			4,000.00
	HOT DOG STAND			
Totals for dept 173 - ADMINISTRATION DEPARTMENT		85,775.00	72,345.80	71,600.00
<b>TOTAL APPROPRIATIONS</b>		<b>85,775.00</b>	<b>72,345.80</b>	<b>71,600.00</b>

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 681		9,100.00	24,817.27	375.00
BEGINNING FUND BALANCE		4,379.49	4,379.49	29,196.76
ENDING FUND BALANCE		13,479.49	29,196.76	29,571.76

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<b>ESTIMATED REVENUES</b>				
Dept 000 - REVENUE				
248-000-404.000	CURRENT PROPERTY TAX	39,400.00	64,792.47	59,000.00
248-000-543.010	GRANTS		700.00	
248-000-665.000	INTEREST EARNED/INVESTMENTS		(8.16)	
Totals for dept 000 - REVENUE		<u>39,400.00</u>	<u>65,484.31</u>	<u>59,000.00</u>
<b>TOTAL ESTIMATED REVENUES</b>		<u>39,400.00</u>	<u>65,484.31</u>	<u>59,000.00</u>
<b>APPROPRIATIONS</b>				
Dept 451 - NEW CONSTRUCTION				
248-451-804.000	ADMINISTRATION CHARGES	1,040.00		1,500.00
248-451-818.000	CONTRACTUAL SERVICES	10,500.00	8,124.99	11,500.00
248-451-818.040	DOWNTOWN IMPROVEMENT	6,000.00	13,349.24	50,000.00
	FOOTNOTE AMOUNTS:			20,000.00
	PARKING LOTS			
	FOOTNOTE AMOUNTS:			30,000.00
	BENCHES/TRASH CANS			
	<b>GL # FOOTNOTE TOTAL:</b>			<b>50,000.00</b>
248-451-880.007	FACADE GRANTS	10,000.00		30,000.00
Totals for dept 451 - NEW CONSTRUCTION		<u>27,540.00</u>	<u>21,474.23</u>	<u>93,000.00</u>
<b>TOTAL APPROPRIATIONS</b>		<u>27,540.00</u>	<u>21,474.23</u>	<u>93,000.00</u>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 248</b>		<u>11,860.00</u>	<u>44,010.08</u>	<u>(34,000.00)</u>
	BEGINNING FUND BALANCE	49,622.12	49,622.12	93,632.20
	ENDING FUND BALANCE	61,482.12	93,632.20	59,632.20

Capital Improvement Plan Downtown Section

		Project total	city Shar	22/23	23/24	24/25				
		total		total	city share	total	city share	total	city	
<b>Street Light Expansion Project (Walker/Higham/Railroad)</b>	GEN/STREETS	\$ 120,000.00	\$ 120,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Higham/Spring Parking lot Improvements (Gilroy's)	GEN/STREETS	\$ 200,000.00	\$ 200,000.00					\$ 200,000.00	\$ 200,000.00	
Higham/Bruch Parking lot Improvements (behind Kurt's)	GEN/STREETS	\$ 200,000.00	\$ 200,000.00					\$ 200,000.00	\$ 200,000.00	
Walker/Spring Parking lot Improvements (Ott Lot)	GEN/STREETS	\$ 200,000.00	\$ 200,000.00					\$ 200,000.00	\$ 200,000.00	
<b>Depot improvements - new door (main w/ digital entry) - X</b>	GEN/STREETS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00					
Depot improvements - new roof	GEN/STREETS	\$ 50,000.00	\$ 50,000.00							
M-21 boulevard installation - downtown entrance sign	GEN/STREETS	\$ -	\$ -							
<b>Tree replacement - X</b>	GEN/STREETS	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>CIS Trail/US 127 crossing lighting &amp; security</b>	GEN/STREETS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00					
CIS Trail lighting (US 127 - Scott Road)	GEN/STREETS	\$ 20,000.00	\$ 20,000.00			\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Brick maintenance - X</b>	GEN/STREETS	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Cruswick improvements - X</b>	GEN/STREETS	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<b>Downtown light pole bare replacement - 3rd Block - X</b>	GEN/STREETS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00					
Downtown light pole bare replacement - 4th Block	GEN/STREETS	\$ 45,000.00	\$ 45,000.00			\$ 45,000.00	\$ 45,000.00			
<b>Downtown Parking lot improvements - X</b>	GEN/STREETS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00					
<b>Downtown audio improvements</b>	GEN/STREETS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00					
<b>new electrical infrastructure (Walker/Higham/Railroad/Bruch)</b>	GEN/STREETS	\$ 150,000.00	\$ 150,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
<b>Wayfinding signs / benches / planters</b>	GEN/STREETS	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
New archway across Clinton Avenue	GEN/STREETS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00					
<b>light bollard replacement on Clinton Avenue and Veterans Mem</b>	GEN/STREETS	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Electric vehicle charging stations	GEN/STREETS	\$ 30,000.00	\$ 30,000.00			\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	GEN/STREETS	\$ -	\$ -							
		\$1,370,000.00	\$ -	\$ 305,000.00	\$ 305,000.00	\$ 185,000.00	\$ 185,000.00	\$ 740,000.00	\$ 740,000.00	\$ -



*Principal Shopping District and Downtown Development Authority  
100 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext.  
233*

[www.DowntownStJohnsMi.com](http://www.DowntownStJohnsMi.com)  
[psdcityofsj@gmail.com](mailto:psdcityofsj@gmail.com)

#### Executive Director Activity for December 2023

- A. Added Agenda to City Website
- B. Posted events and happenings on Downtown and Community Facebook pages
- C. Events Committees meeting, agenda and minutes
- D. Executive Committee meeting, agenda and minutes
- E. Marketing Committee meeting agenda and minutes
- F. Board Meeting, Minutes and agenda
- G. Communication to City Council on Social Districts
- H. Chamber Meetings
- I. Worked with Brewery about holiday party
- J. Worked with face painter for parade
- K. Worked with Lions about Chili for parade
- L. Worked with group to arrange horse and carriage rides at the parade
- M. Worked with City to get electrical ready for the tree lighting and the parade
- N. Added more lights to Street Trees
- O. Worked with the YAC high school students that volunteered for parade
- P. Met with Inspector for Hot Dog Cart at St Nick Parade
- Q. Worked with city intern for Xmas flyer
- R. Organized parade line up
- S. Created script for parade
- T. Created script for Tree Lighting
- U. Worked with WLNS on Commercial Co Op
- V. Bought Candy and bowls for Gingerbread houses and Snoopy House
- W. Turned in Bills and deposits to the City Treasurer
- X. Delivered funds to City from Hot Dog Cart and light up toy sales
- Y. Talked with Jet Speed about their façade grant
- Z. Talked with Keith Koneval about his façade grant
- AA. Worked with Rotary hosting Santa at Depot after parade
- BB. Worked with Brent Hurst to coordinate Holiday Scavenger Hunt
- CC. Social District Packet to City Council

User: KKinDE

DB: City Of St Johns

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT							
Revenues							
Dept 000 - REVENUE							
681-000-544.005	GRANTS	26,500.00	0.00	0.00	0.00	0.00	0.00
681-000-665.000	INTEREST EARNED/INVESTMENTS	244.79	0.00	65.61	0.00	(65.61)	100.00
681-000-671.000	MISCELLANEOUS REVENUE	0.00	0.00	606.50	0.00	(606.50)	100.00
681-000-671.007	FARMERS' MARKET	2,126.29	1,500.00	1,687.69	0.00	(187.69)	112.51
681-000-671.010	CAR SHOWS	1,968.07	2,000.00	3,848.31	0.00	(1,848.31)	192.42
681-000-671.018	MINT FESTIVAL	27,361.96	25,000.00	40,642.65	0.00	(15,642.65)	162.57
681-000-671.024	WINTER FESTIVAL	4,038.75	2,000.00	2,595.05	2,560.05	(595.05)	129.75
681-000-671.026	SOAP BOX DERBY	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.028	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.031	MARKETING CO-OP	3,750.00	2,500.00	2,750.00	250.00	(250.00)	110.00
681-000-671.032	FALL FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-000-671.033	SPRING FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-000-672.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
681-000-672.006	DOWNTOWN BUSINESS DISTRICT	36,050.00	38,975.00	35,200.00	0.00	3,775.00	90.31
681-000-675.005	CORPORATE SPONSORS	0.00	0.00	0.00	0.00	0.00	0.00
681-000-675.008	MURALS & SCULPTURES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.001	FUND BALANCE/RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
681-000-699.035	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		102,039.86	71,975.00	87,395.81	2,810.05	(15,420.81)	121.43
TOTAL REVENUES		102,039.86	71,975.00	87,395.81	2,810.05	(15,420.81)	121.43
Expenditures							
Dept 173 - ADMINISTRATION DEPARTMENT							
681-173-729.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
681-173-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	24.48	0.00	75.52	24.48
681-173-751.000	EVENT COLLABORATION	808.07	1,000.00	497.70	497.70	502.30	49.77
681-173-751.001	FARMERS' MARKET	1,260.00	1,800.00	481.39	0.00	1,318.61	26.74
681-173-751.002	CAR SHOWS	980.00	1,500.00	3,402.75	0.00	(1,902.75)	226.85
681-173-751.003	MINT FESTIVAL	21,386.50	20,000.00	14,596.64	0.00	5,403.36	72.98
681-173-751.007	WINTER FESTIVAL	2,961.37	3,000.00	1,983.27	812.72	1,016.73	66.11
681-173-751.008	SOAP BOX DERBY	0.00	0.00	0.00	0.00	0.00	0.00
681-173-751.009	BALL DROP	0.00	0.00	0.00	0.00	0.00	0.00
681-173-751.010	FALL FESTIVAL	0.00	0.00	500.00	0.00	(500.00)	100.00
681-173-751.011	SPRING FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00
681-173-804.000	ADMINISTRATION CHARGES	3,940.00	4,600.00	1,150.00	0.00	3,450.00	25.00
681-173-814.002	WEBSITE	948.00	700.00	948.00	0.00	700.00	0.00
681-173-818.000	CONTRACTUAL SERVICES	14,199.99	11,500.00	6,436.64	0.00	5,063.36	55.97
681-173-818.040	DOWNTOWN IMPROVEMENT	2,053.94	8,300.00	2,693.14	1,500.00	5,606.86	32.45
681-173-826.086	AUDIT FEES	0.00	500.00	0.00	0.00	500.00	0.00
681-173-853.004	MONTHLY & LONG DISTANCE SERV	883.84	500.00	367.03	54.95	132.97	73.41
681-173-870.001	MARKETING	9,795.05	8,500.00	3,558.73	1,002.20	4,941.27	41.87
681-173-870.007	GRANTS	25,000.00	0.00	0.00	0.00	0.00	0.00
681-173-870.008	MUSIC	2,530.24	1,000.00	600.00	0.00	400.00	60.00
681-173-870.009	MARKETING CO-OP	0.00	5,000.00	0.00	0.00	5,000.00	0.00
681-173-900.000	PRINT AND PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00
681-173-956.000	MISCELLANEOUS	13.09	0.00	560.48	0.00	(560.48)	100.00
681-173-960.000	EDUCATION AND TRAINING	450.00	1,000.00	0.00	0.00	1,000.00	0.00
681-173-961.000	PROFESSIONAL DUES	0.00	200.00	0.00	0.00	200.00	0.00
681-173-985.000	CAPITAL OUTLAY	0.00	4,000.00	3,794.94	0.00	205.06	94.87
Total Dept 173 - ADMINISTRATION DEPARTMENT		87,210.09	73,200.00	40,647.19	3,867.57	32,552.81	55.53



REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS  
 PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	% BDGT USED
Fund 681 - PRINCIPAL SHOPPING DISTRICT Expenditures							
TOTAL EXPENDITURES		87,210.09	73,200.00	40,647.19	3,867.57	32,552.81	55.53
Fund 681 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		102,039.86	71,975.00	87,395.81	2,810.05	(15,420.81)	121.43
TOTAL EXPENDITURES		87,210.09	73,200.00	40,647.19	3,867.57	32,552.81	55.53
NET OF REVENUES & EXPENDITURES		14,829.77	(1,225.00)	46,748.62	(1,057.52)	(47,973.62)	3,816.21
TOTAL REVENUES - ALL FUNDS		167,634.39	121,803.29	137,127.68	2,810.05	(15,324.39)	112.58
TOTAL EXPENDITURES - ALL FUNDS		112,599.32	167,903.00	66,542.18	16,034.80	101,360.82	39.63
NET OF REVENUES & EXPENDITURES		55,035.07	(46,099.71)	70,585.50	(13,224.75)	(116,685.21)	153.11



Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 681 PRINCIPAL SHOPPING DISTRICT							
07/01/2023			<b>681-000-002.000 CASH - IMM/PRI ACCT 1289</b>		BEG. BALANCE		19,784.25
07/10/2023	CD	CHK	Check: 03 62196	62196		200.00	19,584.25
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023		250.00		19,834.25
07/12/2023	CD	CHK	Check: 03 7038	7038(A)		13.11	19,821.14
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074	4,200.00		24,021.14
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023		514.00		24,535.14
07/25/2023	CD	CHK	Check: 03 62217	62217		500.00	24,035.14
07/26/2023	CD	CHK	Check: 03 100114	100114(E)		80.39	23,954.75
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.34	22,996.41
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083	7,175.00		30,171.41
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023		250.00		30,421.41
08/08/2023	CD	CHK	Check: 03 62244	62244		500.00	29,921.41
08/08/2023	CD	CHK	Check: 03 62245	62245		5,670.75	24,250.66
08/08/2023	CD	CHK	Check: 03 62246	62246		500.00	23,750.66
08/08/2023	CD	CHK	Check: 03 62248	62248		800.00	22,950.66
08/08/2023	CD	CHK	Check: 03 62250	62250		1,250.00	21,700.66
08/08/2023	CD	CHK	Check: 03 62251	62251		1,200.00	20,500.66
08/10/2023	CD	CHK	Check: 03 62255	62255		200.00	20,300.66
08/11/2023	CD	CHK	Check: 03 7088	7088(A)		686.63	19,614.03
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090	20,976.52		40,590.55
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023		40,675.71		81,266.26
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023		3,452.55		84,718.81
08/25/2023	CD	CHK	Check: 03 100124	100124(E)		80.43	84,638.38
08/29/2023	CD	CHK	Check: 03 62257	62257		525.00	84,113.38
08/29/2023	CD	CHK	Check: 03 62285	62285		212.23	83,901.15
08/29/2023	CD	CHK	Check: 03 62299	62299		1,526.62	82,374.53
08/29/2023	CD	CHK	Check: 03 62303	62303		90.00	82,284.53
08/29/2023	CD	CHK	Check: 03 62330	62330		1,297.25	80,987.28
08/29/2023	CD	CHK	Check: 03 62339	62339		525.00	80,462.28
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		1,129.42	79,332.86
08/31/2023	CD	CHK	Check: 03 7148	7148(A)		255.00	79,077.86
08/31/2023	CD	CHK	Check: 03 7156	7156(A)		360.00	78,717.86
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267	808.06		79,525.92
09/06/2023	CD	CHK	Check: 03 62346	62346		155.00	79,370.92
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023		50.40		79,421.32
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269	607.25		80,028.57
09/19/2023	CD	CHK	Check: 03 62352	62352		500.00	79,528.57
09/19/2023	CD	CHK	Check: 03 62354	62354		200.00	79,328.57
09/26/2023	CD	CHK	Check: 03 62380	62380		500.00	78,828.57
09/26/2023	CD	CHK	Check: 03 62395	62395		119.35	78,709.22
09/26/2023	CD	CHK	Check: 03 62404	62404		523.68	78,185.54
09/26/2023	CD	CHK	Check: 03 100137	100137(E)		41.36	78,144.18
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023		894.00		79,038.18
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023		81.99		79,120.17
09/29/2023	CD	CHK	Check: 03 7177	7177(A)		2,612.75	76,507.42
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.34	75,549.08
09/29/2023	CD	CHK	Check: 03 7209	7209(A)		260.00	75,289.08
09/29/2023	CD	CHK	Check: 03 7217	7217(A)		690.00	74,599.08
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023		600.00		75,199.08
10/03/2023	CD	CHK	Check: 03 62410	62410		80.44	75,118.64
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434	30.67		75,149.31
10/24/2023	CD	CHK	Check: 03 62465	62465		205.81	74,943.50
10/24/2023	CD	CHK	Check: 03 62469	62469		31.77	74,911.73
10/24/2023	CD	CHK	Check: 03 62477	62477		1,249.62	73,662.11
10/24/2023	CD	CHK	Check: 03 62479	62479		1,000.00	72,662.11
10/24/2023	GJ	JE	RECLASS CASH FOR DEBIT CHARGES	14539		495.03	72,167.08
10/26/2023	CD	CHK	Check: 03 100148	100148(E)		54.95	72,112.13
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.33	71,153.80
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516	1,468.11		72,621.91
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023		1,051.50		73,673.41
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023		1,500.00		75,173.41
11/22/2023	CD	CHK	Check: 03 100556	100556(E)		54.95	75,118.46
11/28/2023	CD	CHK	Check: 03 62500	62500		200.00	74,918.46
11/28/2023	CD	CHK	Check: 03 62506	62506		100.00	74,818.46
11/28/2023	CD	CHK	Check: 03 62512	62512		200.00	74,618.46
11/28/2023	CD	CHK	Check: 03 62543	62543		200.00	74,418.46
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		1,313.01	73,105.45
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023		1,300.00		74,405.45
12/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/14/2023		1,510.05		75,915.50
12/26/2023	CD	CHK	Check: 03 100573	100573(E)		54.95	75,860.55
12/27/2023	CD	CHK	Check: 03 62596	62596		400.00	75,460.55
12/27/2023	CD	CHK	Check: 03 62606	62606		12.20	75,448.35
12/27/2023	CD	CHK	Check: 03 62615	62615		400.00	75,048.35
12/27/2023	CD	CHK	Check: 03 62634	62634		1,500.00	73,548.35
12/29/2023	CD	CHK	Check: 03 7414	7414(A)		1,468.75	72,079.60
12/29/2023	CD	CHK	Check: 03 7438	7438(A)		990.00	71,089.60
12/31/2023			681-000-002.000	END BALANCE	87,395.81	36,090.46	71,089.60
07/01/2023			<b>681-000-002.007 DEBIT CARD-CASH</b>		BEG. BALANCE		(23.79)
07/03/2023	CD	CHK	Check: 24 10484	10484(E)		3,794.94	(3,818.73)
07/13/2023	CD	CHK	Check: 24 10494	10494(E)		149.90	(3,968.63)
08/23/2023	CD	CHK	Check: 24 10516	10516(E)		24.48	(3,993.11)
09/20/2023	CD	CHK	Check: 24 10532	10532(E)		470.55	(4,463.66)
10/24/2023	GJ	JE	RECLASS CASH FOR DEBIT CHARGES	14539	495.03		(3,968.63)
12/31/2023			681-000-002.007	END BALANCE	495.03	4,439.87	(3,968.63)
07/01/2023			<b>681-000-084.015 DUE FROM CURRENT TAX COLLECT</b>		BEG. BALANCE		0.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>681-000-084.015 DUE FROM CURRENT TAX COLLECT</b>	(Continued)			
07/15/2023	GJ	JE	RECORD CASH TRANSFERS	14074		4,200.00	(4,200.00)
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075	4,200.00		0.00
07/31/2023	GJ	JE	RECORD CASH TRANSFERS	14083		7,175.00	(7,175.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084	7,175.00		0.00
08/15/2023	GJ	JE	RECORD CASH TRANSFERS	14090		20,976.52	(20,976.52)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091	20,976.52		0.00
08/31/2023	GJ	JE	RECORD CASH TRANSFERS	14267		808.06	(808.06)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268	808.06		0.00
09/15/2023	GJ	JE	RECORD CASH TRANSFERS	14269		607.25	(607.25)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270	607.25		0.00
10/15/2023	GJ	JE	RECORD CASH TRANSFERS	14434		30.67	(30.67)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435	30.67		0.00
10/31/2023	GJ	JE	RECORD CASH TRANSFERS	14516		1,468.11	(1,468.11)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517	1,468.11		0.00
12/31/2023			681-000-084.015	END BALANCE	35,265.61	35,265.61	0.00
			<b>681-000-202.000 ACCOUNTS PAYABLE</b>	BEG. BALANCE			
07/01/2023			TELEPHONE; 07/2023	07/10/2023		80.39	(618.50)
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742		3,794.94	(4,413.44)
07/03/2023	CD	CHK	Check: 24 10484	10484 (E)	3,794.94		(618.50)
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023		200.00	(818.50)
07/10/2023	CD	CHK	Check: 03 62196	62196	200.00		(618.50)
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.34	(1,576.84)
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023		500.00	(2,076.84)
07/12/2023	CD	CHK	Check: 03 7038	7038 (A)	13.11		(2,063.73)
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143		149.90	(2,213.63)
07/13/2023	CD	CHK	Check: 24 10494	10494 (E)	149.90		(2,063.73)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.33	(3,022.06)
07/25/2023	CD	CHK	Check: 03 62217	62217	500.00		(2,522.06)
07/26/2023	CD	CHK	Check: 03 100114	100114 (E)	80.39		(2,441.67)
07/28/2023	CD	CHK	Check: 03 7061	7061 (A)	958.34		(1,483.33)
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206		90.00	(1,573.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,250.00	(2,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		500.00	(3,323.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023		500.00	(3,823.33)
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023		1,200.00	(5,023.33)
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023		686.63	(5,709.96)
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDC	07/26/2023		171.09	(5,881.05)
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738		5,670.75	(11,551.80)
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023		800.00	(12,351.80)
08/08/2023	CD	CHK	Check: 03 62244	62244	500.00		(11,851.80)
08/08/2023	CD	CHK	Check: 03 62245	62245	5,670.75		(6,181.05)
08/08/2023	CD	CHK	Check: 03 62246	62246	500.00		(5,681.05)
08/08/2023	CD	CHK	Check: 03 62248	62248	800.00		(4,881.05)
08/08/2023	CD	CHK	Check: 03 62250	62250	1,250.00		(3,631.05)
08/08/2023	CD	CHK	Check: 03 62251	62251	1,200.00		(2,431.05)
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023		200.00	(2,631.05)
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549		255.00	(2,886.05)
08/10/2023	CD	CHK	Check: 03 62255	62255	200.00		(2,686.05)
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668		360.00	(3,046.05)
08/11/2023	CD	CHK	Check: 03 7088	7088 (A)	686.63		(2,359.42)
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023		80.43	(2,439.85)
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA		54.90	(2,494.75)
08/23/2023	CD	CHK	Check: 24 10516	10516 (E)	24.48		(2,470.27)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		500.00	(2,970.27)
08/25/2023	CD	CHK	Check: 03 100124	100124 (E)	80.43		(2,889.84)
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023		212.23	(3,102.07)
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023		1,297.25	(4,399.32)
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023		1,526.62	(5,925.94)
08/29/2023	AP	INV	POLICY #SEI086612; LIQUOR LIABILITY	450833		525.00	(6,450.94)
08/29/2023	CD	CHK	Check: 03 62257	62257	525.00		(5,925.94)
08/29/2023	CD	CHK	Check: 03 62285	62285	212.23		(5,713.71)
08/29/2023	CD	CHK	Check: 03 62299	62299	1,526.62		(4,187.09)
08/29/2023	CD	CHK	Check: 03 62303	62303	90.00		(4,097.09)
08/29/2023	CD	CHK	Check: 03 62330	62330	1,297.25		(2,799.84)
08/29/2023	CD	CHK	Check: 03 62339	62339	525.00		(2,274.84)
08/31/2023	CD	CHK	Check: 03 7125	7125 (A)	1,129.42		(1,145.42)
08/31/2023	CD	CHK	Check: 03 7148	7148 (A)	255.00		(890.42)
08/31/2023	CD	CHK	Check: 03 7156	7156 (A)	360.00		(530.42)
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS		64.45	(594.87)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.34	(1,553.21)
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538		1,904.00	(3,457.21)
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726		260.00	(3,717.21)
08/31/2023	AP	INV	AIRD SPOTS; 07/01-07/31 2023	4024735-2		225.00	(3,942.21)
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 2023	4038373-2		148.68	(4,090.89)
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 2023	4041600-2		150.00	(4,240.89)
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023		155.00	(4,395.89)
09/06/2023	CD	CHK	Check: 03 62346	62346	155.00		(4,240.89)
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668		690.00	(4,930.89)
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023		41.36	(4,972.25)
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023		500.00	(5,472.25)
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609		708.75	(6,181.00)
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023		200.00	(6,381.00)
09/19/2023	CD	CHK	Check: 03 62352	62352	500.00		(5,881.00)
09/19/2023	CD	CHK	Check: 03 62354	62354	200.00		(5,681.00)
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519		470.55	(6,151.55)
09/20/2023	CD	CHK	Check: 24 10532	10532 (E)	470.55		(5,681.00)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.33	(6,639.33)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>681-000-202.000 ACCOUNTS PAYABLE</b>	(Continued)			
09/21/2023	AP	INV	AIRED SPOTS; FARMERS' MARKET	4041600-3		150.00	(6,789.33)
09/21/2023	AP	INV	AIRED SPOTS; FARMERS' MARKET	4024735-3		150.00	(6,939.33)
09/21/2023	AP	INV	AIRED SPOTS; PSD/DDA	4097391-1		500.00	(7,439.33)
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3		150.00	(7,589.33)
09/26/2023	CD	CHK	Check: 03 62380	62380	500.00		(7,089.33)
09/26/2023	CD	CHK	Check: 03 62395	62395	119.35		(6,969.98)
09/26/2023	CD	CHK	Check: 03 62404	62404	523.68		(6,446.30)
09/26/2023	CD	CHK	Check: 03 100137	100137 (E)	41.36		(6,404.94)
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS		31.77	(6,436.71)
09/29/2023	CD	CHK	Check: 03 7177	7177 (A)	2,612.75		(3,823.96)
09/29/2023	CD	CHK	Check: 03 7191	7191 (A)	958.34		(2,865.62)
09/29/2023	CD	CHK	Check: 03 7209	7209 (A)	260.00		(2,605.62)
09/29/2023	CD	CHK	Check: 03 7217	7217 (A)	690.00		(1,915.62)
09/29/2023	AP	INV	PVC PIPE	2308-875546		37.58	(1,953.20)
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735		11.54	(1,964.74)
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964		5.80	(1,970.54)
09/29/2023	AP	INV	CHAIN	2308-880411		25.52	(1,996.06)
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355		1,000.00	(2,996.06)
10/03/2023	CD	CHK	Check: 03 62410	62410	80.44		(2,915.62)
10/06/2023	AP	INV	BROTHER PRINTER	0821022091		24.48	(2,940.10)
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023		54.95	(2,995.05)
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4		149.62	(3,144.67)
10/12/2023	AP	INV	AIRED SPOTS; PSD/DDA	4041600-47		150.00	(3,294.67)
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/14	X7-1555626011		205.81	(3,500.48)
10/24/2023	CD	CHK	Check: 03 62465	62465	205.81		(3,294.67)
10/24/2023	CD	CHK	Check: 03 62469	62469	31.77		(3,262.90)
10/24/2023	CD	CHK	Check: 03 62477	62477	1,249.62		(2,013.28)
10/24/2023	CD	CHK	Check: 03 62479	62479	1,000.00		(1,013.28)
10/26/2023	CD	CHK	Check: 03 100148	100148 (E)	54.95		(958.33)
10/27/2023	CD	CHK	Check: 03 7251	7251 (A)	958.33		0.00
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023		54.95	(54.95)
11/22/2023	CD	CHK	Check: 03 100556	100556 (E)	54.95		0.00
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023		200.00	(200.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023		200.00	(400.00)
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023		100.00	(500.00)
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023		200.00	(700.00)
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23		354.67	(1,054.67)
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.34	(2,013.01)
11/28/2023	CD	CHK	Check: 03 62500	62500	200.00		(1,813.01)
11/28/2023	CD	CHK	Check: 03 62506	62506	100.00		(1,713.01)
11/28/2023	CD	CHK	Check: 03 62512	62512	200.00		(1,513.01)
11/28/2023	CD	CHK	Check: 03 62543	62543	200.00		(1,313.01)
11/30/2023	CD	CHK	Check: 03 7316	7316 (A)	1,313.01		0.00
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.33	(958.33)
12/06/2023	AP	INV	HORSE & BUGGY RIDES; ST NICK PARADE	12/05/2023		400.00	(1,358.33)
12/06/2023	AP	INV	HORES & BUGGY RIDES; ST NICK PARADE	12/05/2023		400.00	(1,758.33)
12/07/2023	AP	INV	CHRISTMAS POSTERS	46499		12.20	(1,770.53)
12/07/2023	AP	INV	TELEPHONE; 12/2023	12/10/2023		54.95	(1,825.48)
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGI	11/22/2023		510.42	(2,335.90)
12/14/2023	AP	INV	HOLIDAY RADIO ADS	21669		990.00	(3,325.90)
12/26/2023	CD	CHK	Check: 03 100573	100573 (E)	54.95		(3,270.95)
12/27/2023	AP	INV	DOWNTOWN HOLIDAY DECO	0002064		1,500.00	(4,770.95)
12/27/2023	CD	CHK	Check: 03 62596	62596	400.00		(4,370.95)
12/27/2023	CD	CHK	Check: 03 62606	62606	12.20		(4,358.75)
12/27/2023	CD	CHK	Check: 03 62615	62615	400.00		(3,958.75)
12/27/2023	CD	CHK	Check: 03 62634	62634	1,500.00		(2,458.75)
12/29/2023	CD	CHK	Check: 03 7414	7414 (A)	1,468.75		(990.00)
12/29/2023	CD	CHK	Check: 03 7438	7438 (A)	990.00		0.00
12/31/2023			681-000-202.000	END BALANCE	40,035.30	39,497.19	0.00
			<b>681-000-214.001 DUE TO GENERAL FUND</b>				
07/01/2023				BEG. BALANCE			(13.09)
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		1,150.00	(1,163.09)
12/31/2023			681-000-214.001	END BALANCE	0.00	1,150.00	(1,163.09)
			<b>681-000-390.000 Fund Balance</b>				
07/01/2023				BEG. BALANCE			(19,209.26)
12/31/2023			681-000-390.000	END BALANCE	0.00	0.00	(19,209.26)
			<b>681-000-665.000 INTEREST EARNED/INVESTMENTS</b>				
07/01/2023				BEG. BALANCE			0.00
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		1.52	(1.52)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		8.06	(9.58)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		12.02	(21.60)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		0.90	(22.50)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		43.11	(65.61)
12/31/2023			681-000-665.000	END BALANCE	0.00	65.61	(65.61)
			<b>681-000-671.000 MISCELLANEOUS REVENUE</b>				
07/01/2023				BEG. BALANCE			0.00
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			1,400.00	(1,400.00)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164	1,400.00		0.00
10/03/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 10/03/2023			600.00	(600.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			6.50	(606.50)
12/31/2023			681-000-671.000	END BALANCE	1,400.00	2,006.50	(606.50)
			<b>681-000-671.007 FARMERS' MARKET</b>				
07/01/2023				BEG. BALANCE			0.00
07/21/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/21/2023			514.00	(514.00)
09/26/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/26/2023			894.00	(1,408.00)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>681-000-671.007 FARMERS' MARKET</b> (Continued)							
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			19.69	(1,427.69)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			260.00	(1,687.69)
12/31/2023			681-000-671.007	END BALANCE	0.00	1,687.69	(1,687.69)
<b>681-000-671.010 CAR SHOWS</b> BEG. BALANCE 0.00							
07/01/2023							0.00
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			2,140.00	(2,140.00)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314		246.01	(2,386.01)
08/24/2023	GJ	JE	TO RECLASS CAR SHOW REVENUE	14164		1,400.00	(3,786.01)
09/28/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/28/2023			62.30	(3,848.31)
12/31/2023			681-000-671.010	END BALANCE	0.00	3,848.31	(3,848.31)
<b>681-000-671.018 MINT FESTIVAL</b> BEG. BALANCE 0.00							
07/01/2023							0.00
08/01/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/01/2023			250.00	(250.00)
08/17/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/17/2023			38,535.71	(38,785.71)
08/17/2023	GJ	JE	RECLASS SQUARE PAYMENTS RECEIVED	14314	246.01		(38,539.70)
08/24/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 08/24/2023			2,052.55	(40,592.25)
09/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 09/06/2023			50.40	(40,642.65)
12/31/2023			681-000-671.018	END BALANCE	246.01	40,888.66	(40,642.65)
<b>681-000-671.024 WINTER FESTIVAL</b> BEG. BALANCE 0.00							
07/01/2023							0.00
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			35.00	(35.00)
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023			1,050.00	(1,085.00)
12/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/14/2023			1,510.05	(2,595.05)
12/31/2023			681-000-671.024	END BALANCE	0.00	2,595.05	(2,595.05)
<b>681-000-671.031 MARKETING CO-OP</b> BEG. BALANCE 0.00							
07/01/2023							0.00
07/11/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 07/11/2023			250.00	(250.00)
11/07/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/07/2023			750.00	(1,000.00)
11/14/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 11/14/2023			1,500.00	(2,500.00)
12/06/2023	CR	RCPT	PRINCIPAL SHOPPING DISTRICT 12/06/2023			250.00	(2,750.00)
12/31/2023			681-000-671.031	END BALANCE	0.00	2,750.00	(2,750.00)
<b>681-000-672.006 DOWNTOWN BUSINESS DISTRICT</b> BEG. BALANCE 0.00							
07/01/2023							0.00
07/15/2023	GJ	JE	RECORD TAX REVENUES	14075		4,200.00	(4,200.00)
07/31/2023	GJ	JE	RECORD TAX REVENUES	14084		7,175.00	(11,375.00)
08/15/2023	GJ	JE	RECORD TAX REVENUES	14091		20,975.00	(32,350.00)
08/31/2023	GJ	JE	RECORD TAX REVENUES	14268		800.00	(33,150.00)
09/15/2023	GJ	JE	RECORD TAX REVENUES	14270		595.23	(33,745.23)
10/15/2023	GJ	JE	RECORD TAX REVENUES	14435		29.77	(33,775.00)
10/31/2023	GJ	JE	RECORD TAX REVENUES	14517		1,425.00	(35,200.00)
12/31/2023			681-000-672.006	END BALANCE	0.00	35,200.00	(35,200.00)
<b>681-173-730.000 OFFICE SUPPLIES/ADM</b> BEG. BALANCE 0.00							
07/01/2023							0.00
10/06/2023	AP	INV	BROTHER PRINTER	0821022091	24.48		24.48
12/31/2023			681-173-730.000	END BALANCE	24.48	0.00	24.48
<b>681-173-751.000 EVENT COLLABORATION</b> BEG. BALANCE 0.00							
07/01/2023							0.00
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023	497.70		497.70
12/31/2023			681-173-751.000	END BALANCE	497.70	0.00	497.70
<b>681-173-751.001 FARMERS' MARKET</b> BEG. BALANCE 0.00							
07/01/2023							0.00
09/21/2023	AP	INV	AIRD SPOTS; FARMERS' MARKET	4041600-3	150.00		150.00
09/21/2023	AP	INV	AIRD SPOTS; FARMERS' MARKET	4024735-3	150.00		300.00
09/27/2023	AP	INV	FARMER'S MARKET SUPPLIES	09/21/23-KOSSARAS	31.77		331.77
10/12/2023	AP	INV	WEB, WEB PREROLL, NEWS APP	4038373-4	149.62		481.39
12/31/2023			681-173-751.001	END BALANCE	481.39	0.00	481.39
<b>681-173-751.002 CAR SHOWS</b> BEG. BALANCE 0.00							
07/01/2023							0.00
07/11/2023	AP	INV	PROMOTION, AD, WEBSITE FEES 08/24/23	02/06/2023	500.00		500.00
07/31/2023	AP	INV	MINT FEST CAR SHOW FLYERS	46206	90.00		590.00
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	200.00		790.00
08/31/2023	AP	INV	ADULT SHIRTS/ MILITARY GREEN; PSD	31538	1,904.00		2,694.00
09/13/2023	AP	INV	GILDAN T-SHIRTS; PSD/DDA	31609	708.75		3,402.75
12/31/2023			681-173-751.002	END BALANCE	3,402.75	0.00	3,402.75
<b>681-173-751.003 MINT FESTIVAL</b> BEG. BALANCE 0.00							
07/01/2023							0.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,250.00		1,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	500.00		1,750.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST	08/01/2023	500.00		2,250.00
08/01/2023	AP	INV	ENTERTAINMENT; MINT FEST 2023	08/01/2023	1,200.00		3,450.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDC	07/26/2023	100.00		3,550.00
08/03/2023	AP	INV	MINT FEST 2023; BEER/ALCOHOL	W-1045738	5,670.75		9,220.75
08/03/2023	AP	INV	CASH FOR MINT FEST 2023; ACTIVITIES	08/2023	600.00		9,820.75
08/09/2023	AP	INV	APPAREL, SAFETY GREEN T	186549	255.00		10,075.75
08/23/2023	AP	INV	ICE FOR BEVERAGE TENT	08/22/23-DZURKA	54.90		10,130.65
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	500.00		10,630.65
08/29/2023	AP	INV	ICE; BEVERAGE TENT - MINT FEST 2023	08/22/2023	212.23		10,842.88
08/29/2023	AP	INV	SALES TAX RETURN FOR SPECIAL EVENTS	08/21/2023	1,297.25		12,140.13
08/29/2023	AP	INV	REIMBURSEMENTS FOR MINT FEST; 2023	08/22/2023	1,526.62		13,666.75
08/29/2023	AP	INV	POLICY #SE1086612; LIQUOR LIABILITY	450833	525.00		14,191.75
08/31/2023	AP	INV	ICE & POS FOR BEVERAGE TENT	08/22/23-KOSSARAS	64.45		14,256.20
08/31/2023	AP	INV	MINT FEST APPAREL; PSD	186726	260.00		14,516.20
09/29/2023	AP	INV	PVC PIPE	2308-875546	37.58		14,553.78

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>681-173-751.003 MINT FESTIVAL</b>				
							(Continued)
09/29/2023	AP	INV	PVC PIPE, EYE BOLT	2308-878735	11.54		14,565.32
09/29/2023	AP	INV	1000' BRAID ROPE	2308-879964	5.80		14,571.12
09/29/2023	AP	INV	CHAIN	2308-880411	25.52		14,596.64
12/31/2023			681-173-751.003	END BALANCE	14,596.64	0.00	14,596.64
			<b>681-173-751.007 WINTER FESTIVAL</b>				
07/01/2023						BEG. BALANCE	0.00
09/20/2023	AP	INV	PSD/DDA LIGHTS	1304019519	470.55		470.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/30/2023	200.00		670.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/22/2023	200.00		870.55
11/27/2023	AP	INV	ST NICK PARADE; ST NICK	11/23/2023	100.00		970.55
11/27/2023	AP	INV	ST NICK PARADE; BAND PARTICIPATION	11/21/2023	200.00		1,170.55
12/06/2023	AP	INV	HORSE & BUGGY RIDES; ST NICK PARADE	12/05/2023	400.00		1,570.55
12/06/2023	AP	INV	HORES & BUGGY RIDES; ST NICK PARADE	12/05/2023	400.00		1,970.55
12/14/2023	AP	INV	REIMBURSE; JINGLE MINGLE, CANDY/GINGH	11/22/2023	12.72		1,983.27
12/31/2023			681-173-751.007	END BALANCE	1,983.27	0.00	1,983.27
			<b>681-173-751.010 FALL FESTIVAL</b>				
07/01/2023						BEG. BALANCE	0.00
09/12/2023	AP	INV	SPONSORSHIP; FALL FEASTIVAL	09/12/2023	500.00		500.00
12/31/2023			681-173-751.010	END BALANCE	500.00	0.00	500.00
			<b>681-173-804.000 ADMINISTRATION CHARGES</b>				
07/01/2023						BEG. BALANCE	0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	1,150.00		1,150.00
12/31/2023			681-173-804.000	END BALANCE	1,150.00	0.00	1,150.00
			<b>681-173-818.000 CONTRACTUAL SERVICES</b>				
07/01/2023						BEG. BALANCE	0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023	958.34		958.34
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023	958.33		1,916.67
08/01/2023	AP	INV	REIMBURSE; HOTDOG CART, LICENSE, INSI	08/01/2023	686.63		2,603.30
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023	958.34		3,561.64
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023	958.33		4,519.97
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023	958.34		5,478.31
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023	958.33		6,436.64
12/31/2023			681-173-818.000	END BALANCE	6,436.64	0.00	6,436.64
			<b>681-173-818.040 DOWNTOWN IMPROVEMENT</b>				
07/01/2023						BEG. BALANCE	0.00
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDC	07/26/2023	38.14		38.14
09/06/2023	AP	INV	HOT DOG CART; LICENSE FEE	09/05/2023	155.00		193.14
10/03/2023	AP	INV	DOWNTOWN DECORATIONS	5176401355	1,000.00		1,193.14
12/27/2023	AP	INV	DOWNTOWN HOLIDAY DECO	0002064	1,500.00		2,693.14
12/31/2023			681-173-818.040	END BALANCE	2,693.14	0.00	2,693.14
			<b>681-173-853.004 MONTHLY &amp; LONG DISTANCE SERV</b>				
07/01/2023						BEG. BALANCE	0.00
07/01/2023	AP	INV	TELEPHONE; 07/2023	07/10/2023	80.39		80.39
08/21/2023	AP	INV	TELEPHONE; 08/2023	08/10/2023	80.43		160.82
09/11/2023	AP	INV	TELEPHONE; 09/2023	09/10/2023	41.36		202.18
10/09/2023	AP	INV	TELEPHONE; 10/2023	10/10/2023	54.95		257.13
11/13/2023	AP	INV	TELEPHONE; 11/2023	11/10/2023	54.95		312.08
12/07/2023	AP	INV	TELEPHONE; 12/2023	12/10/2023	54.95		367.03
12/31/2023			681-173-853.004	END BALANCE	367.03	0.00	367.03
			<b>681-173-870.001 MARKETING</b>				
07/01/2023						BEG. BALANCE	0.00
07/13/2023	AP	INV	CANVA; SOFTWARE - PSD/DDA	1021012143	149.90		149.90
08/01/2023	AP	INV	REIMBURSE; LICENSE FOR ALCOHOL, HOTDC	07/26/2023	32.95		182.85
08/10/2023	AP	INV	ADVERTISING; PSD/DDA	1370021668	360.00		542.85
08/31/2023	AP	INV	AIRED SPOTS; 07/01-07/31 2023	4024735-2	225.00		767.85
08/31/2023	AP	INV	WEB, NES APP PREROLL; 07/01-07/31 2023	4038373-2	148.68		916.53
08/31/2023	AP	INV	WED PRIME, EARLY MONING ROTATOR; 07/01-07/31 2023	4041600-2	150.00		1,066.53
09/07/2023	AP	INV	RADIO ADVERTISING; PSD/DDA	21668	690.00		1,756.53
09/21/2023	AP	INV	AIRED SPOTS; PSD/DDA	4097391-1	500.00		2,256.53
09/21/2023	AP	INV	WEB PREROLL/ NEWS APP PREROLL; PSD/DI	4038373-3	150.00		2,406.53
10/12/2023	AP	INV	AIRED SPOTS; PSD/DDA	4041600-47	150.00		2,556.53
12/07/2023	AP	INV	CHRISTMAS POSTERS	46499	12.20		2,568.73
12/14/2023	AP	INV	HOLIDAY RADIO ADS	21669	990.00		3,558.73
12/31/2023			681-173-870.001	END BALANCE	3,558.73	0.00	3,558.73
			<b>681-173-870.008 MUSIC</b>				
07/01/2023						BEG. BALANCE	0.00
07/10/2023	AP	INV	STREET SINGER; 07/18/23	07/10/2023	200.00		200.00
08/09/2023	AP	INV	STREET SINGER; 08/16/2023	08/08/2023	200.00		400.00
09/14/2023	AP	INV	PSD/DDA; MUSIC	09/12/2023	200.00		600.00
12/31/2023			681-173-870.008	END BALANCE	600.00	0.00	600.00
			<b>681-173-956.000 MISCELLANEOUS</b>				
07/01/2023						BEG. BALANCE	0.00
10/23/2023	AP	INV	DOWNTOWN RADIO RENEWAL 10/12/23-10/14/23	X7-1555626011	205.81		205.81
11/27/2023	AP	INV	REIMBURSE; CHRISTMAS DECORATIONS	11/21/23	354.67		560.48
12/31/2023			681-173-956.000	END BALANCE	560.48	0.00	560.48
			<b>681-173-985.000 CAPITAL OUTLAY</b>				
07/01/2023						BEG. BALANCE	0.00
07/03/2023	AP	INV	HERITAGE HOT DOG CARD, BASIN SINK	0931030742	3,794.94		3,794.94
12/31/2023			681-173-985.000	END BALANCE	3,794.94	0.00	3,794.94
TOTAL FOR FUND 681 PRINCIPAL SHOPPING DISTRICT					205,484.95	205,484.95	0.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOHNS  
 PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/23	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	64,792.47	49,828.29	49,719.57	0.00	108.72	99.78
248-000-543.010	GRANTS	700.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	102.06	0.00	12.30	0.00	(12.30)	100.00
248-000-699.034	FROM RESERVES	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		65,594.53	49,828.29	49,731.87	0.00	96.42	99.81
TOTAL REVENUES		65,594.53	49,828.29	49,731.87	0.00	96.42	99.81
Expenditures							
Dept 451 - NEW CONSTRUCTION							
248-451-804.000	ADMINISTRATION CHARGES	1,040.00	3,203.00	800.75	0.00	2,402.25	25.00
248-451-818.000	CONTRACTUAL SERVICES	10,999.99	11,500.00	9,578.01	3,828.00	1,921.99	83.29
248-451-818.040	DOWNTOWN IMPROVEMENT	13,349.24	50,000.00	8,669.23	6,329.23	41,330.77	17.34
248-451-880.007	FACADE GRANTS	0.00	30,000.00	6,847.00	2,010.00	23,153.00	22.82
248-451-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
248-451-976.001	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 451 - NEW CONSTRUCTION		25,389.23	94,703.00	25,894.99	12,167.23	68,808.01	27.34
TOTAL EXPENDITURES		25,389.23	94,703.00	25,894.99	12,167.23	68,808.01	27.34
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		65,594.53	49,828.29	49,731.87	0.00	96.42	99.81
TOTAL EXPENDITURES		25,389.23	94,703.00	25,894.99	12,167.23	68,808.01	27.34
NET OF REVENUES & EXPENDITURES		40,205.30	(44,874.71)	23,836.88	(12,167.23)	(68,711.59)	53.12

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY</b>							
07/01/2023			<b>248-000-002.000 CASH - IMM/PRI ACCT 1289</b>		BEG. BALANCE		89,827.42
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	18,309.91		108,137.33
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076	31,409.66		139,546.99
07/28/2023	CD	CHK	Check: 03 7061	7061(A)		958.33	138,588.66
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520	12.30		138,600.96
08/29/2023	CD	CHK	Check: 03 62306	62306		4,837.00	133,763.96
08/31/2023	CD	CHK	Check: 03 7125	7125(A)		958.34	132,805.62
09/26/2023	CD	CHK	Check: 03 62380	62380		2,340.00	130,465.62
09/29/2023	CD	CHK	Check: 03 7191	7191(A)		958.33	129,507.29
10/27/2023	CD	CHK	Check: 03 7251	7251(A)		958.34	128,548.95
11/30/2023	CD	CHK	Check: 03 7316	7316(A)		958.33	127,590.62
12/15/2023	CD	CHK	Check: 03 7361	7361(A)		3,828.00	123,762.62
12/27/2023	CD	CHK	Check: 03 62606	62606		2,010.00	121,752.62
12/27/2023	CD	CHK	Check: 03 62611	62611		1,000.00	120,752.62
12/27/2023	CD	CHK	Check: 03 62633	62633		5,329.23	115,423.39
12/29/2023	CD	CHK	Check: 03 7414	7414(A)		958.34	114,465.05
12/31/2023			248-000-002.000	END BALANCE	49,731.87	25,094.24	114,465.05
<b>248-000-202.000 ACCOUNTS PAYABLE</b>							
07/01/2023					BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.33	(958.33)
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.34	(1,916.67)
07/28/2023	CD	CHK	Check: 03 7061	7061(A)	958.33		(958.34)
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932		2,340.00	(3,298.34)
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023		4,837.00	(8,135.34)
08/29/2023	CD	CHK	Check: 03 62306	62306	4,837.00		(3,298.34)
08/31/2023	CD	CHK	Check: 03 7125	7125(A)	958.34		(2,340.00)
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.33	(3,298.33)
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.34	(4,256.67)
09/26/2023	CD	CHK	Check: 03 62380	62380	2,340.00		(1,916.67)
09/29/2023	CD	CHK	Check: 03 7191	7191(A)	958.33		(958.34)
10/27/2023	CD	CHK	Check: 03 7251	7251(A)	958.34		0.00
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.33	(958.33)
11/30/2023	CD	CHK	Check: 03 7316	7316(A)	958.33		0.00
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.34	(958.34)
12/01/2023	AP	INV	3' FANCY FORK SPADE MOUNT DECORATION,	INV1297		3,828.00	(4,786.34)
12/14/2023	AP	INV	3X30 SIDED BANNER, OVER STREET	20177		1,000.00	(5,786.34)
12/14/2023	AP	INV	SECOND HALF OF INVOICE	111522.1		4,525.71	(10,312.05)
12/14/2023	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE	110922.1		803.52	(11,115.57)
12/15/2023	CD	CHK	Check: 03 7361	7361(A)	3,828.00		(7,287.57)
12/27/2023	AP	INV	FACADE GRANT	12/27/2023		2,010.00	(9,297.57)
12/27/2023	CD	CHK	Check: 03 62606	62606	2,010.00		(7,287.57)
12/27/2023	CD	CHK	Check: 03 62611	62611	1,000.00		(6,287.57)
12/27/2023	CD	CHK	Check: 03 62633	62633	5,329.23		(958.34)
12/29/2023	CD	CHK	Check: 03 7414	7414(A)	958.34		0.00
12/31/2023			248-000-202.000	END BALANCE	25,094.24	25,094.24	0.00
<b>248-000-214.001 DUE TO GENERAL FUND</b>							
07/01/2023					BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163		80.75	(80.75)
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364		720.00	(800.75)
12/31/2023			248-000-214.001	END BALANCE	0.00	800.75	(800.75)
<b>248-000-390.000 Fund Balance</b>							
07/01/2023					BEG. BALANCE		(89,827.42)
12/31/2023			248-000-390.000	END BALANCE	0.00	0.00	(89,827.42)
<b>248-000-404.000 CURRENT PROPERTY TAX</b>							
07/01/2023					BEG. BALANCE		0.00
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		18,309.91	(18,309.91)
07/15/2023	GJ	JE	TO PAY DDA TAX CAPTURE	14076		31,409.66	(49,719.57)
12/31/2023			248-000-404.000	END BALANCE	0.00	49,719.57	(49,719.57)
<b>248-000-665.000 INTEREST EARNED/INVESTMENTS</b>							
07/01/2023					BEG. BALANCE		0.00
07/31/2023	GJ	JE	03 INTEREST ALLOCATION	14520		12.30	(12.30)
12/31/2023			248-000-665.000	END BALANCE	0.00	12.30	(12.30)
<b>248-451-804.000 ADMINISTRATION CHARGES</b>							
07/01/2023					BEG. BALANCE		0.00
07/01/2023	GJ	JE	RECORD QTRLY ADMIN CHARGES	14163	80.75		80.75
07/01/2023	GJ	JE	CORRECT ADMIN CHARGE FOR DDA	14364	720.00		800.75
12/31/2023			248-451-804.000	END BALANCE	800.75	0.00	800.75
<b>248-451-818.000 CONTRACTUAL SERVICES</b>							
07/01/2023					BEG. BALANCE		0.00
07/11/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 07/2023	JUL2023		958.33	958.33
07/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 08/2023	AUG2023		958.34	1,916.67
08/31/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 09/2023	SEP2023		958.33	2,875.00
09/21/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 10/2023	OCT2023		958.34	3,833.34
11/27/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 11/2023	NOV2023		958.33	4,791.67
11/30/2023	AP	INV	EXECUTIVE DIRECTOR PAYROLL; 12/2023	DEC2023		958.34	5,750.01
12/01/2023	AP	INV	3' FANCY FORK SPADE MOUNT DECORATION,	INV1297	3,828.00		9,578.01
12/31/2023			248-451-818.000	END BALANCE	9,578.01	0.00	9,578.01
<b>248-451-818.040 DOWNTOWN IMPROVEMENT</b>							
07/01/2023					BEG. BALANCE		0.00
08/24/2023	AP	INV	BLVD BANNERS, BANNERS FOR STAGE	19932	2,340.00		2,340.00
12/14/2023	AP	INV	3X30 SIDED BANNER, OVER STREET	20177	1,000.00		3,340.00
12/14/2023	AP	INV	SECOND HALF OF INVOICE	111522.1	4,525.71		7,865.71
12/14/2023	AP	INV	REEL OF DIRECT BURIAL SPEAKER WIRE	110922.1	803.52		8,669.23

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>248-451-818.040 DOWNTOWN IMPROVEMENT</b>				
				(Continued)			
12/31/2023			248-451-818.040	END BALANCE	8,669.23	0.00	8,669.23
			<b>248-451-880.007 FACADE GRANTS</b>				
				BEG. BALANCE			0.00
07/01/2023							
08/29/2023	AP	INV	FACADE GRANT FOR 119 N CLINTON AVE	08/23/2023	4,837.00		4,837.00
12/27/2023	AP	INV	FACADE GRANT	12/27/2023	2,010.00		6,847.00
12/31/2023			248-451-880.007	END BALANCE	6,847.00	0.00	6,847.00
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY					100,721.10	100,721.10	0.00